

This document was created using best practices in document accessibility. Should you need assistance reading or understanding this document, call 902-543-8181 or email info@modl.ca.

Municipal Council Meeting Agenda

Tuesday, October 11, 2022 – 9:00 a.m.

MODL Council Chambers – 10 Allée Champlain Drive, Cookville

Via Video/Audio Conferencing

- 1. Call to Order**
 - 1.1 Mi'kma'ki Territorial Acknowledgement
- 2. Announcements, Acknowledgements, Recognition**
- 3. Public Input (15 Minutes)**
- 4. Approval of Agenda (as circulated)**
- 5. Approval of Minutes – September 27, 2022**
- 6. Business Arising from Minutes**
- 7. Awarding of Tenders/RFPs**
 - 7.1 RFQ #2022-01-300 Flushing & Camera Inspection of Municipal Sewer Lines 1-2
- 8. Presentations/Scheduled Times**
 - 8.1 South Shore Libraries, Ashley Nunn-Smith, CEO & Chief Librarian 9:15 a.m. 3-29
 - 8.2 Flourish Centre, Lisa LeBlanc, Director, & Jason Savoy, Treasurer 10:15 a.m. 30-39
- 9. Consideration of Correspondence**
 - 9.1 Letter from Mayor Pam Mood re Yarmouth Ferry Letter of Support 40-41
- 10. Recommendations from Committees & Boards**
 - 10.1 Finance Committee 42-43**
 - 10.1.1 Tax Relief – Damaged Property AA #00073903..... 44
 - 10.1.2 Tax Relief – Damaged Property AA #05856868..... 45
 - 10.1.3 Tax Relief – Damaged Property AA #00943975..... 46
 - 10.1.4 Sponsorship Ad – Lunenburg Curling Club 47-48
 - 10.1.5 2022 Remembrance Day Grants..... 49-50
 - 10.1.6 Fiona Relief 43
- 11. Staff Reports**
 - 11.1 Planning & Development Department**
 - 11.1.1 Council Size Survey Results..... 51-63

12. Mayor's/Deputy Mayor's/Councillors' Matters

12.1 MJSB Update

12.2 Deputy Mayor's Update

12.3 Mayor's Update

12.4 Appointment of Nominating Committee by Mayor

13. Added Items

14. In Camera - Nil

15. Adjournment

Council
Item: #7.1
Date: October 11, 2022
Authorization: T. MacEwan



Municipality of the District of Lunenburg

Request for Decision

Report to: Council

Submitted by: Larry Feener, P.Eng., Municipal Engineer

Date: October 11, 2022

Re: Request for Quotation (RFQ) 2022-01-300 Flushing and Camera Inspection of Municipal Sewer Lines

Recommendation

That Council authorize staff to award Flushing and Camera Inspection of Municipal Sewer Lines Request for Quotation 2022-01-300 to Loomer's Pumping Service Ltd. for \$33,769.24, plus HST.

Executive summary

The Municipality of the District of Lunenburg (MODL) owns and maintains four wastewater systems: Cookville, Hebbville, New Germany and Conquerall Bank. As part of the annual maintenance program, the Municipality contracts sewer cleaning and videoing services. This work generally includes cleaning and videoing portions of each wastewater system annually so that all the wastewater collection systems are cleaned within a four-year rotation. As part of this year's program, the Cookville collection system will be cleaned and videoed in its entirety as part of the capital Cookville Inflow and Infiltration project. This will provide consultants with the required information to complete the study in preparation for the proposed plant upgrade.

Discussion

The RFQ document was issued on August 26, 2022 and closed at 2:00 pm on September 21, 2022. Three (3) bids were received and accepted by the deadline. The accepted bids are summarized in the table below:

Contractor	Total Price (excl. HST)
Loomer's Pumping Services Ltd.	\$33,769.24
GFL Environmental Services Inc.	\$77,191.65
CleanEarth Industrial Services Inc.	\$87,986.00

Loomer's Pumping Services Ltd. was the successful bidder in previous sewer cleaning and videoing quotation documents issued by MODL and also provided services to MODL this year for the Hebbville Sewer System.

Budget implications

Staff included a total of \$36,300 in the 2022/23 Operating and Capital budgets to complete the sewer cleaning and videoing.

Conclusion

That Council authorize staff to award Flushing and Camera Inspection of Municipal Sewer Lines Request for Quotation 2022-01-300 to Loomer's Pumping Service Ltd. for \$33,769.24, plus HST.

Report Preparation	
Department	Engineering & Public Works
Report Prepared by	Larry Feener, P. Eng. October 4, 2022
Report Approved by	Stephen W. Pace, MBA, P.Eng. October 4, 2022
Date Reviewed by C.A.O.	Tom MacEwan October 11, 2022



South Shore
Public Libraries
TURNING PAGES SINCE 1972

Council
Item: #8.1
Date: October 11, 2022
Authorization: T. MacEwan

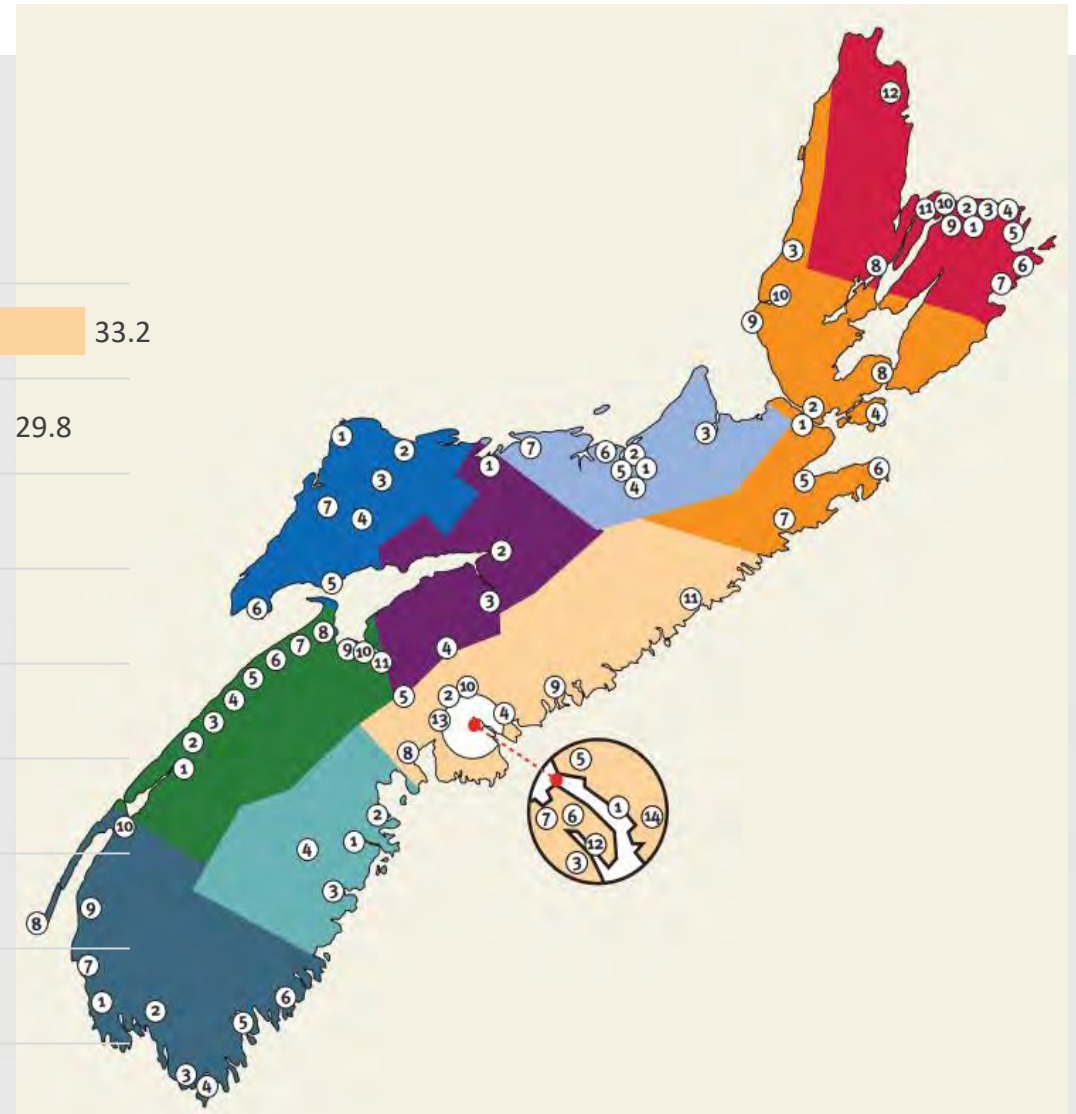
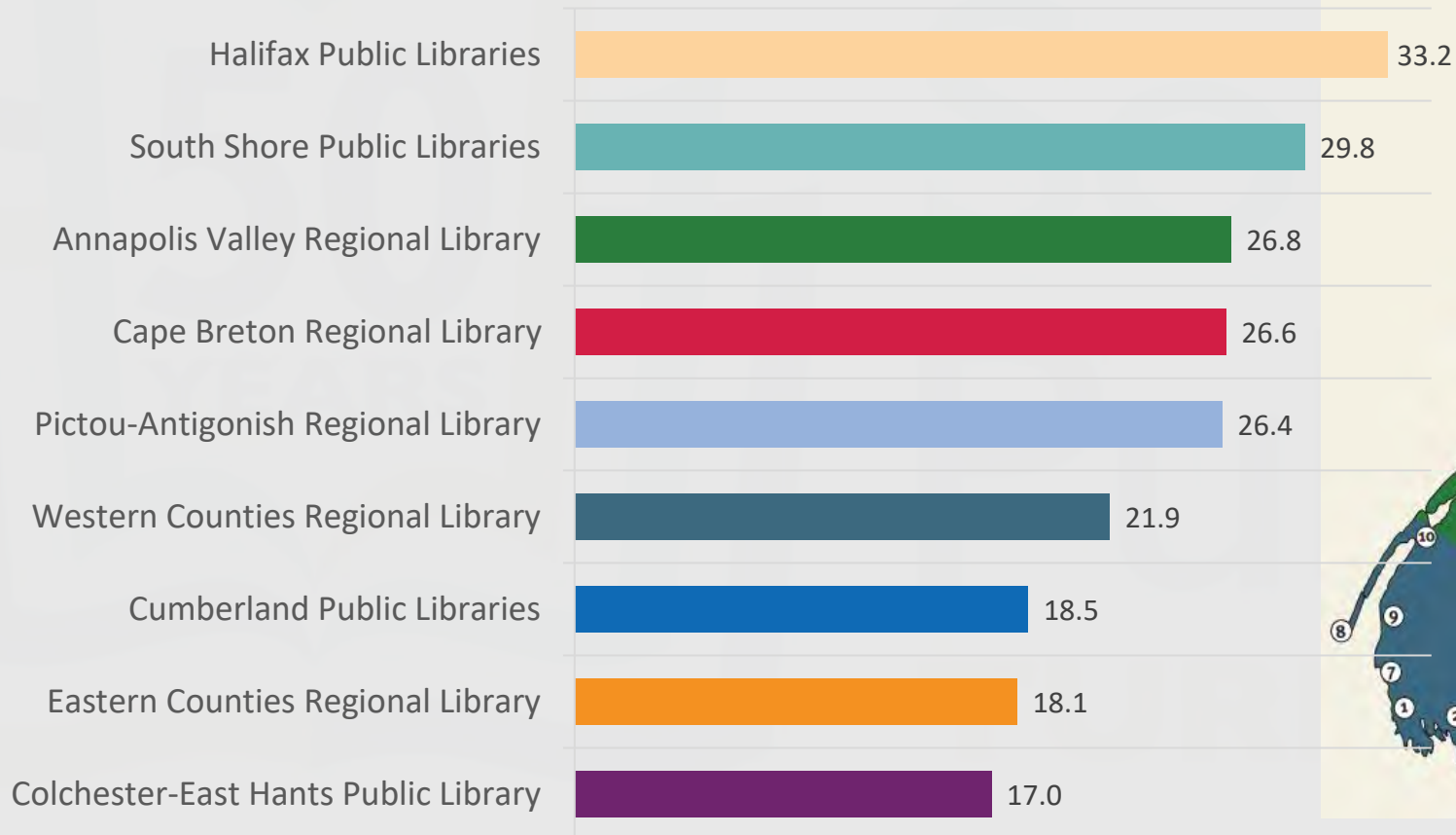
Community Highlights

Municipality of the District of Lunenburg Council
October 11, 2022

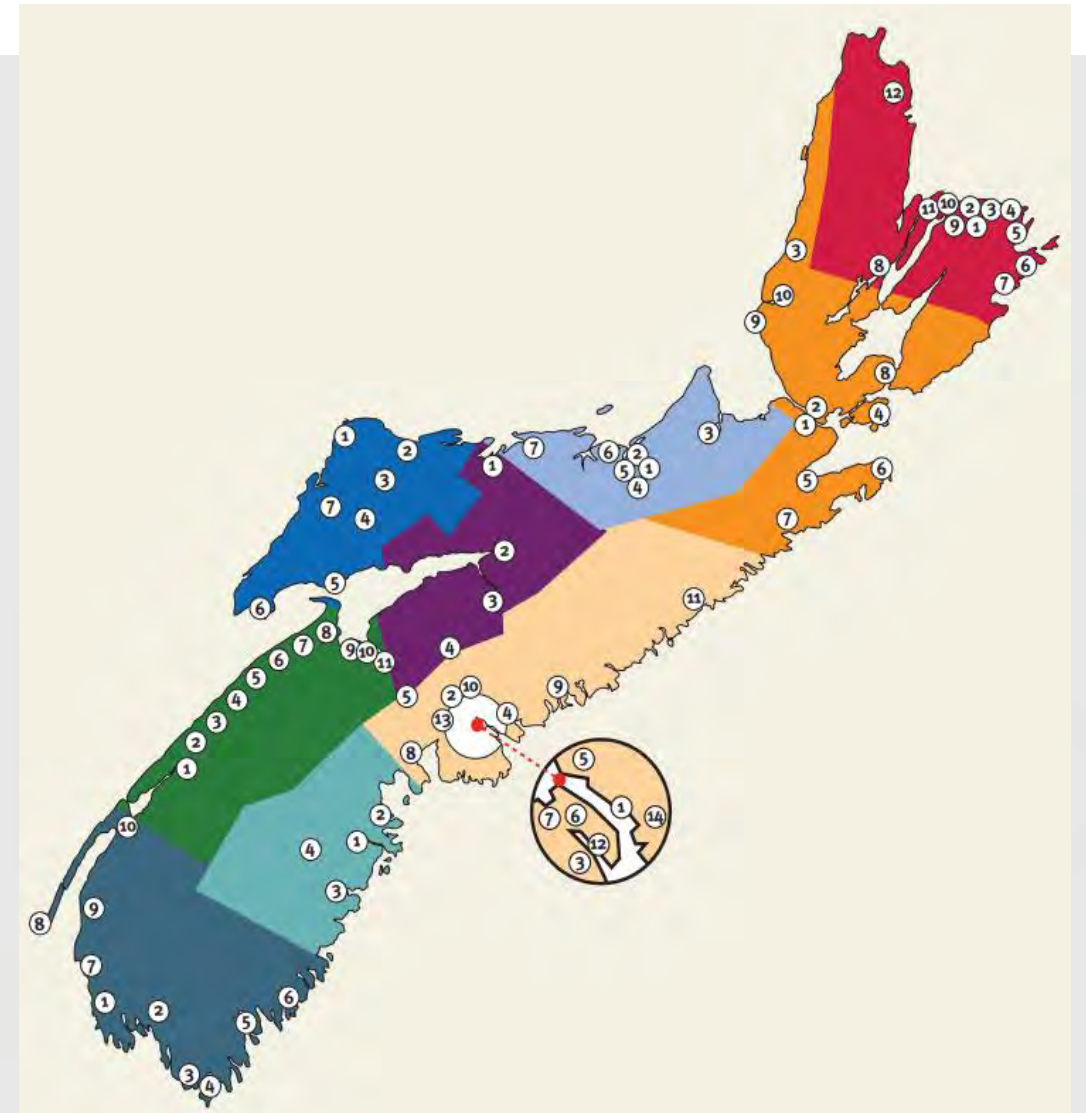
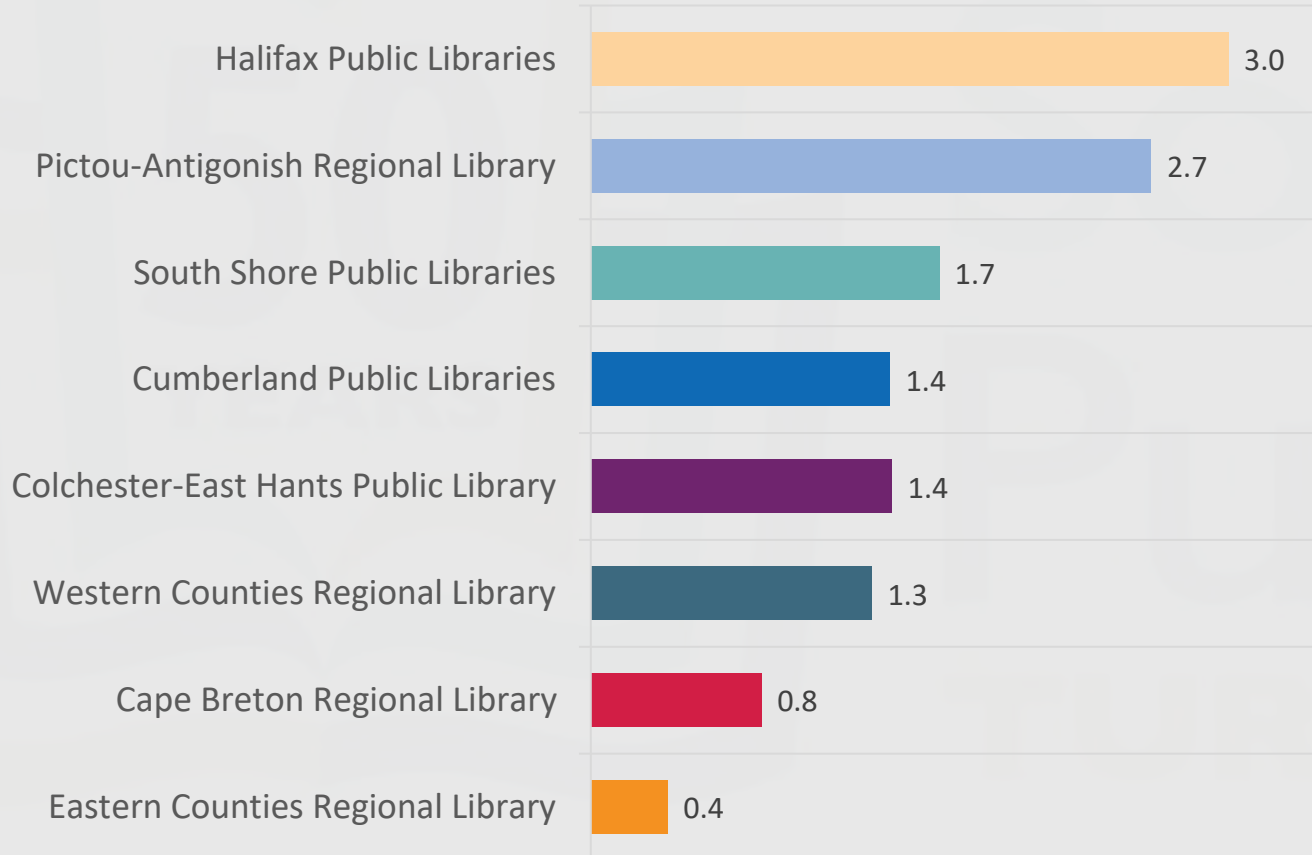
SOMETHING FOR EVERYONE



Weekly Open Hours per Location (2021-2022)



Annual In-Person Visits per Capita (2021-2022)



Supporting Family Literacy

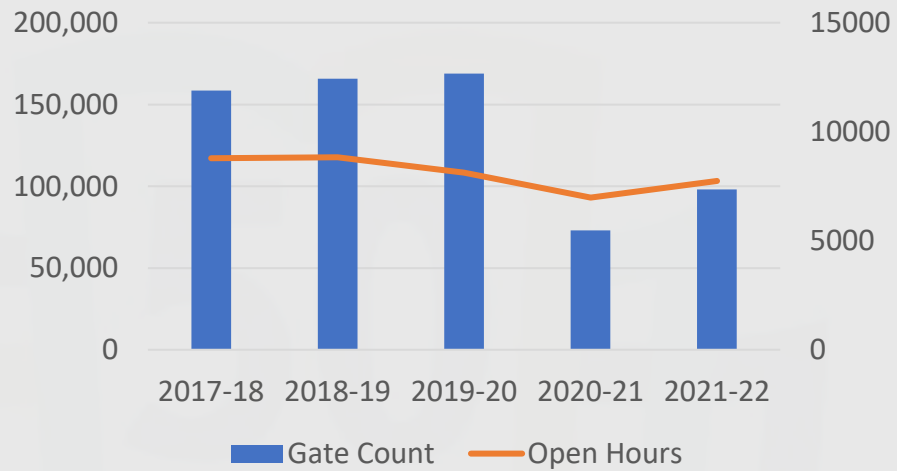
- Board books, picture books, toys and games
- Reading together as a family contributes to early literacy
- Sets kids up for success in school and beyond



Imagination & Play



Study & Work Space



- In-person visits, despite several lockdowns, remain high
- Many who study or work from home rely on the library as a quiet “third place”
- Wifi connections and computer terminal use address the digital divide

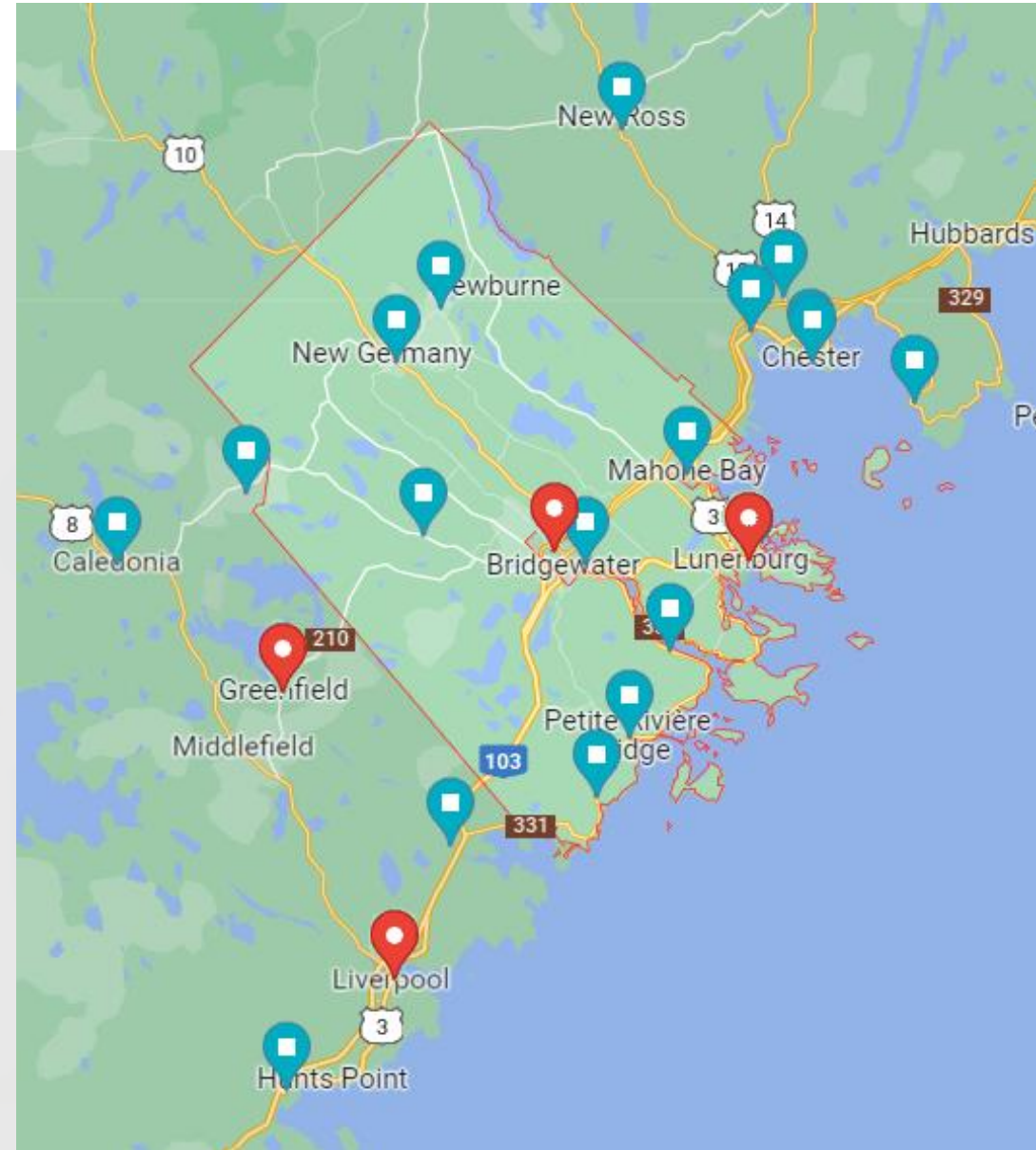


CORE AND INNOVATIVE LIBRARY SERVICE



Bookmobile

- New bookmobile launched 2021
- In-person visits and circulation remain high
- Six District of Lunenburg stops:
 - Tuesdays: Barss Corner 1:45-2:15
 - New Germany 3-5:30
 - Tri-weekly Friday: Broad Cove 10-10:45
 - Petite Riviere 11-12:30
 - Pentz 2-3
 - Tri-weekly Saturday: Bakers Settlement 12:45-1:15



Gold River AFN – *Gather & Grow*

- Department of Canadian Heritage contribution for \$91,574 over 2022/23 and 2023/24
- Offer SSPL borrowing and programming on-reserve at Gold River
- Working directly with the AFN Council to develop services
- Attended the Mawio'mi (Powwow) on Sunday, September 11

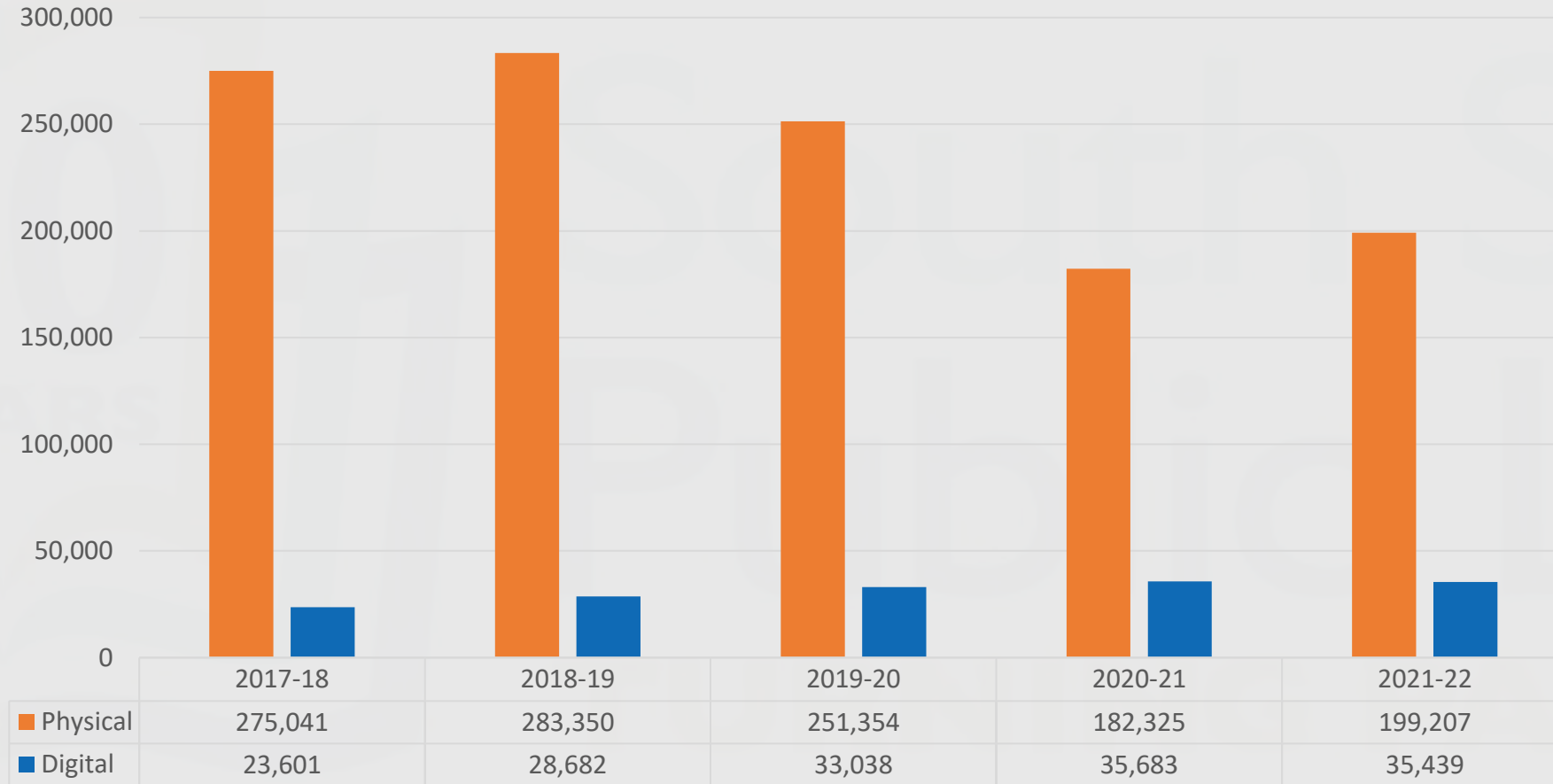


Same Page

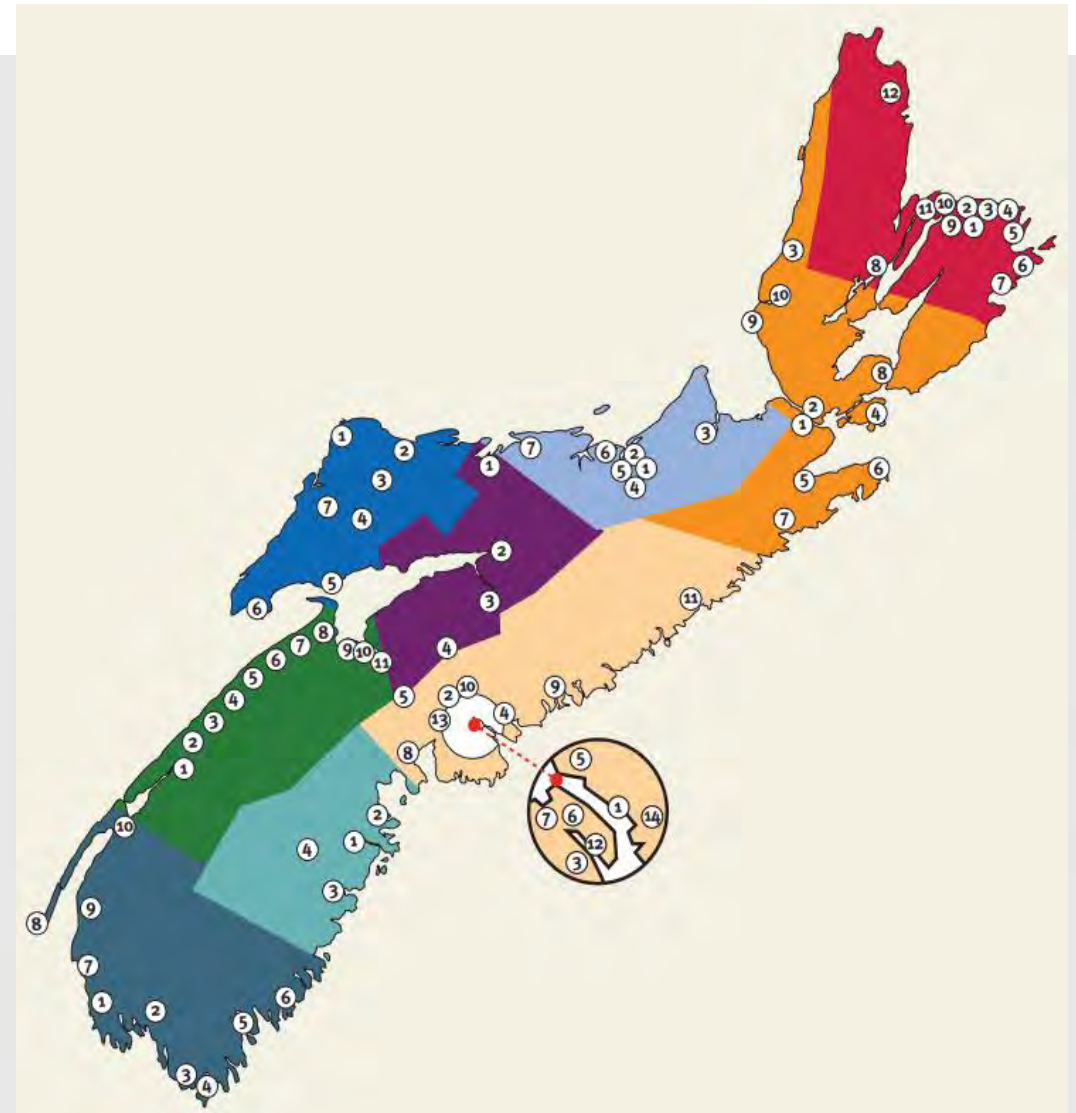
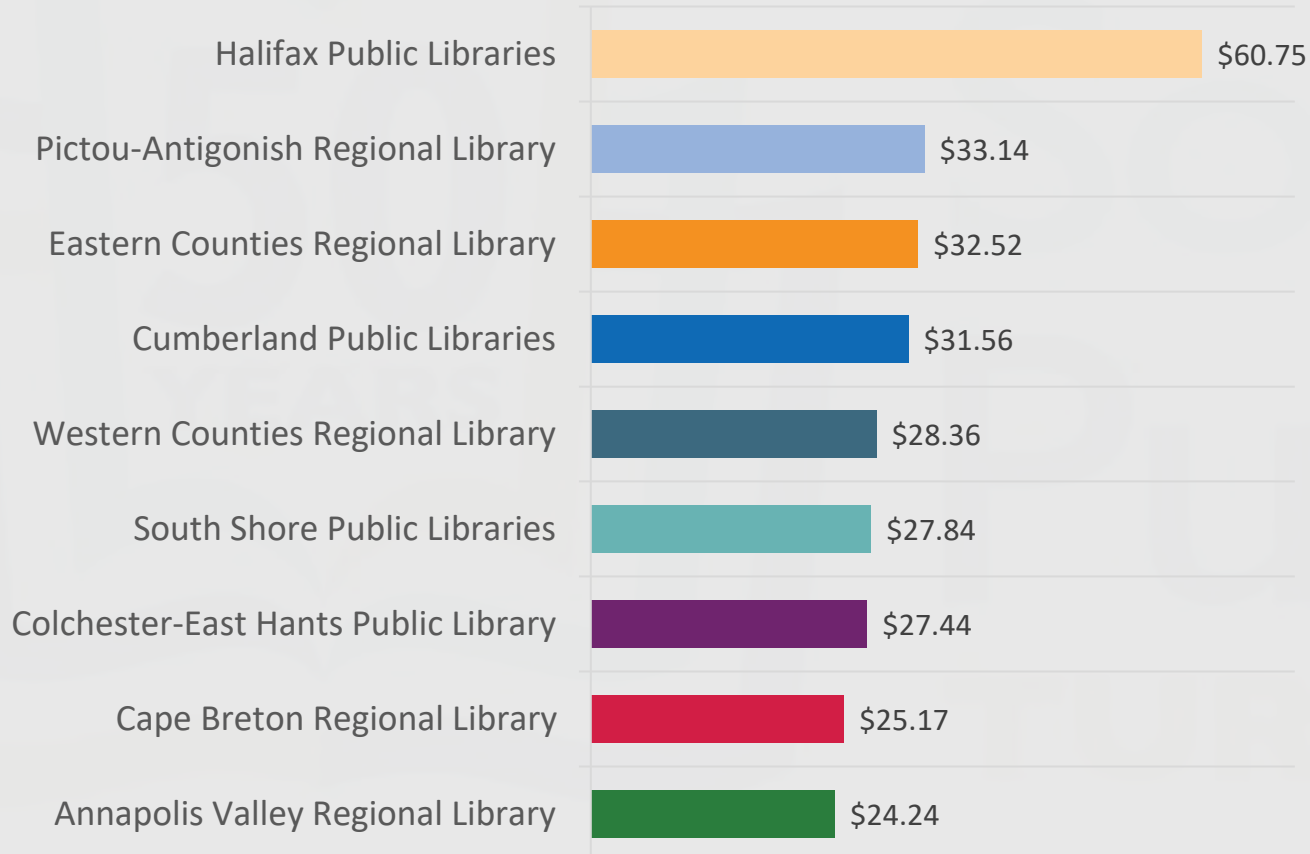
- Same Page launched in January 2022
- Consortia catalogue of 8 regional NS library systems
- 1,000,000+ items to borrow



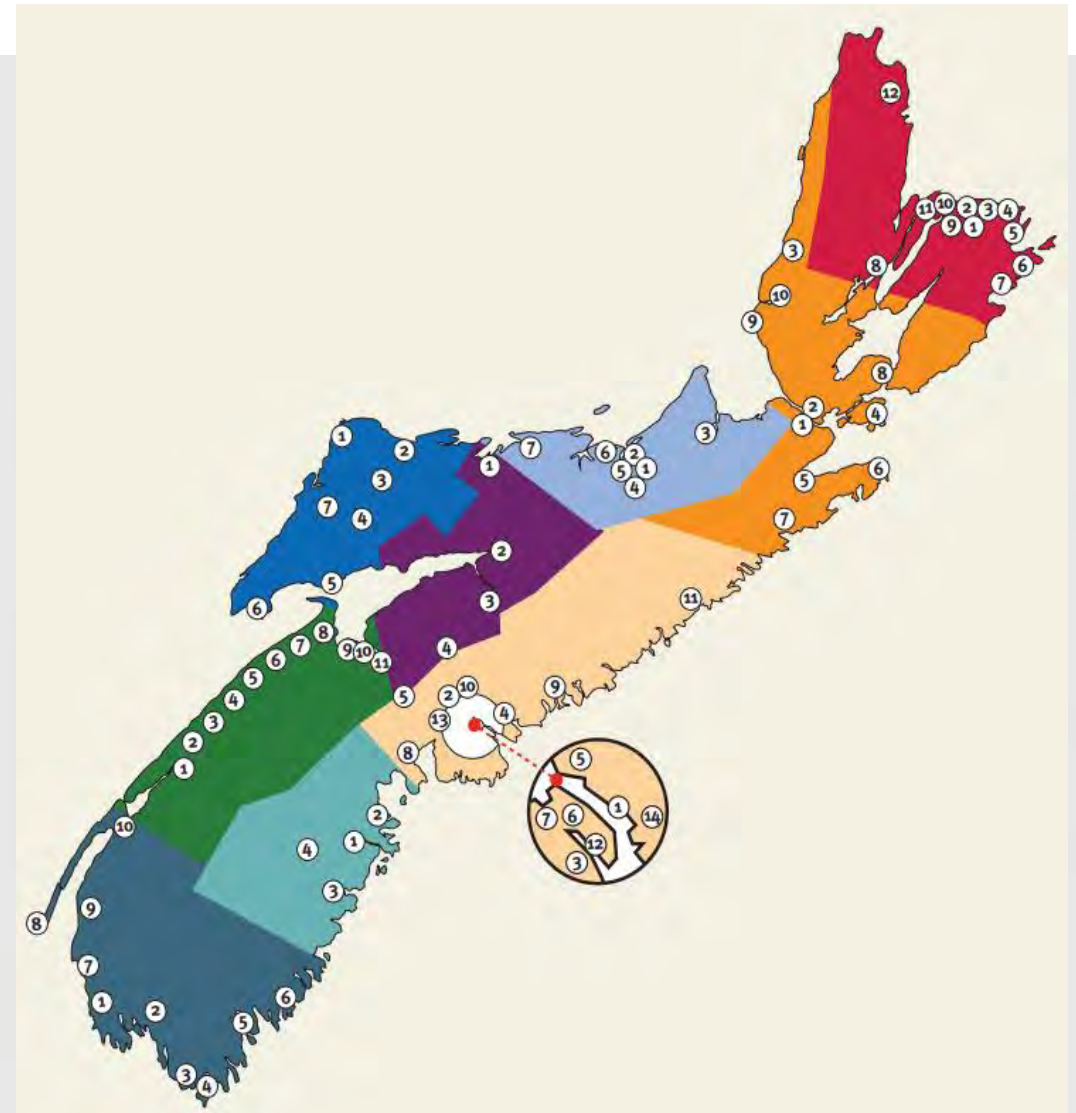
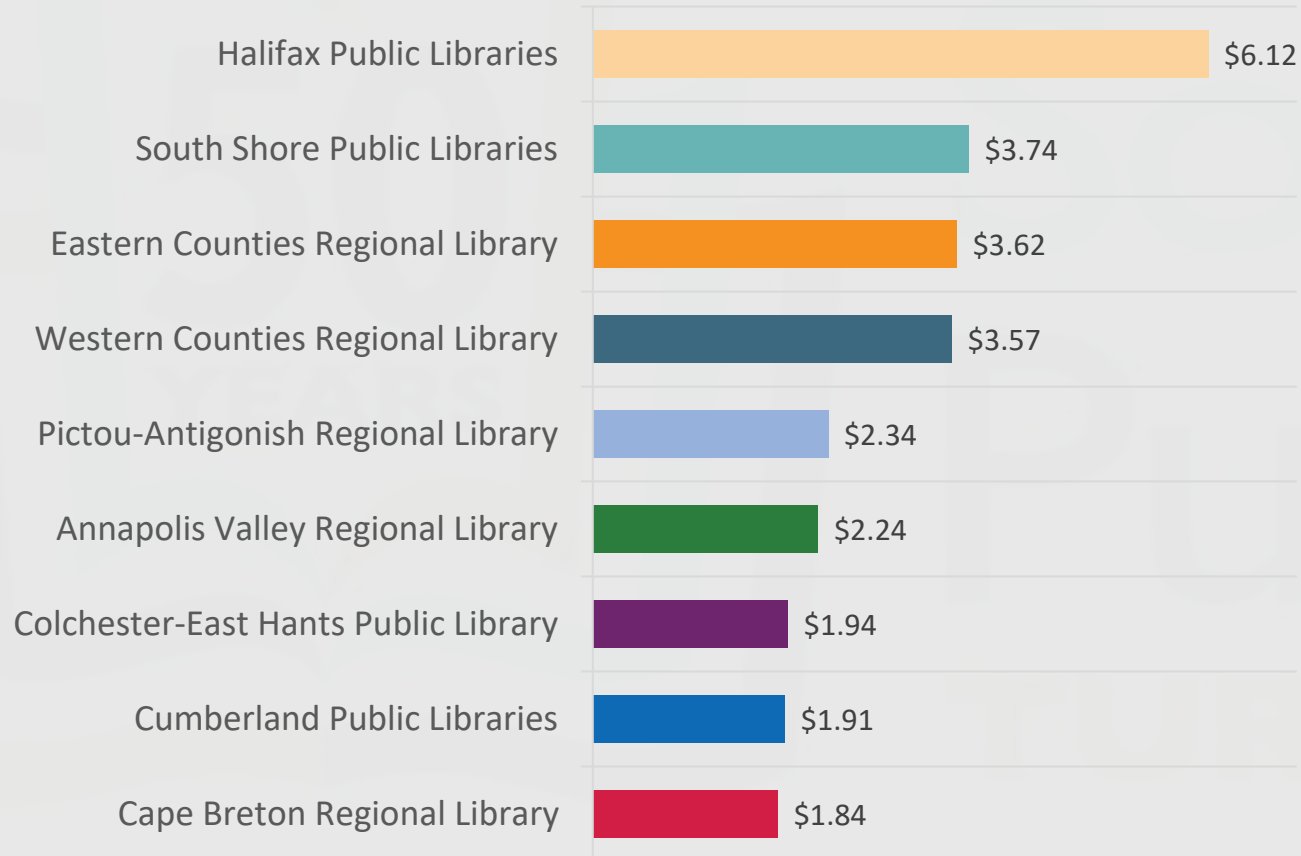
Physical & Digital Borrowing (5-year trend)



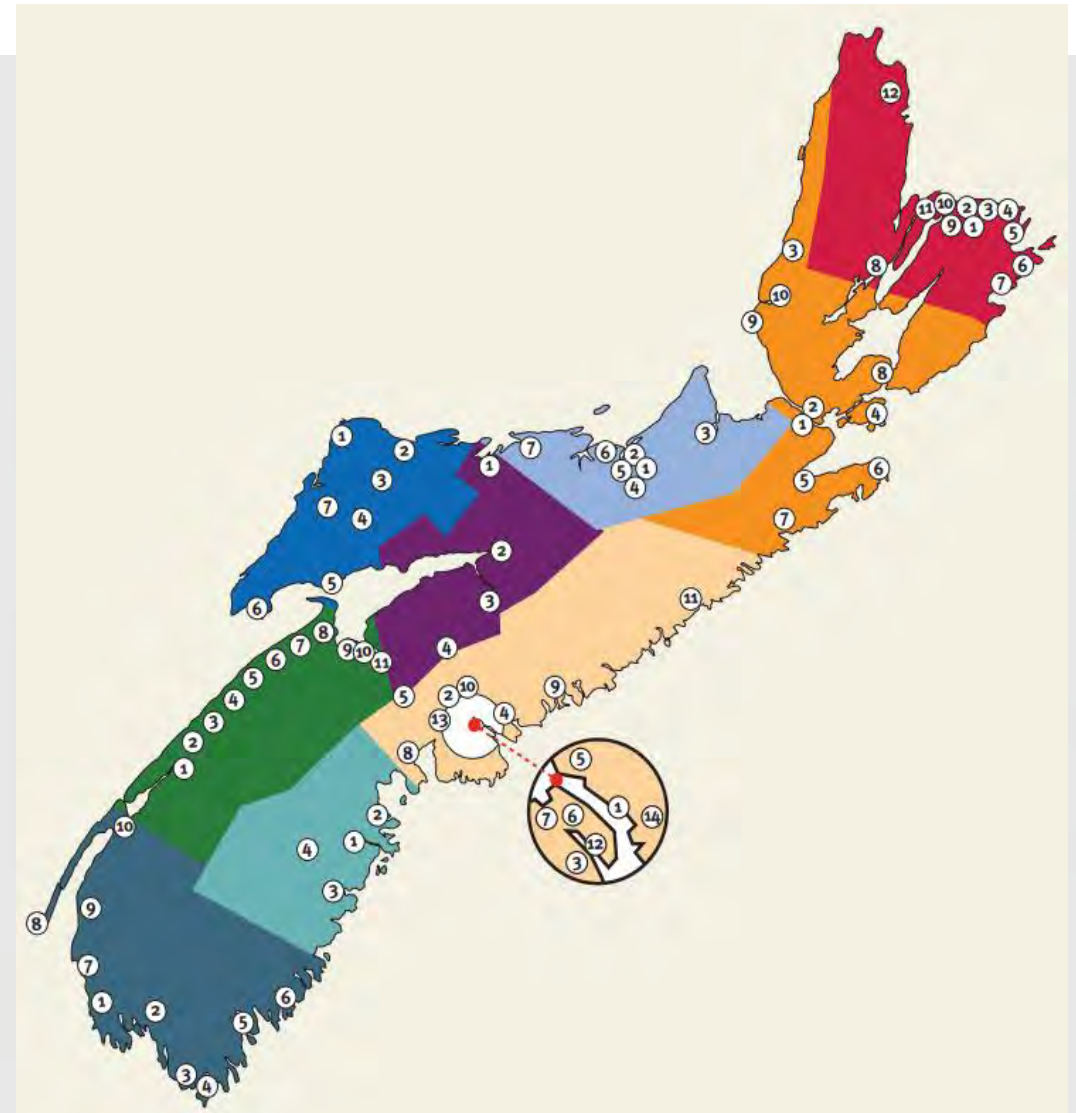
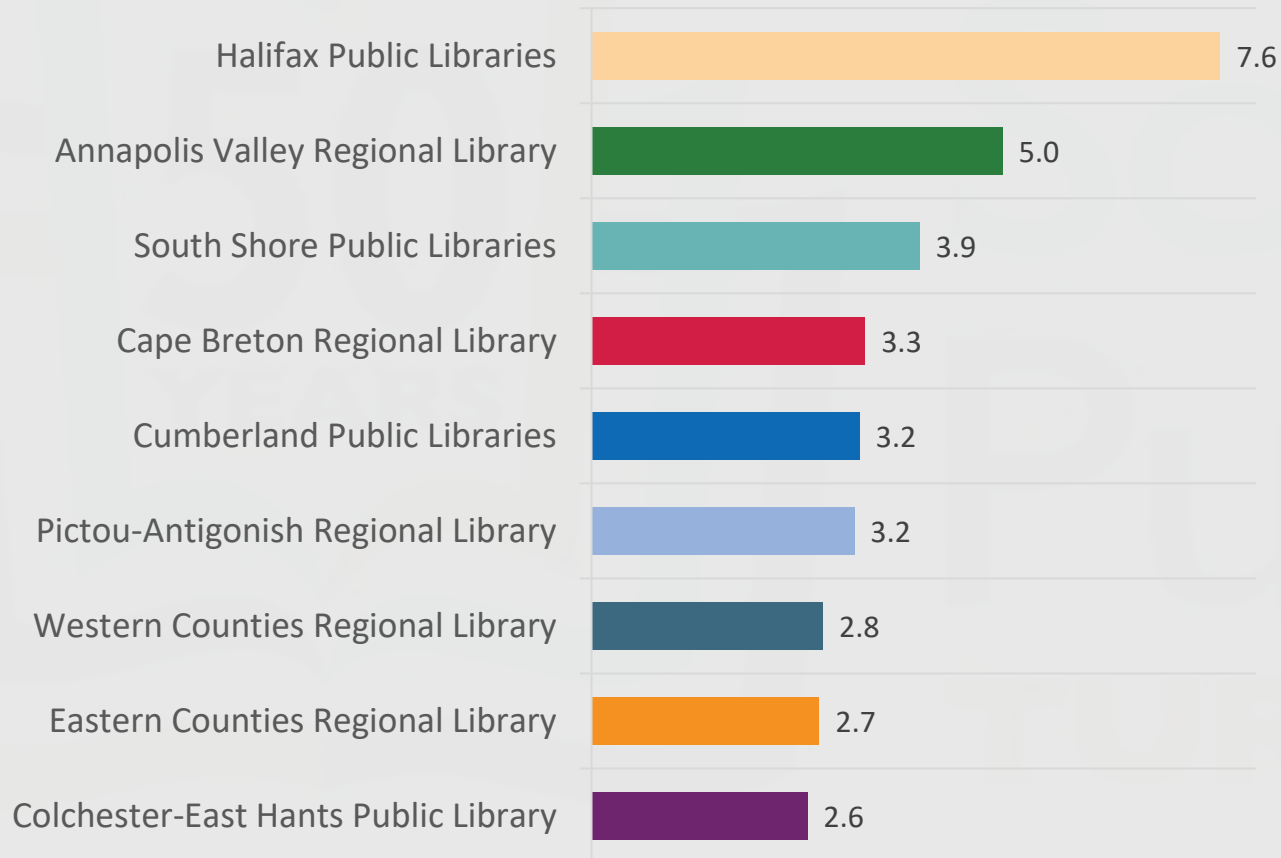
Per Capita Expenditure (2020-2021)



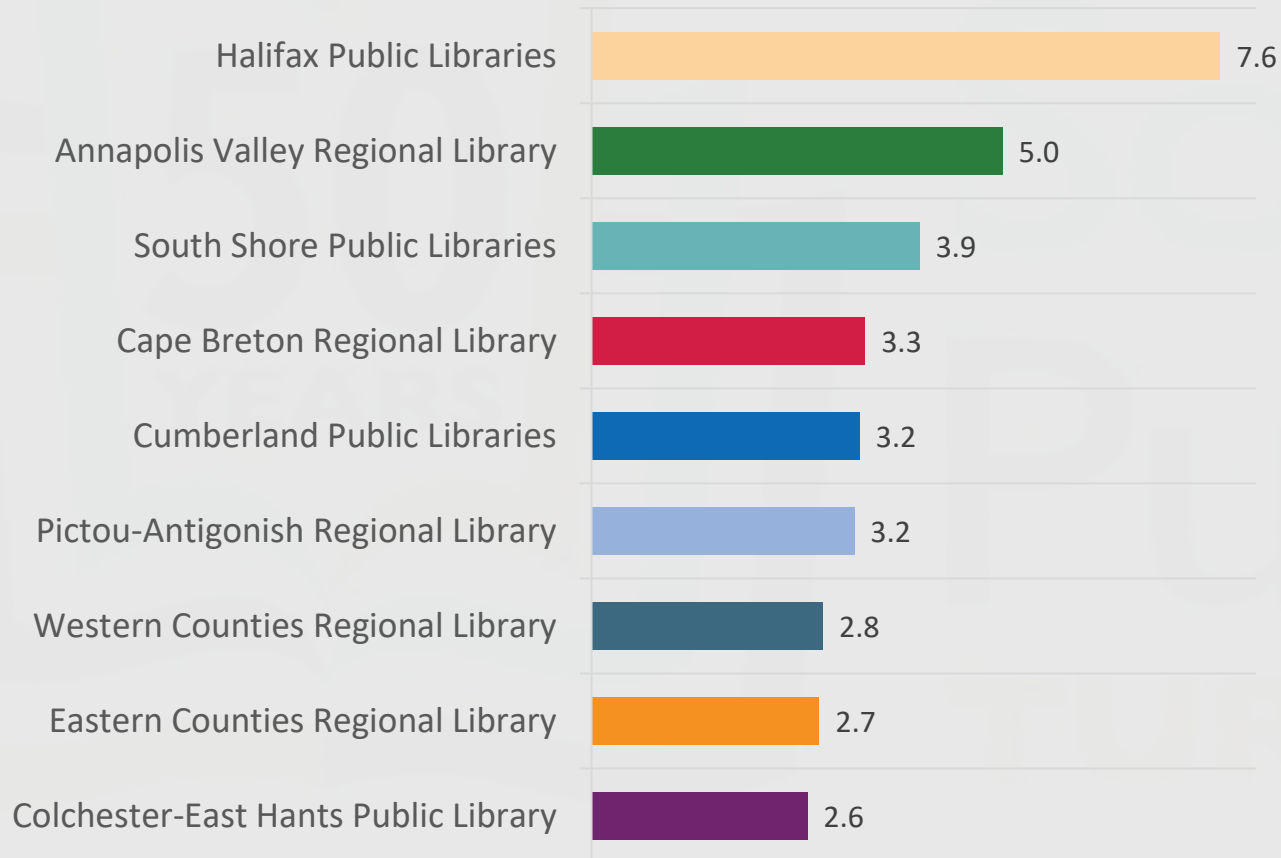
Collection Spending per Capita (2020-2021)



Annual Borrowing per Capita (2021-2022)



Annual Borrowing per Capita (2021-2022)



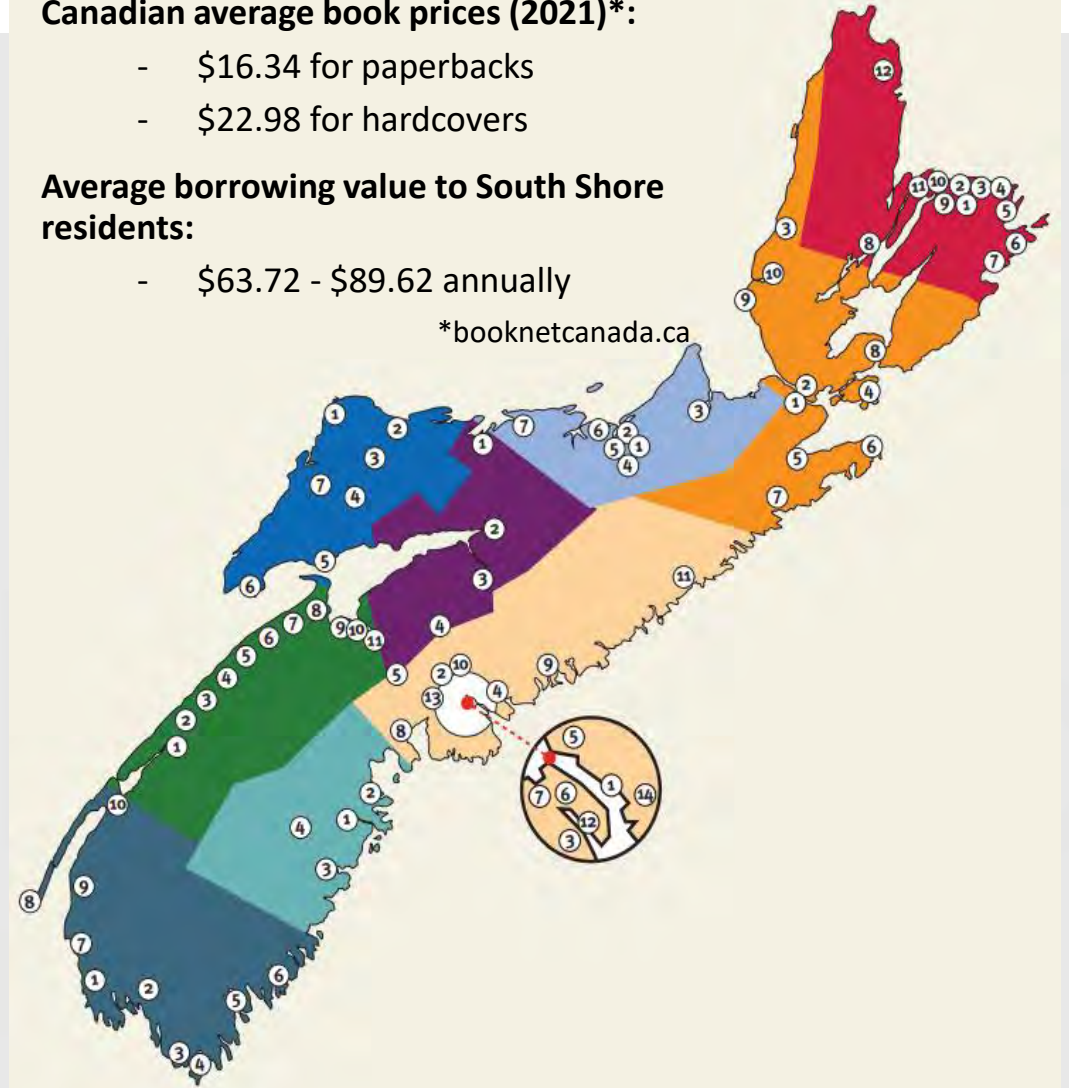
Canadian average book prices (2021)*:

- \$16.34 for paperbacks
- \$22.98 for hardcovers

Average borrowing value to South Shore residents:

- \$63.72 - \$89.62 annually

*booknetcanada.ca



COVID-19 Rapid Test Distribution

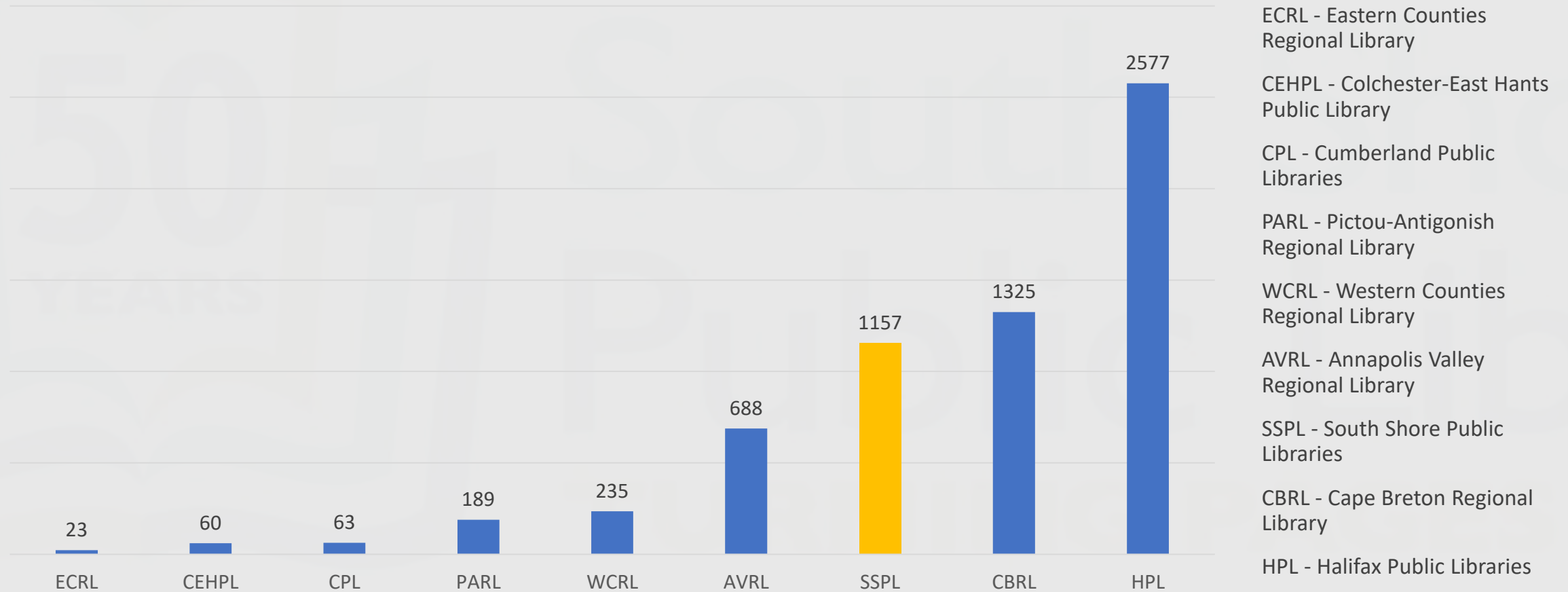
- Vaccine Appointment Booking assistance
- Printing Proof of Vaccination papers
- ALA award-winning *Caring Calls*



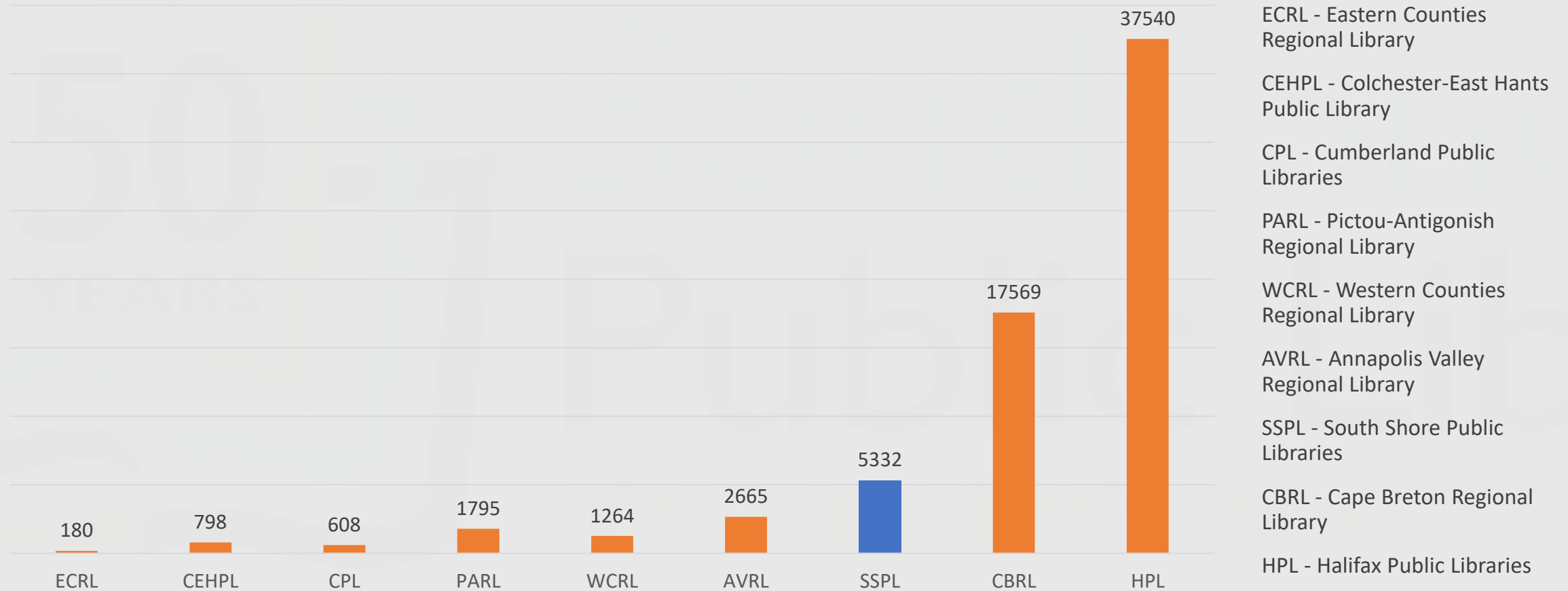
ENGAGING PROGRAMS



Total in-person programs (2021-2022)



In-person program attendance (2021-2022)



Babies & Books

- Babies 0-18 months
- Early literacy sets up for lifelong success
- Social setting for parents battles isolation and post-partum depression



Garden Club

- Innovative new program for adults and children
- All summer at Lunenburg Library
- Supports food literacy



Drag Queen Storytime

- Hosted at the MHPL August 2022
- First-time partnership with Lunenburg Pride
- Over 125 in attendance!



Mi'kmaq Moons

- Facilitated by Cathy Leblanc and Dave Chapman
- Stories related to Mi'kmaq tradition of time-keeping and astrology
- 26 in attendance
- Education goals of the Truth & Reconciliation Calls to Action



Teen Summer Book Club

- Hosted weekly on Discord
- Online tool allows teens to easily participate without transportation barriers
- Average of 5 participants weekly



Lunenburg Lit Festival

- 7th annual Lunenburg Lit Festival was a success September 22-23, despite adjustments for post-tropical storm Fiona
- Festival continued in-person with modifications in 2020 and 2021
- Draws authors and visitors locally and from afar



Big 50 Picnic

- SSPL celebrates its 50th anniversary
- July picnic partnership with Lunenburg Art Gallery & Lunenburg Heritage Society
- Over 100 in attendance





Flourish

Council
Item: #8.2
Date: October 11, 2022
Authorization: T. MacEwan

55+ Healthy Activity Co-Operative

Serving Bridgewater & Lunenburg County, NS
MODL Presentation: October 11, 2022

Lisa LeBlanc, Executive Director

Lisa.leblanc@flourishcentre.ca

902-543-2226

Facebook: <https://www.facebook.com/>

[Flourish Centre-Bridgewater-1687435784847090](https://www.facebook.com/Flourish-Centre-Bridgewater-1687435784847090)

Within this presentation we will:

1. Introduce the Council to the Flourish 55+ Healthy Activity Co-Operative, our Board of Directors and our Mission (HELPERS).
2. Inform and promote the programs and services that are offered at the Centre to the communities and how our services are connected to their mandates.
3. Highlight the growth of our membership
4. Discuss operational funding for the Centre
5. Enlist support from the Municipality for Flourish as we move forward developing programs and activities that line up to the vision of Optimal Aging for our 55+ community in the Lunenburg and Queens County.

FLOURISH BOARD OF DIRECTORS & MISSION

Board of Directors:

Clarence Fiander - Chair

Carol-Ann Brown - Secretary

Mary Lane - Director

Gordon Bristol - Director

Barbara Boulton - Director

Karen Field - Vice Chair

Jason Savoy - Treasurer

Mike Kennedy - Director

Linda Todd - Director

Mission:

Flourish is a not-for-profit organization that promotes Optimal Aging for people 55+ through mental, physical, and social recreation and interaction. **HELPERS** is the model we use.

H - Have fun, enjoy life **E** - eat wisely **L** - learn new things

P - participate daily **E** - exercise **R** - rest & relax

S - socialize

Flourish Background and Purpose

- ▶ The Flourish Well Being Society was founded 7 years ago to promote and practice Healthy Aging.
- ▶ It is run by a volunteer Board of Directors(9).
- ▶ We are a healthy aging centre, dedicated to the well being of individuals 55+. Flourish is inclusive and promotes intergenerational connections.
- ▶ The Centre looks to what is missing for those 55+ and how we can bridge that gap in services. We have many programs that aid those 55+ with technology aid, mental health matters, socialization, training and volunteerism. We promote Optimal Aging practices.
- ▶ We are currently supported through project grants. Where these grants are very welcome and have sustained us to date, operational funding would be a more sustainable option moving forward.
- ▶ Six months ago our membership number was 70, now our membership number is 154. We are growing daily.
- ▶ We are seeking annual operation funding that meets our current needs. We have one paid person, the Executive Director, Lisa LeBlanc, that develops and creates programs, organizes events with help from the volunteers and runs the Centre.

FLOURISH PROGRAMS

1. Friends of Flourish
 2. The Buddy Program
 3. Tablet Loan Program
 4. Free Tech Aid & Communication Program
 5. Mental Health & Wellness
 6. Virtual Care NS (Maple App Aid)
 7. OWLS (Older Wiser Club)
 8. Music Jam Session
 9. Crafter's Corner
 10. HELPERS
- And much more.....

BREAKDOWN OF PROGRAMS

Friends of Flourish

This program is intergenerational and promotes interactions with all ages. Within the Centre we have many volunteers that are under 55+, they want to learn and engage. They also want to help train in areas that those 55+ find hard to navigate such as computer applications. Two other programs that bring all ages together are Crafter's Corner and Saturday Music Jam Session. Both programs bring generations together to engage, teach and learn from one another.

The Buddy Program

The Buddy Program is very unique. Since the onset of the pandemic, many restrictions have been imposed, those restrictions restructured families and the way they interact. This became a very lonely and isolated time for those 55+. In many instances creating mental health issues. This program assigns a Buddy to an individual that is dealing with mental health issues, has been a shut-in due to covid and is insecure. The Buddy introduces them to other members and programs that may interest them. The Buddy will be there for that person each time they enter the Centre until they feel secure enough to not require a Buddy any longer. We receive referrals from Mental Health for this program.

MORE PROGRAMS

Tablet Loan Program

Flourish has a total of 24 tablets that we loan out to those 55+. Many that loan the tablets are those that are considering purchasing a piece of this type of technology. we train the individuals on how to start the device, discuss facebook and messenger with them to help them to learn about free calling and video chatting. Social media is not something easily learned to those that did not grow up with it. This program provides training and an opportunity to use the device without cost to them.

Free Tech & Communication Program

Every Tuesday Flourish offers free tech aid to those having issues with their computers or tablets. We have two volunteer tech aids and many individuals come weekly.

The free communication is for those seniors that do not have a computer or knowledge on how to use one and no long distance plans on their phones. They are invited to come here and use our wifi for free. We set them up with a tablet, show them how to use facebook and messenger to make free calls and video chat with family and friends. This programs purpose is to reduce feelings of isolation and loneliness that this demographic has been experiencing due to covid restrictions on interactions..

More Programs

Mental Health & Wellness

This program looks at areas of Mental Health & Wellness and from there we gauge our topics - 4 a month - and seek out professionals that are willing to come into the Centre and present on those topic. Hand outs are usually given and activities also take place with many of the presentations.

Ex: We have had several Mental Health Practitioners come and present on a wide array of topics such as Depression, Anxiety, and Substance Abuse. They provide resource contact information.

Virtual Care Aid, Maple App

Flourish was approached by the local MLA asking if they could use us as a referral for those 55+ that were seeking aid with navigating the NS Virtual care - through the Maple App. We agreed and since then have aided many in obtaining appointments with a doctor via virtual care. We uploaded the app on all tablets and computers to make the process easier and have trained our volunteers how to navigate the requests and site, as well we have trained the individuals whom are coming in to use the resource. Adding this to our services has been a game changer for many in our community that are without a family doctor.

MORE PROGRAMS

Crafter's Corner

Crafter's Corner was created several months ago and has grown leaps and bounds since it started. This program is once a week, from 12 noon until 4 pm, from 2-4 pm we have a band play for the crafters, it is a one-man Band, Bernie's Band, this musician used to play for the Guess Who back in the day!

The crafts that are done at this time, when the participants aren't dancing are;

Diamond painting, Sewing, Quilting, Scrapbooking, Cross stitch and jewelry making.

From 12-2 pm there is no music, to accommodate those that prefer a more quiet craft time.

Music Jam Session

Music Jam takes place every Saturday from 12 noon until 5:00 pm. From 12 noon until 2 pm we have open mic where all musicians that would like to perform are welcomed into the Centre to play, this is great fun! Many 55+ that stopped playing due to having no place to go to play now have one, you can see the joy it brings them to perform again!

From 2 - 5 pm we have our house band playing, "Band of Strangers." They play light rock. We have a space cleared for dancing and many get up and dance, some dance in their seats!

Focus: Socializing, Participating Daily, Learning New Things, Eating Healthy, Exercising and Sharing is all a part of Optimal Aging which in essence is our HELPERS Model, this is reflected in the pictures below:



Featured is The Drumming Club, Crafters Corner, and The Band of Stranger's.

Good day Mayors and Wardens!

I reach out to you today in the hopes you will lend your voices to an issue that I strongly believe affects us all. That is the NS to Maine ferry. The vessel may land in Yarmouth, and we are thrilled to roll out the very best welcoming mat for our tens of thousands of visitors to Nova Scotia yearly, yet we know they don't stay here. They are visiting each of you. In the spirit of "A rising tide floats all boats..." this is a good thing! When one of us wins, we all win.

Moreso, the Province wins. We are each, as leaders, in the business of putting our hearts and souls into the grueling (and satisfying) work of building the very best communities possible, each of which adds to the growth of the Province. Folks are not coming to NS because the health care is perfect. They're not coming here because housing is plentiful. Or because education has been sorted out. They're here because they visit our communities and see the quality of life we offer and decide to make NS home. Whether it's in Lunenburg, Yarmouth, Halifax, Sydney, Wolfville, Port Hood or anywhere in between, it's the work we do, the commitment local leadership has to building communities that makes this Province what it is. I believe that and am proud and thankful to be part of that.

So I would humbly ask that each of you write, in your own words, about a) your support for the ferry b) the impact it has on your community c) the impact you know it has on the Province and d) reach out to as many businesses as you can for them to do the same. It needn't be long. It simply needs to be from the heart. We know our communities and the work we've put in.

Letters need to be sent to the Premier and to each of his MLAs. I would strongly suggest copying the leaders of the opposition as well.

Following are some (I could write 50 pages) of the dangers of no ferry that I can see without thinking to deeply:

- Over 50 million folks on the northeastern seaboard of the U.S. will not have a direct link to NS.
- Tens of thousands of people will not make their way yearly to NS
- Folks in the US will stop purchasing properties in our communities. Personally, I like and need the taxes to make things even better!
- Job losses: thousands are hired under the tourism umbrella. From fixed roof accommodations to restaurants, gas stations, shops... all of it. It's all connected.
- No jobs, folks leave. Trust me when I say that when the NDP government took away the ferry, we went into a downward spiral that has taken a decade of slugging away to get back to some semblance of hope. People are coming back. Not to Yarmouth, but to NS. We all want that.
- What part of "Learn from history so we don't repeat it" is someone forgetting?
- Playing political football with any of our communities is simply wrong
- This one brings me to tears: In the first 24 hours after the words about possibly cancelling the ferry were uttered, I had three phone calls and a visit: two calls from folks who were in the process of purchasing land to build AirBNBs on were putting their plans on hold, one backed out altogether from purchasing a property and a 7-digit investor put his on hold pending what would happen with the ferry. Devastated? Understatement. Please don't think this is not happening in your community. We may not have heard it as quickly and bluntly as I did.
- This is not an issue between the Province and any municipal unit. This belongs with the Province and the Federal Government coming up with a plan to fund an INTERNATIONAL link. That the Town and our neighbouring units have already put

millions into the ferry terminal is testament to our doing our part, although it again, should be a federal issue.

- Consumer confidence goes down. Folks thinking of starting a business are suddenly realizing without the ferry, they won't last long, so plans are put on hold or cancelled.

I could go on but will leave it here. I know Yarmouth benefits because they land here and depart from here. But our tourism tells us they don't stay. Again, we are great with that. As long as they are spending money in one of your communities we all win. If you're looking for tourism data, let me know and I'll send it out to you. It's unbelievable the impact this ferry has.

If you would consider doing the letter to the Premier and making sure copies go to each MLA and the opposition, and if you would somehow reach out to your business community and have them do the same, we will all benefit and of course I'll be beyond grateful. Feel free to cc me as well, although not necessary.

Thanks for all you do to build this Province through your own community building. We just can't go backwards. Not one of us.

Any questions, let me know! For those who know me well, I'm sure you're shocked at just how diplomatic this is! 😊 But you also know exactly what I'm feeling.

Thank you sincerely.

Mayor Pam Mood

Town of Yarmouth



Municipality of the District of Lunenburg

10 Allée Champlain Drive, Cookville, Nova Scotia, Canada, B4V 9E4
Phone: 902.543.8181 Fax: 902.543.7123 Web Site: www.modl.ca

October 4, 2022

To Her Worship, Mayor Bolivar-Getson, and Councillors
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Finance Committee, in session on Tuesday, October 4, 2022, made the following
recommendations to Council:

1. That Municipal Council accept the recommendation of the Finance Committee to approve tax relief in the amount of \$973.91 as per the submitted application for the property located at 2462 Hwy 332 (AA #00073903) and as per MODL Policy 012 Tax Exemption/Reduction.
2. That Municipal Council accept the recommendation of the Finance Committee to approve tax relief in the amount of \$882.09 as per the submitted application for the property located at 10 School Street (AA #05856868) and as per MODL Policy 012 Tax Exemption/Reduction.
3. That Municipal Council accept the recommendation of the Finance Committee to approve tax relief in the amount of \$643.76 as per the submitted application for the property located at 958 Upper Branch Rd (AA #00943975) and as per MODL Policy 012 Tax Exemption/Reduction.
4. That Municipal Council accept the recommendation of the Finance Committee and approve the Sponsorship Ad request of the Lunenburg Curling Club for \$250. \$200 for their 2022-2023 annual promotional campaign plus \$50 to create a new ad panel.
5. That Municipal Council accept the recommendation of the Finance Committee and award \$750 from the Remembrance Day Grant to support community Remembrance Day Events on November 11, 2022, as follows:
 - Royal Canadian Legion Branch #23 (Lunenburg) - \$250
 - Royal Canadian Legion Branch #49 (Mahone Bay) - \$250
 - Royal Canadian Legion Branch #102 (New Germany) - \$250

6. That Municipal Council accept the recommendation of the Finance Committee that Municipal Council provide a donation to the Red Cross Hurricane Fiona in Canada Appeal in the amount of \$10,000, and that these funds be taken from the Council Contingency Fund.

Respectfully submitted,

Chairman and Members
Finance Committee

/jer
Attachment

Council
Item: #10.1.1
Date: October 11, 2022
Authorization: T. MacEwan



Municipality of the District of Lunenburg

Request for Decision

Report to: Finance Committee
Submitted by: Elana Wentzell, CPA
Date: October 4, 2022
Re: Tax Relief - Damaged Property 2462 Highway 332

Recommendation

That Finance Committee recommends that Municipal Council approve tax relief in the amount of \$973.91 as per the submitted application for the property located at 2462 Hwy 332 (AA #00073903) and as per the Municipality's Tax Exemption/Reduction Policy MDL-12.

Executive summary

The following taxpayer has completed application for tax relief due to fire loss of residential property:

<u>NAME</u>	<u>PROPERTY TAX BILLING</u>	<u>REBATE AMOUNT</u>
Christopher Anderson	2021-2022 \$1,494.45	\$ 160.67
AA#00073903	2022/2023 \$1,574.64	\$ 813.24

Discussion

Staff have reviewed the application and are satisfied they meet the requirements of the Tax Exemption/Reduction Policy.

Report Preparation	
Department	Finance
Report Prepared by	Annette Nowe
Report Approved by	<i>Elana Wentzell</i>
Date Reviewed by C.A.O.	



Council
 Item: #10.1.2
 Date: October 11, 2022
 Authorization: T. MacEwan

Municipality of the District of Lunenburg

Request for Decision

Report to: Finance Committee
Submitted by: Elana Wentzell, CPA
Date: October 4, 2022
Re: Tax Relief - Damaged Property 10 School Street

Recommendation

That Finance Committee recommends that Municipal Council approve tax relief in the amount of \$882.09 as per the submitted application for the property located at 10 School Street (AA #05856868) and as per the Municipality’s Tax Exemption/Reduction Policy MDL-12.

Executive summary

The following taxpayer has completed application for tax relief due to fire loss of residential property:

<u>NAME</u>	<u>PROPERTY TAX BILLING</u>	<u>REBATE AMOUNT</u>
Meaghan & Brent Penney	2021-2022 \$1,117.80	\$ 186.30
AA #05856868	2022/2023 \$1,177.74	\$ 695.79

Discussion

Staff have reviewed the application and are satisfied they meet the requirements of the Tax Exemption/Reduction Policy.

Report Preparation	
Department	Finance
Report Prepared by	Annette Nowe
Report Approved by	<i>Elana Wentzell</i>
Date Reviewed by C.A.O.	

Council
Item: #10.1.3
Date: October 11, 2022
Authorization: T. MacEwan



Municipality of the District of Lunenburg

Request for Decision

Report to: Finance Committee
Submitted by: Elana Wentzell, CPA
Date: October 4, 2022
Re: Tax Relief - Damaged Property 958 Upper Branch Rd

Recommendation

That Finance Committee recommends that Municipal Council approve tax relief in the amount of \$643.76 as per the submitted application for the property located at 958 Upper Branch Rd (AA #00943975) and as per the Municipality's Tax Exemption/Reduction Policy MDL-12.

Executive summary

The following taxpayer has completed application for tax relief due to fire loss of residential property:

<u>NAME</u>	<u>PROPERTY TAX BILLING</u>	<u>REBATE AMOUNT</u>
Yvonne McNamara	2021-2022 \$789.75	\$ 57.32
AA#00943975	2022-2023 \$865.89	\$ 586.44

Discussion

Staff have reviewed the application and are satisfied they meet the requirements of the Tax Exemption/Reduction Policy.

Report Preparation	
Department	Finance
Report Prepared by	Annette Nowe
Report Approved by	<i>Elana Wentzell</i>
Date Reviewed by C.A.O.	



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Finance Committee
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: October 4, 2022
RE: Sponsorship Ad Request – Lunenburg Curling Club

RECOMMENDATION

That the Finance Committee recommend to Municipal Council that Council approve the Sponsorship Ad request of the **Lunenburg Curling Club** for **\$200**, for their annual promotional campaign for 2022-2023, plus **\$50** to create a new ad panel.

EXECUTIVE SUMMARY

A request was received from the Lunenburg Curling Club to continue our sponsorship in their facility. They recognize that this has been a trying year for their supporting local businesses, but with their intentions to open the club as usual, they also know forward momentum will come from supporting each other. This purchase will go towards overall club operations, allowing access to the facility as a community space for people to safely gather and enjoy various recreational activities, especially during these critical times.

DISCUSSION

A 24"x 24" sign will be displayed at the Lunenburg Curling Club's ice level for the 2022-2023 season. All advertisers are also listed on www.curllunenburg.com with a hyperlink to their website/Facebook.

This Sponsorship will help support the overall club operations, improving access to their facility as a community space for people to gather to enjoy various recreational activities. The club services both town and municipal residents.

In 2021-2022, the club had 149 members, the highest in 5 years. 5,544 participated in regular club play, and 880 people participated in bonspiels.

We provided the Lunenburg Curling Club a Sponsorship Ad Grant in 2018-2019, and 2020-2021. A request was not made in 2021-2022. Our current sign promotes Lunenburg Region, as seen in the photo. *To provide a different design, there is a one-time fee of \$50 to cover the cost of materials and printing.* Staff recommend changing the panel to promote PRO Kids, like signage in other facilities.



BUDGET IMPLICATIONS

The annual budget for the Sponsorship Ad Grants is \$6,000. To date, \$1,790 has been awarded.

ALTERNATIVES

Not to provide a Sponsorship Ad Grant to the Lunenburg Curling Club.

CONCLUSION

The application put forward by the Lunenburg Curling Club meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of **\$200** towards their annual promotional campaign for 2022-2023, plus **\$50** to create a new ad panel.

Department:

Report Prepared By: Tissy Bolivar

Date: September 15, 2022

Report Approved By: Trudy Payne

Date: September 15, 2022

Reviewed By CAO:

Date:

Council
Item: #10.1.5
Date: October 11, 2022
Authorization: T. MacEwan



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Finance Committee
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: October 4, 2022
RE: Remembrance Day Grants

RECOMMENDATION

That the Finance Committee recommend to Municipal Council that Council award **\$750** from the Remembrance Day Grant to support community **Remembrance Day Events** on November 11, 2022, as follows:

Royal Canadian Legion Branch #23 (Lunenburg) - **\$250**

Royal Canadian Legion Branch #49 (Mahone Bay) - **\$250**

Royal Canadian Legion Branch #102 (New Germany) - **\$250**

Total: \$750

EXECUTIVE SUMMARY

The Municipality of the District of Lunenburg offers a Remembrance Day Grant to community organizations to help with the hosting of a community event on November 11 in recognition of our veterans and those currently serving our country.

Three applications were received totaling a request of \$750.

DISCUSSION

To be eligible for this grant, applicants must be a not-for-profit organization that serves the residents of the Municipality of the District of Lunenburg, is a public event that contributes to the residents where the need for financial assistance is demonstrated and must be a community celebration on November 11 that recognizes Remembrance Day. Applicants are eligible for up to 75% of the total cost of the event to a maximum of \$250.

We have funded all three of these Legions in the past for their community event on November 11.

BUDGET IMPLICATIONS

The annual budget for this grant is \$1,500. If the recommendation of \$750 is approved by Municipal Council, \$750 would remain in the grant.

ALTERNATIVES

1. Award an alternate amount to applicants.
2. Not to award this grant to the applicants.

CONCLUSION

Based on the three applications received, they all fit the grant criteria, benefit our communities, and demonstrate the need for funding to offer their public Remembrance Day service. It is staff's recommendation to approve these applications at their asking amount of \$250 each.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: September 15, 2022

Report Approved By: Trudy Payne

Date: September 15, 2022

Reviewed By CAO:

Date:

Council
Item: #11.1.1
Date: October 11, 2022
Authorization: T. MacEwan



Municipality of the District of Lunenburg

Request for Decision

Report to: Council
Submitted by: Jeff Merrill, MCIP, LPP, Director of Planning & Development Services
Date: October 11, 2022
Re: RESULTS – Size of Council Survey

Recommendation

That based on the size of council survey results Staff recommends that Council set the size of council to 10 Councillors plus a mayor. Further that Council direct the Boundary Review Committee to work with staff on drafting revisions to the district boundaries that meet the boundary review requirements of the Municipal Government Act.

Discussion

Council at their April 12, 2022 meeting passed a motion to engage public opinion and feedback on the size of council remaining at ten elected officials and a Mayor by creating a page on the municipality's engagement site and holding a public meeting.

A survey was published on May 18, 2022 and closed on June 30, 2022. Residents were encouraged to provide input through the survey. A virtual public meeting was also held on Tuesday, June 21.

Public Meeting

A member of the public attended the virtual public meeting along with nine Councillors and the Mayor.

Staff gave a presentation on the boundary review process and spoke about what the Municipality does and how decisions are made by Council. After the Staff presentation the floor was opened to questions from the audience. Several questions were asked that sparked discussion with those in attendance. Questions included:

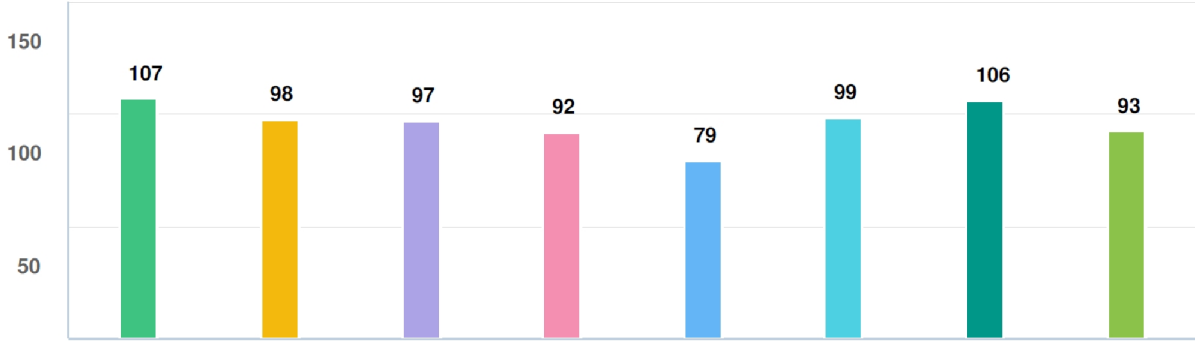
- Do you feel that MODL's current governance structure is accessible to residents?
- Does it allow for effective decision making?
- Does it allow for effective representation for you or your district?
- What are you looking for from your district councillor in representing you?
- What do you think should be the population/representation for MODL's districts?

Public opinion was not gathered on the appropriate size of Council at the public meeting. The member of the public was encouraged to complete the survey.

Survey Results

Boundary review survey participation: There were 140 visitors to the survey, 114 contributors provided 117 responses. Hence, some participants (3) filled the survey out more than once. There was a total of 8 questions on the survey (question 2 was a four-part question). The last question asked if they'd like to be entered for a chance to win a \$200 gift card to the Best Western and if so to enter their contact details. As the last question included personal information it was not included with the survey results.

Question 1 asked participants to check which responsibilities of the municipality they were aware of.



Question options

- Garbage collection
- Municipal roads, and a share of provincial road maintenance
- Land use planning
- Building and fire inspections
- Wastewater treatment plants
- Recreation programming
- Parks, trails and tourism initiatives
- Taxation services

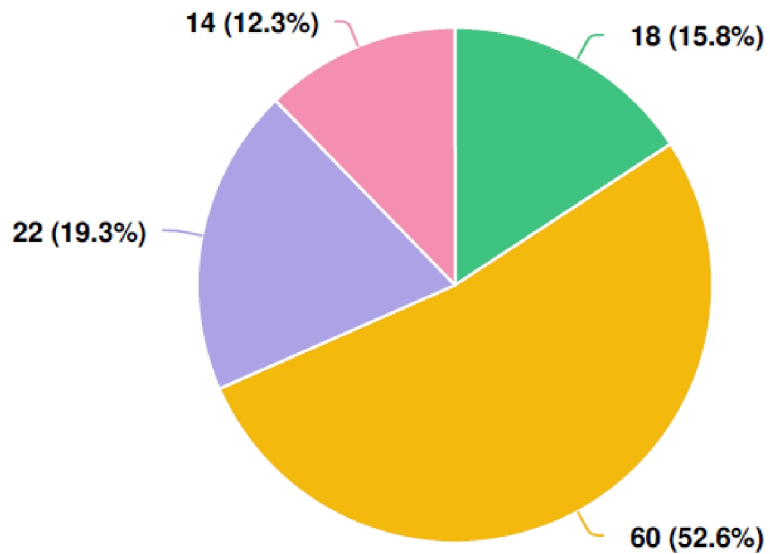
Question 2a: 94 respondents agreed to the statement: *I am aware that I can use modl.ca to access municipal services and information.*

Question 2b: 76 respondents agreed to the statement: *I am aware that information about Council and committee meetings can be accessed online at modl.ca.*

Question 2c: 53 respondents said that they have contacted their Councillor at some point in the past while 52 respondents have never contacted their Councillor.

Question 2d: 98 respondents agreed that they plan to vote in the next municipal election on October 24, 2022.

Question 3 asked: How knowledgeable do you personally feel about the role and responsibilities of the Municipality of the District of Lunenburg? 52.6% of respondents said they were somewhat knowledgeable about the roles and responsibilities of the municipality and 15.8% considered themselves very knowledgeable. 19.3% was unsure and 12.3% said they were not knowledgeable on the roles and responsibilities of the municipality.



Question options

- Not knowledgeable
- Unsure
- Somewhat knowledgeable
- Very knowledgeable

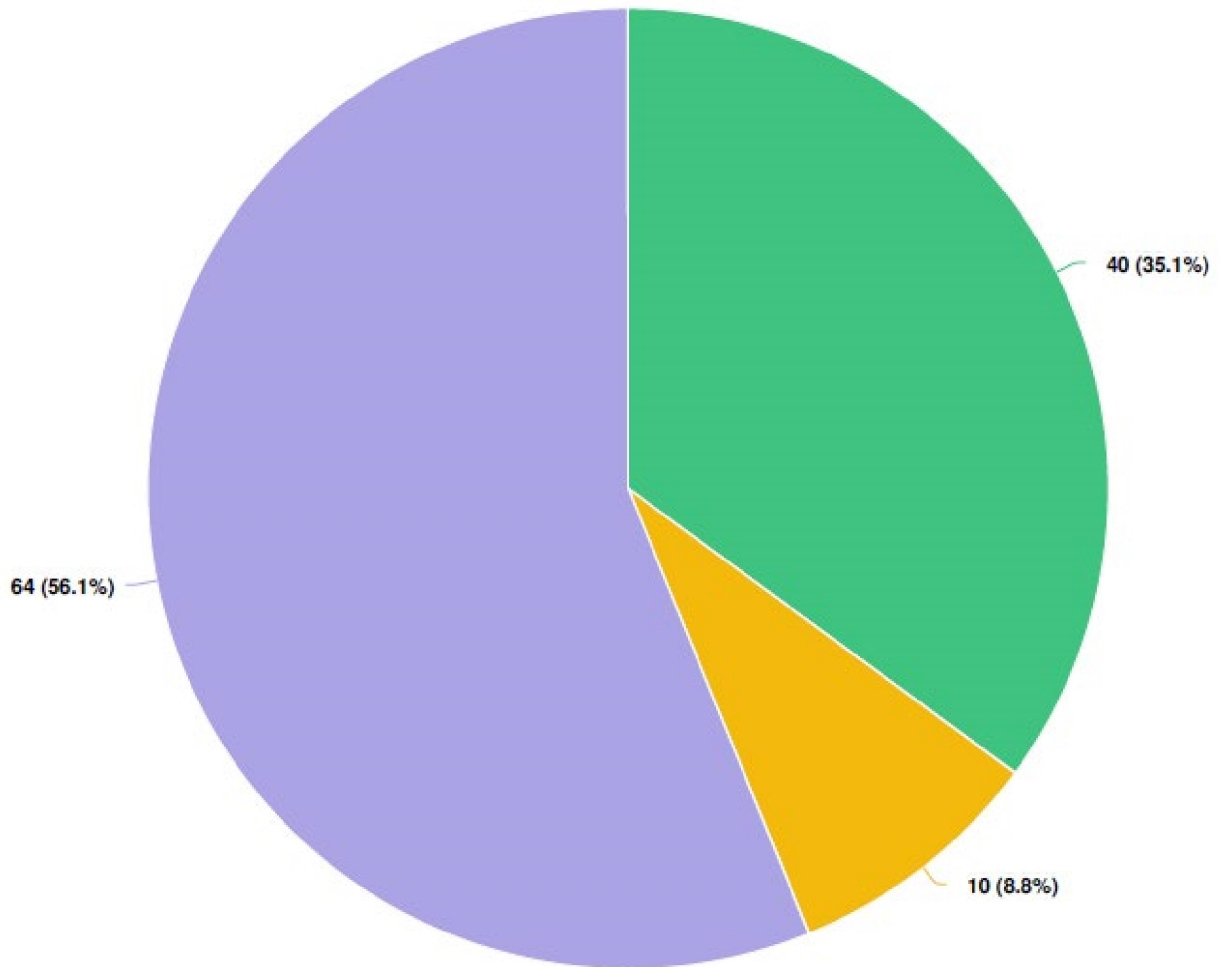
Question 4 Size of council question included the following text and table:

The Municipality of the District of Lunenburg has 25,525 residents and 10 Council members representing 10 districts. Here are some comparably sized municipalities in Nova Scotia, along with the number of Councillors they currently have.

Municipal Unit	Size (km ²)	Population (Oct. 2021)	# of Dwellings (occupied by usual residents)	# of Councillors + Mayor	Ration (Residents to Councillors)
MODC	1,120.61	10,693	5,028	7	1,528
Annapolis County	3,172.36	18,834	8,608	11	1,712
Pictou County	2,795.08	20,676	9,146	12	1,723
East Hants	1,786.53	22,892	9,387	11	2,081
Cumberland	4,253.04	19,964	9,126	8 + 1	2,496
MODL	1,757.79	25,545	11,502	10 + 1	2,555
Colchester	3,568.71	36,044	15,665	11 + 1	3,277
Kings	2,087.88	47,918	20,733	9 + 1	5,324

Question 4 then asked: Seeing these comparisons above, which best represents your view on ratio, or the number of councillors relative to residents in MODL?

56.1% (64) of survey responders replied that MODL has the right number of Councillors, being 10 Councillors plus a Mayor, 35.1% (40) replied that MODL has too many Councillors and 8.8% (10) replied that MODL does not have enough councillors. Attached is a survey results report.



Question options

- At 10 Council members plus a mayor, MODL has the right number of Councillors
- At 10 Council members plus a mayor, MODL does not have enough Councillors
- At 10 Council members plus a mayor, MODL has too many Councillors

Work plan

Once Council sets the desired size of Council for their application to the Nova Scotia Utility and Review Board (NSUARB) the next steps are:

1. The Boundary Review Committee to work with Staff to draft district boundary options;
2. Council to tentatively set district boundaries (Nov. 8)
3. Public hearing conducted on the tentative district boundaries (Nov. 30 at 6:30pm)
4. Council to set Council district boundaries (Nov. 30 or Dec. 13.)
5. Submit application to NSUARB (Dec. 31)

Conclusion

56.1% of survey responders replied that MODL has the right number of Councillors, being 10 Councillors plus a Mayor.

Report Preparation	
Department	
Report Prepared by	
Report Approved by	
Date Reviewed by C.A.O.	



Boundary Review Survey

SURVEY RESPONSE REPORT

12 April 2022 - 01 July 2022

PROJECT NAME:

Boundary Review 2022

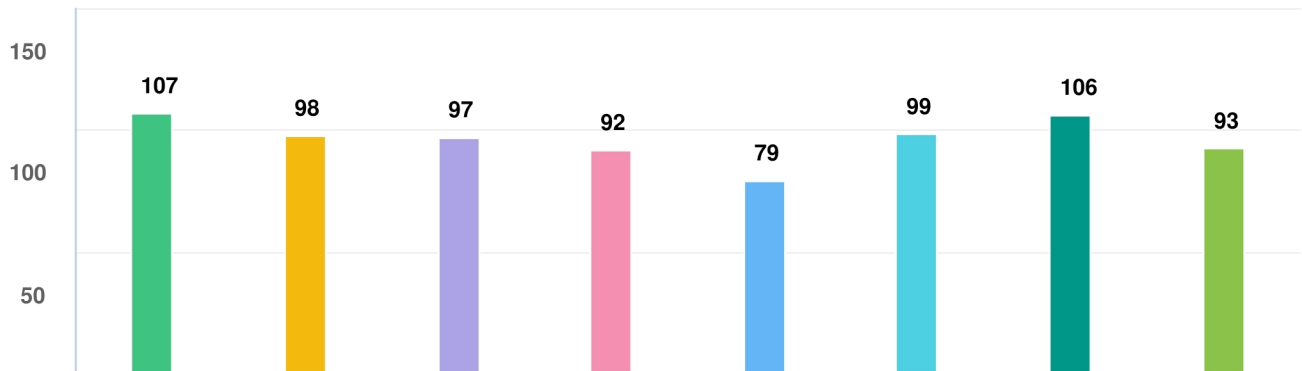




SURVEY QUESTIONS



Q1 Prior to today, were you aware that the Municipality of the District of Lunenburg’s Council is responsible for the followin...

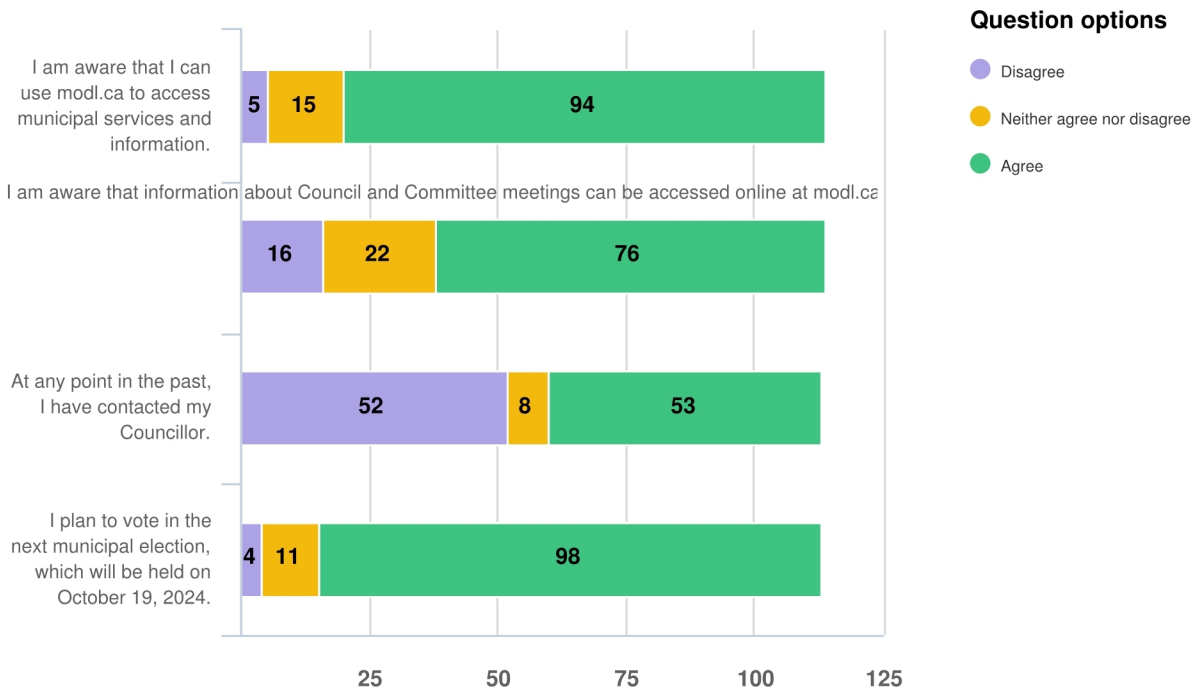


Question options

- Garbage collection
- Municipal roads, and a share of provincial road maintenance
- Land use planning
- Building and fire inspections
- Wastewater treatment plants
- Recreation programming
- Parks, trails and tourism initiatives
- Taxation services

Optional question (114 response(s), 3 skipped)
Question type: Checkbox Question

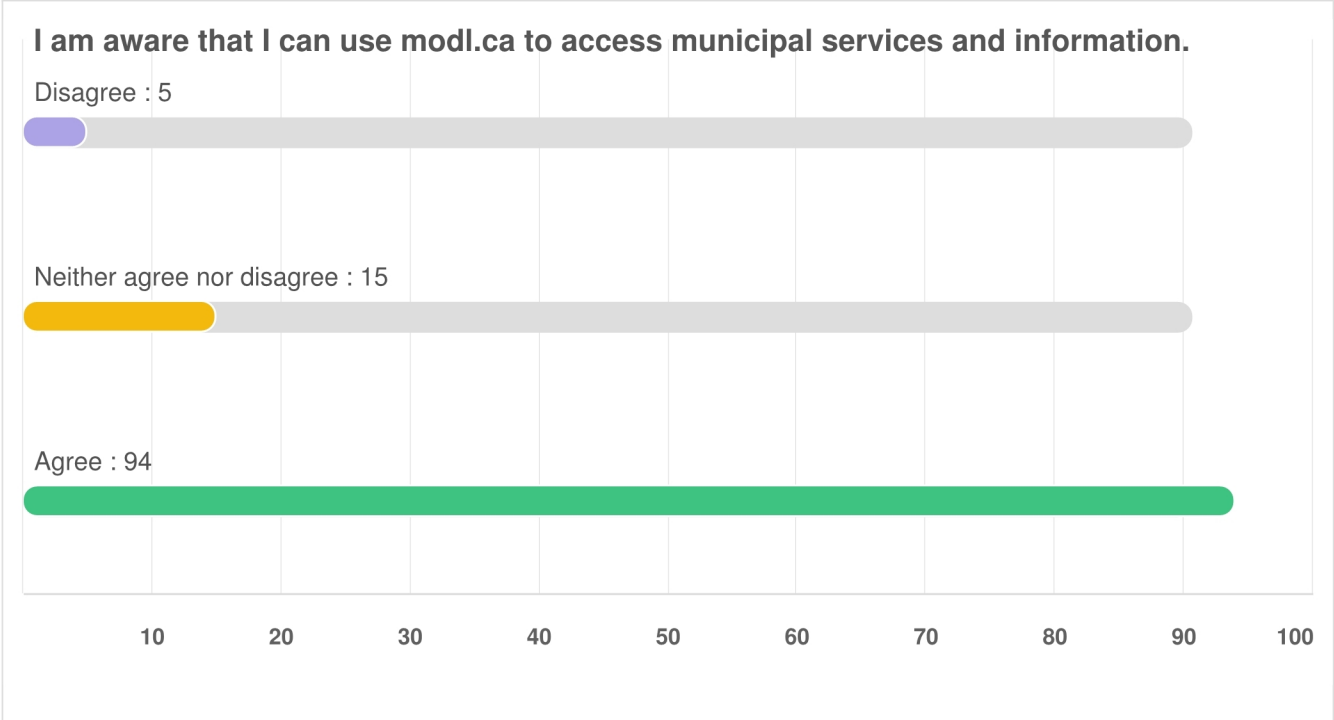
Q2 Please respond to each of the following statements with a ‘yes’ or a ‘no’ or ‘unsure’



Optional question (114 response(s), 3 skipped)
Question type: Likert Question



Q2 | Please respond to each of the following statements with a 'yes' or a 'no' or 'unsure'





I am aware that information about Council and Committee meetings can be accessed online at modl.ca.

Disagree : 16



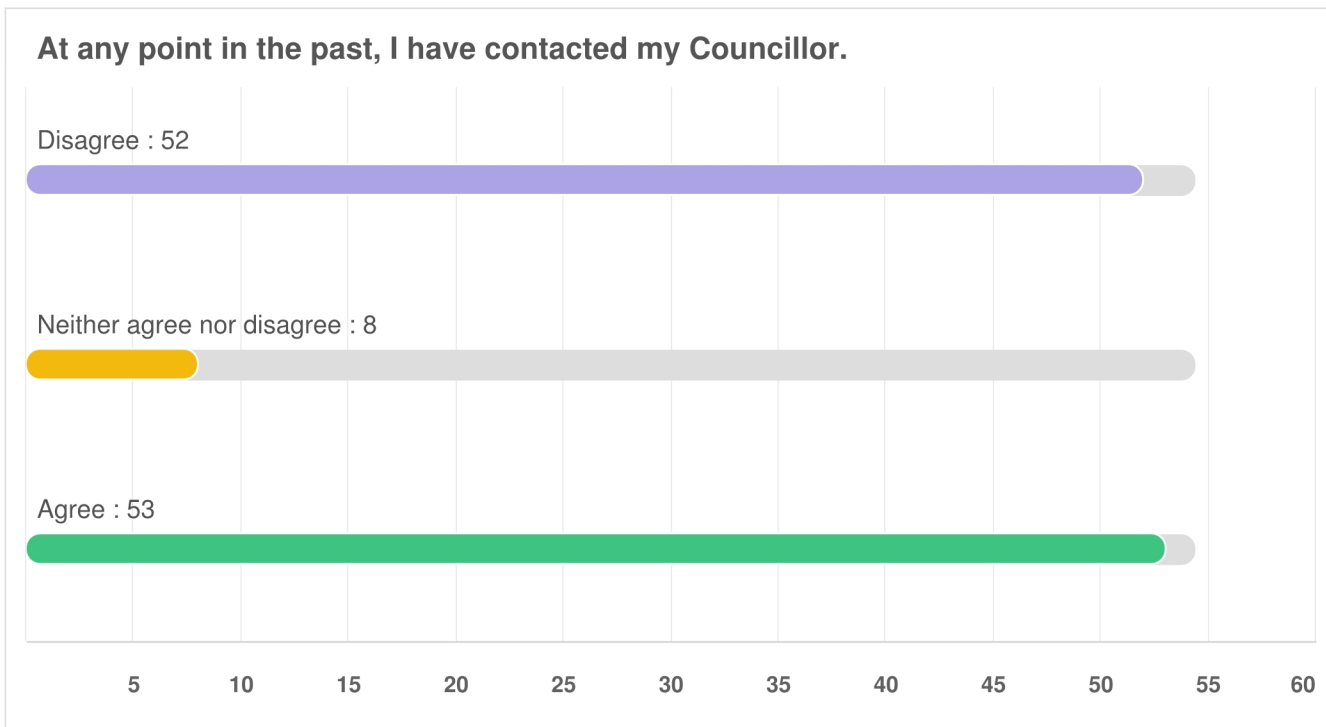
Neither agree nor disagree : 22



Agree : 76

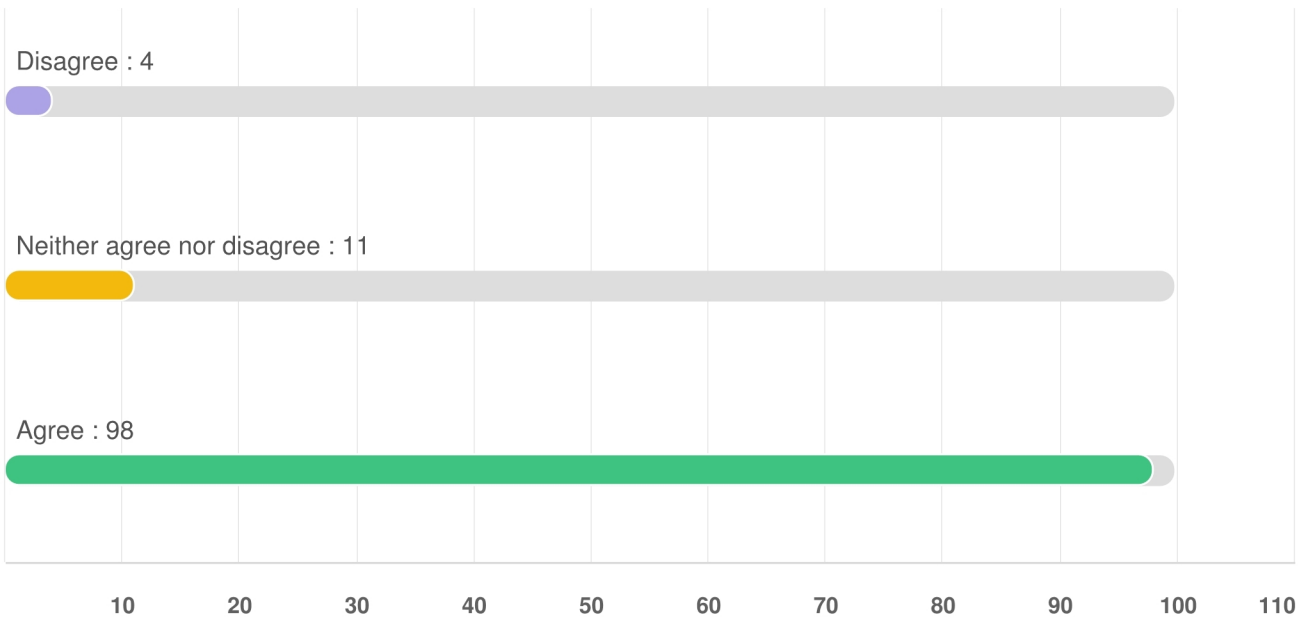


10 20 30 40 50 60 70 80

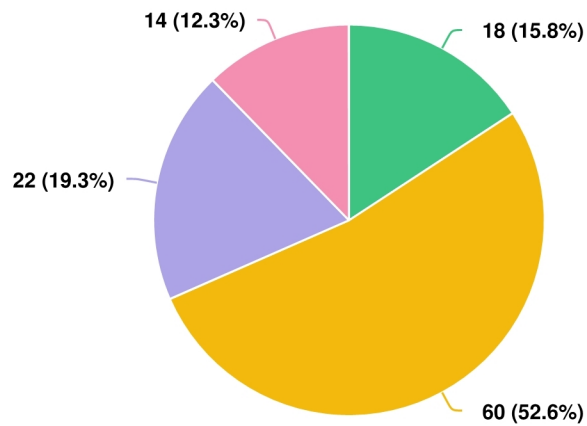




I plan to vote in the next municipal election, which will be held on October 19, 2024.



Q3 How knowledgeable do you personally feel about the role and responsibilities of the Municipality of the District of Lunenbu...



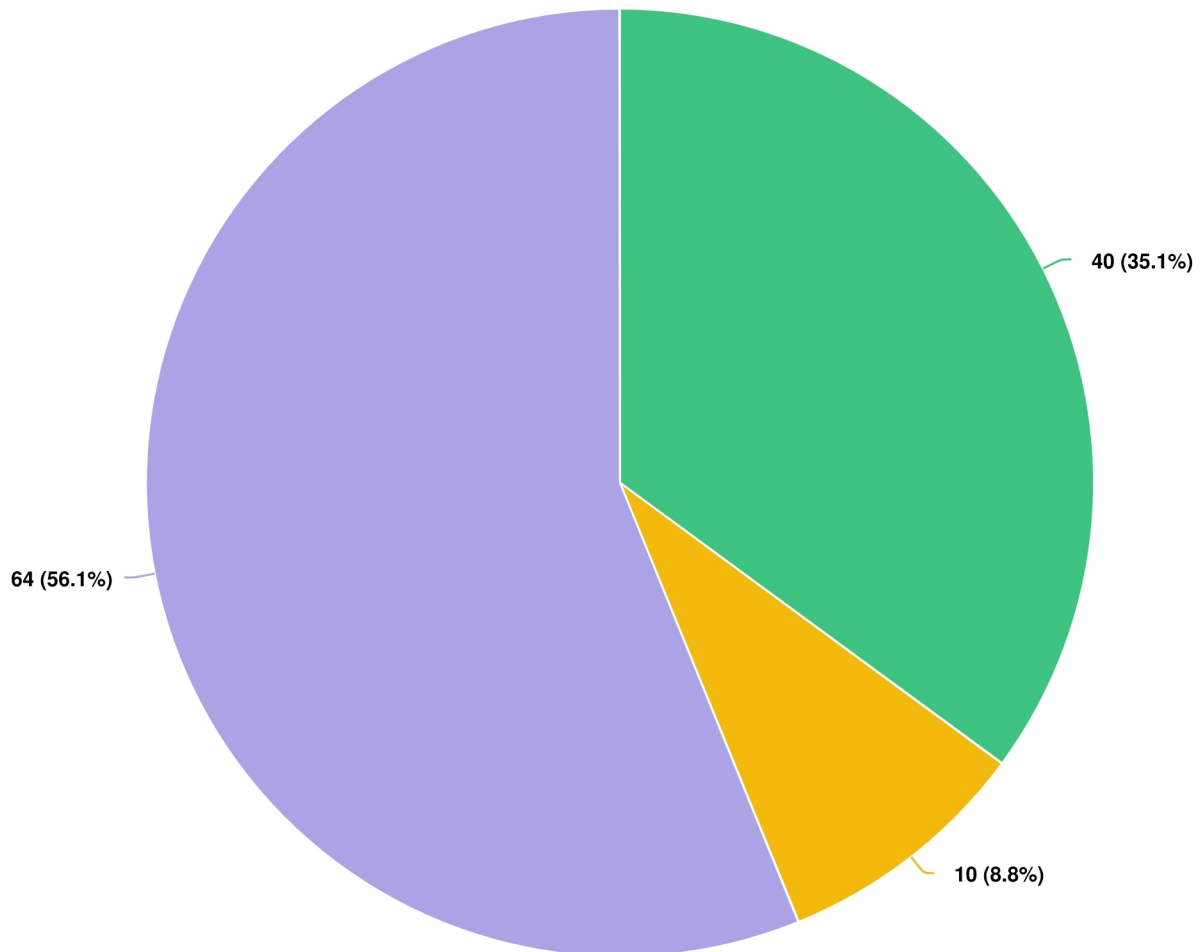
Question options

- Not knowledgeable
- Unsure
- Somewhat knowledgeable
- Very knowledgeable

*Optional question (114 response(s), 3 skipped)
Question type: Radio Button Question*



Q4 Seeing these comparisons above, which best represents your view on ratio, or the number of councillors relative to residents in MODL?



Question options

- At 10 Council members plus a mayor, MODL has the right number of Councillors
- At 10 Council members plus a mayor, MODL does not have enough Councillors
- At 10 Council members plus a mayor, MODL has too many Councillors

Optional question (114 response(s), 3 skipped)
Question type: Radio Button Question