

Revised

## Municipal Council Meeting Agenda

Tuesday, July 13, 2021

Via Video/Audio Teleconferencing

- 1. Call to Order**
  - 1.1 Mi'kma'ki Territorial Acknowledgement
- 2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION**
- 3. Approval of Agenda** (as circulated)
- 4. Approval of Minutes – June 22, 2021**
- 5. Business Arising from Minutes**
  - 5.1 Amend June 22, 2021 Motion Approving May 25 Minutes of Public Hearing & Council Meeting ..... 1-2
- 6. Awarding of Tenders/RFPs (Nil)**
- 7. Presentations/Scheduled Times (Nil)**
- 8. Consideration of Correspondence (Nil)**
- 9. Recommendations from Committees & Boards**
  - 9.1 Finance Committee**
    - 9.1.1 2020-21 Capital Funding & Gas Tax Investment..... (3)4-9
    - 9.1.2 2021 High School Graduation Funding Request – New Germany Rural High School.(3)10-11
    - 9.1.3 2021 High School Graduation Funding Request – Park View Education Centre ..... (3)12-14
    - 9.1.4 2021 High School Graduation Funding Request – Centre Scolaire de la Rive Sud ..... (3)15-16
- 10. Staff Reports**
  - 10.1 Administration Department**
    - 10.1.1 Funding Award – Comfort Centre Policy ..... 17-20
- 11. Mayor's/Deputy Mayor's/Councillors' Matters**
  - 11.1 MJSB Update
  - 11.2 Deputy Mayor's Update
  - 11.3 Mayor's Update
- 12. Added Items**
- 13. In Camera (Nil)**
- 14. Adjournment**



## **Municipality of the District of Lunenburg**

### **Request for Decision**

**REPORT TO:** Municipal Council  
**SUBMITTED BY:** Sherry Conrad, Municipal Clerk  
**DATE:** July 13, 2021  
**RE:** **Amend June 22, 2021, Motion Approving May 25, 2021, Minutes of Public Hearing and Council Meeting**

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#### **RECOMMENDATION**

“that the motion made at the June 22, 2021 Council meeting approving the Minutes of the Public Hearing and Council meeting of May 25, 2021 be amended by replacing the date “May 25, 2021” with “June 8, 2021”.

#### **EXECUTIVE SUMMARY**

There was an error in the date of the Public Hearing and Council Minutes that was put on the June 22, 2021 agenda for approval. The Public Hearing and Council Minutes for approval on the agenda stated “May 25, 2021” and should have stated “June 8, 2021”.

The motion needs to be amended to reflect the correct date of the minutes.

#### **DISCUSSION**

The Public Hearing and Council Meeting minutes that were circulated to Council for approval on the June 22, 2021 Council meeting were from the meetings held on June 8, 2021, not May 25, 2021 as noted on the agenda. The wrong date was put on the June 22, 2021 agenda. The Minutes of the May 25, 2021 Council meeting were approved at the June 8, 2021 Council meeting, and a Public Hearing was not held on May 25, 2021. It was held on June 8, 2021.

As a result, a motion to amend the motion approving those minutes is required. Amending a previous adopted motion is allowed. As there was no notice given to Council of the

requirement to amend the motion prior to this Council meeting, approval of the amending motion will require approval of 2/3 of Council.

**BUDGET IMPLICATIONS**

N/A

**STRATEGIC PLAN**

N/A

**WORK PLAN**

N/A

**ALTERNATIVES**

Rescind the motion and add the approval of the Public Hearing and Council Minutes of June 8, 2021 to the July 27, 2021 Council agenda.

**CONCLUSION**

As there was no Public Hearing on May 25, 2021, and the Council Minutes of the May 25, 2021 meeting were previously approved at the June 8, 2021 Council meeting, the motion made at the June 22, 2021 meeting approving the minutes of the May 25<sup>th</sup> Public Hearing and Council meeting is not correct. The motion needs to be amended to reflect the approval of the minutes for these meetings held on June 8, 2021.

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Department:

Report Prepared By: Sherry Conrad, Clerk

Date: June 22, 2021

Report Approved By: Alex Dumaresq, Deputy CAO

Date: June 23, 2021

Reviewed By CAO: Tom MacEwan

Date: June 23, 2021



## Municipality of the District of Lunenburg

10 Allée Champlain Drive, Cookville, Nova Scotia, Canada, B4V 9E4  
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July 6, 2021

To Her Worship, Mayor Bolivar-Getson, and Councillors  
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Finance Committee, in session on Tuesday, July 6, 2021, made the following  
recommendations to Council:

1. That Municipal Council approve the funding of the 2020/21 completed capital projects and Gas Tax Investment as noted in staff's report dated July 6, 2021 and as summarized on the 2020/21 Capital Project & Gas Tax Investment Plan
2. That Municipal Council award a sponsorship grant in the amount of \$1,500 in support of the New Germany Rural High School 2021 Graduation Ceremony and Prom hosted by the Royal Canadian Legion – New Germany Branch with funds to come from the Council Contingency Fund
3. That Municipal Council award a sponsorship grant in the amount of \$2,500 in support of the Park View Education Centre 2021 Graduation / Prom hosted by the LCLC with the funds to come from the Council Contingency Fund
4. That Municipal Council award a sponsorship grant in the amount of \$230 in support of the CSAP/Centre Scolaire de la Rive Sud 2021 Graduation Ceremony with the funds to come from the Council Contingency Fund.

Respectfully submitted,

Chairman and Members  
Finance Committee

/rh  
Attachments



## Municipality of the District of Lunenburg

### Request for Decision

**REPORT TO:** Finance Committee  
**SUBMITTED BY:** Elana Wentzell, CPA, CMA  
**DATE:** July 6, 2021  
**RE:** 2020-21 Capital Funding and Gas Tax Investment

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#### **RECOMMENDATION**

It is recommended the Finance Committee recommend that Municipal Council approve the funding of 2020/21 completed capital projects and Gas Tax investment as noted in this report and as summarized on the enclosed 2020/21 Capital Project & Gas Tax Investment Plan.

#### **EXECUTIVE SUMMARY**

The financing of the completed 2020/21 capital projects has been allocated as per the approved budget with some exceptions that are noted in this report. Changes in financing can occur when a project is completed over budget or new sources of financing are found. A summary of all completed projects compared to budget is enclosed.

#### **DISCUSSION**

Many of the 2020/21 capital projects were budgeted to be funded from Reserve funds. Under Section 99 (4) of the Municipal Government Act, Council approval is required for all withdrawals from capital reserves. As well, Council must approve all Gas Tax expenditures. Compliance occurs when Council approves the capital budget that shows withdrawals from reserves to fund capital expenditures. When funding changes are made at year end, Council should be made aware of them, and approval should be sought.

#### **BUDGET IMPLICATIONS**

Several projects were completed under budget, some were over budget, re-evaluated or deferred to a future year.

Of the \$10,958,100 approved 2020/21 Capital Budget, projects in the amount of \$9,111,160 were completed. Financing of these projects included \$5,539,314 in Depreciation Reserves, \$1,578,779 in Provincial and Federal Grants, \$267,366 from Capital Reserves, \$98,093 from Operating Reserves, and \$591,659 from donations and MICA.

Gas Tax spending for 2020/21 totals \$2,978,771 consisting of capital projects of \$1,035,949, contributions to non-owned trails \$54,388 and the New Germany Trail Bridge \$106,500, Rural Broadband Project Costs \$209,023, and \$1,572,911 in paving costs for non-owned roads in the Operating Fund.

The Lunenburg County Community Fund (LCCF) has made a one million dollar contribution to the LaHave River Straight Pipe Project. Payments received from residents participating in the Straight Pipe Project in the amount of \$376,571 will be transferred to the Trust Fund as per the Memorandum of Understanding with the LCCF. There is a remaining liability of \$124,558 (balance of \$1M to be transferred) to the LCCF Trust at year end. Annual resident contributions will continue to be transferred to the Trust until it reaches \$1,000,000.

## **CONCLUSION**

Staff has made this recommendation to ensure compliance with the Municipal Government Act and the Federal Gas Tax Agreement.

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Department:

Report Prepared By: Elana Wentzell

Date: June 28, 2021

Report Approved By:

Date:

Reviewed By CAO:

Date:

Municipality of the District of Lunenburg Capital Budget & Gas Tax Investment Plan					
	2020-21 Approved Budget	2020-21 Actual Cost	2020-21 Proposed Funding	2020-21 Proposed Funding Notes	2020-21 Approved Funding Notes
<b>Infrastructure Investment</b>					
Municipal Services Building	5,369,300	5,050,458	39,864	Accessibility grant	Capital, Depreciation Reserves, Sale Proceeds, & Gas Tax
			200,000	Gas Tax	
			4,810,594	Dep'n Reserve	
Engineering Vehicle Purchase (Facilities Superintendent)	35,000	-	-		Dep'n reserve
Rec- Truck (2007 Mazda)	35,000	-	-		Dep'n reserve
Municipal Road Infrastructure Improvements	75,000	40,973	40,973	Gas Tax	Gas Tax
Paving Meldrum, Buena Vista, Aspen	833,000	631,324	631,324	Gas Tax	Gas Tax
<b>Environmental Protection</b>					
Centre School Demolition	100,000	-			Potential Grant & Dep'n Reserve
Riverport School demolition & remediation	1,069,000	256,870	139,711	Investing in Canada Infrastructure Program Grant	Environmental Liability + \$794,832 Grant
			117,159	Environmental Liability	
Garden Lots Sewer & Water Upgrades	75,000	32,231	16,116	NS PCAP Grant	Grants & Operating Reserves
			16,116	Operating Surplus Reserve	
Lahave River Straight Pipe Replacement Program	2,476,800	2,054,824	1,342,415	Small Build Canada Fund Grant	BCF/Dep'n Reserve
			5,416	NS PCAP Grant	Education & Awareness
			706,993	Dep'n reserve	

<b>Municipality of the District of Lunenburg Capital Budget &amp; Gas Tax Investment Plan</b>	<b>2020-21 Approved Budget</b>	<b>2020-21 Actual Cost</b>	<b>2020-21 Proposed Funding</b>	<b>2020-21 Proposed Funding Notes</b>	<b>2020-21 Approved Funding Notes</b>
Conquerall Bank WWTP Upgrades	15,000	-			Gas Tax
Conquerall Bank WWTP Generator	50,000	24,069	12,034	NS PCAP Grant	Swr Reserve
			12,034	Sewer Reserve	
New Germany Pipe Repairs - tender documents	190,000	5,631	5,631	Sewer Reserve	Gas Tax/Sewer Reserve
<b>Local Economic Development</b>					
Highway 103 Signage Program	15,000	2,064	2,064	Operating Surplus Reserve	Operating Surplus Reserve
Wayfinding Strategy & Implementation	60,000	25,283	12,783	Gas Tax	Grants, Gas Tax, Operating Reserves
			12,500	Prov NS Grant	
Osprey Village Water Tower		37,721	37,721	Operating Surplus Reserve	
<b>Sustainable Planning &amp; Climate Change Mitigation</b>					
Corporate and Community Energy Action Plan	50,000	-	-		Does not meet Capital Threshold - GHG Inventory cost \$2,607 moved to Operating Fund
EV Charge stations	32,000				Gas Tax/Grants
Petite Riviere Watershed Flood Mitigation and Assessment Project (Phase 3)	100,000	-			Gas Tax
Carry over LiDar project	-	12,019	12,019	Gas Tax	Gas Tax

Municipality of the District of Lunenburg Capital Budget & Gas Tax Investment Plan	2020-21 Approved Budget	2020-21 Actual Cost	2020-21 Proposed Funding	2020-21 Proposed Funding Notes	2020-21 Approved Funding Notes
<b>Recreation Infrastructure</b>					
Ballfield Upgrades	30,000				Dep'n reserve
MARC Facilities Assessment	50,000	-			Operating Surplus
MARC - Soil Remediation	30,000	15,956	15,956	Dep'n reserve	Dep'n reserve
MARC - Water system /Door replacement	15,000	5,771	5,771	Dep'n reserve	Dep'n reserve
LaHave Sunset Park Parking	30,000	13,009	13,009	Open Space - Operating Reserve	Open Space
River Ridge Common		146,958	9,000	Prov NS Grant	Gas Tax/ \$50K grant
			1,722	Connect 2 Grant	
			136,236	Gas Tax	
Wile's Lake	30,000	-	-		Dep'n Reserve
Land Purchases - Oakland Beach, Oxner's Beach, Haines Road	15,000	741,866	267,366	Open Space - Capital Reserve. Note: Offset by Land Sales back to Open Space Capital Res \$275,000	Open Space
			262,500	MICA	
			212,000	Donations	
Indian Point Rest Stop	10,000	5,136	5,136	Open Space - Operating Reserve	Open Space
Osprey Village Trail	30,000	2,612	2,612	Gas Tax	Gas Tax/Grants
Pedestrian Bridge Trail Connector	-	6,382	6,382	Operating Surplus reserve	
<b>TOTAL Capital Projects</b>	<b>10,958,100</b>	<b>9,111,160</b>	<b>9,111,160</b>		

Municipality of the District of Lunenburg Capital Budget & Gas Tax Investment Plan	2020-21 Approved Budget	2020-21 Actual Cost	2020-21 Proposed Funding	2020-21 Proposed Funding Notes	2020-21 Approved Funding Notes
Paved Shoulders - Active Transportation	565,000	-			Gas Tax
Trails	55,000	54,388	54,388	<b>Gas Tax</b>	Gas Tax
ISP - Rural Internet	1,300,000	209,023	209,023	<b>Gas Tax</b>	Gas Tax
New Germany Trail Bridge	162,000	106,500	106,500	<b>Gas Tax</b>	Gas Tax
Paving Non-owned Roads (cost shared with NSTIR)	1,168,600	1,572,911	1,572,911	<b>Gas Tax</b>	
<b>TOTAL Gas Tax Projects</b>	<b>3,250,600</b>	<b>1,942,822</b>	<b>1,942,822</b>		
<b>TOTAL ALL PROJECTS</b>	<b>14,208,700</b>	<b>11,053,982</b>	<b>11,053,982</b>		
<b>TOTAL Project Funding</b>					
Depreciation Reserves	5,681,428		<b>5,539,314</b>		
Gas Tax Reserves	4,906,071		<b>2,978,771</b>		
Provincial/Federal Grants	2,552,032		<b>1,578,779</b>		
Other Reserves - Capital Reserves	15,000		<b>267,366</b>		
Other Reserves - Operating Reserves	780,000		<b>98,093</b>		
Other Contributions	274,168		<b>591,659</b>		
	<b>14,208,700</b>		<b>11,053,982</b>		



**Council**

Item: #9.1.2

Date: July 13, 2021

Authorization: T. MacEwan

# Municipality of the District of Lunenburg

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## FINANCE COMMITTEE

**REPORT TO:** Finance Committee

**SUBMITTED BY:** Tom MacEwan, CAO

**DATE:** June 30, 2021

**RE:** New Germany Regional High 2021 Graduation Ceremony

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### RECOMMENDATION

The Finance Committee recommends that Council award a sponsorship grant in the amount of \$1500 in support of the New Germany High School 2021 Graduation Ceremony and Prom hosted by the Royal Canadian Legion – New Germany Branch with the funds to come from the Council Contingency Fee.

### New Germany Regional High School - FUNDING REQUEST

The Royal Canadian Legion – New Germany Branch and a small group of parents has been working hard to pull together a graduation ceremony and prom to celebrate the New Germany Regional High School Graduates of 2021 all Covid 19 Protocols will be in place.

As the school is unable to contribute to this celebration, the organizers are requesting financial support from the Municipality in the amount of \$1500 to cover the costs of decorations for both events (\$750), food for the prom (\$500) and a DJ for the prom (\$250).

The events are tentatively scheduled to take place on July 17th, 2021 and are being hosted by the Royal Canadian Legion – New Germany Branch which will be responsible to ensure that all

### RECOMMENDED MOTION:

The Finance Committee recommends that Council award a sponsorship grant in the amount of \$1500 in support of the New Germany Regional High School 2021 Graduation Ceremony and Prom hosted by the Royal Canadian Legion – New Germany Branch with the funds to come from the Council Contingency Fee.

Department: Administration

Report Prepared By: Tom MacEwan, CAO

Report Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By CAO: \_\_\_\_\_ Date: \_\_\_\_\_



**Council**

Item: #9.1.3

Date: July 13, 2021

Authorization: T. MacEwan

## Municipality of the District of Lunenburg

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### FINANCE COMMITTEE

**REPORT TO:** FINANCE COMMITTEE

**SUBMITTED BY:** Tom MacEwan, CAO

**DATE:** June 30, 2021

**RE:** PVEC 2021 Graduation / Prom Event

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#### RECOMMENDATION

Council award a sponsorship grant in the amount of \$2500 in support of the PVEC 2021 Graduation / Prom hosted by the LCLC with the funds to come from the Council Contingency Fee.

#### PVEC - FUNDING REQUEST

A group of parents has been working hard to pull together a prom event to celebrate the PVEC Graduates of 2021 and the group is requesting financial support.

The event is to be hosted by the LCLC and the LCLC will be responsible to ensure that all public health guidelines and restrictions are adhered to during the event. Last year, our insurer confirmed that the event is covered in the LCLC Insurance Policy and that no additional coverage is needed.

The Event is scheduled to take place on July 16, 2021.

As the school is unable to contribute to this celebration, the group is asking for financial support from the municipalities in which these students reside as well as local businesses. The estimated budget for the event is approximately \$12,055 which includes Advanced Systems DJ (\$6555), fireworks (\$2000), sponsorship sign (\$500), Parkview Banner (\$200), decorations (\$2000) and miscellaneous (\$800).

Last year, the Town of Bridgewater contributed \$1500 to the event and MODL provided funding in the amount \$2500.

#### Particulars of the 2020 Event

We understand that the Plan for this year's event is very similar to last year's event. The Plan is being submitted to NSHA for approval.

Last year, the Grads were dropped off in the lower parking lot at the back of the LCLC (off Cook Rd. where team busses go) by families at 8:00-8:15pm. They then lined up 6 ft apart in the parkinglot and along Cook Dr. Fire Chief, Mike Nauss, and volunteers from Bridgewater Fire services were present to ensure students were maintaining 6 feet of social distancing space at all times. After drop-off, families continued along and parked in the LCLC main parking area. Cars would have only 1 family bubble. Cars would all reverse in the parking spaces so everyone is parked the same way.

The DJ set up a booth for music to be played as well as set up dance lights along a truss to act as an arch for students to walk through. In addition to the DJ set up, the projection screen from Fresh Air Films was set up so students could see themselves on a live feed as they walk through the arch. Patrick Hirtle filmed and recorded students to then post to social media

At 8:30pm students began to march up the steps of the LCLC to the main parking area. At this time an announcement will be made of the graduating class as well as valedictorian and salutatorian speeches will be made from the DJ booth. Students will still be lined up 6 feet apart along the stairs and in the back parking lot. After the speeches are finished the grads will march through the main parking lots. At this time families are allowed to exit their vehicles if they wish, only standing on the driver's side to maintain social distancing. Graduates will thread through the parking lot from the stairs and head west along the first row of cars, down to the lower parking lot, back up and continue to weave through the parking rows. When they are on the last row (closest to Wentzell Dr.) they will then head back toward the stairs, walking under the arch and seeing themselves on screen. They will continue back down the stairs where they will get picked up by families. Once the last few grads have completed the march there will be a firework display put on by Andy Wentzell, Deputy Chief BFD and licensed fireworks technician. When the fireworks are over students will be picked up and families will return home.

We would approach Bridgewater Fire Services to direct traffic as well as help crowd control the grads in the LCLC back entrance parking lot. We would ask participation from the Bridgewater Police Department as well as EHS. We would request that BFD and BPD to direct traffic on Wentzell Dr. at the entrance to the LCLC and along Cook Dr. for safety.

We have been in contact with Mary Ann Bell-Massey to take pictures of the event, and Patrick Hirtle to video and post to social media for the Grads.

Students and families can refer to the Town of Bridgewater website for details of parking and drop off as well as listen to CKBW and check social media for details.

The Town of Bridgewater would assist in the event by allowing the use of the Lunenburg County Lifestyle Centre Parking lots. We feel this is the safest and most reasonable place to hold the event. A request for the building to be open for washroom use, if at all possible, and have a volunteer monitor the door at all times controlling the number of persons allowed to enter to use the washroom.

**RECOMMENDED MOTION:**

Council award a sponsorship grant in the amount of \$2500 in support of the PVEC 2021 Graduation / Prom Ceremony hosted by the LCLC with the funds to come from the Council Contingency Fee.

Department: Administration

Report Prepared By: Tom MacEwan, CAO

Report Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By CAO: \_\_\_\_\_ Date: \_\_\_\_\_



**Council**  
Item: #9.1.4  
Date: July 13, 2021  
Authorization: T. MacEwan

# Municipality of the District of Lunenburg

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## FINANCE COMMITTEE

**REPORT TO:** FINANCE COMMITTEE  
**SUBMITTED BY:** Tom MacEwan, CAO  
**DATE:** June 30, 2021  
**RE:** CSAP 2021 Graduation Ceremony

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### RECOMMENDATION

Council award a sponsorship grant in the amount of \$230 in support of the CSAP 2021 Graduation Ceremony with funds to come from the Council Contingency Fee.

### CSAP - FUNDING REQUEST

CSAP has requested funds to assist their 6 graduates in celebrating the great accomplishment of finishing the school year and persevering to attain their diploma through very difficult times.

The Plan is for the 6 graduates to attend an outing in Halifax as a way to celebrate their graduation. The Plan includes the following activities and costs:

Travel (Return to HRM)	\$40.00
Meals (6 x \$30)	\$180.00
Cineplex (6 x \$30)	\$180.00
<b>TOTAL:</b>	<b>\$400.00</b>

The planned event will cost a total of \$400. Last year, MODL contributed \$230 to the CSAP Graduation Event. Any funding awarded by Council this year would be payable to the Centre Scolaire de la Rive-Sud.

### RECOMMENDED MOTION:

Council award a sponsorship grant in the amount of \$230 in support of the CSAP 2021 Graduation Event planned by the CSAP with the funds to come from the Council Contingency Fee.

Department: Administration

Report Prepared By: Tom MacEwan, CAO

Report Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By CAO: \_\_\_\_\_ Date: \_\_\_\_\_

Council  
Item: #10.1.1  
Date: July 13, 2021  
Authorization: T. MacEwan



## Municipality of the District of Lunenburg

### Request for Decision

**Report to:** Council  
**Submitted by:** Alex Dumaresq, Deputy CAO  
**Date:** July 13, 2021  
**Re:** Funding Award – Comfort Centre Policy

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#### Recommended Motion

**Move that Council award the 2020/21 Comfort Centre Generator Grant to the Martin’s River Fire Department in the amount of \$7,000.**

#### Background

MODL has instituted a grant program to assist community centres and fire departments interested in acting as comfort centres during periods of power outage. Fire departments and other registered community organizations can apply to be a comfort centre and receive the grant to offset the cost of installing a generator.

Council annually budgets \$14,000 to award to applicants. The amount awarded is determined at the discretion of Council to **a maximum of 66% of eligible costs** and **cannot exceed \$8,000** per project. In making the decision, Council can consider the number of applications received, the size of the projects, and the strategic importance of the addition or upgrade of the comfort centres.

Council’s policy also limits what expenses are eligible for funding. Eligible expenses include:

- Power transfer switches
- Disconnect switches
- Portable and fixed gasoline, propane, or diesel generators
- Exterior mounted generator connections
- Wiring conduit for the electrical connections to the generator

For clarity, the policy explicitly permits applications for upgrades and rebuilding of existing generator systems in comfort centres. Ineligible expenses include:

- General renovations to buildings
- Pads for generators
- Structures or buildings to house generators
- Projects already undertaken prior to application

### 2021/22 Applications

The annual deadline for applications is March 1<sup>st</sup>. Two applications were received this year prior to the deadline.

The Martin’s River Fire Department is seeking a refurbishment of their existing comfort centre. They submitted a completed application for the 2020/21 year but requested a deferral due to the pandemic. Council granted the deferral. The department has indicated they are now in a position to complete the project. Given that the hall is currently serving as a Comfort Centre, there is strategic value from an emergency preparedness perspective to continue to support the Martin’s River Fire Department in maintaining the Centre.

An application was also received from the Lunenburg Legion. While there have not recently been awards to facilities outside of MODL’s geographic boundaries, the policy does not exclude them from applying. From a strategic emergency preparedness perspective, there are already two facilities in the Town of Lunenburg which are historically used as comfort centres: the fire hall and the community centre. Given the existence of established centres, staff are not recommending an award to the Lunenburg Legion.

<b>Applicant</b>	<b>Project Budget</b>	<b>Recommendation</b>
Martin’s River Fire Dept.	\$23,580	\$7,000
RCL Branch 23 Lunenburg	\$12,674	Not recommended

### Alternatives

Council does have some alternatives to this recommendation within the policy. MDL – 53 does not require the maximum eligible amount to be allocated, and Council retains discretion to vary the amount of funding available within the \$8,000 maximum. As a result, the following options are available:

- Award \$7,000 to the Lunenburg Legion application OR
- Increase the award to Martin’s River to \$8,000

**Conclusions**

Comfort centres play an important role in creating community resiliency in the face of emergencies. Council’s grant program strategically supports the creation and capital maintenance of these important facilities. The recommended award will ensure the continued availability of the comfort centre in Martin’s River during periods of extended power outage.

**Appendix A**

The list below represents all comfort centres who have signed a Memorandum of Understanding to serve as a Comfort Centre with the Municipality **and** have confirmed that they continue to have the capability to open as a comfort centre. In the Spring of 2018, a review was completed to remove halls who had completed an MOU, but were no longer able to operate as a comfort centre.

It is possible that some halls are currently providing the services of a comfort centre without having a current MOU in place between MODL and the organization. If Council members are aware of a community group currently providing comfort centre services, inform staff so that they can be added to the list.

In addition, there are some organizations who have applied for funds in the past but did not complete the installation work. For example, the Riverport Community Centre in 2016/17 was not able to complete their projects within the fiscal year, and all funds were returned to the Municipality.

<b>MODL Comfort Centres Summary</b>
<b>District 1</b>
Italy Cross Middlewood & Dist. FD
Petite Riviere Fire Dept.
United Communities Fire Dept.
<b>District 2</b>
Conquerall Bank Fire Dept.
Pleasantville & District Fire Dept.
<b>District 3</b>
Lapland & District Fire Dept.
<b>District 4</b>
Midville Branch Fire Hall
Tri-District Fire Rescue
<b>District 5</b>
Hemford & District Fire Department
North River Recreation Committee Society
<b>District 6</b>
Lun. Co. Ground Search & Rescue

Request for Decision

July 13, 2021

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Oakhill Fire Hall
Northfield & District Fire Department
<b>District 7</b>
Cornwall Fire Dept.
Walden Volunteer Fire Dept.
<b>District 8</b>
Blockhouse Fire Hall
Indian Point Fire Hall
Martin's River Volunteer Fire Dept. & Aux.
<b>District 9</b>
Dayspring Fire Hall
Riverport & District Fire Department
<b>District 10</b>
St. Paul's United Church Hall
Little Tancook Activity Centre

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Department: **Administration**

Report Prepared By: **Alex Dumaresq, Deputy CAO**

Date: **July 6, 2021**

Report Approved By:

Date:

Reviewed By CAO:

Date: