

Revised Report

Council
Item #11.31
Date: March 25, 2025
Authorization: T. MacEwan



The Municipality of the District of Lunenburg Report to Council

Report To: Municipal Council
Submitted By: Elana Wentzell, CPA, CMA, Director of Finance
Date: March 25, 2025
Re: 2025-26 Draft Operating Budget Update

Executive Summary & Discussion

Council reviewed the Draft Operating & Capital Budgets at the March 11, 2025 Council Meeting. At that time, Council directed staff to adjust the Draft Operating Budget based on a list of suggested options. The Draft Surplus of \$34,000 was revised to \$71,400 based on that direction.

Three more adjustments are recommended to finalize the Draft Operating Budget for the next budget review on April 2nd. These adjustments include increasing the Cookville sewer revenue budget by \$66,000 based on new development in the service area, adopting Option 3 of the REMO budget, adjusting the Town of Lunenburg annual grant from \$30,000 to \$45,000, and adjusting the LCLC Operating and Capital Budgets from \$1,075,000 to \$1,062,000.

The attached schedule summarizes these changes with a revised operating budget surplus of \$120,600.

Alternatives

Council may direct staff to make the recommended adjustments, or direct staff to make other adjustments. The updated draft Operating and Capital budgets will be reviewed in detail at the April 2, 2025 Finance Committee meeting.

Report Preparation	
Department	Finance
Report Prepared by	Elana Wentzell
Report Approved by	
Date Reviewed by C.A.O.	

2025/26 DRAFT OPERATING BUDGET

Update March 25, 2025

Draft Surplus First Round **\$ 34,000**

Adjustments based on March 11 Council Meeting

Administration

Poll Sampling Survey (add back) (13,000)

Remove added FTE, contract the work out 30,000

Legislative

Council Contingency reduction 40,000

Engineering & Public Works

CES Building rent revenue adjustment 2,600

Hebbville Sewer Capacity Review (18,000)

Planning & Development

Regional Building Service Revenue Adjustment 2,300

Private Road Adjustments (1,500)

Recreation & Tourism

Sunset Park Tree Assessment & Re-planting (5,000)

Revised Draft Surplus **71,400**

Updated Information & Recommended Adjustments

Cookville Sewer Revenue adjustment 66,000

REMO Option 3 adjustment (14,800)

Town of Lunenburg Grant adjustment (15,000)

LCLC Budget adjustment 13,000

Surplus based on updated information **\$ 120,600**