

## **Municipality of the District of Lunenburg**

### **Minutes of a Meeting of Municipal Council**

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.  
Tuesday, June 11, 2024 – 9:00 a.m.

#### **Attendance**

Mayor Carolyn Bolivar-Getson  
Deputy Mayor Wendy Oickle, District 3  
Councillor Leitha Haysom, District 1  
Councillor Martin Bell, District 2  
Councillor Pam Hubley, District 4  
Councillor Cathy Moore, District 5  
Councillor Sandra Statton, District 6  
Councillor Michelle Greek, District 7  
Councillor Kacy DeLong, District 8  
Councillor Reid Whynot, District 9  
Councillor Chasidy Veinotte, District 10

#### **Staff**

Tom MacEwan, Chief Administrative Officer  
Alex Dumaresq, Deputy CAO  
April Whynot-Lohnes, Municipal Clerk  
Tina Robichaud-Bond, Executive Assistant

#### **1. Call to Order**

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

#### **2. Announcements/Acknowledgements/Recognition**

##### **2.2 Proclamation re World Ocean Day**

Mayor Bolivar-Getson recognized the 32<sup>nd</sup> anniversary of World Ocean Day on June 8, 2024, a day to support national and international efforts to protect our oceans.

##### **2.3 Proclamation re International Day of Play**

Mayor Bolivar-Getson proclaimed June 11, 2024 as the first United Nations International Day of Play, recognizing local government's responsibility to plan and provide children with healthy environments free from financial barriers.

#### **Acknowledgement**

Councillor Veinotte advised that the 1<sup>st</sup> Annual South Shore Shunpike event showcasing Nova Scotian artists, was to be held on June 16, 2024.

### **2.1 50 Year Fire Service Award to Wayne Wentzell, Midville & District Fire Department**

Mayor Bolivar-Getson presented Wayne Wentzell with the 50 Year Fire Service Award and thanked him for years of service to his community. Deputy Chief Yanick Gallie spoke on Mr. Wentzell's commitment to the department and to his fellow volunteer fire fighters.

### **3. Public Input**

Wade Carver, Middle New Cornwall, was in attendance at public input to express concerns regarding the following matters:

- Councillor remuneration
- Cost of electric vehicles
- Estimated costs of the proposed pickleball courts and Highway 10 AT pedway
- Tax assessments increased and therefore deed transfer increased

Andrew Himmelman, Newcombville, was in attendance at public input to express concerns regarding the following matters:

- MODL Policy 033, and the promotion of local contractors
- Suppliers list and when does this get updated
- Acknowledgement of international matters versus local matters, Men's Mental Health month

### **4. Approval of Agenda**

**Moved by Councillor Hubley, seconded by Deputy Mayor Oickle that the Agenda be approved as circulated. Carried unanimously.**

### **5. Approval of Minutes – May 28, 2024**

**Moved by Councillor Moore, seconded by Councillor Haysom that the Minutes of the May 28, 2024 Council meeting be approved as circulated. Carried unanimously.**

### **6. Business Arising from Minutes – Nil**

Mayor Bolivar-Getson left the meeting and Deputy Mayor Oickle took the chair.

### **8. Presentations/Scheduled Times**

#### **8.1 Apitamkiejit Wind Energy Project, SWEB Development**

Sarah Rosenblat, Senior Development Manager with SWEB Development, was in attendance to give a presentation on the proposed Apitamkiejit Wind Energy Project (circulated with the agenda). Ms. Rosenblat's presentation provided details on the following:

- Who is SWEB Development and what do they do?
- Operational Projects in the Maritimes
- Weavers Mountain Wind Energy Project

- Green Choice Program
- Proposed Apitamkiejit Wind Energy Project
- Typical Project Tasks and Timeline
- Proposed Project Partnership and Benefits

Ms. Rosenblat explained that the name “Apitamkiejit” means the place or environment where the large tree grows.

Concerns were raised regarding the end of life disposal of the turbine pieces. Ms. Rosenblat explained that there was a decommissioning plan in place for the blades and towers.

It was noted that the nearest residence to the proposed site was approximately 2kms away.

## **9. Consideration of Correspondence - Nil**

## **10. Recommendations from Committees & Boards**

### **10.1 Municipal Joint Services Board**

#### **10.1.2 Motion of Support re Provincial Capital Assistance Program (PCAP)**

A recommendation from the Municipal Joint Services Board regarding “Capital Funding Expenditure Approval and Grand Funding Application” was circulated with the agenda.

Alex Dumaresq, Deputy CAO explained that the Municipal Joint Services Board applied for provincial funding to replace two Fournier presses at the waste site facility. A stipulation of the funding program was to have a resolution of Council to improve the increase of capital expenditures.

**2024-103 Moved by Councillor Hubley, seconded by Councillor Moore that Municipal Council accept the recommendation of the Municipal Joint Services Board and approve an increase of \$20,000 in capital funding expenditure for the replacement of the Fournier Press channel at the septic treatment plant, for a total project cost of up to \$140,000, with the increase in cost being absorbed by cost reductions in other capital expenditures. Carried unanimously.**

It was clarified that the additional \$20,000 was a shared cost with the Town of Bridgewater and the Town of Mahone Bay.

**The Motion on the floor was voted on and carried unanimously.**

**2024-104 Moved by Councillor Bell, seconded by Councillor Hubley that Municipal Council support the submission of a Provincial Capital Assistance Program (PCAP) funding application for the Fournier Press channel replacement project, at a cost of \$140,000. Carried unanimously.**

### **10.1.1 MJSB Service Agreement Review**

A recommendation from the Municipal Joint Services Board regarding “Approval - MJSB Agreement and Schedules” was circulated with the agenda.

Mr. MacEwan, CAO reported that the shared service agreement between the municipal partners and the MJSB was subject to periodic review by the Board. He reviewed the recommended amendments to the Agreement and the Schedules for Waste Management services, IT services, Human Resource services, and Occupational Health and Safety services.

**2024-105 Moved by Councillor Moore, seconded by Councillor Hubley that Municipal Council accept the recommendation of the Municipal Joint Services Board and approve the MJSB Service Agreement and Schedules, as presented, and further, authorize the Mayor and Municipal Clerk to sign. Carried unanimously.**

## **7. Awarding of Tenders/RFPs**

### **7.1 Award of Tender 2024-05-300 Indian Falls Stair Replacement**

Stephen Pace, Director of Engineering and Public Works, and Jamie Burgess, Municipal Engineer, were in attendance.

Mr. Burgess reviewed the report, “Award of Tender 2024-05-300 Indian Falls Stairs Replacement Project” (circulated with the agenda) providing details on the results of the tender for the replacement of the stairs at Indian Falls.

It was clarified that the point system used to determine the successful proponent was an internal, project-based system.

**2024-106 Moved by Councillor Greek, seconded by Councillor Whynot that Municipal Council award Tender 2024-05-300 Indian Falls Stairs Replacement Project to Valley Precision Welding, in the amount of \$62,561.17, including HST. Carried unanimously.**

Council recessed at 10:02 a.m. and resumed at 10:15 a.m.

## **8. Presentations/Scheduled Times**

### **8.2 Old Growth Forest, Westfor Management Inc.**

Breck Stuart, General Manager, Makyle McLellan, Management Forester, and Spencer Coulstring, Forest Stewardship Manager, all of Westfor Management Inc., were in attendance to provide details on MODL’s old growth forests. He explained that the company’s main objective was to protect and restore old growth forests.

Mr. McLellan gave a presentation on “MODL Old Growth” (circulated with the agenda) highlighting the following:

- What is Old Growth Forest?
- Old growth minimum age
- Westfor and Old Forest
- What is Ecological Forestry?
- Westfor's Ecological Forestry
- MODL Crown Working Forest Breakdown
- Potential Old Growth on crown lands
- Potential old forest on private lands

Mr. Stuart, Mr. McLellan, and Ms. Coulstring left the meeting.

## **11. Staff Reports**

### **11.1 Recreation, Parks & Tourism**

#### **11.1.2 Hillside Cemetery at the MARC**

Trudy Payne, Director of Recreation, Parks & Tourism, reviewed the report "Hillside Cemetery at the MARC" (circulated with the agenda) providing details on the requests received from residents for changes to the published information at the MARC Cemetery based on their research.

Concerns were raised that the numbered grave markers may incorrectly identify the person laid to rest in that location. Ms. Payne provided clarity on the grave marker program and that relatives would decide if a grave marker would be placed.

**2024-107 Moved by Councillor Whynot, seconded by Councillor Greek that Municipal Council direct staff to contact the South Shore Genealogical Society to review the research conducted by the Presenters at the January 23, 2024 Council meeting; and further, if the material is adopted by the Society, that the Municipality also adopt the research material and proceed with changing the brass plaque and interpretive sign to reflect the new information, and further establish a grave marker program. Opposed: Councillor Veinotte. Carried.**

Councillor Haysom left the meeting at 11:00 a.m.

#### **11.1.1 Park Accessibility Audit Report**

A report from Trudy Payne, Director of Recreation, Parks & Tourism, titled "Park Accessibility Audits Report" and a copy of the April 16, 2024 Report were circulated with the agenda.

Ms. Payne provided a summary of the scope of work requested of EXP for the preparation of the accessibility Audit Report on the following five municipal parks:

- Hirtle's Beach
- Mushamush Beach Park
- Miller Point Peace Park
- River Ridge Common

- Indian Falls Park

Stacey Muise, Infrastructure Practice Manager with EXP, gave a presentation summarizing the results of the Accessibility Audit Report on the above-noted parks (circulated with the agenda). His presentation provided details on how each park failed to meet accessibility requirements, an explanation of the Rick Hansen Audit and scoring, and recommendations on how to improve the parks to meet accessibility standards.

Councillor Whynot left the meeting for a fire call at 11:04 a.m.

It was clarified that a trail that was considered accessible was in reference to the dimension of the trail and the ground material. A concern was raised that if trails were fully accessible, its natural beauty would be compromised.

Councillor Haysom returned to the meeting at 11:37 a.m.

Mr. Muise recommended the use of a common feature in each of the municipal parks and provided examples.

Councillor Whynot returned to the meeting at 11:43 a.m.

**Moved by Councillor Statton, seconded by Councillor Bell that Municipal Council accept the Park Accessibility Audit of Hirtles Beach, Mush-a-Mush Beach Park, Miller Point Peace Park, River Ridge Commons, and Indian Falls, dated April 24, 2024, as presented.**

It was noted that the date of the audit as stated in the motion on the floor was incorrect. The correct date was April 16, 2024. Both the mover and seconder agreed to amend the motion with the correct date of the report.

**Amended motion**

**2024-108 Moved by Councillor Statton, seconded by Councillor Bell that Municipal Council accept the Park Accessibility Audit of Hirtles Beach, Mush-a-Mush Beach Park, Miller Point Peace Park, River Ridge Commons, and Indian Falls, dated April 16, 2024, as presented.**

**Carried unanimously**

Mr. Muise left meeting.

Councillor DeLong left the table.

**7. Awarding of Tenders/RFPs**

**7.2 Award of RFP 2024-01-404 Electronic Voting Services**

April Whynot-Lohnes, Municipal Clerk, reviewed the report, “Award of Electronic Voting Services – RFP 2024-01-401 (circulated with the agenda) providing details on the results of the request for proposals for electronic voting services.

It was clarified that the Municipality dictates the message that is included in the mailout to residents that is distributed by Intellivote.

**2024-109 Moved by Councillor Veinotte, seconded by Councillor Moore that Municipal Council award Request for Proposal 2024-01-401 Electronic Voting Services for the 2024 Municipal and CSAP Elections to Intelivote Systems Inc. in the amount of \$58,800 plus HST. Carried Unanimously.**

Councillor DeLong returned to the table.

**11. Staff Reports**

**11.1 Recreation, Parks & Tourism**

**11.1.3 Major Event Grant – New Germany Canada Day**

Councillors Moore and Greek declared a Conflict of Interest and removed themselves from the table.

Ruth Wawin, Tourism & Event Development Officer, reviewed the report, “Major Events Grant New Germany Canada Day” (circulated with the agenda).

**2024-110 Moved by Councillor Haysom, seconded by Councillor DeLong that Municipal Council approve the New Germany Canada Day Committee’s application for funding through the Major Event Grant in the amount of \$2,500 for Canada Day in New Germany. Carried unanimously.**

Councillors Moore and Greek returned to their seats at the table.

**11.1.4 Major Event Grant – International Christmas Tree Conference**

Councillor DeLong declared a Conflict of Interest and removed herself from the table.

Ms. Wawin reviewed the report, “Major Events Grant 3rd International Christmas Tree Conference” (circulated with the agenda).

**2024-111 Moved by Councillor Greek, seconded by Councillor Veinotte that Municipal Council approve the Christmas Tree Council of Nova Scotia’s application for funding through the Major Event Grant in the amount of \$2,000 for the 3rd International Christmas Tree Conference. Carried unanimously.**

It was clarified that the application was made by the Christmas Tree Council of Nova Scotia, a non-profit organization. It was also noted that there was a requirement for organizations to provide proof of funding requests to other units, if the event is held in another municipality.

**The Motion on the floor was voted on and carried unanimously.**

Councillor DeLong returned to her seat at the table.

#### **11.1.5 Major Event Grant – Lunenburg Pride - Pride Week**

Ms. Wawin reviewed the report, “Major Events Grant Application – Lunenburg Pride – Pride Week” (circulated with the agenda).

**2024-112 Moved by Councillor Veinotte, seconded by Councillor Greek that Municipal Council approve the Lunenburg Pride’s application for funding through the Major Event Grant in the amount of \$3,000 for Pride Week events. Carried unanimously.**

Council recessed at 12:00 p.m. and resumed at 1:00 p.m.

#### **11.1.7 Central Nova ATV Funding Reallocation**

Marta Selassie, Trails & Open Space Coordinator, reviewed the report, “Central Nova Trail Funding Reallocation” (circulated with the agenda), explaining that Central Nova ATV Club was requesting that funds previously provided for resurfacing the trail be re-allocated to another project.

It was noted that trail associations can make application each year for additional funds for trail work. Not all associations made the request during the current year.

**2024-113 Moved by Councillor Statton, seconded by Councillor Moore that Municipal Council allow Central Nova ATV Club to re-allocate the \$10,000 of the 2024-2025 funding for dust control, culverts and ditching in place of the resurfacing project originally planned for the 2024-2025 season. Carried unanimously.**

#### **11.1.6 Major Event Grant – Town of Bridgewater Canada Day on the LaHave**

Ruth Wawin, Tourism & Event Development Officer, reviewed the report, “Major Events Grant Application – Town of Bridgewater Canada Day on the LaHave” (circulated with the agenda).

**2024-114 Moved by Councillor Bell, seconded by Councillor Whynot that Municipal Council approve the Town of Bridgewater’s application for funding through the Major Event Grant in the amount of \$2,000 for Canada Day on the LaHave. Carried unanimously.**

## **11.2 Finance Department**

### **11.2.1 2023-24 Proposed Capital Funding & Canada Community-Building**

Elana Wentzell, Director of Finance, reviewed the report, "2023-24 Proposed Capital Funding, Canada Community-Building Fund (CCBF) Investment and 4<sup>th</sup> Quarter Capital Variance Report" (circulated with the agenda), providing a summary of completed projects compared to the budget allocations.

**2024-115 Moved by Councillor Hubley, seconded by Councillor Moore that Municipal Council approve the funding of 2023-2024 completed capital projects and CCBF investment, as presented. Carried unanimously.**

## **11.3 Administration Department**

### **11.3.1 Provincial Capital Assistance Program and Municipal Innovation Program Approvals**

Amy Wamboldt, Grant Coordinator, reviewed the report, "PCAP and MIP Approvals" (circulated with the agenda) explaining the Provincial Capital Assistance Program and the Municipal Innovation Program.

Ms. Wamboldt noted that the level of competition for the MIP program funds in the previous year was high. She explained the project goals on the current year's application were updated and more aligned with the program.

**2024-116 Moved by Councillor Bell, seconded by Councillor Haysom that Municipal Council approve the following project as the funding priority for the Provincial Capital Assistance program:**

- **Caustic Soda project at the Conquerall Bank Wastewater Treatment Plant**

**Carried unanimously.**

**2024-117 Moved by Councillor Greek, seconded by Councillor Moore Municipal Council approve the following project as the funding priority for the Municipal Innovation Program:**

- **Regional Building Services**

**Carried unanimously.**

## **12. Mayor's/Deputy Mayor's/Councillors Matters**

### **12.1 MJSB Update**

Deputy Mayor Oickle provided an update on the following matters of the Municipal Joint Services Board:

- The 99pt5 Biotreaters presentation
- EPR programming to include lightbulbs

- Septic waste volume increase and replacement of existing channels
- Investigation of the LCLC network performance begun
- MJSB Agreement finalized for unit approvals

Council requested that more information regarding the 99pt5 Biotreaters be provided.

## **12.2 Deputy Mayor Update**

Deputy Mayor Oickle advised that she attended assigned meetings; agenda briefing meetings; the coastal protection public meeting; the proposed wind farm open house; the International Trails Day event of the Dynamite Trail; the Opening Exercises of the Softball Provincials; the Culinary Journey event; and the Community Connections event.

## **12.3 Mayor's update**

Mayor Bolivar-Getson was not in attendance to provide an update.

## **13. Added Items – Nil**

## **14. In Camera**

**At 1:26 p.m., it was moved by Councillor Whynot, seconded by Councillor Veinotte that Municipal Council go In Camera to discuss Item 14.1 Contract Negotiations under Section 22(2)(e) of the MGA. Carried.**

Municipal Council In Camera in session.

**At 1:53 p.m., it was moved by Councillor Greek, seconded by Councillor Haysom that Municipal Council come out of In Camera and return to open session. Carried.**

Municipal Council in session.

## **8. Adjournment**

**There being no further business, the meeting adjourned at 1:54 p.m.**