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## **Municipal Council Meeting Agenda**

**Tuesday, April 25, 2023 – 9:00 a.m.**

**MODL Council Chambers – 10 Allée Champlain Drive, Cookville**

- 1. Call to Order**
  - 1.1 Mi'kma'ki Territorial Acknowledgement
- 2. Announcements, Acknowledgements, Recognition**
  - 2.1 Lyme Disease Proclamation
  - 2.2 National Day of Mourning – Friday, April 28, 2023
- 3. Public Input (15 Minutes)**
- 4. Changes/Approval of Agenda (as circulated)**
- 5. Approval of Minutes – March 28, 2023 & April 11, 2023**
- 6. Business Arising from Minutes**
- 7. Awarding of Tenders/RFPs - Nil**
- 8. Presentations/Scheduled Times - Nil**
- 9. Consideration of Correspondence - Nil**
- 10. Recommendations from Committees & Boards**
  - 10.1 Fire Emergency Services Committee**
    - 10.1.1 Recommended Appointees to the Fire & Emergency Services Committee ..... 1
- 11. Staff Reports**
  - 11.1 Administration Department**
    - 11.1.1 Comfort Centre Generator Grant Awards 2023-2024 ..... 2-6
  - 11.2 Planning & Development Department**
    - 11.2.1 Osprey Village Amendment Application..... 7
- 12. Mayor's/Deputy Mayor's/Councillors' Matters**
  - 12.1 LCLC Update
  - 12.2 Deputy Mayor's Update
  - 12.3 Mayor's Update
- 13. Added Items**

**14. In Camera**

14.1 Sale of Land under Section 22(2)(a) of the MGA

14.2 Contract Negotiations under Section 22(2)(e) of the MGA

**15. Adjournment**



## Memorandum

To: Mayor Carolyn Bolivar Getson, and Municipal Council  
From: Chris Kennedy, Fire Services Coordinator  
Date: April 25, 2023  
Re: Recommended Appointees to the Fire & Emergency Services Committee

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## Background

At the April 12, 2023, Annual General Meeting of the Fire & Emergency Services Committee (FESC) the following four members were voted in as representatives to sit on the FESC.

Returning members are, Brian Keizer with District 1&2 Fire Commission, and Dean Schmeisser, Deputy Chief with the Dayspring and District F.D.

Two new members voted in at the AGM are Darren Mulock, Chief of the Northfield & District F.D and Emily Bowers, Captain with the Hebbville Fire Department.

### **That the Fire and Emergency Services Committee recommends:**

**“That Municipal Council appoints the following Fire & Emergency Services Representatives to serve on the Municipality of the District of Lunenburg’s Fire and Emergency Services Committee, Brian Keizer, Chief Darren Mulock, Deputy Chief Dean Schmeisser, and Captain Emily Bowers.”**

Thanks

Chris Kennedy/Fire Services Coordinator



## Municipality of the District of Lunenburg

### Request for Decision

**Report to:** Council  
**Submitted by:** Alex Dumaresq, Deputy CAO  
**Date:** April 25, 2023  
**Re:** Comfort Centre Generator Grant Awards 2023-2024

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### Recommended Motions

Move that Municipal Council award a \$7,000 Comfort Centre Generator Grant to the following organizations:

- Michelin Social Club
- New Germany Legion
- Hebb's Cross Fire Department
- West Northfield Community Centre

And further that the additional funds required be taken from the Council Contingency Fund.

### BACKGROUND

MODL has instituted a grant program to assist community centres and fire departments interested in acting as Comfort Centres during periods of power outage. Fire departments and other registered community organizations can apply to be a Comfort Centre and receive the grant to offset the cost of installing a generator.

Council annually budgets \$14,000 to award to applicants. The amount awarded is determined at the discretion of Council to a maximum of 66% of eligible costs and cannot exceed \$8,000 per project. In making the decision, Council can consider the number of applications received, the size of the projects, and the strategic importance of the addition or upgrade of the Comfort Centres.

Council’s policy also limits eligible expenses to:

- Power transfer switches;
- Disconnect switches;
- Portable and fixed gasoline, propane, or diesel generators;
- Exterior mounted generator connections;
- Wiring conduit for the electrical connections to the generator;

For clarity, the policy explicitly permits applications for upgrades and rebuilding of existing generator systems in Comfort Centres. The policy excludes projects already undertaken prior to application.

**APPLICATIONS**

There was a higher-than-normal level of interest in MODL’s grant program this year, likely due to the provincial grant for generators. Five applications were received from community groups for the 2023-24 fiscal year as summarized in the table below:

Applicant	New Comfort Centre/ Refurbishment	Project Budget	Provincial Funding	Nearest Existing Comfort Centre
Michelin Social and Athletic Club	New	\$74,819	\$50,000	LCLC* Hebbville FD
New Germany Legion	New	\$63,680	\$40,000	Hemford FD
Hebb’s Cross Fire Department	Refurbish	\$68,942	\$50,000	Hebbville FD
West Northfield Community Centre	New	12,396	n/a	Northfield FD
LaHave and District Fire Commission	Refurbish	\$12,438	n/a	LaHave FD Hall*

\*see Analysis Section

Section 4 of Council policy lays out eligibility. All five applications meet the basic requirement to be incorporated as a non-profit, submit a completed application before the March 1 deadline, and include a budget for eligible expenses.

## **ANALYSIS**

In approving grant amounts, the policy requires staff to provide analysis and recommendation to Council based on both proximity to other Comfort Centres, the value of the proposed project to REMO's ability to respond to emergencies, and the total budget compared to the amount requested.

The Michelin Social Club application, while not geographically located within MODL, is of strategic importance to REMO and would provide assistance to MODL residents in times of need. There is currently no facility in the Town of Bridgewater that is registered as a Comfort Centre and has backup power. Currently the LCLC is used as a Comfort Centre for the town and surrounding communities, provided that the facility has not lost power.

In addition, there is currently no registered facility with adequate backup power registered to serve as an evacuation centre in Lunenburg County. While there are contingencies in place, it has long been a priority of REMO to enter into an MOU with a facility that has a generator to serve as a possible evacuation centre. REMO staff are currently working with the Michelin Social Club to secure this agreement. Based on these factors, staff recommend awarding a grant to the Michelin Social Club project.

The New Germany Legion location would also provide good service to municipal residents. It is located in the heart of a service centre in MODL, which does not currently have a registered Comfort Centre. In addition, Comfort Centres in halls that are not associated with fire departments are preferred because fire departments are often involved in responses while Comfort Centres are needed. Based on these factors, staff recommend supporting the New Germany Legion project.

Hebb's Cross Fire Department application has less strategic value to REMO than the first two applications. There are currently halls with generators in two neighbouring communities (Italy Cross and Hebbville). However, Hebb's Cross is currently registered as a Comfort Centre, and Council has consistently supported refurbishment projects for existing Comfort Centres. As a result, staff recommend supporting the project.

The West Northfield Community Centre also has less strategic value than the first two applications, given that the Northfield Fire Hall is currently a registered Comfort Centre with a generator. However, there are advantages to having additional Comfort Centres, and this application has the benefit of not being connected to an emergency response agency; in a year with a lower volume of applications, this project would likely be recommended for funding. As a result, staff recommend awarding funds to the West Northfield Community Centre.

Because the primary purpose of the LaHave Fire Department project is to replace the generator in the fire station, it is not a good fit with the purposes of the Comfort Centre Grant, and there is currently a hall equipped with a generator in the community, therefore, staff do not recommend awarding funds from the grant for the project.

## **BUDGET IMPLICATIONS**

Council's budget for the 2023-2024 grant is \$14,000 which is insufficient to provide the normal range of funding (\$6,000-\$8,000) to all 4 eligible and recommended projects. Staff recommend allocating \$14,000 from the Council Contingency Fund in order to provide \$7,000 each to the 4 recommended projects.

## **WORKPLAN/TIMELINE**

N/A

## **ALTERNATIVES**

### **More Support**

- Council could allocate an additional \$4,000 from the Council Contingency Fund and award the maximum amount to the 4 recommended projects. This would result in \$8,000 of support for the Michelin Social Club, New Germany Legion, Hebb's Cross and West Northfield Hall projects.

### **Consistent Budget**

- Council could decline to use Council contingency funds for the grant and instead share the budgeted amount equally amongst the 4 recommended projects. This would result in \$3,500 of support for the Michelin Social Club, New Germany Legion, Hebb's Cross and West Northfield Hall projects.
- Alternatively, Council could maintain a consistent approach to previous years by awarding no more than 2 grants, supporting the Michelin Social Club and New Germany Legion for \$7,000 each, and communicate to the remaining 2 projects that they could re-apply next year. This approach may only delay the issue if a new round of provincial funding becomes available and MODL sees a high volume of applications again.

### **Provincially Supported Projects**

- Council could choose to defer the non-provincially funded applicants to a subsequent year. This would result in \$7,000 of support for the Michelin Social Club, New Germany

Legion, and Hebb’s Cross projects, and would require \$7,000 from Council’s contingency. This approach may only delay the issue if a new round of provincial funding becomes available and MODL sees a high volume of applications again.

## **CONCLUSION**

Comfort Centres play an important role in creating community resiliency in the face of emergencies. Council’s grant program strategically supports the creation and capital maintenance of these important facilities. The recommended awards will bolster the network of Comfort Centres and emergency shelters in Lunenburg County.

<b>Report Preparation</b>	
<b>Department</b>	Administration
<b>Report Prepared by</b>	Alex Dumaresq, Deputy CAO
<b>Report Approved by</b>	
<b>Date Reviewed by C.A.O.</b>	



## Municipality of the District of Lunenburg

### Request for Decision

**REPORT TO:** Municipal Council  
**SUBMITTED BY:** Jeff Merrill, MCIP, LPP, Director of Planning & Development Services  
**DATE:** April 25, 2023  
**RE:** Osprey Village Amendment Application

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#### RECOMMENDATION

That Municipal Council refer the Osprey Village Secondary Planning Strategy and Land Use By-law amendment application to the Planning Advisory Committee for review and recommendation to Council.

#### DISCUSSION

The municipality has applied for an amendment to the Osprey Village Secondary Planning Strategy and Land Use Bylaw to rezone the site of the proposed Lumia Health Collaborative Health Centre and MODL's Community Hub from Institutional (IN) zone to the General Commercial (GC). The institutional zone requires parking to be in the rear yard and the health centre would like the ability to have parking in the side yard which is permitted to occur in the General Commercial zone.

Council's policy is to refer amendment applications to the Planning Advisory Committee for review and recommendation to Council.

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Department: Planning & Development Services

Report prepared by: Jeff Merrill, Director

Date: 2023-04-20

Report approved by:

Date:

Reviewed by CAO:

Date: