

Municipality of the District of Lunenburg

Policy Details	
Name	Non-Council Appointments and Honorariums
Number	004
Legislative Authority	
Effective Date	November 26, 2024

Purpose

- 1 The purpose of this policy is to establish a procedure for the appointment of Non-Council Members to a standing, special or advisory committee and a method for calculation of an honorarium for such appointment.

Procedure for Appointment of Non-Council Members

- 2 (1) The following procedure shall be followed for the appointment of Non-Council members:
 - a) Councillors shall nominate non-council persons for members of Committees, Boards or Commissions in writing to the Nominating Committee.
 - b) The Nominating Committee shall recommend Non-Council members for Committees, Boards or Commissions to the Council. If the Nominating Committee's recommendation is not accepted by Council, then nominations shall be made in writing to the Council who will accept nominations and appoint such members.

Annual Honorariums

- 3 Annual honorariums paid to Non-Council members appointed by Council shall be \$55 per meeting plus appropriate mileage.

Code of Conduct

- 4 Non-Council members will be held to the same professional code of conduct standards as established in Policy 037 Code of Conduct for Elected Officials.

Policy Adoption	
Date of Original Passage	October 9, 2007
Date of Notice of Intent to Amend	November 19, 2024
Date of Council Approval	November 26, 2024
Date of Effective Date (if different from approval date)	November 26, 2024

I certify that this Policy 004 Non-Council Appointments and Honorariums was adopted by Municipal Council as indicated above.

Signature of Municipal Clerk



Date

November 26, 2024

Version	Amendment Description	Approval Date
Original V1	Non-Council Appointments and Honorariums	Apr 1, 1999
V2	Amended to add Lunenburg/Queens R.D.A to list of annual honorariums paid to non councillors	Aug 3, 1999
V3	Amended to add Waste Water Management Committee to list of annual honorariums paid to non councillors	Feb 22, 2000
V1	Repealed & Replaced with new Policy 004 Non-Council Appointments and Honorariums	Oct 9, 2007
V2	Removed old fee structure and created a set meeting rate.	Apr 9, 2013
V3	Section 1 amended to remove "excluding Area Advisory Committee"	July 14, 2020
V4	Amended to add section 4 for Code of Conduct	Nov 26, 2024