

**Municipal Special Council Meeting Agenda**  
**Tuesday, June 21, 2022**  
**MODL Council Chambers – 10 Allée Champlain Drive, Cookville**  
**Via Video/Audio Conferencing**

- 1. Call to Order**
  - 1.1 Mi'kma'ki Territorial Acknowledgement
  
- 2. Approval of Agenda**
  
- 3. Awarding of Tenders/RFPs**
  - 3.1 Award of Solar Energy Project – Municipal Services Building ..... 1-3
  
- 4. In Camera**
  - 4.1 Litigation Matter under Section 22(2)(f) of the MGA
  
- 5. Adjournment**



## **Municipality of the District of Lunenburg**

### **Request for Decision**

**Report to:** Council

**Submitted by:** Jamie Burgess, Municipal Engineer

**Date:** June 21, 2022

**Re:** REOI Award 2022-05-500:  
Solar Energy Project – Municipal Services Building

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#### **Recommendation**

Council authorize staff to proceed with the award of the Solar Energy Project for the Municipal Services Building to Natural Forces Solar as the successful proponent of the Request for Expression of Interest (REOI) 2022-05-500 for an estimated amount of **\$281,096**, including 10% contingency and net HST.

#### **Executive summary**

Increased amounts of carbon dioxide and other greenhouse gases (GHG) in the atmosphere in the past few decades is leading to climate change. MODL is working towards reducing GHG emissions from its municipally owned facilities by investing in cleaner energy technologies and decarbonization of its electricity.

#### **Discussion**

In an effort to reduce greenhouse gases, the Municipality issued a REOI for a design/build proponent to construct a solar energy system that will reduce the Municipality's dependence on Nova Scotia Power Inc. for electricity at the Municipal Services Building.

Andrew Amos of Catalyst Consulting has been retained by MODL as the Project Manager for the project. A REOI was posted on the Provincial procurement website on May 10, 2022. Proposals were due June 8, 2022. The Municipality received 4 submissions with only one of the submissions meeting the minimum requirements for acceptance. The Proposals were evaluated by Andrew Amos, Jamie Burgess, Abhi Jain and Tyler Richardson. The four submissions have been summarized in the table below.

Proponent	Price	Proposal	Minimum Criteria Required		
			COR	Insurance	WCB
Scotiaway Inc. Doctor Solar <b>NOT ACCEPTED</b>	\$286,740	Poor Proposal, does not address site specific issues, subcontracts out all work	no	no	no
Helios Integrated Energy Inc. <b>NOT ACCEPTED</b>	\$267,387.90	Fair Proposal, did address some site-specific issue	no	no	no
Natural Forces Solar	\$245,039	Good Proposal, address many site-specific issues, plenty of experience with similar projects, provided detailed schedule with completion date of November30, 2022	yes	yes	yes
Solar Ascent <b>NOT ACCEPTED</b>	\$204,940	Good Proposal, experience with projects of similar magnitude to this project, provided schedule	no	yes	yes

Natural Forces Solar is the only proponent to meet the minimum criteria which means this is the only Proposal accepted for evaluation. This Proposal is well written, addressing many site-specific issues, shows experience with projects of similar magnitude and the schedule meets all the requirements of MODL. Although Natural Forces Solar is the only submission that met the minimum criteria to be accepted by MODL, their proposal was exceptionally well done making this proponent the best candidate for the project.

### Budget implications

The approved 2022/23 Capital Budget includes **\$400,000** for this Municipal Services Building Solar Panel Energy Project. Natural Forces Solar Proposal is well within MODL's budget allowance.

Proponent	Estimated Cost	10% Contingency	Net HST	Total Cost
Natural Forces	\$245,039	\$24,504	\$11,553	\$281,096

**Conclusion**

Council authorize staff to proceed with the award of the Solar Energy Project for the Municipal Services Building to Natural Forces Solar as the successful proponent of the Request for Expression of Interest (REOI) 2022-05-500 for an estimated amount of **\$281,096** including 10% contingency and net HST.

Report Preparation		Date
Department	Engineering & Public Works	
Report Prepared by	Jamie Burgess	June 14, 2022
Report Approved by	Stephen W. Pace	June 14, 2022
Date Reviewed by C.A.O.	Tom MacEwan	June 14, 2022