

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.
Tuesday, June 13, 2023 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson
Deputy Mayor Pam Hubley, District 4
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Cathy Moore, District 5 (via TEAMS)
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8
Councillor Reid Whynot, District 9
Councillor Chasidy Veinotte, District 10

Regrets

Councillor Leitha Haysom, District 1

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
April Whynot-Lohnes, Municipal Clerk
Tina Robichaud-Bond, Recording Secretary

1. Call to Order

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition

Councillor DeLong acknowledged the local Council of Canadians Group for a successful World Ocean's Day.

Mayor Bolivar-Getson introduced and welcomed Sabri Wheelman who was sponsored to attend school in Canada as an international student by the Government of Belgium.

3. Public Input – Nil

4. Approval of Agenda

It was requested that Item 14.4 Contract Negotiations be added to the In Camera portion of the agenda.

Moved by Councillor Whynot, seconded by Councillor Bell that the Agenda be approved as amended with the addition of Item 14.4 Contract Negotiations. Carried unanimously.

5. Approval of Minutes – May 23, 2023

Moved by Councillor DeLong, seconded by Councillor Veinotte that the Minutes of the May 23, 2023 Council meeting be approved as circulated. Carried unanimously.

6. Business Arising from Minutes - Nil

7. Awarding of Tenders/RFPs - Nil

8. Presentations/Scheduled Times - Nil

9. Consideration of Correspondence – Nil

11. Staff Reports

11.2 Administration

11.2.1 Council Summer Break

Ms. Whynot-Lohnes reviewed the report, “2023 Council Summer Break” (circulated with the agenda).

2023-095 Moved by Councillor Greek, seconded by Councillor Whynot that Municipal Council approve the first four (4) weeks of August as Council’s summer break and that Council meetings held during this time be cancelled, and further that Council take the first four (4) weeks of August as their summer break on a yearly basis. Carried unanimously.

11.1.2 NSUARB Boundary Review Hearing - Update

Mr. MacEwan reported that the Nova Scotia Utility and Review Board (NSUARB) boundary review hearing was scheduled to take place on June 19 at the Municipal Administration Building. He advised that the documents relating to the review hearing were available to the public on the NSUARB website. It was noted that at the time of this meeting no written comments from the public were received by the Board.

10. Recommendations from Committees & Boards

10.1 Finance Committee

10.1.1 2023-23 Proposed Capital Funding, CCFB Investment and 4th Quarter Capital Variance Report

2023-096 Moved by Deputy Mayor Hubley, seconded by Councillor Greek that Municipal Council accept the recommendation of the Finance Committee and approve the funding for the 2022-2023 completed capital projects and CCBF Investment, as presented and summarized in the 2022-2023 Capital Project and CCBF Investment Plan. Carried unanimously.

11.2.2 First Reading – Draft Water Supply Upgrade Lending Program By-law

A report titled, “First Reading – Draft Water Supply Upgrade Lending Program By-law” was circulated with the agenda.

Mr. Dumaresq explained that the draft by-law was prepared based on discussion at an earlier meeting.

2023-097 Moved by Councillor Bell, seconded by Councillor Statton that Municipal Council give notice of its intention to approve new By-law 047 Potable Water Supply Upgrade Lending Program, as presented, and conduct First Reading of same and give notice of intention to Second Reading on July 11, 2023. Opposed: Deputy Mayor Hubley. Carried.

11.3.1 2023-2024 Annual Operating and Major Recreation Capital Grants

Councillor Veinotte declared a Conflict of Interest on Motion #2023-099.

A report titled, “Annual Operating and Major Recreation Capital Grants”, was circulated with the agenda.

2023-098 Moved by Councillor Veinotte, seconded by Councillor DeLong that Municipal Council approve the 2023-2024 Annual Operating Grant program applications in the amount of \$75,350, as presented, and further that the applications submitted by Rossini Opera Festival and the Lunenburg Arts Gallery Society are pending approval based on confirmation of funding from the Town of Lunenburg. Carried unanimously.

Councillor Veinotte left the table.

2023-099 Moved by Councillor Whynot, seconded by Councillor Statton that Municipal Council approve the late application from the Lunenburg & District Swimming Pool for the 2023-2024 Annual Operating Grant program in the amount of \$2,000, as per MODL Policy 043.

It was clarified that with the approval of the late submission, there would still be a balance \$875 remaining in budget.

The Motion on the floor was voted on and carried unanimously.

Councillor Veinotte returned to the table.

11.1.1 Site Plan Appeal re Multi Residential Development, Hebbville

Mayor reviewed the Appeal Agenda and the Rules of Conduct for the Site Plan Approval.

Norma Schieffer, Development Officer, reviewed the report, “Site Plan Appeal by Adjacent Property Owner – Multi Residential Development Permitted by Site Plan Approval” (circulated with the agenda) and the letters from Tracy and Brenden Baker, and Mary Jayne and Kyle Whyman were read aloud.

Tracy and Brenden Baker, owners 15796 Highway 3, Hebbville were in attendance. Ms. Baker provided details on their concerns with the proposed construction of a duplex on the property located at 15808 Highway 3, Hebbville.

It was noted that the Municipality does not have any jurisdiction over property boundaries.

Ms. Schiefer advised that the proposed build was only at the development application stage and that a building permit had not yet been applied for. The matter before Council was only to confirm that the requirements in land use had been met.

2023-100 Moved by Councillor Oickle, seconded by Councillor Statton that Municipal Council uphold the Development Officer’s decision to approve the site plan for the construction of a duplex at PID 60414794, 15808 Highway 3, Hebbville, NS. Those Opposed: Councillors Bell, Whynot, and Greek. Carried.

Mayor Bolivar-Getson declared a Conflict of Interest on the following two items and left the room. Deputy Mayor Hubley took the Chair.

10.1.2 Approval of MODL Policy 045 Salary Administration, 4 Year Review

Mr. Dumaresq reviewed the report, “4 Year review – Policy MODL 045 – Salary Administration Policy” (circulated with the agenda).

2023-101 Moved by Councillor Greek, seconded by Councillor Bell that Municipal Council accept the recommendation of the Finance Committee and repeal MDL Policy-45, Salary Administration, approved June 11, 2019, and replace it with new Policy MODL 045, Salary Administration, and further that the Policy be effective as of April 1, 2023. Carried unanimously.

11.3.1 2023-2024 Annual Operating and Major Recreation Capital Grants

A report titled, “Annual Operating and Major Recreation Capital Grants” was circulated with the agenda.

2023-102 Moved by Councillor Bell, seconded by Councillor Whynot that Municipal Council approve the 2023-2023 Major Recreation Capital Grant program applications in the amount of \$74,400, as presented. Carried unanimously.

Mayor Bolivar-Getson returned to table and resumed the Chair.

11.1.3 Electric Vehicle CarShare Program

Abhi Jain, Sustainability Planner, was in attendance and reviewed the report, “Electric Vehicle Carshare Program in partnership with Town of Mahone Bay”, (circulated with agenda).

It was noted that the Town of Bridgewater and the Town of Lunenburg were not included in discussions of a partnership and that it could be beneficial to work as a regional unit.

Staff was directed to advise the Town of Mahone Bay that Council was not interested in moving forward with a feasibility study in the 2023/2024 fiscal year, but would be interested in reviewing the possibility of going forward at a later date.

12. Mayor’s/Deputy Mayor’s/Councillors’ Matters

12.1 Deputy Mayor’s Update

Deputy Mayor Hubley reported that she attended agenda briefing meetings; a penny auction, a bottle drive, and to cheque signing.

12.2 Mayor’s Update

Mayor Bolivar-Getson reported that she attended the Hemford Fire Department BBQ; the German Settlers Flag Raising ceremony; gave opening remarks at the Lyme Disease workshop; and attended the United Communities 50th anniversary banquet.

Council recessed at 10:00 a.m. and resumed at 10:13

13. Added Items – Nil

14. In Camera

At 10:13 a.m., it was moved by Councillor Whynot, seconded by Deputy Mayor Hubley that Municipal Council go In Camera to discuss the following items:

14.1 Contract Negotiations under Section 22(2)(e) of the MGA

14.2 Land Negotiations under Section 22(2)(a) of the MGA

14.3 Public Safety under Section 22(2)(h) of the MGA

14.4 Added Item – Contract Negotiations under Section 22(2)(e) of the MGA

Carried.

Municipal Council In Camera in session.

At 12:07 p.m., it was moved by Councillor Whynot, seconded by Councillor Oickle that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

15. Adjournment

There being no further business at 12:08 p.m. the meeting adjourned.