

This document was created using best practices in document accessibility. Should you need assistance reading or understanding this document, call 902-543-8181 or email info@modl.ca.

Special Municipal Council Meeting Agenda

Tuesday, April 2, 2024 – 9:00 a.m.

MODL Council Chambers – 10 Allée Champlain Drive, Cookville

1. Call to Order

1.1 Mi'kma'ki Territorial Acknowledgement

2. Announcements, Acknowledgements, Recognitions

2.1 Proclamation – World Autism Awareness Day & World Autism Month

3. Staff Reports

3.1 Finance Department

3.1.1 Presentation of MODL 2024-2025 Capital Budget 1-8

3.1.2 Presentation of MODL 2024-2025 Operating Budget 9-24

4. Adjournment

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|--|--|---------|---------|---------|---------|---------|--------------|
| Project Description | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Climate Change Action Plan | | | | | | | |
| Facility & Energy Assessment CES Building | Assessment for energy upgrades and safety/accessibility options. | 50,000 | | | | | |
| CES Building Upgrades | Upgrades will be determined from the assessment | | 300,000 | | | | |
| Engineering Dept Vehicle (EV) | Replacement as required | - | 100,000 | | | | |
| Bldg. Insp Vehicle Replacements (EV) | Estimate for 2 replacements per budget year indicated | | 160,000 | | | | |
| Parks Vehicle Replacements | Replace 2 used trucks with EV's | | | 120,000 | 120,000 | | |
| MARC EV Chargers for Park Mtce Vehicles | Chargers for EV's at the MARC | - | | 80,000 | | | |
| WWTP Van & Truck replacements (EV) | To replace aging vehicles (2014 purchase year) | | 120,000 | 120,000 | | | |
| Green/Climate Change Projects (\$500k/yr. - less projects i.e. solar panels) Solar Garden taking this annually | Council - Climate Change Emergency Declared Est \$500,000/year. Includes Solar panels & EV charges below. Sustainability Reserve to be created from unused budget monies. Solar Garden to utilize these funds. | - | - | - | - | - | |
| Solar Panels - EV Chargers at Mun. Bldg. | Add additional chargers to staff parking lot | | | | | | 250,000 |
| Solar Panels - New Germany WWTP | Installation of 100KW system | | | | 200,000 | | |
| Solar Panels - Conquerall Bank WWTP | Installation of 10KW system, plus building addition to accommodate inverter | 50,000 | | | | | |
| Solar Panels - Cookville WWTP | Installation of 100KW system | | | 300,000 | | | |
| Solar Panels - CES Building | Future installation after building upgrades completed | | | | | | 250,000 |
| Living Shoreline | Demonstration project (Coastal or inland shoreline) | | | 500,000 | | | |
| E-bikeshare Hub Pilot | Infrastructure for E-bike share based on feasibility study outcomes | | 80,000 | | | | |
| Battery Installation at Homes Pilot | Pilot project to install batteries in 40 homes with solar panels installed. It will help homeowners during power outages and reduce their daily electricity bills. | | | 50,000 | | | |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|---|----------------|------------------|------------------|----------------|----------|----------------|
| Project Description | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Portable Battery Charger | A solar-powered portable battery generator to replace diesel ones, it can be used for events, power outages, and emergencies (e.g., by REMO). | | 20,000 | | | | |
| Community Solar Garden - Site Selection & design | Construction of 7 MW Solar Garden managed by AREA (energy savings equal to 700 homes or 150,000 trees). Municipal partnership with MODL share up to 50%. Subscription model to be considered. \$880,000 contribution from Lunenburg County Community Fund in Trust. | 500,000 | | | | | |
| Community Solar Garden - Construction | | | 6,500,000 | | | | |
| <i>Climate Change Action Plan Subtotal</i> | | 600,000 | 7,280,000 | 1,170,000 | 320,000 | - | 500,000 |
| Osprey Village Growth Centre | | | | | | | |
| Public Transit - Osprey Village | Transit costs for route in Osprey Village. Gas Tax (CCBF) earmarked \$236,900 (2023/24) Carry over 2023/24 to 2025/26. | | 500,000 | | | | |
| Land Acquisition & access to facilitate deliveries | Facilitate deliveries to Osprey Village (looking for 3rd party contributions) | 160,000 | 50,000 | | | | |
| Osprey Village Extension of Champlain - to Lot 9 (new 21-1) | Road extension to facilitate development. This project will be tied to the FH Development expansion and sewer expansion. | | 700,000 | | | | |
| Osprey Village Pedestrian Bridge - Design & easements | Pedestrian bridge over Highway 103 and connecting pathways Completion date March 2028 | | 100,000 | | | | |
| Osprey Village Pedestrian Bridge - Construction year 1 of 2 | Original Estimate \$9.7M with 73.33% funding = \$7.1M Grant; MODL \$2.6M Current Estimate \$13.9M; \$7.1M Grant; MODL \$6.8 M | | | 6,880,000 | | | |
| Osprey Village Pedestrian Bridge - Construction year 2 of 2 | | | | | 6,920,000 | | |
| Enhancement Plan | Plan to inform where beautification should occur based on existing and expected development in Osprey Village. Where to place streetlights, benches, landscaping. | 75,000 | | | | | |
| Infrastructure Osprey Village - Design | Osprey Village Commercial Centre Area (80% grant for design) (underground pipes & lighting, benches, waste receptacles, landscaping strip, sidewalks) Estimate 50% grant for construction. | | 40,000 | | | | |
| Infrastructure Osprey Village - Construction | | | | 2,500,000 | | | |
| E-permitting platform | Replace software permitting platform to facilitate e-permitting for expected growth in MODL. | 150,000 | | | | | |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|---|------------------|------------|------------|-----------|---------|--------------|
| Project Description | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Osprey Village Water Tower - Year 1 of 3 (Site Selection, Design & Site Prep) | Water Tower - funding 73% of \$2.9M, TOB MODL share 50% Total \$3.84M for tower and connections, design included (TOB has committed \$350K only). | 800,000 | | | | | |
| Osprey Village Water Tower - Year 2 of 3 (Construction) | | | 1,300,000 | | | | |
| Osprey Village Water Tower - Year 3 of 3 Completion | | | | 1,940,000 | | | |
| WWTP Cookville Plant Expansion Year 1 of 3 (award tender & start construction) | Upgrades to support housing growth in Osprey Village. Grants received: ICIP Grant 73.3% grant \$9.1M for design and construction; \$1,136,943 Sustainable Service Growth Fund. Balance will be debt financing. We have applied for further grant funding of \$4.1M | 4,000,000 | | | | | |
| WWTP Cookville Plant Expansion - Year 2 of 3 (construction) | | | 14,000,000 | | | | |
| WWTP Cookville Plant Expansion - Year 3 of 3 (complete construction & deficiencies) | | | | 2,000,000 | | | |
| WWTP Cookville Plant Expansion - Future Expansion | Future expansion to accommodate development. | | | | | | 20,000,000 |
| WWTP Cookville I&I investigation | Carry over balance of project delayed due to equipment availability. | 40,000 | | | | | |
| Nathan Cirillo Pumpstation Backup Power - Year 1 of 2 (design & begin construction) | Provide on site generator to supply backup power during power outages, design in year 1, construct in year 2. | 100,000 | | | | | |
| Nathan Cirillo Pumpstation Backup Power - Year 2 of 2 (completion) | | | 40,000 | | | | |
| <i>Subtotal Osprey Village Growth Centre</i> | | 5,325,000 | 16,730,000 | 13,320,000 | 6,920,000 | - | 20,000,000 |
| Other Infrastructure Projects | | | | | | | |
| Municipal Services Building Warranty Repairs | HVAC (3rd party warranty \$400,000), Miscellaneous upgrades balance carry forward until complete. | 250,000 | | | | | |
| CES Building Re-Coating | Re-paint the building. | | | 250,000 | | | |
| Office reconfiguration | Create office space from existing storage room. | 100,000 | | | | | |
| Tax Bill Portal | Purchase software for online access to Tax Bills (Provincial funding rec'd) also includes employee pay stubs. Carried over - waiting on software vendor. | 30,000 | | | | | |
| Internet - Final Year of Connectivity Strategy | Per Council Internet Strategy - remaining areas include Molega Lake Lun Co. | 249,000 | - | | | | |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|--|------------------|------------------|----------------|----------------|----------------|------------------|
| Project Description | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| J Class Roads (NSPW paving Partnership) | NSPW partnership to pave non-owned MODL roads. Carry over 2023/24 Point Road \$334,200 2024/25 Request: Darby's Head Rd (0.45 km), St. Augustine Rd (0.13km), Riverside(0.1 km), Freeman(0.37 km), Riverview (0.18 km) & Church(0.25 km) Total 3.12km. | 700,000 | 350,000 | 350,000 | 350,000 | 350,000 | |
| Homestead Estates Paving | Next priority municipal road upgrade. | | | | | | 1,044,000 |
| Jessie Lane Upgrade | Next priority municipal road upgrade after Homestead Estates. | | | | | | 750,000 |
| Billie Lane Upgrade | Cost share with developer. | | | | | | 400,000 |
| Centre School ESA Assessments | ESA Assessment, Implementation of remediation & demolition of building. 73% grant funding estimate. | 100,000 | | | | | |
| Centre School Bldg. Demo & Soil Remediation | | | 2,000,000 | | | | |
| Green Compost Carts - annual purchase | Annual purchase of Green Compost Carts. | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | |
| Subtotal Other Infrastructure Projects | | 1,489,000 | 2,410,000 | 660,000 | 410,000 | 410,000 | 2,194,000 |
| Re-Create! Parks | | | | | | | |
| MARC Facility Re-imagining | Estimate for design from assessment and then significant upgrades or re-imagining MARC Assume 60% Grant Green Funds. | | | 75,000 | | | 5,000,000 |
| Wayfinding (Directional/Visual Signage to MODL Assets) * Multi-year project to install signage at municipal parks & trails | An RFP will be issued to hire a fabricator and installer based on the updated Wayfinding Strategy which includes new signs such as a Park ID and Kiosk design. | 425,000 | 225,000 | - | | | |
| Rec Assets Accessibility Audit & Implementation | Accessibility audits soon to be complete. Projects for accessibility at the 5 assessed parks will move forward over future years. | 260,000 | 266,200 | 425,000 | 425,000 | 425,000 | 1,100,000 |
| <i>Hirtle's Beach Park</i> | | | | | | | |
| Accessible parking, curbs/sidewalk, guardrail & walkways to washroom | Create accessible parking, including parking lot delineation for better vehicle alignment with curbing and guardrails; create accessible access to washrooms by replacing boardwalk to washrooms. | | 188,000 | | | | |
| Renovate existing washrooms | Renovate washrooms for accessibility. | | 60,000 | | | | |
| Beach boardwalk rebuild for accessibility | Replace the boardwalk to the beach to create accessible access to the beach. | | 80,000 | | | | |
| <i>Mush-a-Mush Beach Park</i> | | | | | | | |
| Mush-a-Mush vault washroom facilities | Building design, & construction of an accessible vault washroom facility. | 190,000 | | | | | |
| <i>Miller Point Peace Park</i> | | | | | | | |
| <i>River Ridge Common</i> | | | | | | | |
| <i>Indian Falls</i> | | | | | | | |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|---|------------------|----------------|----------------|----------------|----------------|------------------|
| Project Description | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Park Standards Upgrades | Upgrades to parks as identified in the Parks and Open Space Standards document and in response to the park, trail and open space survey conducted in summer 2023. This will be based on direction from Council. | - | 125,000 | 425,000 | 25,000 | 425,000 | |
| Park Bench Installations | Concrete pads & installation for park benches, picnic tables and entrance bollards. | 90,000 | | | | | |
| Indian Falls Stairs - Design | Design & construct new stairs to access river. Existing stairs were at end of life and removed. Pre-budget approval received Feb 27/24. | 30,000 | | | | | |
| Indian Falls Stairs - Installation | | 300,000 | | | | | |
| MARC Playground Equipment Replacement | Install small playground at MARC ballfields that includes accessible features. Existing playground was removed as it reached the end of its useful life and represented a safety issue. Staff will be pursuing grants. | | | | 400,000 | | |
| Oakland Conservation Area Improvements | Install stairs and handrail on path to beach to improve safety of users accessing the water and clear undergrowth between road and parking lot to improve visibility. | 35,000 | | | | | |
| Subtotal Re-create! Parks | | 1,330,000 | 944,200 | 925,000 | 850,000 | 850,000 | 6,100,000 |
| Recreation Infrastructure | | | | | | | |
| Recreation Truck - Tourism & Events | Purchase a Truck to provide mobile VIC Services and other recreation services. | | 120,000 | | | | |
| Annual contribution to Trail Groups | Annual budgeted grant to local Trail associations (\$531/km in 2023/24, \$584/km in 2024/25 then 10% annual increase thereafter) for ongoing trail capital requirements. Central Nova has been added as they now look after 4 kms. | 74,836 | 82,320 | 90,552 | 99,607 | 109,567 | |
| Art on the Trail/in the Parks | Continuation of art installations on MODL trails/parks in consultation with stakeholders. | 30,000 | 22,000 | 24,000 | 26,000 | 25,000 | |
| Arthur Young Trail | Upgrade existing trail. | 10,000 | | | | | |
| MARC existing Trail Upgrade | Capital upgrades to existing trail (repairs & drainage enhancements). | 30,000 | | | | | |
| Land Purchases - Open Space (from Open Space reserve) | Open Space reserves availability. | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| Land Purchases - Conservation (from Sustainability reserve) | Sustainability reserves availability. | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| Park Roads - Miller Point | Upgrades to existing road for easier future maintenance. | | | 90,000 | | | |
| Park Roads - Mush A Mush | Upgrades to park roads needed. | | | 90,000 | | | |
| Pinegrove Park Upgrades | | | | | | | |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | Project Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|--|------------------|---------|---------|---------|---------|--------------|
| | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| River Ridge Parking Upgrades | Construct additional parking lot. Signage will be moved. | | | | | | 140,000 |
| Sawpit Park | Community Plan awarded in fiscal 2022-2023 & funds carried over. Tender Award 2024-02-27 Council Meeting. | 38,700 | | | | | |
| Sherbrooke Lake Park | Reserves available \$200,000. | | | | | - | 200,000 |
| Wharf Assessment/Upgrades - Rose Bay | Wharf assessment completed in 2023 and required every 3 years. | | | 15,000 | | | |
| Wharf Assessment/Upgrades - Sawpit | Wharf assessment completed in 2023 and required every 3 years. | | | 15,000 | | | |
| Wile's Lake Park | Park Standards to be adopted before Community Concept Plan initiated. | | | | | | 500,000 |
| Firebrook Falls | Placeholder - Trail & other upgrades to be determined. | | | | | | |
| Pickleball Courts | Decision not to award tender at March 12/24 Council Meeting. An \$800,000 Operating reserve will be created from the original budget as a placeholder. | | | | | | |
| AT Paved Shoulders | Carry over approval for Martin's River Paved Shoulders \$870,000 | 870,000 | - | - | - | - | |
| AT Plan - implementation (projects coming out of AT Plan) | Develop AT Plan for Osprey Village - 100% funded up to \$50,000. Implementation of the Plan to begin 2024-2025. | - | 100,000 | 100,000 | 100,000 | 100,000 | |
| Para-sport equipment - wheelchairs & storage trailer | Grant received to purchase 6 wheelchairs and a storage trailer in the amount of \$45,549. MODL cost \$1,500. | 47,000 | | | | | |
| E Bike Feasibility Study & Implementation | Expand the current MODL equipment loan program to include bicycles & e-bikes. Cost includes bikes, helmets, bike rack & storage containers. Connect 2 & rebates 75% funding. | 41,000 | | | | | |
| Subtotal Recreation Infrastructure | | 1,241,536 | 424,320 | 524,552 | 325,607 | 334,567 | 840,000 |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|---|--|----------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Wastewater Treatment Projects | | | | | | | |
| WWTP - Annual Large Pump Rebuilding/Replacement Program | Annual Large Pump Rebuilding/Replacement Program (\$15k/YEAR) 2024/25 NG RAS Pump; 2025/26 HB PS#20 Pump 1; 2026/27 HB PS#20 Pump 2; 2027/28 HB PS#19 Pump 1 ;2028/29 HB PS#19 Pump 2; 2029/30 HB PS#18 Pump 1; 2030/31 HB PS#18 Pump 2. HB would only be done if we don't upgrade the stations as part of the larger capital project for \$4M. | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| WWTP Hebbville Pump Stns - Assess & Design | Replace entire system, including 3 pump stations, as per CBCL's 2022 study. | | | 175,000 | | | |
| WWTP Hebbville Pump Stns - Replacement | Replace entire system, including 3 pump stations, as per CBCL's 2022 study. | | | | 4,000,000 | | |
| Conquerall Bank - I&I Study | Inflow & infiltration study at Conquerall Bank System. | 50,000 | | | 80,000 | | 95,000 |
| Conq Bank - caustic soda system improvements | Expand existing building and install caustic soda system - 50% Provincial funding (estimate). | 350,000 | | | | | |
| WWTP NG Inflow & Infiltration Mitigation | Council pre-approval received. Carry over Year 4 for future investigation if required. | 900,000 | | | 40,000 | | |
| WWTP NG Plant Upgrades - Capacity Study | Estimate for capacity study, design and refurbishment of NG Treatment Plant. | | | 150,000 | | | |
| WWTP NG Plant Upgrades - Design | Estimate for capacity study, design and refurbishment of NG Treatment Plant. | | | | 225,000 | | |
| WWTP NG Plant Upgrades - Refurbishment | Estimate for capacity study, design and refurbishment of NG Treatment Plant. | | | | | 6,000,000 | |
| Portable Backup Power for Pumpstations | Portable trailer mount generator that can supply power to the pumpstations during power outages. | 60,000 | | | | | |
| Subtotal Wastewater Treatment Projects | | 1,375,000 | 15,000 | 340,000 | 4,360,000 | 6,015,000 | 95,000 |
| TOTAL PROJECT COST | | \$ 11,360,536 | \$ 27,803,520 | \$ 16,939,552 | \$ 13,185,607 | \$ 7,609,567 | \$ 29,729,000 |

| 5 Year Capital Investment and Canada Community-Building Fund Plan | Project Description | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Future Years |
|--|---------------------|----------------------|----------------------|----------------------|----------------------|---------------------|---------------|
| | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| Funding | | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2028 + |
| <i>Depreciation Reserve (asset replacement)</i> | | 795,000 | 2,073,350 | 427,500 | 180,000 | 60,000 | |
| <i>General Operating Reserve</i> | | 2,992,918 | 3,444,267 | 4,654,896 | 3,302,803 | 3,040,000 | |
| <i>Climate/Sustainability Reserve</i> | | 100,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| <i>Sewer Reserve & SSGF (\$1.1M)</i> | | 1,506,800 | 1,015,000 | 252,500 | 360,000 | - | |
| <i>Open Space Reserve</i> | | 50,000 | 423,000 | 125,000 | 50,000 | 50,000 | |
| <i>SNSMR</i> | | 30,000 | - | - | - | - | |
| Subtotal Municipal Cost of Projects | | 5,474,718 | 7,005,617 | 5,509,896 | 3,942,803 | 3,200,000 | |
| <i>Potential Borrowing (Community Solar Project)</i> | | - | 2,500,000 | | | | |
| <i>Potential Borrowing (Waste Water Treatment)</i> | | - | 3,900,000 | 2,000,000 | | 3,000,000 | |
| <i>Potential Borrowing (Osprey Village Infrastructure)</i> | | | - | 1,000,000 | | | |
| <i>Potential Borrowing (Pedestrian Bridge (cost over grant approval))</i> | | | | | 4,000,000 | | |
| Subtotal Debt Financing | | - | 6,400,000 | 3,000,000 | 4,000,000 | 3,000,000 | - |
| <i>Canada Community-Building Fund (CCBF)</i> | | 1,158,036 | 1,129,320 | 794,552 | 1,174,607 | 1,409,567 | |
| <i>Grants</i> | | 3,871,114 | 9,638,583 | 6,635,104 | 4,068,197 | - | |
| <i>Other - 3rd party contributions (incl. \$880,000 LCCF for solar garden)</i> | | 856,668 | 3,630,000 | 1,000,000 | - | - | |
| Total Funding | | \$ 11,360,536 | \$ 27,803,520 | \$ 16,939,552 | \$ 13,185,607 | \$ 7,609,567 | |

2024/25 DRAFT OPERATING BUDGET SUMMARY

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|--|-------------------|-----------------------------|-------------------------------|---------------------------------|----------------------|-------------------------------|---|
| Expenditures | | | | | | | |
| General Government Services | | | | | | | |
| Council and Other Legislative Services | \$ 671,909 | \$ 791,400 | \$ 791,400 | \$ 846,600 | \$ - | \$ 846,600 | 6.97% |
| Elections | - | - | - | 190,000 | - | 190,000 | 100.00% |
| Administrative and Financial Services | | | | | | | |
| - Personnel (salaries, benefits, training, travel & conferences) | 1,851,962 | 2,132,200 | 2,122,200 | 2,205,600 | - | 2,205,600 | 3.44% |
| - Advisory Services (legal fees, shared services: HR, EDIA, audit & actuarial fees) | 223,231 | 405,300 | 289,100 | 412,300 | - | 412,300 | 1.73% |
| - Municipal Services Building - office expenses, insurance, utilities & maintenance | 606,047 | 740,200 | 711,900 | 730,000 | - | 730,000 | -1.38% |
| - Tax rebates & exemptions, tax sale fees, uncollectible taxes | 369,106 | 455,400 | 496,740 | 1,090,200 | - | 1,090,200 | 139.39% |
| - Region 6 grant & Hebbville area rate | 40,028 | 37,600 | 37,600 | 46,300 | - | 46,300 | 23.14% |
| - Data processing & IT shared services | 241,033 | 363,800 | 363,800 | 414,700 | - | 414,700 | 13.99% |
| - Government relations, Council Contingency | 114,809 | 190,000 | 190,000 | 189,000 | - | 189,000 | -0.53% |
| - Safe restart expenses | 11,997 | 150,000 | 150,000 | 110,000 | - | 110,000 | -26.67% |
| Grants to Organizations | 466,872 | 609,000 | 611,645 | 689,600 | 6,500 | 696,100 | 14.30% |
| Assessment Services | 687,452 | 690,300 | 690,300 | 704,200 | - | 704,200 | 2.01% |
| | 5,284,446 | 6,565,200 | 6,454,685 | 7,628,500 | 6,500 | 7,635,000 | 16.30% |
| Protective Services | | | | | | | |
| Police | 3,946,358 | 4,173,600 | 4,173,600 | 4,380,100 | - | 4,380,100 | 4.95% |
| Corrections and Other Law Enforcement | 428,251 | 456,500 | 456,500 | - | - | - | -100.00% |
| Water Supply and Hydrant Charges | 66,187 | 68,700 | 73,700 | 73,700 | - | 73,700 | 7.28% |
| Fire Protection Rate | 3,923,393 | 4,359,900 | 4,359,900 | 4,735,400 | - | 4,735,400 | 8.61% |
| Emergency Measures (REMO/EMO) & Fire Services | 544,655 | 657,900 | 695,400 | 914,100 | 10,000 | 924,100 | 40.46% |
| Inspection Services | 657,805 | 881,100 | 761,200 | 885,400 | - | 885,400 | 0.49% |
| Other Protective Services | 68,718 | 69,900 | 69,900 | 70,300 | - | 70,300 | 0.57% |
| | 9,635,367 | 10,667,600 | 10,590,200 | 11,059,000 | 10,000 | 11,069,000 | 3.76% |
| Transportation Services | | | | | | | |
| Engineering Services | 515,562 | 750,500 | 661,100 | 777,000 | - | 777,000 | 3.53% |
| Roads and Streets | 1,344,117 | 1,494,100 | 1,123,140 | 1,894,000 | - | 1,894,000 | 26.77% |
| Street Lighting | 147,184 | 172,100 | 172,100 | 158,100 | - | 158,100 | -8.13% |
| CES Facility | 72,461 | 99,400 | 99,400 | 93,900 | - | 93,900 | -5.53% |
| | 2,079,324 | 2,516,100 | 2,055,740 | 2,923,000 | - | 2,923,000 | 16.17% |

2024/25 DRAFT OPERATING BUDGET SUMMARY

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|--|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Environmental Health Services | | | | | | | |
| Sewage Collections and Disposals | 878,768 | 886,400 | 977,150 | 1,027,000 | 58,200 | 1,085,200 | 22.43% |
| Garbage Collections | 1,246,693 | 1,334,100 | 1,334,100 | 1,575,500 | - | 1,575,500 | 18.09% |
| Waste Site | 1,264,841 | 1,423,000 | 1,423,000 | 1,498,900 | - | 1,498,900 | 5.33% |
| | 3,390,302 | 3,643,500 | 3,734,250 | 4,101,400 | 58,200 | 4,159,600 | 14.16% |
| Public Health | | | | | | | |
| Regional Housing | 26,640 | 35,000 | 35,000 | - | - | - | -100.00% |
| Environmental Planning and Zoning | | | | | | | |
| Planning and Zoning | 854,421 | 1,656,100 | 1,638,700 | 1,665,600 | 535,000 | 2,200,600 | 32.88% |
| Community and Economic Development | 587,570 | 1,264,600 | 750,600 | 1,141,700 | - | 1,141,700 | -9.72% |
| | 1,441,990 | 2,920,700 | 2,389,300 | 2,807,300 | 535,000 | 3,342,300 | 14.43% |
| Recreation, Culture & Tourism | | | | | | | |
| Recreation | 1,461,222 | 1,844,400 | 1,760,458 | 1,923,400 | 67,000 | 1,990,400 | 7.92% |
| Active Transportation | - | 150,000 | - | 870,000 | - | 870,000 | 0.00% |
| Tourism | 226,119 | 220,200 | 212,671 | 230,800 | 15,000 | 245,800 | 11.63% |
| Multi-Purpose Facility | 664,890 | 671,600 | 671,600 | 859,800 | - | 859,800 | 28.02% |
| Regional Libraries | 199,700 | 199,700 | 199,700 | 199,700 | - | 199,700 | 0.00% |
| | 2,551,931 | 3,085,900 | 2,844,429 | 4,083,700 | 82,000 | 4,165,700 | 34.99% |
| Education | 8,802,514 | 9,539,900 | 9,539,900 | 10,646,800 | - | 10,646,800 | 11.60% |
| Sub Total Expenditures | 33,212,515 | 38,973,900 | 37,643,504 | 43,249,700 | 691,700 | 43,941,400 | 11.42% |
| Debt, Financing and Transfers | 4,993,630 | (65,100) | 683,900 | 738,000 | - | 738,000 | -1233.64% |
| Total Expenditures | 38,206,144 | 38,908,800 | 38,327,404 | 43,987,700 | 691,700 | 44,679,400 | 14.83% |
| Revenue | | | | | | | |
| Tax Revenue | 34,928,859 | 36,124,900 | 37,413,700 | 40,442,600 | - | 40,442,600 | 11.95% |
| Non Tax Revenue | 3,277,286 | 2,811,600 | 3,610,597 | 3,775,800 | 500,000 | 4,275,800 | 52.08% |
| Total Revenue | 38,206,144 | 38,936,500 | 41,024,297 | 44,218,400 | 500,000 | 44,718,400 | 14.85% |
| Surplus (Deficit) | \$ - | \$ 27,700 | \$ 2,696,893 | \$ 230,700 | \$ (191,700) | \$ 39,000 | |

**Municipality of the District of Lunenburg
Legislative and Administration**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Student Grants | - | - | - | 4,200 | - | 4,200 | 100.0% |
| Miscellaneous Revenue | 6,695 | 6,300 | 6,300 | 6,300 | - | 6,300 | 0.0% |
| | 6,695 | 6,300 | 6,300 | 10,500 | - | 10,500 | 66.7% |
| EXPENDITURES | | | | | | | |
| General Government Services | | | | | | | |
| Legislative Services (Council) | 666,848 | 785,000 | 785,000 | 839,200 | - | 839,200 | 6.9% |
| Members-at-Large | 5,061 | 6,400 | 6,400 | 7,400 | - | 7,400 | 15.6% |
| Council Approved Contingency | 12,626 | 80,000 | 80,000 | 80,000 | - | 80,000 | 0.0% |
| Government Relations | 102,183 | 110,000 | 110,000 | 109,000 | - | 109,000 | -0.9% |
| Grant - SSRH | 50,000 | 50,000 | 50,000 | 50,000 | - | 50,000 | 0.0% |
| Personnel (salaries, benefits, training, travel & conferences) | 1,131,599 | 1,331,500 | 1,321,500 | 1,371,100 | - | 1,371,100 | 3.0% |
| Advisory Services (legal fees, shared services: HR, EDIA) | 194,520 | 370,800 | 254,600 | 378,800 | - | 378,800 | 2.2% |
| Office Expense | 24,204 | 35,000 | 35,000 | 34,000 | - | 34,000 | -2.9% |
| | 2,187,041 | 2,768,700 | 2,642,500 | 2,869,500 | - | 2,869,500 | 3.6% |
| Other | | | | | | | |
| Elections | - | - | - | 190,000 | - | 190,000 | |
| Litter Clean Up Program | 5,960 | 10,000 | 10,000 | 10,000 | - | 10,000 | 0.0% |
| | 5,960 | 10,000 | 10,000 | 200,000 | - | 200,000 | |

**Municipality of the District of Lunenburg
Legislative and Administration**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|------------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Transfers to (from) Reserves & Funds | | | | | | | |
| Election Reserve | 50,000 | 50,000 | 50,000 | (150,000) | - | (150,000) | -400.0% |
| Transfer for Hospital Donation | (50,000) | (50,000) | (50,000) | (50,000) | - | (50,000) | 0.0% |
| | - | - | - | (200,000) | - | (200,000) | 100.0% |
| | 2,193,001 | 2,778,700 | 2,652,500 | 2,869,500 | - | 2,869,500 | |
| NET EXPENDITURES | <u>\$ (2,186,306)</u> | <u>\$ (2,772,400)</u> | <u>\$ (2,646,200)</u> | <u>\$ (2,859,000)</u> | <u>\$ -</u> | <u>\$ (2,859,000)</u> | <u>3.1%</u> |

**Municipality of the District of Lunenburg
Protective Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Fire Protection Area Rates | \$ 3,922,545 | \$ 4,359,900 | \$ 4,359,900 | \$ 4,735,400 | \$ - | \$ 4,735,400 | 8.6% |
| Police Prosecution Fines & Clearance Certificates | 76,877 | 60,000 | 66,700 | 69,000 | - | 69,000 | 15.0% |
| REMO - Partners contribution | 68,937 | 87,100 | 87,100 | 206,300 | - | 206,300 | 136.9% |
| | 4,068,359 | 4,507,000 | 4,513,700 | 5,010,700 | - | 5,010,700 | 11.2% |
| EXPENDITURES | | | | | | | |
| Fire Protection - Volunteer Fire Departments | 3,923,393 | 4,359,900 | 4,359,900 | 4,735,400 | - | 4,735,400 | 8.6% |
| Fire Services Administration & Grants | 389,313 | 388,000 | 415,500 | 410,400 | - | 410,400 | 5.8% |
| | 4,312,706 | 4,747,900 | 4,775,400 | 5,145,800 | - | 5,145,800 | 8.4% |
| Police Protection - RCMP | 3,895,312 | 4,130,600 | 4,130,600 | 4,337,100 | - | 4,337,100 | 5.0% |
| Provincial Corrections | 428,251 | 456,500 | 456,500 | - | - | - | -100.0% |
| Senior Safety Coordinator Grant | 25,340 | 25,400 | 25,400 | 25,400 | - | 25,400 | 0.0% |
| Other Law Enforcement | 51,046 | 43,000 | 43,000 | 43,000 | - | 43,000 | 0.0% |
| | 4,399,948 | 4,655,500 | 4,655,500 | 4,405,500 | - | 4,405,500 | -5.4% |
| REMO Personnel & Expenditures | 142,262 | 171,800 | 191,800 | 409,700 | - | 409,700 | 138.5% |
| Local EMO Services | 7,074 | 8,100 | 8,100 | 20,000 | - | 20,000 | 146.9% |
| Grants - Comfort Centres & Homless Shelters | 6,000 | 30,000 | 30,000 | 14,000 | 10,000 ¹ | 24,000 | -20.0% |
| Drought Response | 5 | 60,000 | 50,000 | 60,000 | - | 60,000 | 100.0% |
| | 155,342 | 269,900 | 279,900 | 503,700 | 10,000 | 513,700 | 90.3% |
| Animal Control | 43,378 | 44,500 | 44,500 | 44,900 | - | 44,900 | 0.9% |

**Municipality of the District of Lunenburg
Protective Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Transfers to (from) Reserves & Funds | | | | | | | |
| Transfer from General Operating Reserve - Drought Financing | - | (50,000) | (50,000) | (50,000) | - | (50,000) | 100.0% |
| Transfer from General Operating Reserve - Regional Fire Training Facility | - | (100,000) | (100,000) | - | - | - | |
| Transfer to Fire Training Facility Reserve | - | 100,000 | 100,000 | 100,000 | - | 100,000 | 100.0% |
| | - | (50,000) | (50,000) | 50,000 | - | 50,000 | |
| | 8,911,375 | 9,667,800 | 9,705,300 | 10,149,900 | 10,000 | 10,159,900 | |
| NET EXPENDITURES | \$ (4,843,016) | \$ (5,160,800) | \$ (5,191,600) | \$ (5,139,200) | \$ (10,000) | \$ (5,149,200) | -0.2% |

Notes:

1. Homeless Shelter Grants

**Municipality of the District of Lunenburg
Engineering, Public Works & Wastewater**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Area Rate - Streetlights | \$ 144,197 | \$ 148,900 | \$ 148,900 | \$ 138,200 | \$ - | \$ 138,200 | -7.2% |
| CES Facility | | | | | | | |
| Expense Recovery | 61,831 | 82,400 | 82,400 | 77,400 | - | 77,400 | -6.1% |
| Rental | 86,966 | 87,000 | 87,000 | 100,700 | - | 100,700 | 15.7% |
| | 148,798 | 169,400 | 169,400 | 178,100 | - | 178,100 | 5.1% |
| Waste Water Treatment | | | | | | | |
| Sewer Area Rates | 469,194 | 451,800 | 460,200 | 482,400 | - | 482,400 | 6.8% |
| Hydrant Charges | 60,092 | 64,000 | 64,000 | 68,500 | - | 68,500 | 7.0% |
| Sewer Interest and permit fees | 2,810 | 2,500 | 2,500 | 2,500 | - | 2,500 | 0.0% |
| Sewer Maintenance Fees | 30,099 | 37,000 | 111,400 | 36,000 | - | 36,000 | -2.7% |
| | 562,194 | 555,300 | 638,100 | 589,400 | - | 589,400 | 6.1% |
| Engineering Services | | | | | | | |
| Student Grants | 13,046 | - | - | - | - | - | |
| | 868,235 | 873,600 | 956,400 | 905,700 | - | 905,700 | 3.7% |
| EXPENDITURES | | | | | | | |
| Engineering Services | | | | | | | |
| Advertising, Legal and Advisory Services | 12,182 | 68,500 | 26,500 | 39,500 | - | 39,500 | -42.3% |
| Hydrants | 66,187 | 68,700 | 73,700 | 73,700 | - | 73,700 | 7.3% |
| Personnel (salaries, benefits, training, travel & conferences) | 499,532 | 672,000 | 629,600 | 729,500 | - | 729,500 | 8.6% |
| Office Expense | 3,848 | 10,000 | 5,000 | 8,000 | - | 8,000 | -20.0% |
| Return of Schools | 14,069 | 22,200 | 31,000 | 31,200 | - | 31,200 | 40.5% |
| Garbage Collections | 1,246,693 | 1,334,100 | 1,334,100 | 1,575,500 | - | 1,575,500 | 18.1% |
| | 1,842,512 | 2,175,500 | 2,099,900 | 2,457,400 | - | 2,457,400 | 13.0% |

**Municipality of the District of Lunenburg
Engineering, Public Works & Wastewater**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|--|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Other Administration | | | | | | | |
| Municipal Services Bldg - Janitorial | 64,930 | 74,000 | 74,500 | 84,800 | - | 84,800 | 14.6% |
| Municipal Services Bldg - maintenance | 153,404 | 189,500 | 186,000 | 176,000 | - | 176,000 | -7.1% |
| | <u>218,333</u> | <u>263,500</u> | <u>260,500</u> | <u>260,800</u> | <u>-</u> | <u>260,800</u> | <u>-1.0%</u> |
| Transportation | | | | | | | |
| Municipal Road Maintenance | 229,260 | 350,000 | 331,740 | 367,500 | - | 367,500 | 5.0% |
| Provincial Road Contribution | 461,276 | 493,100 | 490,400 | 510,000 | - | 510,000 | 3.4% |
| J Class Road Paving | 384,243 | 350,000 | - | 700,000 | - | 700,000 | 100.0% |
| Street Lighting | 147,184 | 172,100 | 172,100 | 158,100 | - | 158,100 | -8.1% |
| | <u>1,221,963</u> | <u>1,365,200</u> | <u>994,240</u> | <u>1,735,600</u> | <u>-</u> | <u>1,735,600</u> | <u>27.1%</u> |
| CES Facility | | | | | | | |
| Building Maintenance | 58,887 | 82,400 | 82,400 | 77,400 | - | 77,400 | -6.1% |
| Non-recoverable expenses | 13,575 | 17,000 | 17,000 | 16,500 | - | 16,500 | -2.9% |
| | <u>72,461</u> | <u>99,400</u> | <u>99,400</u> | <u>93,900</u> | <u>-</u> | <u>93,900</u> | <u>-5.5%</u> |
| Waste Water Treatment | | | | | | | |
| Personnel (salaries, benefits, training, travel) & other shared costs | 354,555 | 379,200 | 334,900 | 408,000 | 58,200 ¹ | 466,200 | 22.9% |
| Hebville | 107,088 | 114,600 | 104,000 | 114,000 | - | 114,000 | -0.5% |
| Riverside and Shore Drive | 34,980 | 35,000 | 34,900 | 38,200 | - | 38,200 | 9.1% |
| Cookville | 185,522 | 205,500 | 210,600 | 236,500 | - | 236,500 | 15.1% |
| New Germany Lift Stations | 46,130 | 37,900 | 41,400 | 49,200 | - | 49,200 | 29.8% |
| New Germany Treatment Plant | 87,913 | 114,200 | 109,350 | 126,100 | - | 126,100 | 10.4% |
| Sewer Maintenance Costs | 62,580 | - | 142,000 | 55,000 | - | 55,000 | 0.0% |
| | <u>878,768</u> | <u>886,400</u> | <u>977,150</u> | <u>1,027,000</u> | <u>58,200</u> | <u>1,085,200</u> | <u>22.4%</u> |
| | <u>4,234,037</u> | <u>4,790,000</u> | <u>4,431,190</u> | <u>5,574,700</u> | <u>58,200</u> | <u>5,632,900</u> | <u>17.6%</u> |

**Municipality of the District of Lunenburg
Engineering, Public Works & Wastewater**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Transfers to (from) Reserves & Funds | | | | | | | |
| Transfer To (From) Sewer Reserves | 175,000 | 175,000 | 175,000 | 175,000 | - | 175,000 | |
| CCBF Reserve - J Class Roads | (384,243) | (350,000) | - | (334,200) | - | (334,200) | |
| Other Reserves - J Class Roads | - | - | - | (365,800) | - | (365,800) | |
| Operating Reserve - Municipal Roads | 25,000 | 25,000 | 25,000 | 25,000 | - | 25,000 | |
| Operating Reserve -CES | 25,000 | 25,000 | 25,000 | 84,000 | - | 84,000 | |
| | (159,243) | (125,000) | 225,000 | (416,000) | - | (416,000) | |
| | 4,074,794 | 4,665,000 | 4,656,190 | 5,158,700 | 58,200 | 5,216,900 | |
| NET EXPENDITURES | \$ (3,206,559) | \$ (3,791,400) | \$ (3,699,790) | \$ (4,253,000) | \$ (58,200) | \$ (4,311,200) | 13.7% |

Notes:

- 1. Wastewater Treatment Operator Position added due to Cookville Plant expansion

**Municipality of the District of Lunenburg
Planning, Building Inspection and Zoning**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|---|
| INCOME | | | | | | | |
| Private Roads Area Rate | \$ 282,806 | \$ 315,700 | \$ 315,700 | \$ 331,900 | \$ - | \$ 331,900 | 5.1% |
| Building Permits & Development Fees | 101,241 | 81,500 | 91,500 | 92,500 | - | 92,500 | 13.5% |
| Sale of Services | 182,015 | 352,200 | 114,000 | 306,000 | - | 306,000 | -13.1% |
| D&U Recovery/Sundry | 15,740 | 100 | 350 | 500 | - | 500 | 0.0% |
| Civic Numbering | 9,861 | 9,900 | 9,800 | 9,800 | - | 9,800 | -1.0% |
| Floodline Mapping Grant | - | - | - | - | 500,000 ¹ | 500,000 | 100.0% |
| Public Transit Grant | - | 50,000 | 50,000 | - | - | - | |
| Fancy Lake Study Grant | - | - | - | - | - | - | |
| Sustainability/Student Grants | 25,000 | 8,400 | 15,000 | 6,000 | - | 6,000 | -28.6% |
| | 616,662 | 817,800 | 596,350 | 746,700 | 500,000 | 1,246,700 | 52.4% |
| EXPENDITURES | | | | | | | |
| Building Inspection | | | | | | | |
| Personnel (salaries, benefits, training, travel & conferences) | 592,855 | 737,400 | 653,000 | 775,400 | - | 775,400 | 5.2% |
| Office & Legal Expense | 64,951 | 143,700 | 108,200 | 110,000 | - | 110,000 | -23.5% |
| | 657,805 | 881,100 | 761,200 | 885,400 | - | 885,400 | 0.5% |
| Private Roads | 269,338 | 301,000 | 301,000 | 316,500 | - | 316,500 | 5.1% |

**Municipality of the District of Lunenburg
Planning, Building Inspection and Zoning**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget |
|--|---------------------------|--------------------------------------|--|--|------------------------------|--|---|
| Planning | | | | | | | |
| Personnel (salaries, benefits, training, travel & conferences) | 729,269 | 987,400 | 983,100 | 1,060,700 | 3,000 ² | 1,063,700 | 7.7% |
| Planning Services | 58,971 | 70,100 | 57,000 | 31,000 | 13,500 ³ | 44,500 | -36.5% |
| Climate, Cluster & Coastal Protection | 9,662 | 23,600 | 23,600 | 8,900 | 18,500 ⁴ | 27,400 | 16.1% |
| Floodline Mapping Project | - | - | - | - | 500,000 ¹ | 500,000 | |
| Research & Innovation Grants | - | 10,000 | 10,000 | - | - | - | -100.0% |
| Public Transit Grants | 34,500 | 65,000 | 65,000 | 65,000 | - | 65,000 | 0.0% |
| Repayable CEF Grants | 22,019 | 500,000 | 500,000 | 500,000 | - | 500,000 | 0.0% |
| | 854,421 | 1,656,100 | 1,638,700 | 1,665,600 | 535,000 | 2,200,600 | 32.9% |
| Transfers to (from) Reserves & Funds | | | | | | | |
| Clean Energy Financing Program | (3,979) | (500,000) | (500,000) | (500,000) | - | (500,000) | 0.0% |
| General Operating Reserves | - | (110,600) | (110,600) | - | - | - | -100.0% |
| | (3,979) | (610,600) | (610,600) | (500,000) | - - | (500,000) | -18.1% |
| | 1,777,585 | 2,227,600 | 2,090,300 | 2,367,500 | 535,000 | 2,902,500 | |
| NET EXPENDITURES | \$ (1,160,923) | \$ (1,409,800) | \$ (1,493,950) | \$ (1,620,800) | \$ (35,000) | \$ (1,655,800) | 17.4% |

Notes:

1. Floodline Mapping 100% funded Prov NS Project
2. Affordable Housing Development Program
3. Climate/Coastal Programs Advertising
4. MODL 2040, Tree Planting, Climate Projects, Coastal/Cluster Education

**Municipality of the District of Lunenburg
Economic Development**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Grants & Other Revenue | 6,000 | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% |
| | 6,000 | - | - | - | - | - | |
| EXPENDITURES | | | | | | | |
| Personnel (salaries, benefits, training, travel & conferences) | 279,757 | 334,100 | 334,100 | 351,200 | - | 351,200 | 5.1% |
| Legal & Office Expenses | 13,594 | 38,500 | 38,500 | 38,500 | - | 38,500 | 0.0% |
| Community HUB Building | | | | | | | |
| Farmer's Market | - | 100,000 | 25,000 | 100,000 | - | 100,000 | 0.0% |
| Café | - | 100,000 | - | 100,000 | - | 100,000 | 0.0% |
| Commercial Kitchen | - | 100,000 | 10,000 | 100,000 | - | 100,000 | 0.0% |
| Internet Project | 232,763 | 450,000 | 201,000 | 250,000 | - | 250,000 | -44.4% |
| Economic Development Strategy | 37,019 | - | - | - | - | - | 0.0% |
| Community Development Projects | 24,437 | 92,000 | 92,000 | 97,000 | - | 97,000 | 5.4% |
| Osprey Village Marketing Plan | - | - | - | 40,000 | - | 40,000 | |
| Immigration Partnership | - | - | - | 5,000 | - | 5,000 | |
| Feasibility Study - Food Hub | - | 50,000 | 50,000 | 60,000 | - | 60,000 | 20.0% |
| | 587,570 | 1,264,600 | 750,600 | 1,141,700 | - | 1,141,700 | -9.7% |
| Transfers to (from) Reserves & Funds | | | | | | | |
| Transfer From Reserves - CCBF | (232,763) | (450,000) | (201,000) | (250,000) | - | (250,000) | -44.4% |
| | 354,807 | 814,600 | 549,600 | 891,700 | - | 891,700 | |
| NET EXPENDITURES | \$ (348,807) | \$ (814,600) | \$ (549,600) | \$ (891,700) | \$ - | \$ (891,700) | 9.5% |

**Municipality of the District of Lunenburg
Recreation Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|--|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Recreation Fees | \$ 81,894 | \$ 78,500 | \$ 89,701 | \$ 78,000 | \$ - | \$ 78,000 | -0.6% |
| ProKids | 20,585 | 15,000 | 21,000 | 20,000 | - | 20,000 | 33.3% |
| Rental Revenue | 8,688 | - | 3,659 | 8,000 | - | 8,000 | 0.0% |
| Recreation Grant | 180,019 | 175,000 | 175,000 | 175,000 | - | 175,000 | 0.0% |
| Tourism - VIC | 53,971 | 13,000 | 9,187 | 8,100 | - | 8,100 | -37.7% |
| Tourism Marketing Levy | - | 100,000 | - | - | - | - | |
| | 345,158 | 381,500 | 298,547 | 289,100 | - | 289,100 | -24.2% |
| EXPENDITURES | | | | | | | |
| General Services | | | | | | | |
| Sponsor Ad & Municipal Celebration | 12,805 | 14,500 | 12,070 | 14,500 | 1,500 ¹ | 16,000 | 10.3% |
| Grants to Organizations | 385,126 | 511,800 | 520,875 | 592,400 | 5,000 ² | 597,400 | 16.7% |
| Legal | 5,729 | 12,000 | 8,000 | 12,000 | - | 12,000 | 0.0% |
| Insurance & Office Expenses | 7,252 | 10,700 | 10,700 | 10,700 | - | 10,700 | 0.0% |
| Personnel (salaries, benefits, training, travel & conferences) | 621,505 | 660,400 | 642,680 | 701,600 | - | 701,600 | 6.2% |
| | 1,032,417 | 1,209,400 | 1,194,325 | 1,331,200 | 6,500 | 1,337,700 | 10.6% |
| Parks & Recreation Facilities | | | | | | | |
| Park Maintenance Personnel (salaries, benefits, training, travel & conferences) | 305,206 | 415,200 | 352,670 | 350,900 | - | 350,900 | -15.5% |
| Building, Grounds & Park Maintenance | 224,837 | 270,400 | 251,950 | 346,600 | 50,000 ³ | 396,600 | 46.7% |
| Building Utilities | 21,082 | 21,900 | 20,900 | 21,900 | - | 21,900 | 0.0% |
| Telephone | 6,164 | 7,500 | 13,500 | 11,500 | - | 11,500 | 53.3% |
| Insurance | 64,553 | 82,600 | 83,638 | 88,000 | - | 88,000 | 6.5% |
| Office Expense | 4,484 | 10,200 | 7,500 | 9,000 | - | 9,000 | -11.8% |
| | 626,325 | 807,800 | 730,158 | 827,900 | 50,000 | 877,900 | 8.7% |

**Municipality of the District of Lunenburg
Recreation Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|------------------------------|--------------------------------------|--|--|------------------------------|--|--|
| Recreation Programs | | | | | | | |
| Parks Equipment and Special Programs | 64,765 | 167,200 | 172,728 | 179,500 | 17,000 ⁴ | 196,500 | 17.5% |
| Winter Programs | 6,010 | 13,800 | 13,700 | 16,600 | - | 16,600 | 20.3% |
| Spring Programs | 8,869 | 11,100 | 8,758 | 14,400 | - | 14,400 | 29.7% |
| Swimming Program | 13,048 | 16,000 | 20,271 | 22,000 | - | 22,000 | 37.5% |
| Summer Programs | 107,291 | 146,500 | 150,141 | 135,000 | - | 135,000 | -7.8% |
| Fall Programs | 7,388 | 14,100 | 16,362 | 18,900 | - | 18,900 | 34.0% |
| Special Events - supplies & advertising | 6,020 | 7,500 | 5,660 | 7,500 | - | 7,500 | 0.0% |
| | <u>213,392</u> | <u>376,200</u> | <u>387,620</u> | <u>393,900</u> | <u>17,000</u> | <u>410,900</u> | <u>9.2%</u> |
| Active Transportation - paved shoulders | - | 150,000 | - | 870,000 | - | 870,000 | 100.0% |
| Tourism | 226,119 | 220,200 | 212,671 | 230,800 | 15,000 ⁵ | 245,800 | 11.6% |
| Transfers to (from) Reserves & Funds | | | | | | | |
| Open Space Strategy | 60,000 | 60,000 | 60,000 | 60,000 | - | 60,000 | 0.0% |
| General Reserves - AT Paved Shoulders | - | - | - | (370,000) | - | (370,000) | |
| Pinegrove Park | 10,265 | - | - | - | - | - | |
| Pro Kids | - | - | - | - | - | - | |
| CCBF- Active Transportation | - | (150,000) | - | (500,000) | - | (500,000) | 100.0% |
| CCBF- Trail Groups | (59,850) | (68,000) | (68,000) | (74,800) | - | (74,800) | 10.0% |
| | <u>10,415</u> | <u>(158,000)</u> | <u>(8,000)</u> | <u>(884,800)</u> | <u>-</u> | <u>(884,800)</u> | <u>460.0%</u> |
| | <u>2,108,668</u> | <u>2,605,600</u> | <u>2,516,774</u> | <u>2,769,000</u> | <u>88,500</u> | <u>2,857,500</u> | |
| NET EXPENDITURES | <u>\$ (1,763,510)</u> | <u>\$ (2,224,100)</u> | <u>\$ (2,218,227)</u> | <u>\$ (2,479,900)</u> | <u>\$ (88,500)</u> | <u>\$ (2,568,400)</u> | <u>15.5%</u> |

Notes:

1. Promotions 2. Town of Lunenburg 3. Hemlock wooly adelgid 4. New Adult Subsidy & MARC playbox 5. New tourism events

**Municipality of the District of Lunenburg
Financial Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|--|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| INCOME | | | | | | | |
| Assessable Property | \$ 29,794,759 | \$ 30,529,500 | \$ 31,805,900 | \$ 34,417,500 | \$ - | \$ 34,417,500 | 12.74% |
| Grant In Lieu | 255,266 | 255,100 | 259,100 | 268,700 | - | 268,700 | 5.33% |
| Licenses and Permits | 13,254 | 12,100 | 13,100 | 12,100 | - | 12,100 | 0.00% |
| Interest Income | 1,414,047 | 1,002,000 | 2,002,000 | 2,002,000 | - | 2,002,000 | 99.80% |
| Interest on Taxes | 340,866 | 252,000 | 282,000 | 251,500 | - | 251,500 | -0.20% |
| Tax Sale Fees | 39,096 | 70,000 | 70,000 | 70,000 | - | 70,000 | 0.00% |
| Miscellaneous Revenue | 341,684 | 134,400 | 122,400 | 134,700 | - | 134,700 | 0.22% |
| Grants of Farm & Conservation Properties | 96,063 | 95,200 | 98,500 | 99,200 | - | 99,200 | 4.20% |
| | 32,295,035 | 32,350,300 | 34,653,000 | 37,255,700 | - | 37,255,700 | 15.16% |
| EXPENDITURES | | | | | | | |
| General | | | | | | | |
| Personnel (salaries, benefits, training, travel & conferences) | 720,363 | 800,700 | 800,700 | 834,500 | - | 834,500 | 4.22% |
| Office & Equipment Expense | 170,037 | 187,100 | 186,400 | 186,600 | - | 186,600 | -0.27% |
| Bank Interest and Charges | 4,227 | 4,700 | 4,700 | 4,700 | - | 4,700 | 0.00% |
| Audit & Actuarial Fees | 25,912 | 29,500 | 29,500 | 28,500 | - | 28,500 | -3.39% |
| Tax Rebate and Exemptions | 271,260 | 309,400 | 350,740 | 868,700 | - | 868,700 | 180.77% |
| Advisory Services | 2,799 | 5,000 | 5,000 | 5,000 | - | 5,000 | 0.00% |
| Data Processing & IT Shared Services | 241,033 | 363,800 | 363,800 | 414,700 | - | 414,700 | 13.99% |
| Sundry | 696 | 1,500 | 1,500 | 1,500 | - | 1,500 | 0.00% |
| Tax Sale Expenses | 43,468 | 70,000 | 70,000 | 70,000 | - | 70,000 | 0.00% |

**Municipality of the District of Lunenburg
Financial Services**

| | 2022/23 Actual | 2023/24 Annual Budget | 2023/24 Budget Forecast | 2024/25 Adjusted Baseline | 2024/25 Additions | 2024/25 Proposed Budget | Percent Change Budget 2025 to Budget 2024 |
|---|---------------------------|--------------------------------------|--|--|------------------------------|--|--|
| LRCRC - Waste Site Costs | 1,235,218 | 1,395,000 | 1,395,000 | 1,468,000 | - | 1,468,000 | 5.23% |
| LRCRC - Monitoring Costs | 21,828 | 20,000 | 20,000 | 22,400 | - | 22,400 | 12.00% |
| Previously Exempt Waste (Parks & Fire Depts) | 7,795 | 8,000 | 8,000 | 8,500 | - | 8,500 | 6.25% |
| Region 6 Operating Grant | 36,028 | 33,600 | 33,600 | 42,300 | - | 42,300 | 25.89% |
| Grant Hebbville Area Rate | 4,000 | 4,000 | 4,000 | 4,000 | - | 4,000 | 0.00% |
| Insurance | 175,177 | 227,700 | 194,300 | 212,700 | - | 212,700 | -6.59% |
| Uncollectible Taxes | 53,682 | 74,500 | 74,500 | 150,000 | - | 150,000 | 101.34% |
| Safe Restart Expenses | 11,997 | 150,000 | 150,000 | 110,000 | - | 110,000 | -26.67% |
| Debt Service - Principal & Interest | - | - | - | - | - | - | |
| | 3,025,520 | 3,684,500 | 3,691,740 | 4,432,100 | - | 4,432,100 | 20.29% |
| Mandatory Contributions | | | | | | | |
| Assessment Services | 687,452 | 690,300 | 690,300 | 704,200 | - | 704,200 | 2.01% |
| Regional Housing | 26,640 | 35,000 | 35,000 | - | - | - | -100.00% |
| Regional Library | 199,700 | 199,700 | 199,700 | 199,700 | - | 199,700 | 0.00% |
| Education | 8,802,514 | 9,539,900 | 9,539,900 | 10,646,800 | - | 10,646,800 | 11.60% |
| | 9,716,306 | 10,464,900 | 10,464,900 | 11,550,700 | - | 11,550,700 | 10.38% |
| Multi-Purpose Facility Costs | 664,890 | 671,600 | 671,600 | 859,800 | - | 859,800 | 28.02% |
| Transfers to (from) Reserves & Funds | | | | | | | |
| Depreciation, Interest, Site Monitoring, LCLC | | | | | | | |
| Depreciation Reserve, Safe Restart, Future | | | | | | | |
| Capital | 5,379,198 | 1,328,500 | 1,328,500 | 2,938,800 | - | 2,938,800 | 121.21% |
| | 18,785,913 | 16,149,500 | 16,156,740 | 19,781,400 | - | 19,781,400 | 22.49% |
| NET SURPLUS (EXPENDITURE) | \$ 13,509,122 | \$ 16,200,800 | \$ 18,496,260 | \$ 17,474,300 | \$ - | \$ 17,474,300 | 7.86% |