

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS
and Via Audio/Video Conferencing
Tuesday, April 12, 2022 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson
Deputy Mayor Cathy Moore, District 5
Councillor Leitha Haysom, District 1
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Pam Hubley, District 4
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8
Councillor Reid Whynot, District 9
Councillor Chasidy Veinotte, District 10

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Dave Waters, Director of Economic Development
Bill Schurman, Direction of Recreation, Parks & Tourism
Jeff Merrill, Director of Planning & Development Services
Byung Jun Kang, Planner
Mark Strickland, Business Development Officer
Elana Wentzell, Director of Finance (via Teams)
Angela Veinot, Accounting Manager (via Teams)
Norma Schiefer, Development Officer (via Teams)
Chris Kennedy, Fire & Emergency Services Coordinator (via Teams)
April Whynot-Lohnes, Municipal Clerk
Sarah Kucharski, Communications Officer (via Teams)
Tina Robichaud-Bond, Executive Assistant

1. Call to Order

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition

Councillor Haysom acknowledged the Petite Riviere Volunteer Fire Department for a recent successful fundraiser, selling over 600 lasagnas in the community.

Councillor Veinotte read an email from a resident in District 10 directed to staff and past and current Councils recognizing the work and effort put forth in connecting high speed internet in the area.

Mayor Bolivar-Getson thanked the Municipal Planner, Byung Jun Kang, for his work for the Municipality and wished him the best.

3. Public Input - Nil

4. Approval of Agenda

It was requested that a recommendation from the Nominating Committee be added as 10.3.2 Provincial Volunteer Award.

Moved by Councillor Veinotte seconded by Councillor Greek that the Agenda be approved as amended with the addition of Item 10.3.2 Provincial Volunteer Award. Carried unanimously.

5. Approval of Minutes – March 22, 2022

Moved by Councillor Hubley, seconded by Councillor Oickle that the Minutes of the March 22, 2022 Council meeting be approved as circulated. Carried unanimously.

6. Business arising from Minutes - Nil

7. Awarding of Tenders/RFPs

7.1 Award of RFP 2020-05-404 Pedestrian Design Services

Stephen Pace, Director of Engineering & Public Works, and Jamie Burgess, Municipal Engineer, were in attendance.

Mr. Burgess reviewed his report, "Highway 10 Pedestrian Bridge – Design Services Active Transportation Multi-Use Pathway" (circulated with the Agenda), recommending exp Services Inc. as the successful proponent.

2022-053 Moved by Deputy Mayor Moore, seconded by Councillor Haysom that Municipal Council award RFP 2020-05-404 Highway 10 – Pedestrian Bridge - Design Services to exp Services Inc. for an amount of up to \$134,360, which includes a 20% contingency and HST.

The following concerns regarding the proposed pedestrian bridge were noted and discussed:

- High cost of project
- Increased benefits to Town of Bridgewater residents
- Project put ahead of bus system
- Wheelchair and scooter use on trail

It was noted that there would be no discrimination against wheelchairs, bicycles, etc. The project was considered part of the active transportation initiative. It was further noted that the project was not being put ahead of the public transit matter and that a transit study was in progress.

It was clarified that the Province's maximum contribution to the project was 73.3% and that motorized vehicles such as ATVs and golf carts would not be permitted.

The Motion on the floor was voted on and carried unanimously.

Mr. Pace and Mr. Burgess left the meeting.

8. Presentations/Scheduled Times - Nil

9. Consideration of Correspondence

9.1 Letter from Town of Mahone Bay re Regional Housing Strategy

As a result of a Mayors/Wardens/Deputies/CAOs meeting, the Mayor of the Town of Mahone Bay wrote requesting that the municipal units within Lunenburg County work together to develop a regional housing strategy (circulated with the agenda).

2022-054 Moved by Councillor DeLong, seconded by Councillor Hubley that Municipal Council support a regional approach to a housing needs assessments and agree to the development of a regional housing strategy, building on the Province-led needs assessment. Carried unanimously.

10. Recommendations from Committees & Boards

10.1 Finance Committee

10.1.1 Request for Financial Contribution to Active Living Park

2022-055 Moved by Councillor Statton, seconded by Councillor Whynot that Municipal Council accept the recommendation of the Finance Committee and direct staff to write a letter to the neighbouring municipal units asking for a financial contribution towards Phase 1 of the Active Living Park project, more specifically, the lighted outdoor pickleball courts.

It was clarified that only the neighbouring units would be involved in this initiative.

The Motion on the floor was voted on and carried unanimously.

10.1.2 Pre-Budget Approval for Tractor

2022-056 Moved by Councillor Whynot, seconded by Councillor Veinotte that Municipal Council accept the recommendation of the Finance Committee and give pre-budget approval

for the purchase of a tractor for the Recreation Department in the amount of \$50,000 from the General Operating Reserves. Carried unanimously.

10.1.3 Tax Exemptions for Non-Profit Organizations

Councillor Haysom declared a Conflict of Interest and left the table.

2022-057 Moved by Councillor Oickle, seconded by Councillor Greek that Municipal Council accept the recommendation of the Finance Committee and approve tax exemptions for non-profit organizations as per MODL Policy 012 for a three (3) year renewal, as presented. Carried unanimously.

Councillor Haysom returned to the table.

10.1.4 Investing in Canada Infrastructure Program (ICIP) re Cookville Wastewater Treatment Plant

Mr. Dumaresq explained that the Investing in Canada Infrastructure Program (the Program) was a funding opportunity for the Municipality. Staff recommended that the Cookville Wastewater Treatment Plant upgrades (capital maintenance and expansion on capacity) would receive the largest amount of funding available. It was noted that the federal government share was 40% and the provincial government share was 33.3%.

2022-058 Moved by Councillor Haysom, seconded by Councillor Statton that Municipal Council accept the recommendation of the Finance Committee and endorse the design and construction of the expansion of the Cookville Treatment Plant as the funding priority for the Investing in Canada Infrastructure Program – Green Infrastructure Environmental Quality Sub Stream. Carried unanimously.

10.2 Policy & Strategy Committee

10.2.1 Thank You Letter to Dr. Strang

2022-059 Moved by Councillor Greek, seconded by Councillor Bell that Municipal Council accept the recommendation of the Policy & Strategy Committee and write a thank you letter to Dr. Robert Strang, Chief Medical Officer for the Province of Nova Scotia, and express the Municipality's appreciation for navigating our province throughout the two years of the Covid-19 pandemic. Carried unanimously.

10.3 Nominating Committee

10.3.1 Appointment to Policy Advisory Board – Allan Cunningham

2022-060 Moved by Councillor Veinotte, seconded by Councillor Whynot that Municipal Council accept the recommendation of the Nominating Committee and appoint Allan (AI) Cunningham to the Police Advisory Board for a three year term. Carried unanimously.

10.3.2 Provincial Volunteer Award

Councillor Bell reported that the Nominating Committee reviewed applications for the 2022 Municipal Volunteer of the Year. Judith Comeau of Pleasantville was recommended as the recipient of this year's award and would represent the Municipality at the Provincial Volunteer Award ceremony.

2022-061 Moved by Councillor Bell, seconded by Councillor Haysom that Municipal Council accept the recommendation of the Nominating Committee and name Judith Comeau of Pleasantville as the 2022 Municipal Volunteer of the Year and represent MODL in Halifax at the Provincial Award Ceremony.

Councillor Bell provided a summary of Ms. Comeau's volunteer work noting that she established a show chorus named Seaside Acapella, which won a silver medal at the National Music Festival.

Mr. Waters joined the in-person meeting.

The Motion on the floor was voted on and carried unanimously.

10.4 Planning Advisory Committee

10.4.1 Notice of Adoption of Policy 066A Engagement Program

A report from Byung Jun Kang, Planner, titled "Policy 066A: Engagement Program Policy" outlining the amendments to Policy 066 Engagement Policy and detailing the reasons for the amendments, was circulated with the Agenda.

2022-062 Moved by Councillor Oickle, seconded by Councillor DeLong that Municipal Council accept the recommendation of the Planning Advisory Committee and adopt Policy 066 Engagements Program Policy, as stated in Appendix B of the staff report of February 24, 2022, and hereby gives seven (7) days notice that Council will consider adopting Policy 066 at the April 26, 2022 Council meeting.

Mr. Kang clarified that Policy 066 is about public engagement. The amendments to the policy were in response to the amendments to the Municipal Government Act around levels of notification and engagement requirements.

The Motion on the floor was voted on and carried unanimously.

10.5 Lunenburg County Accessibility Nominating Committee

10.5.1 Appointments to the Lunenburg County Accessibility Advisory Committee

A letter dated March 28, 2022 from the Municipality of the District of Chester regarding appointments to the Lunenburg County Accessibility Advisory Committee Community Members was circulated with the Agenda.

2022-063 Moved by Deputy Mayor Moore, seconded by Councillor Greek that Municipal Council accept the recommendation of the Lunenburg County Accessibility Advisory Committee and appoint to the Lunenburg County Accessibility Advisory Committee Sheila Landry and Bruce Walsh for three year terms each, and Peggy McCalla for a term expiring September 1, 2022. Carried unanimously.

10.6 Boundary Review Committee

10.6.1 Recommendation from Boundary Review Committee

A report from the Boundary Review Committee was circulated with the Agenda.

2022-064 Moved by Councillor Bell, seconded by Councillor Veinotte that Municipal Council accept the recommendation of the Boundary Review Committee that Municipal Council remain at ten (10) elected officials plus one (1) Mayor; and that Council engage public opinion and feedback on the size of Council remaining at ten (10) elected officials and one (1) Mayor by creating a page on the engagement site and by holding a public meeting. Carried unanimously.

11. Staff Reports

11.1 Planning & Development Department

11.1.1 Second Reading – Osprey Village Plan Review – By-law 020E

A report from Byung Jun Kang, Planner, titled “By-law 020E (Osprey Village Plan Review) Memo” detailing the amendments to By-law 020 was circulated with Agenda.

2022-065 Moved by Councillor Hubley, seconded by Councillor Statton that Municipal Council conduct Second Reading and approve By-law 020E Osprey Village Plan Review, as amended by Council on March 8, 2022 by striking out:

- **At Section 64 - the proposed clause 8.3.1(c);**
- **At Section 51 - “amended by striking out Maximum Height of Structures: 20 metres (66 feet)” and substituting it with “repealed”.**

And further, adding non-substantial amendments to Sections 18A, 40A, and 62, as presented.

It was clarified that the proposed clause 8.3.1(c) was intended to prohibit short term rental use in the medium density residential zone.

The Motion on the floor was voted on and carried unanimously.

11.2 Administration Department

11.2.1 Second Reading – By-law 039 Solid Waste Collection & Disposal

A report from April Whynot-Lohnes, Municipal Clerk, titled “Second Reading re Amendments to Solid Waste Collection & Disposal By-law” outlining the proposed amendments to By-law 039, was circulated with the Agenda.

2022-066 Moved by Councillor Hubley, seconded by Councillor DeLong that Municipal Council conduct Second Reading and approve By-law 039A Amendments to the Solid Waste Collection & Disposal By-law, as presented. Carried unanimously.

11.2.2 Cost Share Program for J Class Roads

A letter dated March 24, 2022 from the Office of the Minister of Public Works regarding the Cost Shared Program for Paving of Subdivision (J Class) Streets, was circulated with the Agenda.

2022-067 Moved by Councillor Oickle, seconded by Councillor Hubley that Municipal Council accept the cost estimate submitted by the Department of Public Works for the Lester Getson Road and Forest View Drive under the Cost Share Program for J Class Roads and confirm its intention to proceed with the construction as per the terms of the Cost Share Agreement 2020-015; and further, that the Mayor be authorized to execute the Notice of Acceptance. Carried unanimously.

12. Mayor’s/Deputy Mayor’s/Councillors’ Matters

12.1 South Shore Regional Library Board Update

Councillor Greek reported on the March 23, 2022 meeting of the South Shore Regional Library Board as follows:

- Region of Queens Council committed \$3M for a new library in Liverpool
- Board approved the EDI statement
- Mobile library continues to correct deficiencies which are under warranty
- Interviews scheduled for the CEO position
- Same Page Project is scheduled to be up and running in April
- Long serving employees retiring – Sandra Whitman and Lynn Robar
- Celebration planned for the 50th anniversary of the South Shore Public Library

12.2 Deputy Mayor’s Update

Deputy Mayor Moore reported that she attended to cheque signing, resident calls, and agenda briefing meetings.

12.3 Mayor's Update

Mayor Bolivar-Getson reported that she attended the LCLC meeting; the Mayors/Wardens meeting; the MJSB meeting; the Service Exchange workshop and the Budget workshops; the flag raising; the NSFM meeting; the LaHave River Trail Association; the Fire & Emergency Services AGM; meetings for the COO hiring process; the Regional South Shore NSFM and the NSFM executive meeting; and regular community events and resident issues.

13. Added Items

An item was added to the Agenda as Item 10.3.2.

14. In Camera

At 10:21 a.m., it was moved by Councillor Whynot, seconded by Councillor DeLong that Municipal Council go In Camera to discuss the following items:

14.1 Land Negotiations re Harold Whynot Road under Section 22(2)(a) of the MGA

14.2 Contract Negotiations re Health Centre under Section 22(2)(e) of the MGA

Carried.

Municipal Council In Camera in session.

At 11:35 a.m., it was moved by Councillor Whynot, seconded by Councillor DeLong that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

15. Adjournment

There being no further business at 11:35 a.m., it was moved by Councillor Whynot, seconded by Councillor Oickle that the meeting adjourn. Carried.