

# Municipal Joint Services Board

131 North St, PO Box 209, Bridgewater, NS B4V 2W8  
Phone: (902) 543-2991 Fax: (902) 530-5189

## *A Joint Services Board*

**To:** MJSB Partner CAO's Tammy Crowder, Dylan Heide, Tom MacEwan  
**From:** Municipal Joint Services Board COO Lesley McFarlane  
**Date:** October 18, 2022  
**Subject:** Assignment of Operating Agreement to MJSB - Scotia Recycling Limited

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**Decision [X]**                      Direction [ ]                      Information [ ]

### Recommendation

To request Council to approve a motion to assign its rights and obligations pursuant to the December 7, 2012, Operating Agreement with Scotia Recycling Limited, to the Municipal Joint Services Board.

### Background

In December 2012, the Municipality of the District of Lunenburg, the Town of Bridgewater, and the Town of Mahone Bay jointly entered into an Operating Agreement with Scotia Recycling Limited for the processing and transportation of recyclable material. The contract continues until November 30, 2022, and allows for a five-year extension of the existing terms.

Although the creation of the Municipal Joint Services Board was underway in 2012, the MJSB services agreement was not yet in place when the Scotia contract was signed. For this reason, the three municipalities were signatories to the Scotia contract instead of the MJSB.

The Operating Agreement included a Clause (17) to provide the municipalities the ability to assign to the MJSB the responsibility to manage the contract, once the MJSB was established.

On March 28, 2013, the MJSB was established under Section 60 of the Municipal Government Act. The prime objective of the MJSB is to administer on behalf of the participating municipalities the shared services assigned to the Board. Clause 6 (1) of the MJSB agreement provides that services to be shared through the Board will be established through individual schedules to the agreement. Schedule 1 of the MJSB agreement defines Solid Waste Management as a shared service of the MJSB.

### Discussion

The MJSB provides oversight to Solid Waste Management on behalf of the three municipalities. This motion will allow the municipalities to assign management of the Scotia Operating Agreement to the Municipal Joint Services Board, in keeping with the purpose of the MJSB. Once approved by your Council, please provide a copy of the approved motion for our records.

### Financial Implications

Costs associated with the Scotia Operating Agreement are included in the budget that is approved annually by the three MJSB partner Councils.

