

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS
Tuesday, October 11, 2022 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson
Deputy Mayor Cathy Moore, District 5
Councillor Leitha Haysom, District 1
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3 (Via Teams)
Councillor Pam Hubley, District 4
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8
Councillor Chasidy Veinotte, District 10

Regrets

Councillor Reid Whynot, District 9

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Dave Waters, Director of Economic Development
Elana Wentzell, Director of Finance
Trudy Payne, Director of Recreation, Parks & Tourism
Stephen Pace, Director of Engineering (via Teams/In Person)
Tissy Bolivar, Program Coordinator (via Teams)
April Whynot-Lohnes, Municipal Clerk
Sarah Kucharski, Manager, Corporate Services & Communications (via Teams)
Tina Robichaud-Bond, Executive Assistant

1. Call to Order

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition

Mayor Bolivar-Getson acknowledged that October 9-15, 2022 was Fire Prevention Week and shared facts about fire safety.

Councillor Veinotte recognized Peter Stephens of Big Tancook Island for having been awarded with the Queen's Platinum medallion and pin for his work with the Big Tancook Island Emergency Response Association.

3. Public Input - Nil

4. Approval of Agenda

It was requested that the following item be added to the agenda:

13.1 Sponsorship Ad – Bridgewater Chamber of Commerce

Moved by Councillor Bell, seconded by Councillor Veinotte that Item 13.1 Sponsorship Ad – Bridgewater Chamber of Commerce be added to the agenda and that the agenda be approved as amended. Carried unanimously.

5. Approval of Minutes – September 27, 2022

Moved by Councillor DeLong, seconded by Councillor Hubley that the Minutes of the September 27, 2022 Council meeting be approved as circulated. Carried unanimously.

6. Business arising from Minutes - Nil

7. Awarding of Tenders/RFPs

7.1 RFP #2022-01-300 Flushing & Camera Inspection of Municipal Sewer Lines

Larry Feener, Municipal Engineer – Wastewater & Infrastructure Projects, was in attendance.

Mr. Feener reviewed his report, “Request for Quotation (RFQ) 2022-01-300 Flushing and Camera Inspection of Municipal Sewer Lines”.

2022-158 Moved by Councillor Bell, seconded by Councillor Haysom that Municipal Council award RFQ #2022-01-300 Flushing & Camera Inspection of Municipal Sewer Lines to Loomer’s Pumping Service Ltd. in the amount of \$33,769.24, plus HST. Carried unanimously.

Mr. Feener left the meeting.

9. Consideration of Correspondence

9.1 Letter from Mayor Pam Mood re Yarmouth Ferry Letter of Support

Mayor Bolivar-Getson reported that a letter was received from Mayor Pam Mood asking that Council write a letter in support of the continuance of the Yarmouth Ferry.

2022-159 Moved by Councillor Veinotte, seconded by Councillor Hubley that Municipal Council authorize the Mayor write the Nova Scotia Premier, with copies to MLAs and the opposing party, in support of the continued Nova Scotia/Main ferry service; and further, that staff reach out to the local business community requesting that they too write to the Premier showing support of the ferry service. Carried unanimously.

10. Recommendations from Committees & Boards

10.1 Finance Committee

10.1.1 Tax Relief – Damaged Property AA #00073903

2022-160 Moved by Councillor DeLong, seconded by Councillor Greek that Municipal Council accept the recommendation of the Finance Committee and approve tax relief in the amount of \$973.91, as per the submitted application for the property located at 2462 Highway 332 (AA #00073903) and as per MODL Policy 012 Tax Exemption/Reduction. Carried unanimously.

10.1.2 Tax Relief – Damaged Property AA #05856868

2022-161 Moved by Deputy Mayor Moore, seconded by Councillor Greek that Municipal Council accept the recommendation of the Finance Committee and approve the tax relief in the amount of \$882.09 as per the submitted application for the property located at 10 School Street (AA #05856868) and as per MODL Policy 012 Tax Exemption/Reduction. Carried unanimously.

10.1.3 Tax Relief – Damaged Property AA #00943975

2022-162 Moved by Councillor Hubley, seconded by Councillor Greek that Municipal Council accept the recommendation of the Finance Committee and approve the tax relief in the amount of \$643.76 as per the submitted application for the property located at 958 Upper Branch Rd (AA #00943975) and as per MODL Policy 012 Tax Exemption/Reduction.

Ms. Wentzell explained the application process and noted that the process was the same for any fire damaged buildings on the property. She advised that residents could call staff for help if required.

The Motion on the floor was voted on and carried unanimously.

Norma Schiefer, Development Officer, joined the meeting.

8. Presentations/Scheduled Times

8.1 South Shore Libraries

Ashley Nunn-Smith, CEO & Chief Librarian, was in attendance.

Ms. Nunn-Smith gave a presentation on the South Shore Public Libraries, and played a video highlighting the following:

- Open hours per location
- Annual in-person visits per capita

- Programs
- Family literacy
- Services and programs
- Expenditures

Ms. Nunn-Smith left the meeting.

Mr. Pace joined the meeting.

10.1.4 Sponsorship Ad – Lunenburg Curling Club

A report from Tissy Bolivar, Program Coordinator, titled “Sponsorship Ad Request – Lunenburg Curling Club” providing details on the purchase of ad space at the Lunenburg Curling Club was circulated.

2022-163 Moved by Councillor Veinotte, seconded by Councillor Haysom that Municipal Council accept the recommendation of the Finance Committee and approve the Sponsorship Ad request of the Lunenburg Curling Club for \$250. \$200 for their 2022-2023 annual promotional campaign plus \$50 to create a new ad panel. Carried unanimously.

10.1.5 2022 Remembrance Day Grants

A report from Tissy Bolivar, Program Coordinator, titled “Remembrance Day Grants” providing details on the Remembrance Day Grant was circulated.

2022-164 Moved by Councillor Greek, seconded by Councillor Deputy Mayor Moore that Municipal Council accept the recommendation of the Finance Committee and award \$750 from the Remembrance Day Grant to support community Remembrance Day events on November 11, 2022, as follows:

Royal Canadian Legion Branch #23 (Lunenburg)	\$250
Royal Canadian Legion Branch #49 (Mahone Bay)	\$250
Royal Canadian Legion Branch #102 (New Germany)	\$250

It was noted that the New Germany Royal Canadian Legion was Branch #102. The Motion was updated to reflect the correct branch number.

The Motion on the floor was voted on and carried unanimously.

10.1.6 Fiona Relief

2022-165 Moved by Councillor Bell, seconded by Councillor DeLong that Municipal Council accept the recommendation of the Finance Committee and provide a donation to the Red Cross Hurricane Fiona in Canada Appeal in the amount of \$10,000, and that these funds be taken from the Council Contingency Fund. Carried unanimously.

9. Staff Reports

9.1 Planning & Development Department

9.1.1 Council Size Survey Results

Ella Ghindi, Planner 1, was in attendance.

Ms. Ghindi reviewed her report, “Results – Size of Council Survey”.

2022-166 Moved by Councillor Statton, seconded by Deputy Mayor Moore that Municipal Council set the size of council to ten (10) councillors plus a mayor; and further, that Council direct the Boundary Review Committee to work with staff on drafting revisions to the district boundaries that meet the boundary review requirements of the Municipal Government Act.

A discussion followed regarding the methods used to reach out to the public with the survey. It was noted that notice of the upcoming survey was published in the Municipal Matters newsletter prior to the survey being available, and that systems were set up to help citizens with completing the online survey. Mr. Dumaresq advised that in the next phase, more in-person consultations were planned.

The Motion on the floor was voted on and carried unanimously.

13. Added Items

13.1 Sponsorship Ad – Bridgewater Chamber of Commerce

A report from Tissy Bolivar, Program Coordinator, titled “Sponsorship Ad Request – Bridgewater and Area Chamber of Commerce” providing details on the upcoming Trade Mission was circulated.

2022-167 Moved by Councillor Haysom, seconded by Councillor Hubley that Municipal Council approve the Sponsorship Ad request of the Bridgewater and Area Chamber of Commerce for \$500 for their Trade Mission on October 26, 2022. Carried unanimously.

12. Mayor’s/Deputy Mayor’s/Councillors’ Matters

12.1 MJSB Update

Deputy Mayor Moore provided an update on the following Municipal Joint Services Board matters:

- Draft financial statements 2021/2022
- Fournier Press, mechanical system expansion
- Board members orientation
- Construction & demolition regulations

- MJSB Agreement review
- Hurricane Fiona assistance

12.2 Deputy Mayor's Update

Deputy Mayor Moore reported that she attended agenda briefing meetings and to resident calls; and attended a 100th birthday celebration for Atwood Meisners.

12.3 Mayor's Update

Mayor Bolivar-Getson reported that she attended MSJB meeting; the SERMGAR meeting; MGA meetings; the Para Hockey press release; and local fundraisers.

Council recessed at 10:06 a.m. and resumed at 10:15 a.m.

8.2 Flourish Centre

Lisa LeBlanc, Director, and Jason Savoy, Treasurer, were in attendance.

Ms. LeBlanc gave a presentation on "Flourish Centre 55+ Healthy Activity Co-Operative" (circulated with the agenda), providing details on the following:

- Board members & mission
- Background & purpose
- Flourish programs
- Operating costs
- Membership

It was suggested that an article be included in the next issue of the Recreation Guide providing details of the Flourish Centre and its programs.

Ms. LeBlanc and Mr. Savoy left the meeting.

12.4 Nominating Committee 2022-2023

Mayor Bolivar-Getson appointed the following Councillors to the Nominating Committee for the 2022-2023 term:

Councillor Pam Hubley - Chair
Councillor Sandra Statton
Councillor Reid Whynot

14. In Camera - Nil

15. Adjournment

There being no further business at 10:49 a.m., it was moved by Councillor Haysom, seconded by Councillor DeLong that the meeting adjourn. Carried.