

## **Municipality of the District of Lunenburg**

### **Minutes of a Special Meeting of Municipal Council**

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.  
Tuesday, August 15, 2023 – 9:00 a.m.

#### **Attendance**

Mayor Carolyn Bolivar-Getson  
Deputy Mayor Pam Hubley, District 4  
Councillor Leitha Haysom, District 1  
Councillor Martin Bell, District 2  
Councillor Wendy Oickle, District 3  
Councillor Cathy Moore, District 5  
Councillor Sandra Statton, District 6  
Councillor Michelle Greek, District 7 (via Teams)  
Councillor Kacy DeLong, District 8  
Councillor Reid Whynot, District 9  
Councillor Chasidy Veinotte, District 10

#### **Staff**

Tom MacEwan, Chief Administrative Officer  
Tina Robichaud-Bond, Executive Assistant

#### **1. Call to Order**

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

#### **2. Announcements/Acknowledgements/Recognition**

Councillor Haysom acknowledged and congratulated the Broad Cove Community Association for a successful Rockabilly Picnic.

##### **2.1 National Acadian Day**

Mayor Bolivar Getson acknowledged that August 15<sup>th</sup> was National Acadian Day, marking the anniversary of the Acadian people's expulsion from their lands in 1755.

#### **3. Public Input - Nil**

Councillor Greek left the meeting.

#### **4. Approval of Agenda**

It was requested that the following item be added to the end of the agenda as an In Camera item:

Potential Litigation under Section 22(2)(g) of the MGA.

**Moved by Councillor Whynot, seconded by Councillor Oickle that the Agenda be approved as amended with the addition of the In Camera item. Carried unanimously.**

**5. Awarding of Tenders/RFPs**

**5.1 Award of REOI #2023-05-500 Solar Energy Project, Conquerall Bank Wastewater Treatment Plant**

Tyler Richardson, Engineer, was in attendance and reviewed the report titled, “Award of Request for Expression of interest (REOI) 2023-05-500 Solar Energy Project – Conquerall Bank Wastewater Treatment Plant” (circulated with the agenda).

It was noted that the core certified standing is a national accreditation for safety that is not required by the Province. Although it is a criterion under the Municipality’s procurement documents, Council has the ability to waive it.

**2023-139 Moved by Councillor Bell, seconded by Councillor Whynot that Municipal Council waive the requirement for the core certified standing and award REOI 2023-05-500 Solar Energy Project – Conquerall Bank Wastewater Treatment Plant to Polaron Ltd in the amount of \$52,139.66 including HST. Carried Unanimously.**

Mr. Richardson left the meeting.

**6. Staff Reports**

**6.1 Recreation, Parks & Trails**

**6.1.1 Grant Application – Lunenburg Doc Fest**

A report from Ruth Wawin, Tourism & Event Development Officer, titled “Major Events Grant Application Lunenburg Doc Fest – Docs on the Dock” providing details of the grant application, was circulated with the agenda.

**2023-140 Moved by Councillor Veinotte, seconded by Councillor Moore that Municipal Council approve the Lunenburg Doc Fest application for funding through the Major Event Grant in the amount of \$1,000. Carried unanimously.**

**6.1.2 Cape LaHave Conservation Easement**

Trudy Payne, Director of Recreation, Parks & Trails, was in attendance and reviewed the report titled, “Cape LaHave – Conservation Easement – Amending the Acts of 1897, the Lunenburg Commons Lands Act” (circulated with the agenda).

It was clarified that the Municipality was not giving up ownership of the land by entering into a conservation agreement.

**2023-141 Moved by Councillor Haysom, seconded by Councillor Bell that Municipal Council authorize the further amendment of Section 4 of chapter 72 of the Acts of 1897, the Lunenburg Common Lands Act (as amended) to add the following subsection immediately after subsection 5:**

**“5(A) Notwithstanding subsection (2), the municipal council may grant a conservation easement with respect to the common lands on Cape LaHave Island.”**

**Carried unanimously.**

### **6.1.3 AT Project re Paved Shoulders, Mahone Bay to Martins River Bridge**

Ms. Payne reviewed the report titled, “Active Transportation Project – Paved Shoulders Trunk 3 from Mahone Bay northerly to Martins River Bridge” explaining that the quote for the project was significantly higher than the estimate (circulated with the agenda).

Concerns were raised regarding how the Province determines estimates and the fact that estimate amounts are consistently low compared to actual quotes.

It was noted that costs were increasing and that the Municipality’s budgeting was not meeting the need for active transportation projects. It was further noted that this project was not part of the 5 year capital plan.

Elana Wentzell, Director of Finance, advised that the additional funds required for this project would be paid from the general operating reserves and that future projects may be delayed.

It was suggested that a letter be sent to the Department of Public Works expressing the Municipality’s displeasure with the way cost estimates were determined.

**2023-142 Moved by Councillor DeLong, seconded by Councillor Veinotte that Municipal Council approve the cost increase of Cost Share Agreement No. 2023-037 in the amount of \$234,275, for a new total cost of \$834,275 plus HST for the Active Transportation project to pave shoulders on Trunk 3 from Mahone Bay northerly to the Martins River bridge (Agreement approved by Resolution #2023-132), and that the additional funds be taken from the general operating reserves; and further, that the Mayor be authorized to sign the Tender Over Estimate Memo. Those Opposed: Councillors Statton, Moore, and Haysom. Carried.**

Ms. Payne left the meeting.

## **6.2 Administration**

### **6.2.1 Housing Accelerator Fund Application**

Jeff Merrill, Director of Planning & Development Services, was in attendance and reviewed the report titled, “CMHC Housing Accelerator Fund” (circulated with the agenda), detailing the

Fund, the criteria, and the proposed incentives. Mr. Merrill advised that the application was due by August 18, 2023.

Councillor Greek joined the meeting.

It was noted that sewer and water projects were included in the initiatives presented.

Amy Wamboldt, Grant Coordinator, was in attendance. Ms. Wamboldt clarified that the initiatives were based on the criteria provided by the federal government, and that they cannot be capital projects.

**2023-143 Moved by Deputy Mayor Hubley, seconded by Councillor DeLong that Municipal Council direct staff to submit a Housing Accelerator Fund Action Plan that includes the initiatives as generally outlined in Attachment A of the August 15, 2023 report titled “CMHC Housing Accelerator Fund”, along with all additional required documentation to the Canada Mortgage and Housing Corporation as the Municipality’s application under the Housing Accelerator Fund program; and further, authorize staff to enter into any contribution agreements or amending agreements that may be required should the Municipality be approved for funding under the program. Carried unanimously.**

**At 10:30 a.m., it was moved by Councillor Whynot, seconded by Councillor Haysom that Municipal Council go In Camera to discuss the added item, Potential Litigation under Section 22(2)(g) of the MGA. Carried.**

Municipal Council In Camera in session.

**At 11:00 a.m., it was moved by Councillor Veinotte, seconded by Councillor Whynot that Municipal Council come out of In Camera and return to open session. Carried.**

Municipal Council in session

## **7. Adjournment**

**There being no further business, the meeting adjourned at 11:00 a.m.**