

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held via Video and Audio Teleconferencing
Tuesday, February 8, 2022 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson
Deputy Mayor Cathy Moore, District 5
Councillor Leitha Haysom, District 1
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Pam Hubley, District 4
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8 (arrived at 9:36 a.m.)
Councillor Reid Whynot, District 9
Councillor Chasidy Veinotte, District 10

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Dave Waters, Director of Economic Development
Jeff Merrill, Director of Planning & Development Services
Bill Schurman, Direction of Recreation, Parks & Tourism
Elana Wentzell, Director of Finance
Stephen Pace, Director of Engineering & Public Works
April Whynot-Lohnes, Municipal Clerk
Sarah Kucharski, Manager, Corporate Services & Communications
Darren Shupe, Senior Planner
Byung Jun Kang, Planner
Norma Schiefer, Development Officer
Mark Strickland, Business Development Officer
Tina Robichaud-Bond, Executive Assistant

1. Call to Order

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition - Nil

3. Approval of Agenda

Moved by Councillor Oickle, seconded by Councillor Bell that the Agenda be approved as circulated. Carried unanimously.

4. Approval of Minutes – January 25, 2022

Moved by Councillor Hubley, seconded by Councillor Veinotte that the Minutes of the January 25, 2022 Council meeting be approved as circulated. Carried unanimously.

5. Business arising from Minutes - Nil

6. Awarding of Tenders/RFPs – Nil

8. Consideration of Correspondence - Nil

9. Recommendations from Committees & Boards

9.1 Finance Committee

9.1.1 Region 6 – 2022/2023 Budget

2022-008 Moved by Councillor Veinotte, seconded by Councillor Haysom that Municipal Council accept the recommendation of the Finance Committee and approve the Region 6 2022/2023 Budget with the Municipality of the District of Lunenburg's share of the budget being \$35,779.08. Carried unanimously.

9.1.2 MODL Policy 058 User Fees – 3 Year Review

Ms. Wentzell reviewed her report, "3 year Review MODL Policy 058 Fees" (circulated with the agenda) and noted the fees that were to be deleted from the policy.

2022-009 Moved by Councillor Bell, seconded by Councillor Statton that Municipal Council accept the recommendation of the Finance Committee and approve amendments to MODL Policy 058 Fees by deleting the MARC residence fees, fax, and photocopying fees shown in Tables 2 and 3 of the Policy, with an effective date of April 1, 2022. Carried unanimously.

9.1.3 2022-23 Proposed Area Rates: Streetlights, Hydrants, Sewers

2022-010 Moved by Councillor Oickle, seconded by Deputy Mayor Moore that Municipal Council accept the recommendation of the Finance Committee and approve the following rates:

- **2022/23 Fire Hydrant Rate at \$0.1459 per \$100 of assessment**
- **2022/23 Street Light Rates as presented**
- **2022/23 Sewer Rates at \$0.43/\$100 assessment Global Rate and \$0.25/\$100 assessment Hebbville Rate.**

Carried unanimously.

9.1.4 Sponsorship Ad Grant: HB Studios Sports Centre

2022-011 Moved by Councillor Whynot, seconded by Councillor Hubley that Municipal Council accept the recommendation of the Finance Committee and approve the Sponsorship

Ad request of the HB Studios Sports Centre for \$250 + HST, as a bronze level sponsor. Carried unanimously.

9.1.5 Emergency Assistance Funding – Round 4

2022-012 Moved by Deputy Mayor Moore, seconded by Councillor Bell that Municipal Council accept the recommendation of the Finance Committee and organize a fourth round of Emergency Assistance funding, with previous organizations having the opportunity to receive same. Carried unanimously.

9.1.6 Application to NS Utility and Review Board re Intervenor Status

2022-013 Moved by Councillor Haysom, seconded by Councillor Greek that Municipal Council oppose the proposed rate increase by Nova Scotia Power Incorporated and direct staff to investigate opportunities to jointly apply for intervenor status at the Utility and Review Board hearing similarly aligned organization(s). Carried unanimously.

7. Presentations/Scheduled Times

7.1 Provincial Planning

Gordon Smith, Director of Planning for the Province of Nova Scotia, was in attendance.

Mr. Smith gave a presentation on “Statements of Provincial Interest regarding Flooding” (circulated with the agenda) providing details on the following:

- Planning Requirements
- Statements of Provincial Interest – Why and What
- How Statements are Implemented
- SPI regarding Flood Mapping
- Contents of SPI on Flooding
- SPI Definitions
- SPI Contents
- DMAH Review

A discussion followed regarding what measures could be taken to prevent flooding. It was noted that the following measures could be taken:

- the ground around buildings could be elevated
- parking garages in basements
- water proofing around the building
- water flow must be considered

Mr. Smith left the meeting.

9. Recommendations from Committees & Boards

9.2 REMO Advisory Committee

9.2.1 2022-2023 REMO Budget

2022-014 Moved by Councillor Greek, seconded by Councillor Whynot that Municipal Council accept the recommendation of the REMO Advisory Committee and approve the 2022-2023 REMO budget in the amount of \$146,300, of which the Municipality of the District of Lunenburg's portion is \$72,820.84. Carried unanimously.

10. Staff Reports

10.1 Administration Department

10.1.1 Approval of Amendments to Policy 035 Streetlights

A report from April Whynot-Lohnes, Municipal Clerk, titled "Notice – Amendments to Policy 035 Streetlights" outlining the proposed amendments to MODL Policy 035 Streetlights was circulated with the agenda.

2022-015 Moved by Councillor Hubley, seconded by Councillor DeLong that Municipal Council approve the proposed amendments to MODL Policy 035 Streetlights, as presented. Carried unanimously.

10.1.2 Designation of Osprey Village, Streetlights

2022-016 Moved by Councillor Statton, seconded by Councillor Bell that Municipal Council designate Osprey Village as a designated service area and approve the installation of streetlights in accordance with MODL Policy 035, Streetlight Policy. Carried unanimously.

10.2 Finance Department

10.2.1 2022-2023 Property Tax Assessment

Ms. Wentzell reviewed her report, "2022 Assessment Roll", (circulated with the agenda) advising of the CPI increases to both residential and commercial assessment accounts. She also noted that low-income residents of the Municipality may qualify for tax rebates and due to the increase in residential taxes, increases to the income threshold for this rebate would be considered.

11. Mayor's/Deputy Mayor's/Councillors' Matters

11.1 South Shore Public Library update

Councillor Greek provided an update from the South Shore Public Library Board as follows:

- South Shore Public Library celebrating 50th anniversary in 2022
- draft Equality, Diversity & Inclusion statement discussed

- operating budget on target
- new bookmobile not in operation – deficiency under investigation
- hiring committee appointed for CEO and Chief Librarian positions – acting Chief Librarian in place

11.2 MJSB

Mr. MacEwan provided an update from the Municipal Joint Services Board as follows:

- COO recruitment continuing and interviews scheduled
- Job description for IT Director position being updated
- New controller working well
- Board reached out to professional engineer re vision for MJSB
- Strategic priorities session postponed

11.3 Deputy Mayor's Update

Deputy Mayor Moore reported that she attended an NSFM virtual meeting; attended to cheque signing; and check-ins with Mayor.

11.4 Mayor's Update

Mayor Bolivar-Getson reported that she attended the Police Advisory Board meeting; the Mayors/Wardens meeting; a meeting with representatives from Transportation regarding roads; the LCLC Board meeting; workshops on trails and property assessment; the LCLC General Manager review meeting; the NSFM virtual meeting; and the Facebook live public information session regarding Osprey Village plan.

12. Added Items - Nil

13. In Camera - Nil

14. Adjournment

There being no further business at 9:54 a.m., it was moved by Councillor Haysom, seconded by Councillor Whynot that the meeting adjourn. Carried.