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Municipal Council Meeting Agenda

Tuesday, September 13, 2022 – 9:00 a.m.

MODL Council Chambers – 10 Allée Champlain Drive, Cookville

Via Video/Audio Conferencing

- 1. Call to Order**
 - 1.1 Mi'kma'ki Territorial Acknowledgement
- 2. Announcements, Acknowledgements, Recognition**
- 3. Public Input (15 Minutes)**
- 4. Approval of Agenda (as circulated)**
- 5. Approval of Minutes – July 26, 2022**
- 6. Business Arising from Minutes**
- 7. Awarding of Tenders/RFPs**
 - 7.1 Tender #2022-01-001 Snow Removal Services for Municipal Public Highways..... 1-2
- 8. Presentations/Scheduled Times - Nil**
- 9. Consideration of Correspondence - Nil**
- 10. Recommendations from Committees & Boards**
 - 10.1 Finance Committee**
 - 10.1.1 Sponsorship Ad Grant – Walk YOUR Way for Autism NS 4-5
 - 10.1.2 Sponsorship Ad Grant – HB Studios Sports Centre 6-7
 - 10.2 Nominating Committee**
 - 10.2.1 LCMPPC Alternate Appointment 8
- 11. Staff Reports**
 - 11.1 Administration Department**
 - 11.1.1 Fire Services Coordinator Update..... 9-26
 - 11.2 Planning & Development Department**
 - 11.2.1 Letter of Concurrence – MDL 69 Antenna Siting Protocol 27-30
 - 11.2.2 Proposed Amendment – Small Option Homes..... 31-32
- 12. Mayor's/Deputy Mayor's/Councillors' Matters**

12.1 Deputy Mayor's Update

12.2 Mayor's Update

13. Added Items

14. In Camera

14.1 Land Negotiations re Acquisition of Land under Section 22(2)(a) of the MGA

15. Adjournment



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Council
SUBMITTED BY: Jamie Burgess, P.Eng., Municipal Engineer
DATE: September 6, 2022
RE: Tender 2022-01-001 - Snow Removal Services for Municipal Public Highways, 2022-2025

RECOMMENDATION

Council authorize staff to award Snow Removal Services for Municipal Public Highways, 2022-2025 TENDER 2022-01-001 to Gerhardt Property Improvements Ltd. For an estimated cost of \$603,117.90, plus HST over a 3-year term.

EXECUTIVE SUMMARY

The Municipality of the District of Lunenburg (MODL) maintains Municipally owned Public Roads during the winter months in various communities within the Municipality. This work includes the plowing of snow on both asphalt and gravel roads as well as ice control through the application of salt and sand. A contractor that can complete this work promptly following a storm event ensures the safe use and access of Municipally Owned Roads by residents.

DISCUSSION

The Snow Removal Tender was posted to the Provincial Procurement Site on August 17, 2022, and it closed 2:00 pm on September 6, 2022. Only one (1) bid was received when the tender closed. The accepted bid is summarized in the table below:

Contractor	Total Price (excl. HST) For 3-year contract
Gerhardt Property Improvements Ltd.	\$603,117.90

Gerhardt Property Improvements Ltd made the only submission, this submission did meet all the Mandatory criteria as specified in the tender document. Gerhardt Property Improvements Ltd. has been providing this service to MODL since 2016 and the Engineering Department at MODL has been pleased with the performance of their work.

BUDGET IMPLICATIONS

The Snow Removal Services for Municipal Public Highways has been included in the 2022-2023 Operating Budget. The price Gerhardt Property Improvements Ltd. has submitted is within MODL’s operating budget.

CONCLUSION

Council authorize staff to award Snow Removal Services for Municipal Public Highways, 2022-2025 TENDER 2022-01-001 to Gerhardt Property Improvements Ltd. For an estimated cost of \$603,117.90, plus HST over a 3-year term.

Department:

Report Prepared By:

Date:

Report Approved By:

Date:

Reviewed By CAO:

Date:

Council

Item: 10.1

Date: September 13, 2022

Authorization: T. MacEwan



Municipality of the District of Lunenburg

10 Allée Champlain Drive, Cookville, Nova Scotia, Canada, B4V 9E4

Phone: 902.543.8181 Fax: 902.543.7123 Web Site: www.modl.ca

September 6, 2022

To Her Worship, Mayor Bolivar-Getson, and Councillors
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Finance Committee, in session on Tuesday, September 6, 2022, made the following
recommendations to Council:

1. That Municipal Council accept the recommendation of the Finance Committee and approve the Sponsorship Ad request of Autism Nova Scotia for \$250 for the "Supporter" level sponsorship for the Walk YOUR Way annual event on September 24, 2022.
2. That Municipal Council accept the recommendation of the Finance Committee and approve the Sponsorship Ad request of HB Studio Sports Centre for \$250 + GST as a "Bronze" level sponsor.

Respectfully submitted,

Chairman and Members
Finance Committee

/jer
Attachments



Municipality of the District of Lunenburg

Report to Council

Report To: Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: September 6, 2022
Re: Sponsorship Ad Grant: Walk YOUR Way for Autism NS –
September 24, 2022

Recommendation

That the Finance Committee recommend to Municipal Council, that Council approve the sponsorship ad request of **Autism Nova Scotia** for **\$250**, for the “Supporter” level sponsorship for the **Walk YOUR Way annual event on September 24, 2022**.

Executive Summary

The Walk is an annual event to raise awareness and funds for much-needed autism programs and services in communities around Nova Scotia.

The Municipality supported this event in 2020 and the local event in Bridgewater will support our immediate communities and residents.

Background

As an organization, Autism Nova Scotia is committed to creating a world where all people on the autism spectrum can live their lives fully.

Walk YOUR Way is an opportunity for autistic families and caregivers to gather as a community and support the 14,000+ individuals on the autism spectrum in Nova Scotia. Funds raised through Walk YOUR Way empowers Autism Nova Scotia to help individuals find gainful employment, learn crucial life skills, build support networks, and so much more.

With nine Walk YOUR Way events taking place across Nova Scotia, all funds raised stay in the community in which they are raised. This means our sponsorship makes a meaningful difference to our local communities.

As a **Supporter Sponsor at \$250**, you will receive:

1. Logo included in social media and other announcements
2. Recognition in post event "Thank You" material

We sponsored this event in 2020 for \$250.

Budget Implication

The Sponsorship Ad Grant budget is \$6,000. There is one additional request from this budget for \$1,040. There are sufficient funds to cover this request.

Alternatives

1. Not to award a Sponsorship Ad Grant to Autism Nova Scotia Walk YOUR Way event.
2. Award a different amount than recommended.

Conclusion

Autism Nova Scotia meet the requirements under the Sponsorship Ad Grant for the Walk YOUR Way event being held in Bridgewater on September 24, 2022. This is the only regional walk in our area in which staff recommends providing sponsorship for.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: August 30, 2022

Report Approved By:

Date:

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg Report to Council

REPORT TO: Finance Committee
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: September 6, 2022
RE: Sponsorship Ad Grant: HB Studios Sports Centre

RECOMMENDATION

That the Finance Committee recommends to Municipal Council that Council approve the Sponsorship Ad request of the **HB Studios Sports Centre** for **\$250 + HST**, as a bronze level sponsor.

EXECUTIVE SUMMARY

HB Studios Sports Centre, built in 2008, is a venue for recreational and competitive sport, walking, running, and all activities in between. HB Studios Sports Centre is an age inclusive space and has a thriving senior population of physically active seniors.

DISCUSSION

HB Studios Sports Centre offers a 100'x200' artificial turf field, a 4-lane oval track, a 60m sprint track, 4 locker rooms, tenants' spaces, and multi-purpose rooms. Each year, HB Studios Sports Centre is host to 1000 hours of field house bookings, 12,500 visits by walkers, runners, and track athletes, as well as soccer and judo tournaments.

Bronze Sponsor Benefits: 4ft.x4ft.x3mm alupanel sign (already created and installed in 2019) around the mezzanine and oval track for 12 months; 2 complimentary 3-month track passes; sponsor name listed on HB Studios Sports Centre website, and support highlighted on their social media.

MODL last supported this request in February for \$250+HST from the 2021-2022 budget. To renew this sponsorship, the rate is \$250+HST.



BUDGET IMPLICATIONS

The Sponsorship Ad Grant budget is \$6,000. To date, \$1,040 has been awarded.

ALTERNATIVES

1. Not to award the Sponsorship Ad Request to HB Studios Sports Centre
2. Award a Sponsorship Ad Grant in another denomination based on the rate sheet (attached)

CONCLUSION

The application put forward by HB Studios Sports Centre meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of \$250+HST towards their facility sponsorship.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: August 30, 2022

Report Approved By:

Date:

Reviewed By CAO:

Date:

Tina Robichaud-Bond

From: Joanne Powers
Sent: September 7, 2022 9:40 AM
To: Tina Robichaud-Bond
Subject: FW: alternate board position

Joanne Powers

Executive Assistant to the Mayor

Municipality of the District of Lunenburg
10 Allée Champlain Drive | Cookville NS | B4V 9E4
Phone: 902-541-1327 | Fax: 902-543-7123
www.modl.ca



Please note: My office hours are Monday – Thursday, 8:00 a.m. to 5:15 p.m.

From: Martin Bell <Martin.Bell@modl.ca>
Sent: Wednesday, September 7, 2022 9:37 AM
To: Alex Dumaresq <Alex.Dumaresq@modl.ca>
Cc: Joanne Powers <Joanne.Powers@modl.ca>
Subject: alternate board position

Agenda item for September 13th Council session:

Good morning, Mr. Dumaresq and Ms. Powers.

Recently the nomination committee was tasked to fill the **alternate board position** on the Lunenburg County Lifestyle Centre Society. The nomination committee met yesterday morning and the results of the nomination committee's decision is that Deputy mayor Cathy Moore is our recommendation to fill the position. We (the committee) would like to forward her name as our recommendation to Council and note the decision was unanimous when making the choice. Can you please include this on the agenda of the next Council meeting.

Martin

Councillor Martin E. Bell, CMG, PCPr, District #2

Municipality of the District of Lunenburg
10 Allée Champlain Drive
Cookville NS B4V 9E4



Any correspondence with elected officials, employees or other agents of MODL may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act of the Province of Nova Scotia

Tick checks and quick tick removal remain among the best defenses against Lyme disease



Lunenburg Regional
FES
Fire & Emergency Services

FIRE SERVICE COORDINATOR UPDATE

SEPTEMBER 12, 2022 FOR FESC AND

SEPTEMBER 13, TO COUNCIL





Covid-19 2021



Fire Service Coordinator Role

Work with Fire
Departments in MODL

Service Awards

- *Fire Service Awards 2021*

Firefighter Years of Service

3 -50 yr. 4- 45 yr. 1-35 yr. 5- 20yr. 3-20yr.

- *Station years of service were given also*

2-75 yr.(NGFD, RDFD), 1-55 yr.(DDFD).

1-50yr.(HFD) 1-45yr.(UCFD) 1-30yr.(WFD)

Topic	RANK
Maintenance & Testing Standards	1
Training (R&R) Standard/Best Practices	2
Mental Health (R&R, EFAP)	3
Bulk Purchasing	4
Coordination with REMO	5
Financial Capacity	6
Governance	7



Looking at another
Workshop for the
FESC Possibly Nov
2022



- Mutual Aid Agreement
- Scene security
- Leadership training

Requirement for Mandatory Pump Testing Standard





New Joint Pump Testing Facility
Hopefully more departments will
utilize it in 2022

**One day, I will run
these boots !!!!!**





Firefighter Safety Initiatives Everyone Goes Home

Registration Information Update from 2021

Registered Medical First Responders – 171

2020 was 188

Structural Firefighters- 315

2020 was 307

Active Firefighters- 583

2020 was 597

Junior Firefighters- 31

2020 was 34

Auxiliary members- 125

2020 was 174

Honorary and Other members- 103

2020 was 97

New personnel insurance \$38,542.00 (\$11,343.00 Grant)

Self-contained Breathing Apparatus(SCBA) Functional Testing All but 1

Pump Testing all completed in 2021 one never done due to Covid did early 2022

Fire Department Fund Raising -\$545,168.61 (FF 50/50 Helped)

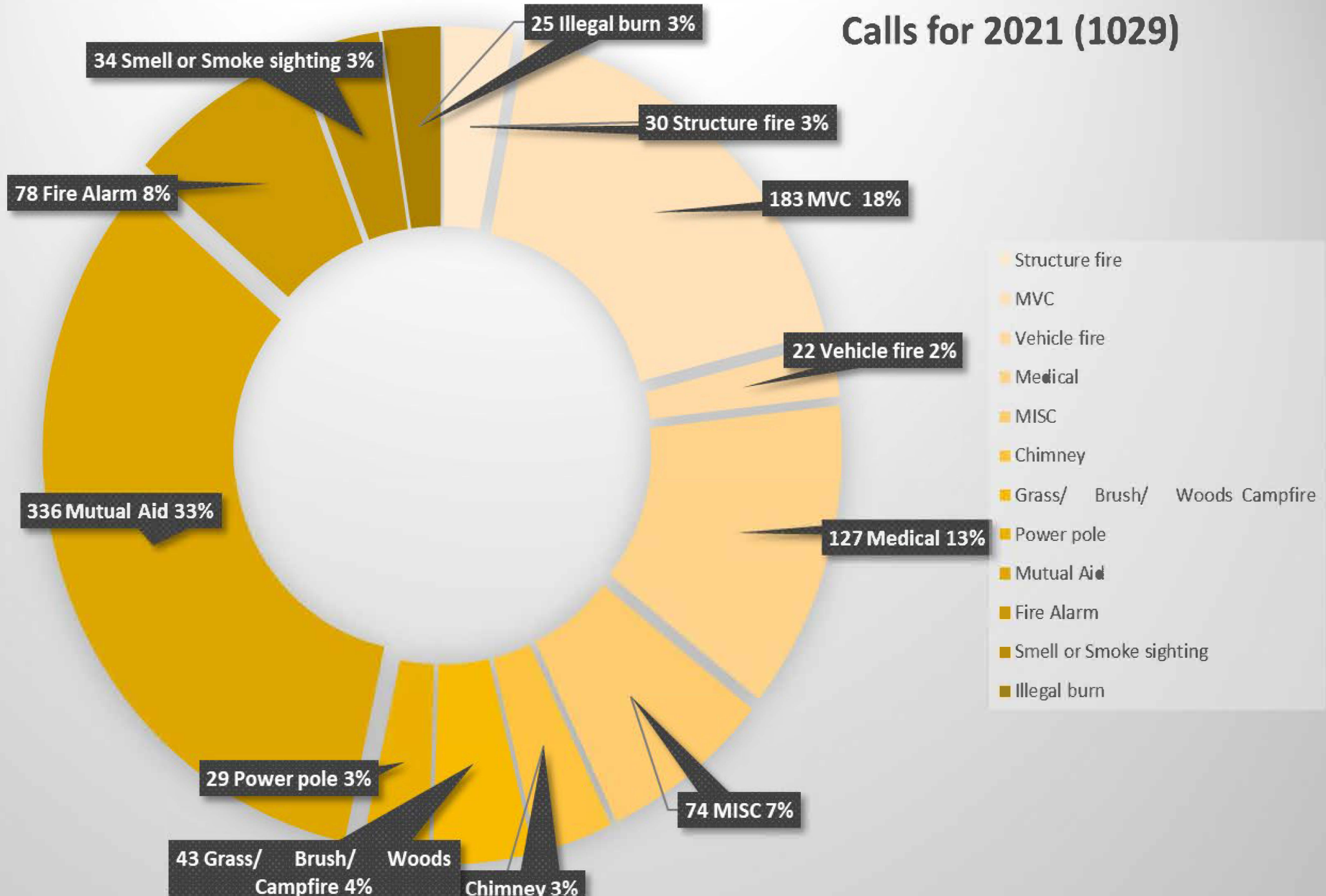
2019 was \$373,329,00



Calls for 2021

There were 124 automatic mutual aid activations and 50 manually activated mutual aid calls in 2021

Calls for 2021 (1029)



- Structure fire
- MVC
- Vehicle fire
- Medical
- MISC
- Chimney
- Grass/ Brush/ Woods Campfire
- Power pole
- Mutual Aid
- Fire Alarm
- Smell or Smoke sighting
- Illegal burn

*TOB FD 221 calls and had 50 MA calls outside of town and called it into town 3 times
40 active members
7 juniors
32 honourary members*

TOMB FD- 31 Active FF, 3 Junior FF, 1 auxilliary, 6 Honourary members, 18 calls into MODL

TOL FD, 39 active FF, 15 Auxilliary, 8 Juniors, 38 Honourary. 60 calls into Dist 1&2



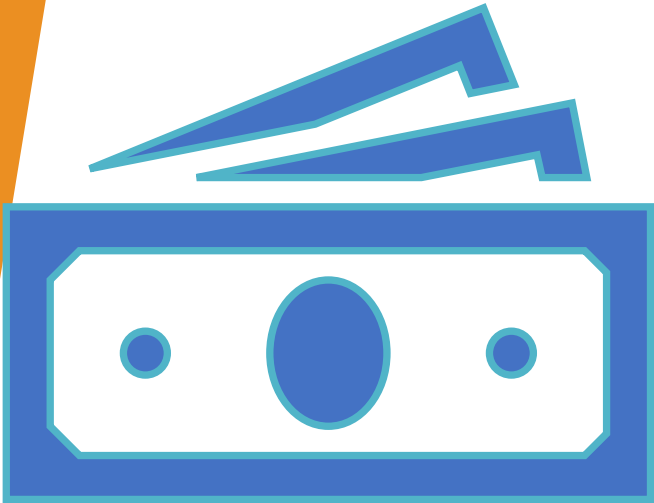
RECRUITMENT & RETENTION

- Recruitment and retention moving forward
- MODL continued funding to help with Recruitment and Retention
Advertising/Newsletters, Flyers
- Have heard from some dept's this has helped with recruitment
- *EFAP for firefighters*
- *Fire Service Coordinator offering sessions to fire services on grounding centering exercises*

Cost to Outfit One Firefighter

Helmet	\$300-\$500
Hood-	\$170
Mask-	\$400 and up
SCBA	\$13,500.00
Bunker Gear	\$2400
Radio	\$600 to \$2500 TMR
Pager	\$600
Boots	\$200 to \$800
Gloves	\$200
Avg Total	<u>\$17,900.00</u>

Funding to fire services outside of FD Area Rates



- Recruitment and Retention \$44,500.00
- WCB Premiums est. \$40,000.00
 - **Total Non-grants \$ 74,500.00**
- **Municipal Grants ;**
- Matching Grant \$44,115.00
- Municipal Grant \$66,698.00
- Training Grant \$11,343.00
- Insurance Grant \$56,304.00
- Group Personnel Insurance \$11,343.00
\$189,803.00
- **Total MODL Funding \$264,303.00**

Recruitment & Retention Ideas

\$44,500.00 approved by council for areas to aid in recruitment and retention

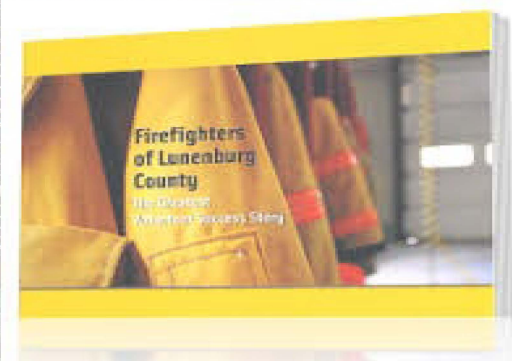
- **Marketing \$10,000**
- **EFAP \$14,417.55 (Launched in September 2021)**
- **Leadership Training Grant 7,500**
- **Recognition Grant \$15,000**
- ***New Post Merger Grant as they happen***

Nova Scotia Firefighter 50/50 Draw

Funds raised by departments from the NS firefighter 50/50 draws can be claimed as fundraising and applied in the calculation of the MODL Matching Grant.,

These funds have assisted many departments through the past year during Covid related restrictions who were unable to maintain traditional fund-raising activities.

Allowed some departments to apply these funds to purchase new equipment that may not have been otherwise possible





Municipality of the District of Lunenburg

Request for Decision

REPORT TO: MAYOR BOLIVAR-GETSON AND MUNICIPAL COUNCIL
SUBMITTED BY: Norma Schiefer, Municipal Development Officer
DATE: September 6, 2022
RE: LETTER OF CONCURRENCE – MDL 69 ANTENNA SITING PROTOCOL

RECOMMENDATION

That Municipal Council issue a letter of concurrence for a telecommunication tower at PID 60647492, Highway 331, Pentz as the application has met the requirements of MDL-69 Antenna Siting Protocol.

BACKGROUND

In June, the Municipality of Lunenburg received an information package from Eastlink outlining the proposal to locate a telecommunication tower to provide additional Eastlink cellular coverage for the residences, businesses, and emergency services of Pentz, LaHave, and the surrounding areas.

The Municipality has a policy on the siting of telecommunication towers outlining submission requirements and to ensure adequate public consultation is given. Municipal Council is required to issue a letter of concurrence if the proponent has fulfilled the requirements of MDL-69 Antenna Siting Protocol.

DISCUSSION

Eastlink is proposing to locate a tower to boost cellular coverage in the area. This structure will provide cellular service to the residences, businesses, and emergency services of the surrounding communities. The area is currently underserved, and this infrastructure will provide service to residents of Pentz and the surrounding area.

A 76.2 guyed telecommunications tower will be located at PID 60647492 Highway 331, Pentz.

All proposals must comply with Innovation, Science and Economic Development Canada's requirements and include certification or attestation of compliance from other government agencies, including NavCanada, Health Canada, Transport Canada and Environment Canada.

As part of any proposal, public consultation is a requirement. Eastlink has provided notification letters to properties located within the required consultation area to provide details of the proposal. As a result of the consultation, only 1 reply was received. That landowner was supportive of the location with the distance from homes in the area and they also suggested another future location.

CONCLUSION

Eastlink has fulfilled the requirements of MDL-69, Antenna Siting Protocol and ensured communication of the project was provided to the public. Public consultation has been effective in providing details to residents who will benefit from this service. A letter of concurrence is required to be prepared and forwarded to Innovation, Science and Economic Development Canada.

Department: Planning and Development Services

Report Prepared By: Norma Schiefer, Development Officer

Date: September 6, 2022

Report Approved By:

Date:

Reviewed By CAO:

Date:

NOVA SCOTIA GRID NORTH
REFERRED TO MERIDIAN 64°30'W

LAHAVE RIVER

PID 60689338

PID 60689346

HIGHWAY NO. 331

PID 60689353

PID 60350824

PID 60350766

PID 60428786

Lands Conveyed to
EDWIN A. RAFUSE and
PHILLIP JOHN RAFUSE

PARCEL NSB 476
PROPOSED EASEMENT

Site Plan
Scale: 1:2500

PID 60489416

PID 60641941

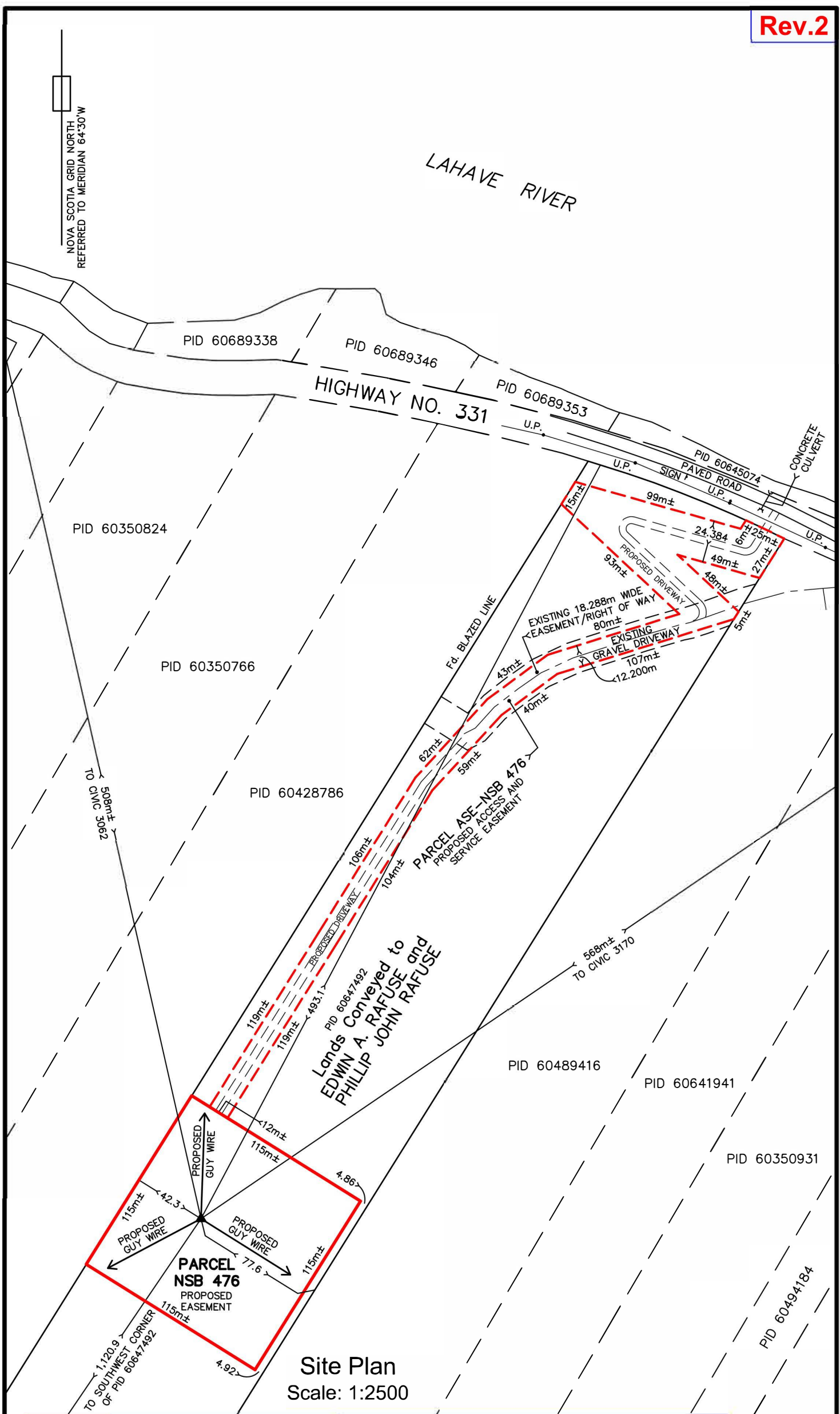
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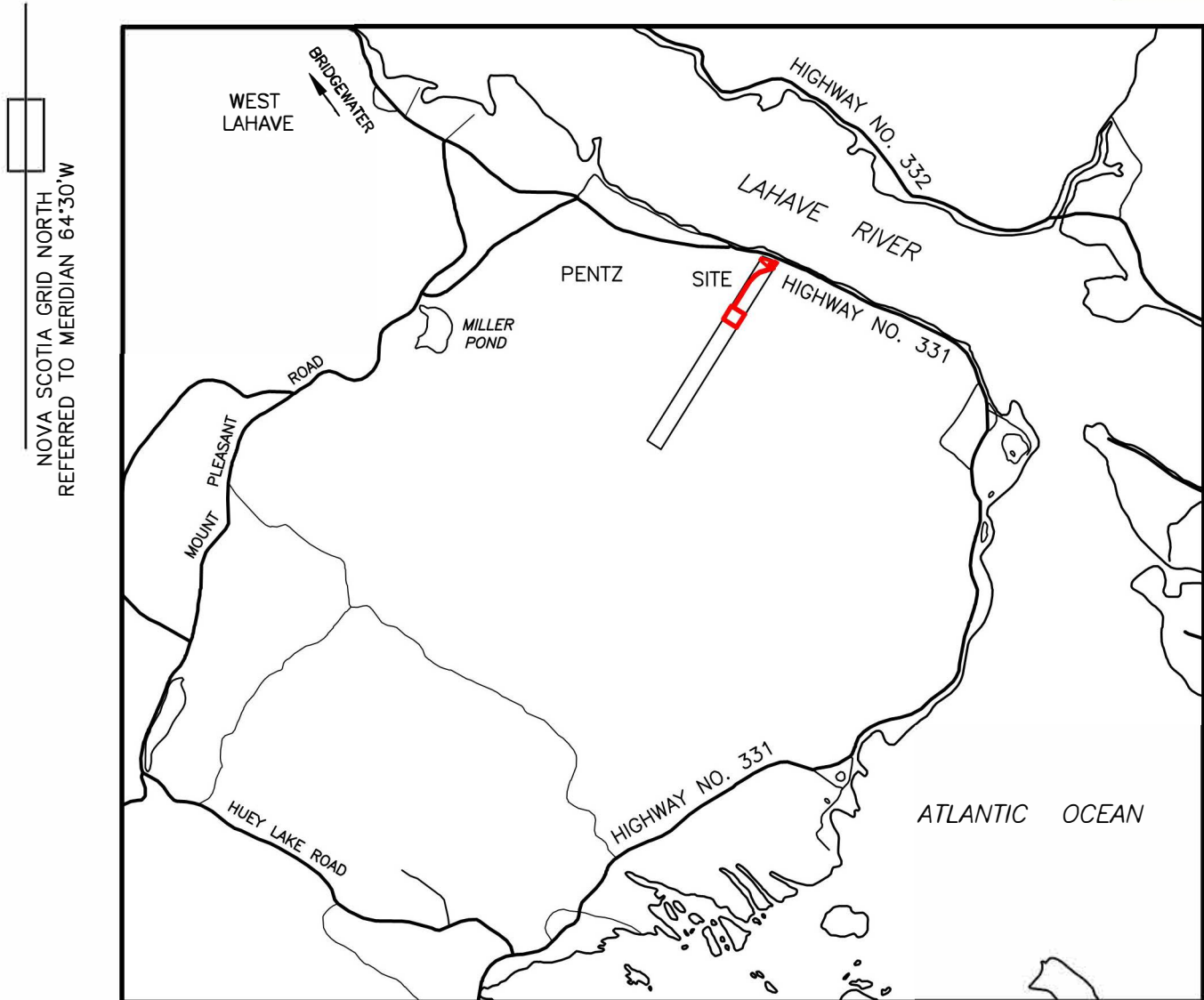
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TO C/MC 3062

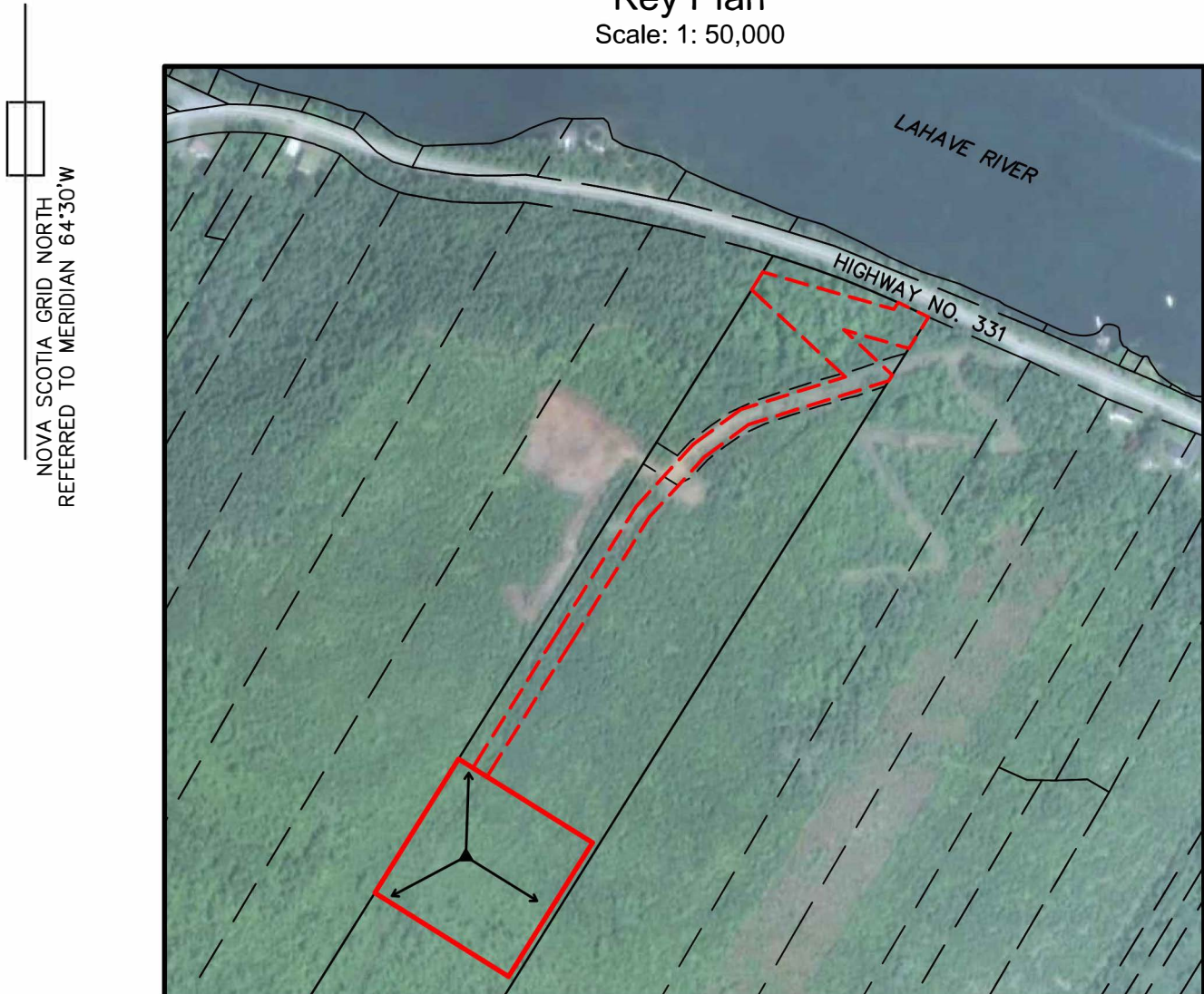
TO SOUTHWEST CORNER
OF PID 60647492

TO C/MC 3170





Key Plan
Scale: 1: 50,000



Aerial Photo
Scale: 1: 5,000

Council

Item: 11.2.2

Date: September 13, 2022

Authorization: T. MacEwan



Report to Council

To: Municipal Council
From: Ella R. Gindi, Planner I
Date: September 13, 2022
Re: Proposed Amendment - Small Option Homes

Recommendation

Council shall direct staff to meet with the Planning Advisory Committee (PAC) and invite members of the Area Advisory Committee's to review the proposed housekeeping amendments.

Discussion

The province sent a letter to Nova Scotian municipalities with notice that the Statement of Provincial Interest (SPI) regarding Housing requires municipal planning documents to permit Small Option Homes licensed under the *Homes for Special Care Act* within all residential zones. Per the province's notice, the term "group home" may also be used as a descriptor within planning documents as it is inclusive of Small Option Homes.

MODL's Secondary Planning Strategy areas i.e., Princess Inlet, Riverport, Oakland, Blockhouse, Osprey Village and Hebbville do not permit as-of-right Small Option Homes under their residential zones. Hemford Forest classifies a Small Option Homes/Group Home as a special care home that is separated from other institutional uses and is permitted as-of-right in its residential zone. Small option homes are a type of group residential placement licensed under the *Homes for Special Care Act* that are permitted to house three or four residents with developmental, mental health, or physical disabilities. Residents live independently in these Small Option Homes or Group Homes and receive support services from trained staff.

Staff reviewed our Secondary Planning Strategy (SPS)/Land Use By-laws (LUB's) and recommends that Small Option Homes be permitted in all residential zones where the building and lot meet the requirements of that zone. While the municipality may permit Small Option Homes/Group Homes through a site plan approval or a development agreement process, the municipality cannot require additional studies, design criteria, or restrictions that do not align with residential use.

The municipality should consider amending the Secondary Planning Strategies to align with the Statements of Provincial Interest outlined in the *Municipal Government Act*.

Section 8(1) of Policy MDL-066 on public engagement, states that, “Council may hold, or direct staff or a committee of Council to hold, a public information session to discuss with the public about a planning matter”. However, because the province is mandating changes to municipal documents per the *Municipal Government Act*, staff recommends that a public info session is not required for these housing amendments. Staff recommends that Council direct staff to meet with the PAC and invite members of the AAC to attend and discuss amendments to the SPS/LUB regarding Small Options Housing/Group Homes.

Memorandum Preparation	
Department	Planning and Development Services
Memorandum Prepared by	Ella R. Gindi, Planner I, August 17, 2022
Memorandum Approved by	Jeff Merrill, Director
Date Reviewed by C.A.O.	