

**SPECIAL Municipal Council Meeting AGENDA**  
**Tuesday, May 4, 2021 – 9:00 a.m.**  
**Via Video/Audio Teleconferencing**

**1. CALL TO ORDER**

1.1. Mi'kma'ki Territorial Acknowledgement

**2. STAFF REPORTS**

**2.1. Corporate Services**

2.1.1. 2021/22 Draft Operating Budget Presentation .....	1-56
2.1.2. 2021/22 Draft Operating Budget Summary & Department Details .....	57-64
2.1.3. 2021/22 Council Strategic Priorities .....	65-66
2.1.4. 2021/22 Key Budget Messages .....	67-70
2.1.5. 2021/22 Funding Support Motion - LCLC ICIP Application (Energy Project) .....	71
2.1.6. 2021/22 Draft Capital Budget & Funding Support Motion- MODL ICIP Application (Osprey Village AT Connector) .....	TBC

**3. ADJOURNMENT**

# Draft Operating Budget 2021/2022

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Special Council  
May 4, 2021





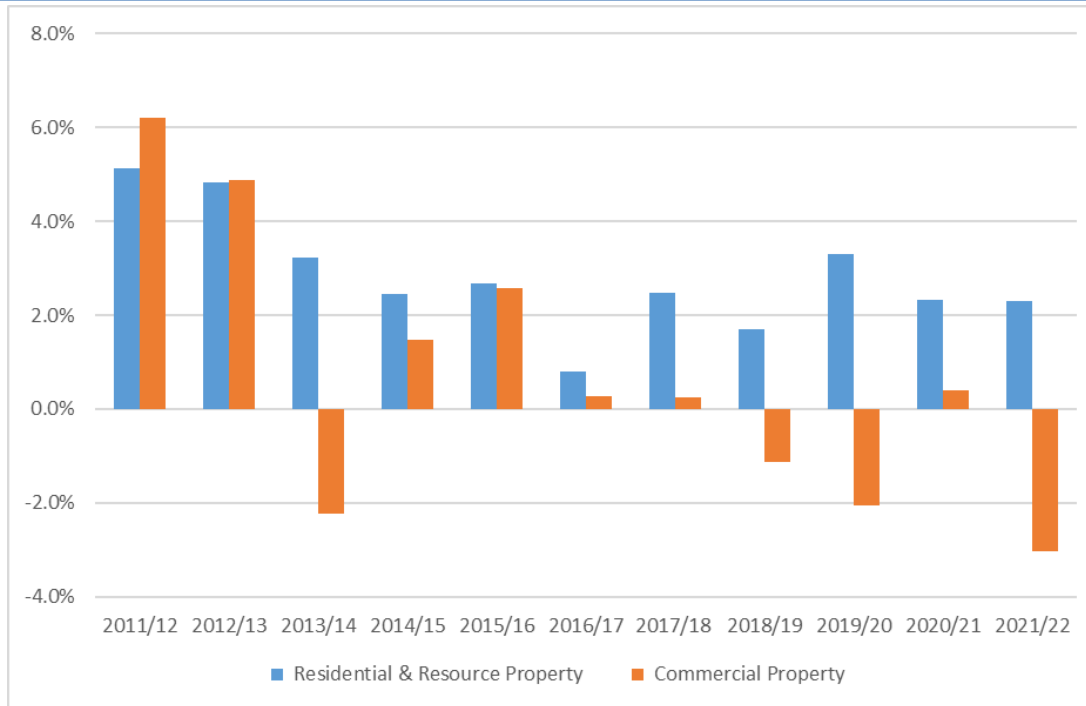
# Assessment & Sales Trends



# Assessment Trends

- 2021 annual assessments based on market value as of January 1, 2020 (1 year prior)
- Capture capital improvements and new construction through building permit process
- Largely based on sales data
- Assessment trends tend to be longer term and slow in developing
- Future impacts are for the most part identifiable

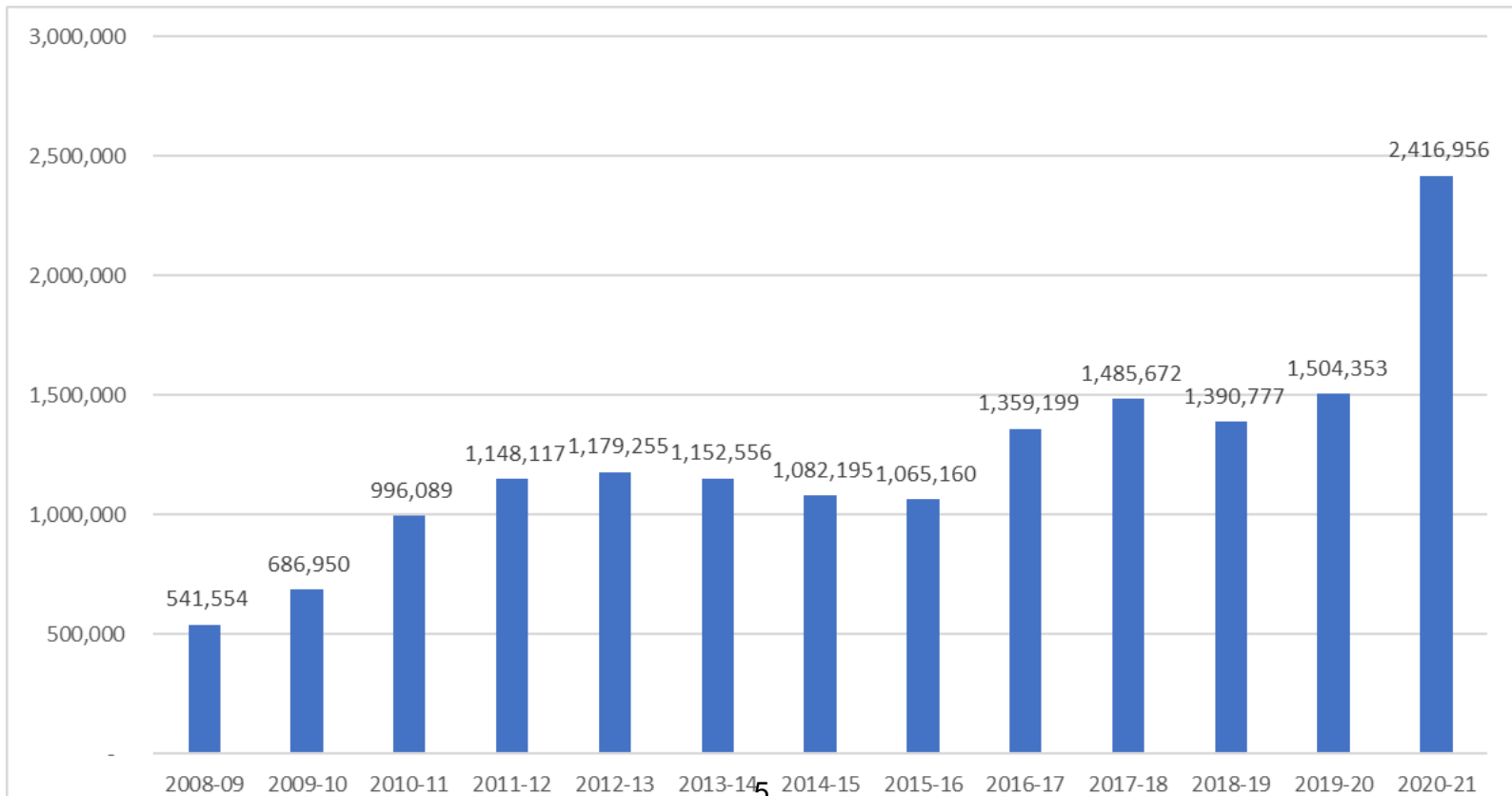
# Assessment Trends



Assessment Roll Summary											
	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Residential	1,963,525,800	2,066,962,900	2,140,202,300	2,198,982,200	2,265,978,000	2,286,237,100	2,345,838,700	2,388,913,900	2,472,637,100	2,532,090,500	2,594,982,600
Commercial	126,655,800	132,825,100	129,850,100	131,769,500	135,165,200	135,538,200	135,859,400	134,342,800	131,595,800	132,135,500	128,145,300
Resource	114,446,900	117,428,600	118,759,900	118,715,900	117,516,300	117,463,800	120,497,200	121,726,200	125,617,800	129,880,400	131,274,300
	2,204,628,500	2,317,216,600	2,388,812,300	2,449,467,600	2,518,659,500	2,539,239,100	2,602,195,300	2,644,982,900	2,729,850,700	2,794,106,400	2,854,402,200

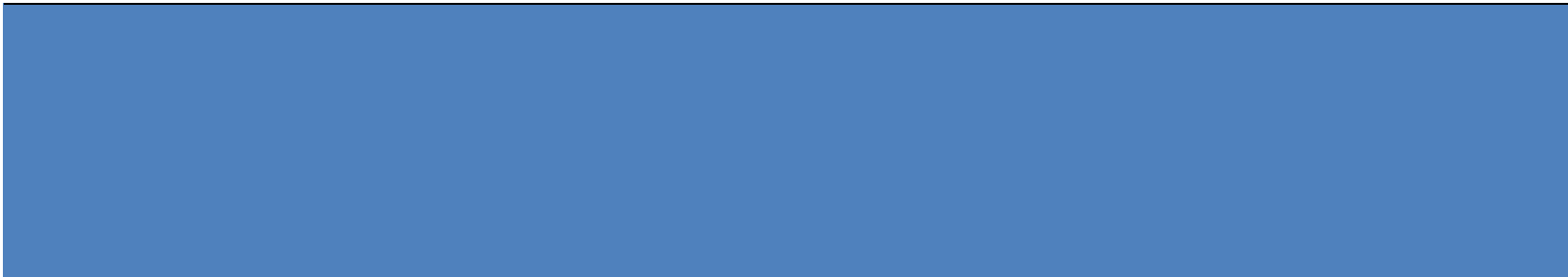
# Deed Transfer Tax

- Deed Transfer Tax Revenue continues to rise
- Rate of 1.25% of the sale value unchanged since July of 2010





# Five Year Financial Strategy



# 5-Year Financial Strategy

## A Long Term Financial Planning Model

- Considers municipal future revenue and expenditure growth
- The impact on the tax burden of future generations
- Population and economic growth
- Maintaining the current municipal tax rate
- Ensuring current municipal services are not jeopardized



# 5-Year Financial Strategy

The model allows decision makers:

- Flexibility to plan for the future
- Ability to develop future capital improvement plans in a balanced and measured way
- To prioritize capital projects that are competing for scarce resources
- **To develop a long-term financial plan**



# Assumptions

Assumptions are built into the model:

Inflation Estimate: 2% used for all revenues and expenditures except:

Assessment Growth – actual UA 2.32% ; forecast 3.5% declining to 2% over 2 years thereafter

Deed Transfer Tax - 1%

Police Protection – 3%



# 5-year Operating Budget

## Municipality of the District of Lunenburg 5- Year Operating Budget

Description	BUDGET	FORECAST	DRAFT	Projected				
	Current Year <u>2020-21</u>	Current Year <u>2020-21</u>	BUDGET <u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
<b>Revenue Sources</b>								
Residential property tax	\$20,460,000	\$20,460,000	\$20,990,000	\$21,299,679	\$21,725,673	\$22,160,186	\$22,603,390	\$23,055,458
Commercial property tax	2,518,000	2,543,000	\$2,418,500	2,547,908	2,573,387	2,599,121	2,625,112	2,651,364
Other taxes	3,020,200	4,562,100	\$3,950,000	3,989,500	4,029,395	4,069,689	4,110,386	4,151,490
Fire Protection	3,491,400	3,491,400	\$3,538,500	3,609,270	3,681,455	3,755,085	3,830,186	3,906,790
Transfers from other govts <sup>(4)</sup>	191,600	1,683,600	\$224,200	226,442	228,706	230,993	233,303	235,636
Other revenue sources	1,494,800	1,235,550	\$1,489,000	1,503,890	1,518,929	1,534,118	1,549,459	1,564,954
	\$31,176,000	\$33,975,650	\$32,610,200	\$33,176,689	\$33,757,546	\$34,349,192	\$34,951,837	\$35,565,691
<b>Expenditures</b>								
Discretionary Expenditures <sup>(1)</sup>	\$15,639,800	\$14,602,200	\$16,571,950	\$14,265,084	\$14,500,733	\$14,888,401	\$14,927,039	\$15,173,379
<b>Mandatory Expenditures</b>								
Mandatory Contributions	9,732,600	9,732,600	9,920,900	10,286,710	10,581,426	10,793,054	11,008,915	11,229,094
Other Mandatory Expenditures <sup>(2)</sup>	8,595,900	8,543,200	8,167,050	7,441,864	7,652,159	7,861,894	8,077,624	8,299,524
Deficit from prior year	0	0	0	0	0	0	0	0
Debt servicing <sup>(3)</sup>	2,322,100	2,322,100	666,900	0	0	0	0	0
Reserves	(5,114,400)	(3,252,300)	(2,749,400)	895,100	905,100	715,100	925,100	935,100
	15,536,200	17,345,600	16,005,450	18,623,674	19,138,685	19,370,049	20,011,639	20,463,717
	\$31,176,000	\$31,947,800	\$32,577,400	\$32,888,758	\$33,639,418	\$34,258,449	\$34,938,678	\$35,637,096
<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$2,027,850</b>	<b>\$32,800</b>	<b>\$287,932</b>	<b>\$118,127</b>	<b>\$90,743</b>	<b>\$13,159</b>	<b>(\$71,405)</b>
<b>Reserves Used for Debt Payout</b>	<b>\$1,225,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reserves Used to Balance Budget</b>	<b>\$461,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Notes:

- 1) Includes costs for PSSP Transfer (funded through reserves)
- 2) 2020-21 includes NSTIR Partnership & AT Plan (funded through Gas Tax)
- 3) Debt Servicing: 2020-21: payout from reserves \$1,225,000 Economic Development Loan; 2021-22: final loan payment made in October 2021 to be debt free.
- 4) 2020-21 one time Safe Restart \$1.4M

# Policy Discussion

## Tax Rate Strategy

- Maintain stable tax rates for existing services
  - No change to existing tax rates for 2021/22
- Consider special rates for new infrastructure projects, as required

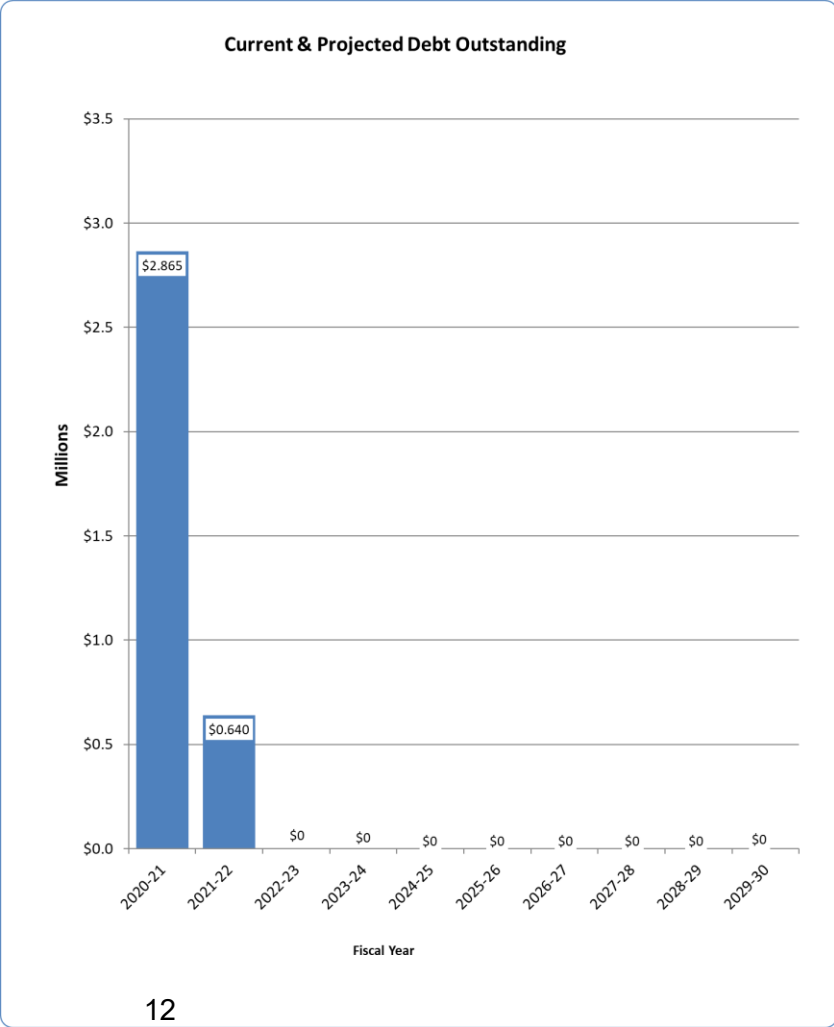


# Policy Discussion

## Debt Statement

Continue with plan to be debt free by 2021

Final debt payment in October 2021



# Policy Discussion

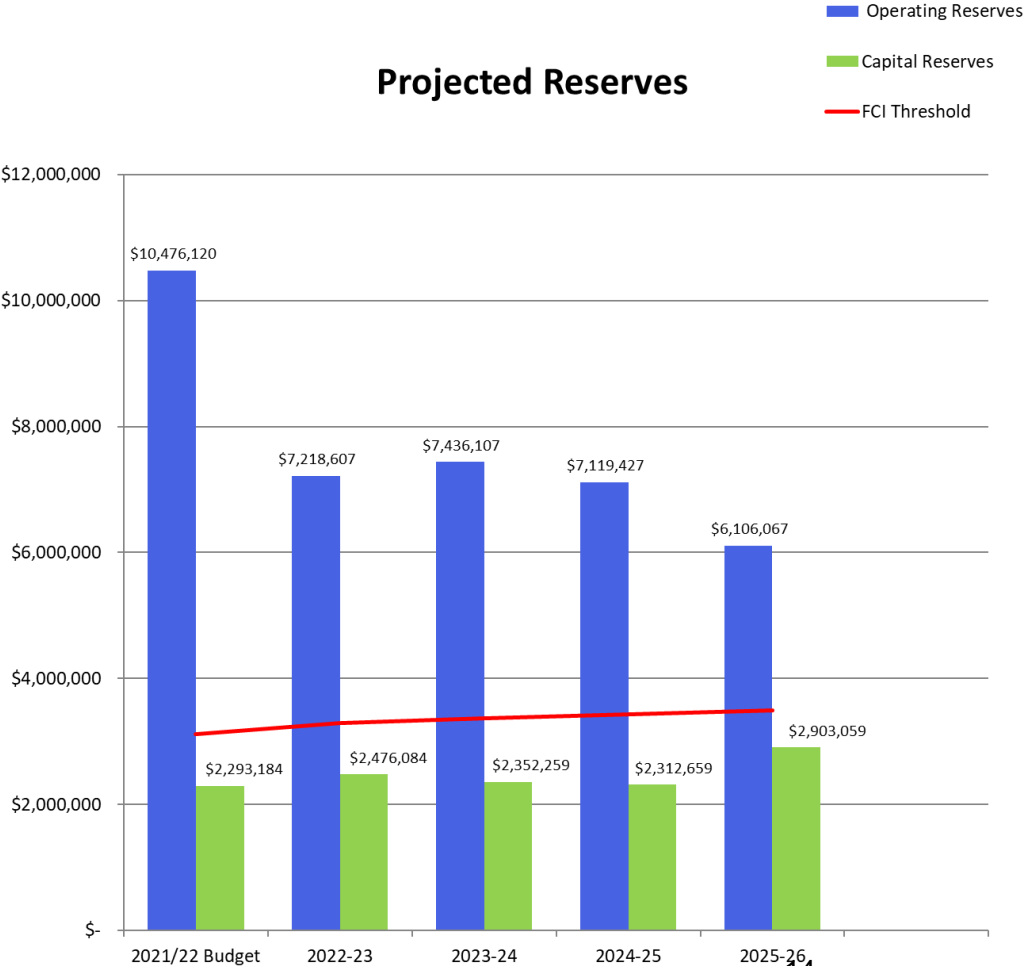
## Reserves Strategy

- Carefully manage reserves
- Current commitments and future use
  - Open Space contributions - \$60k/year
  - CES Building reserve contributions - \$25k/year
  - Road reserves contributions - \$25 K/year
  - Depreciation reserve contributions - \$850 k/year
  - Elections - \$50 k/year
  - LCLC depreciation reserve - \$165 k/year
  - Gas Tax: 2021/22 addition \$1.1M for \$2.2M total



# Policy Discussion

### Projected Reserves



# Policy Discussion

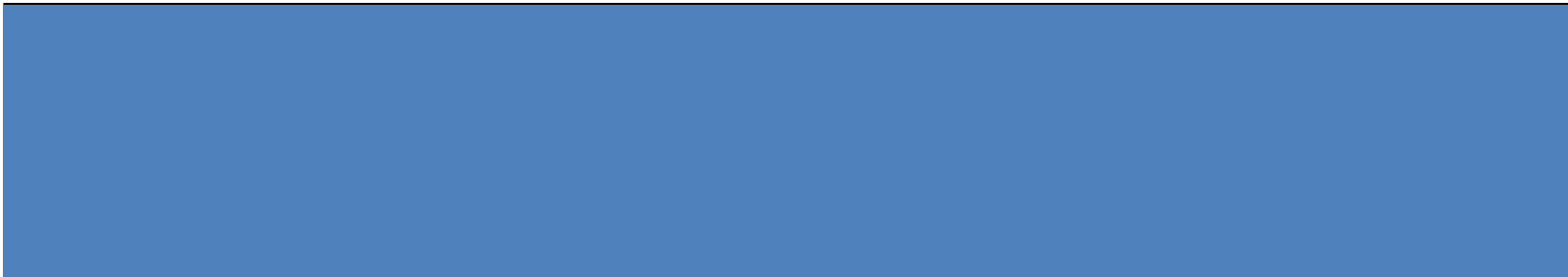
## User Fees

- Policy was created to increase fees every 3 years by cumulative CPI for Nova Scotia
- 2021/22 is Year 3 of the Policy





# Mandatory Expenditures Trends

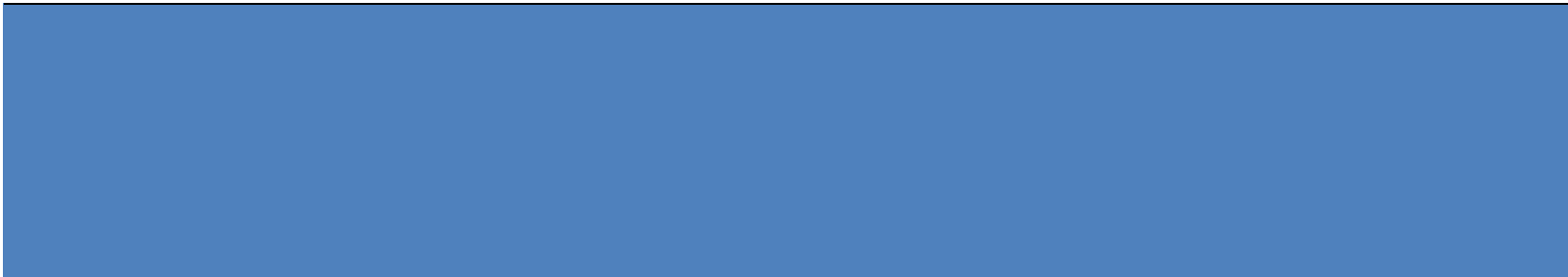


# Mandatory Expenditures

	<b>2017/18 Actual</b>	<b>2018/19 Actual</b>	<b>2019/20 Actual</b>	<b>2020/21 Forecast</b>	<b>2021/22 Budget</b>
Education	7,810,561	8,002,151	8,143,605	8,401,600	8,597,300
Assessment	680,693	688,246	698,022	704,500	695,400
Corrections (Jails, Courts)	436,267	435,528	433,536	431,800	434,800
Housing	30,261	7,953	51,535	35,000	35,000
Library	159,715	159,715	159,715	162,000	158,400
RCMP	3,189,621	3,226,212	3,258,260	3,344,000	3,510,000
Total	12,307,118	12,519,805	12,744,673	13,078,900	13,430,900
% Change	1.48%	1.73%	1.80%	2.62%	2.69%



# 2021/22 Draft Operating Budget Details



# Draft Budget Information

Draft Budgets are prepared by Departments

Adjusted Baseline

- adjustments made to existing budget to ensure current service levels are maintained

Additions

- Items added to enhance service levels or one- time costs for specific projects



# **Administration Department 2021/22 Draft Operating Budget**



# Administration

## Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Student Grants/Misc	35,000	35,000	11,000	-	11,000
<b>Expenditures</b>					
Legislative	666,900	661,600	749,400	16,000	765,400
Community Pandemic Assistance	117,500	117,500	220,000	-	220,000
Administration	1,654,600	1,650,300	1,580,600	66,900	1,647,500
Election	189,000	134,100	-	-	-
Reserve Transfers	(1,038,000)	(1,038,000)	(820,000)	-	(820,000)
<b>Net Expenditures</b>	<b>(1,555,000)</b>	<b>(1,490,500)</b>	<b>(1,719,000)</b>	<b>(82,900)</b>	<b>(1,801,900)</b>

# Administration

## Noteworthy changes

- ***Revenue:***
  - ***Shifted management of regional accessibility***
    - ***Not responsible for collecting and paying regional expenditures***
- ***Increase in Legislative costs:***
  - **CPP contribution increase (\$6K)**
  - **Cell & internet meetings expense(\$15K)**
- **Addition to Council training (Anti-racism - \$5K)**
- **Additions to benefits – (\$47K)**

# Administration

## Noteworthy changes

- ***Admin Staff Salary & Benefits***
  - ***Addition to part-time hours (\$57k):***
    - ***to support MODL depts procurement***
    - ***to support MODL depts admin support***
- ***Advisory Services***
  - ***includes Transfer to PSSP***
  - ***\$650k - Offset by transfer from designated employee reserves***

# Administration

## Noteworthy changes

### SPECIAL PROJECTS

- **Baseline adjustments:**
  - *Advisory Services (Recruiting & Benefits review; \$18K)*
  - *Lyme disease (\$26k)*
  - *Accessibility Leg. Implement (\$25k)*
  - *Fire R&R (\$45K)*
- **Additions:**
  - *Anti-racism (\$10k)*
  - *Increased outreach & communication (\$16k)*
- **Council Approved contingency (\$80k)**

# Administration

## Noteworthy changes

### ELECTIONS

- *During non-elections years:*
  - *Transfer ¼ of projected elections into reserves*
    - *\$50K from operating into reserves this year*
- *During elections years:*
  - *Draw from elections reserve & approve elections budget*

# Administration

## Draft Operating Budget Highlights

- *Continued leadership in improving accessibility*
- *Enhanced outreach and engagement with citizens*
- *Final year of experimental Lyme disease mitigation project*
- *Funding to tackle Anti-Racism*
- *Talent attraction & succession management*
- *Continued Community Facility Support*

# Protective Services

## Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Fire Protection	3,491,400	3,491,400	3,538,500	-	3,538,500
Police Protection	77,000	53,000	75,000	-	75,000
REMO	62,900	62,900	67,800	-	67,800
<b>Expenditures</b>					
Fire Departments	3,491,400	3,491,400	3,538,500	-	3,538,500
Fire Services	327,000	312,400	345,900	-	345,900
Police Protection - RCMP	3,344,000	3,344,000	3,508,500	-	3,508,500
Provincial Corrections	431,800	431,800	434,800	-	434,800
Other Law Enforcement	69,500	69,500	69,800	-	69,800
REMO/EMO	142,800	142,200	153,500	11,000	164,500
Dog Control	36,500	36,500	44,500	-	44,500
<b>Net Expenditures</b>	<b>(4,211,700)</b>	<b>(4,220,500)</b>	<b>(4,414,200)</b>	<b>(11,000)</b>	<b>(4,425,200)</b>

# Protective Services

## Draft Operating Budget Highlights

### ■ *Fire Tax*

- *Rate collection (\$3.5M in)*
- *Fire tax payments (\$3.5M out)*

### ■ *Fire Services*

- *FESC work/Coordination/special projects (\$76K)*
- *Grants & Direct Support (\$270k)*
  - *Group Insurance & WCB*
  - *Suite of grants*
  - *Funding for mergers*

# Protective Services

## Draft Operating Budget Highlights

- ***Policing***
  - *Fines and fees revenues (\$75K in)*
  - *RCMP costs (\$3.5M)*
  - *Corrections (\$434K)*
  - *Prosecution & DNA costs (\$55K)*
  - *Seniors Safety (\$14K)*
- ***Regional Emergency Management (REMO)***
  - *Other municipalities' contributions (\$68K in)*
  - *MODL's share (\$67K)*
  - *Local Assistant Emergency Coordinator & Comfort Centre Grants (\$18K)*
  - *ADDITION: Enhanced drought response (\$11k)*
- ***Animal control (\$45k)***

# Protective Services

## Draft Operating Budget Highlights

- ***Fire Services***
  - ***Increased grant funding for Fire Service providers***
  - ***Expanded support for Fire Services Recruitment & Retention Strategy***
  - ***Mandatory pump testing now in place***
  - ***Funding for merging departments included***
- ***Continued support for current services levels for policing, safety, Emergency management & Animal control***



# **Engineering Department 2021/22 Draft Operating Budget**

# Engineering

## Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Area Rates	583,300	583,300	590,300	1,000	591,300
CES Facility	166,000	166,000	166,000	-	166,000
Other	91,900	88,900	72,100	3,000	75,100
<b>Expenditures</b>					
Engineering	592,600	621,500	684,000	111,500	795,500
Garbage collection	1,169,300	1,145,500	1,185,450	-	1,185,450
Municipal Services Building	159,900	168,200	255,500	-	255,500
CES Facility	102,200	-	102,600	-	102,600
Municipal Road Maintenance	372,200	381,900	381,500	-	381,500
Provincial Road Contribution	437,100	437,100	440,000	-	440,000
J Class Road Paving	1,198,600	1,530,000	528,000	-	528,000
Street Lighting	145,600	145,600	145,600	6,400	152,000
Waste Water Treatment	709,300	716,200	643,400	-	643,400
Reserve Transfers	(973,600)	(1,305,000)	(303,000)	-	(303,000)
<b>Net Expenditures</b>	<b>(3,072,000)</b>	<b>(3,002,800)</b>	<b>(3,234,650)</b>	<b>(113,900)</b>	<b>(3,348,550)</b>

# Engineering

## Draft Operating Budget Highlights

### ■ Highlights

- Annual increase in solid waste collection - GE All-Trucking contract
- Increase in Operating Costs of new Municipal Service Building over 210 Aberdeen Road building, eg: Power, waste collection, grounds care, snow removal
- Incurring Operating Costs of maintaining 210 Aberdeen Road building along with new building

# Engineering

## Draft Operating Budget Highlights

### ■ Highlights (Cont'd.)

- Waste Water Treatment lower due to higher costs in 2020/21
- J Class Road Paving lower in 2021/22

### ■ Additions

- New Project Manager position
- Osprey Village Street Lighting + Area Rate
- Rental income – 210 Aberdeen



# **Planning & Development Services 2021/22 Draft Operating Budget**

# Planning & Development

## Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Private Roads	238,300	238,300	253,400	9,800	263,200
Other	110,500	129,500	91,500	-	91,500
<b>Expenditures</b>					
Building Inspection	514,000	513,900	530,200	-	530,200
Private Roads	227,400	227,400	241,200	9,400	250,600
Planning	714,500	724,700	741,900	35,500	777,400
Reserve Transfers	(100,000)	(100,000)	(100,000)	-	(100,000)
<b>Net Expenditures</b>	<b>(1,007,100)</b>	<b>(998,200)</b>	<b>(1,068,400)</b>	<b>(35,100)</b>	<b>(1,103,500)</b>

# Planning & Development

## Draft Operating Budget Highlights

### Highlights

- Regional Building Services - \$54,000
- SIM Cards for Paperless Building Inspection - \$2,400
- Property Assessed Clean Energy (PACE) - \$100,000
- Unsightly Clean-up Assistance - \$2,000
- Records Scanning - \$36,500
- GPS unit replacements - \$8,100
- GPS licenses - \$2,300
- Climate Action
  - \$67,400 Sustainability Planner permanent position
  - \$7,500 Engagement
- MODL 2040
  - \$5,100 Engagement
  - \$3,000 Visioning Facilitator

# Planning & Development

## Draft Operating Budget Highlights

### Additions

- \$2,600 Rocky Lake – Private Road Maintenance Charge Area
- \$6,800 Russell's Cove - Private Road Maintenance Charge Area
- \$35,300 Planning Students
  - \$2,000 Student staff services/travel

# Planning & Development

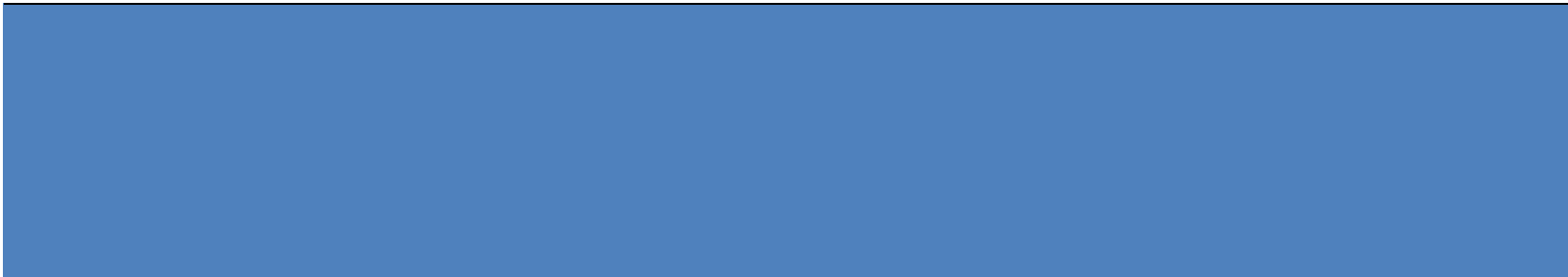
## Draft Operating Budget Highlights

### Reductions

- **-\$1,200 Laminating supplies** (no longer laminate Building Permits)
- **-\$3,500 legal fees**



# **Economic Development 2021/22 Draft Operating Budget**



# Economic Development Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Grants & Other Revenue	6,600	6,600	6,600	-	6,600
Visitor Information Centre	46,000	46,000	46,000	-	46,000
<b>Expenditures</b>					
Personnel & Legal	332,500	330,000	351,600	18,200	369,800
Community Development	1,473,000	413,000	1,671,000	15,000	1,686,000
Reserve Transfers	(1,300,000)	(250,000)	(1,500,000)	-	(1,500,000)
<b>Net Expenditures</b>	<b>(452,900)</b>	<b>(440,400)</b>	<b>(470,000)</b>	<b>(33,200)</b>	<b>(503,200)</b>

# Economic Development

## Noteworthy changes

- Additional admin support (one additional day) (\$10K):
- Addition to general expenses and legal expenses for land divesture plan (\$9.5K)
- Digital Enhancement Project (15K)

# Economic Development

## Draft Operating Budget Highlights

- Continued Internet improvements
- Year one Wayfinding implementation
- Digital Enhancement Project
- Exit 12 Master Plan
- Canadian Tire Para Hockey Cup
- Community Hub Strategy



# **Recreation Department**

## **2021/22 Draft Operating Budget**

# Recreation Department Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Recreation Fees	43,500	45,100	60,900	-	60,900
Pro Kids	20,000	15,250	10,000	-	10,000
Rental Revenue	14,400	200	7,000	-	7,000
Grants	27,000	105,000	105,000	-	105,000
<b>Expenditures</b>					
General Services	992,400	927,650	937,200	13,800	951,000
Parks & MARC	476,200	490,800	511,150	97,400	608,550
Recreation Programs	250,600	195,450	299,200	-	299,200
AT Plan - Paved Shoulders	565,000	-	560,000	-	560,000
Reserve Transfers	(692,000)	(127,000)	(620,400)	-	(620,400)
<b>Net Expenditures</b>	<b>(1,487,300)</b>	<b>(1,321,350)</b>	<b>(1,504,250)</b>	<b>(111,200)</b>	<b>(1,615,450)</b>

# Recreation Department

## Draft Operating Budget Highlights

### *Revenue*

- Program Income based on the general return to normal levels
- No revenue assumed for MARC Program/Admin Buildings use
- Field Rental/Use returns to normal
- Continue Partnership with Province ASK & MPAL programs
- Decrease in revenue anticipated for PRO KIDS program

# Recreation Department

## Draft Operating Budget Highlights

### *Expenses*

- Increase in maintenance capacity staffing/out-sourcing
- Increase in Seasonal Staffing hours
- Increase in maintenance materials, supplies, signage
- Increase in snow removal – addition of RRC
- Increase Sherbrooke Lake water quality program to include proposed new Blue/Green Algae pilot project
- Investment Arthur Young Trail maintenance
- Increase investment in mountain bike trails maintenance (MARC)

# Recreation Department

## Draft Operating Budget Highlights

### *Investment in Community Development*

- \$127K Municipal Grants available to Organizations and Individuals
- \$45K available for PRO Kids
- \$60K to Community-lead Trail Organizations (\$5K increase)
- \$49K to Community Groups maintaining public spaces
- \$70K Town of Lunenburg (inc. \$20K towards Ice-resurfacers replacement)
- \$10K Support for Mahone Bay Centre
- Increase municipal celebrations to include events covering all districts
- Updates needed to printed/promotional materials



# **Finance Department**

## **2021/22 Draft Operating Budget**



# Finance

## Draft Operating Budget

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Income</b>					
Assessable Property	25,118,000	26,684,900	26,448,000	-	26,448,000
Grants in Lieu of Taxes	291,500	291,600	312,900	-	312,900
Interest Income	534,000	300,000	504,500	-	504,500
Other Income	218,700	218,700	229,900	-	229,900
Safe Restart Grant	-	1,414,000	-	-	-
<b>Expenditures</b>					
Finance Department	968,300	981,400	958,200	41,000	999,200
Tax Rebates/Exemptions	180,900	173,900	177,400	-	177,400
Advisory - legal and actuarial	5,000	5,000	5,000	-	5,000
Data Processing/IT Shared Service	247,200	252,300	278,000	-	278,000
Waste Site Tipping Fees & Region 6	1,294,300	1,489,300	1,322,900	-	1,322,900
Hebbsville Area Rate	4,000	4,000	4,000	-	4,000
Insurance	92,400	102,100	104,400	-	104,400
Uncollectible taxes	175,100	175,100	172,100	-	172,100
Debt Service - Principal & interest	2,322,100	2,322,100	655,000	-	655,000
Multi Purpose Facility	796,900	931,600	866,600	-	866,600
Mandatory Contributions	9,300,800	9,300,800	9,486,100	-	9,486,100
Reserve Transfers	(1,010,800)	(432,300)	594,000	-	594,000
<b>Net Expenditures</b>	<b>11,786,000</b>	<b>13,603,500</b>	<b>12,871,600</b>	<b>(41,000)</b>	<b>12,830,600</b>

# Finance Department

## Draft Operating Budget Highlights

### Revenue Baseline Budget Highlights:

- Assessable Property increase \$430,500 (2.0%)
- Deed Transfer tax increase \$848,000 (9.4%)

**Total Revenue Increase = \$1,333,100 (5.1%)**

# Finance Department Budget

## Expenditure Baseline Budget Highlights:

- **General Expenditures decrease \$1,571,300**
  - Increases in personnel, insurance and waste site costs \$95,800 offset by decreases in debt servicing \$1,667,100
- **Mandatory Contributions increase \$185,300**
  - Education, Corrections, Assessment, Regional Housing & Regional Library
- **LCLC multipurpose facility increase \$69,700**
- **Reserve Transfer decrease \$1,604,800**

**Total Expenditure Increase = \$288,500 (2.01%)**

# Finance Department Budget

## Expenditure Baseline Budget Highlights:

- **Reserve Transfers**

- Funds transferred to reserves

- Interest \$35,000
- OpenSpace Funds collected per MGA \$50,000
- Depreciation \$850,000

- Funds transferred from reserves

- Site Monitoring \$26,000
- LCLC Capital \$315,000

**Total Expenditure Increase = \$288,500 (2.01%)**

# Finance Department Budget

## Noteworthy Changes

### Proposed Additions:

- 50% of an administrative assistant
- Summer Student for counter service

# Street Light, Hydrant and Sewer Area Rates

Approved by Council  
February 9, 2021

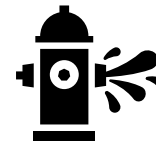


## STREET LIGHT RATES

	<u>2020-21 Approved</u>	<u>2021-22 Approved</u>
	Rates per \$100 of assessment	
Riverport	\$ 0.027	\$ 0.026
Dayspring	\$ 0.066	\$ 0.068
New Germany	\$ 0.039	\$ 0.039
Catidian Place	\$ 0.012	\$ 0.012
Pine Haven Subdivision	\$ 0.038	\$ 0.038

## Flat Rates Per Property

Barss Corner	\$ 47.99	\$ 48.620
Vogler's Cove, Broad Cove & Cherry Hill	\$ 47.12	\$ 47.490
Chelsea	\$ 83.45	\$ 86.110
Pine Grove	\$ 19.83	\$ 50.460
Oakhill Acres	\$ 31.73	\$ 32.140
Little Tancook	\$ 31.27	\$ 31.620
Whitley & Jenny	\$ 29.74	\$ 23.780
Westside Drive	\$ 126.62	\$ 117.520



	<u>2020-21 Approved</u>	<u>2021-22 Approved</u>
	Rates per \$100 of assessment	

**FIRE HYDRANT** \$ 0.1358 \$ 0.1684

## SEWER

Global Sewer	\$0.43	\$0.43
Hebbsville Sewer	\$0.25	\$0.25

# Questions?



2021/22 DRAFT OPERATING BUDGET SUMMARY

	2020/21 Annual Budget	2020/21 Budget Forecast	2021/22 Adjusted Baseline	2021/22 Additions	2021/22 Proposed Budget
<b>Expenditures</b>					
<b>General Government Services</b>					
Council and Other Legislative	\$ 453,700	\$ 453,700	\$ 553,400	\$ -	\$ 553,400
Administrative and Finance	4,049,100	4,010,200	3,988,300	123,900	4,112,200
Grants to Organizations	525,600	472,250	435,100	13,800	448,900
Assessment Services	704,500	704,500	695,400	-	695,400
	<b>5,732,900</b>	<b>5,640,650</b>	<b>5,672,200</b>	<b>137,700</b>	<b>5,809,900</b>
<b>Protective Services</b>					
Police	3,399,000	3,399,000	3,563,800	-	3,563,800
Corrections and Other Law Enforcement	431,800	431,800	434,800	-	434,800
Water Supply and Hydrants Charges	58,700	63,700	64,700	-	64,700
Fire Protection Rate	3,491,400	3,491,400	3,538,500	-	3,538,500
Emergency Measures (REMO/EMO) & Fire Services	469,800	454,600	499,400	11,000	510,400
Inspection Services	514,000	513,900	530,200	-	530,200
Other Protective Services	51,000	51,000	59,000	-	59,000
	<b>8,415,700</b>	<b>8,405,400</b>	<b>8,690,400</b>	<b>11,000</b>	<b>8,701,400</b>
<b>Transportation Services</b>					
Engineering Services	513,900	541,400	602,100	111,500	713,600
Roads and Streets	2,235,300	2,576,400	1,590,700	9,400	1,600,100
Street Lighting	145,600	145,600	145,600	6,400	152,000
CES Facility	102,200	102,300	102,600	-	102,600
	<b>2,997,000</b>	<b>3,365,700</b>	<b>2,441,000</b>	<b>127,300</b>	<b>2,568,300</b>
<b>Environmental Health Services</b>					
Sewage Collections and Disposals	709,300	716,200	643,400	-	643,400
Garbage Collections	1,169,300	1,145,500	1,185,450	-	1,185,450
Waste Site	1,272,300	1,467,300	1,303,000	-	1,303,000
	<b>3,150,900</b>	<b>3,329,000</b>	<b>3,131,850</b>	<b>-</b>	<b>3,131,850</b>
<b>Public Health</b>					
Regional Housing	35,000	35,000	35,000	-	35,000
<b>Environmental Planning and Zoning</b>					
Planning and Zoning	714,500	724,700	741,900	35,500	777,400
Community and Economic Development	1,805,500	743,000	2,022,600	33,200	2,055,800
	<b>2,520,000</b>	<b>1,467,700</b>	<b>2,764,500</b>	<b>68,700</b>	<b>2,833,200</b>
<b>Recreation and Culture</b>					
Recreation	1,758,600	1,141,650	1,872,450	97,400	1,969,850
Multi-Purpose Facility	796,900	931,600	866,600	-	866,600
Regional Libraries	159,700	159,700	158,400	-	158,400
	<b>2,715,200</b>	<b>2,232,950</b>	<b>2,897,450</b>	<b>97,400</b>	<b>2,994,850</b>
<b>Education</b>					
	8,401,600	8,401,600	8,597,300	-	8,597,300
<b>Sub Total Expenditures</b>					
	33,968,300	32,878,000	34,229,700	442,100	34,671,800
<b>Debt Financing and Transfers</b>					
	(2,792,300)	(930,200)	(2,094,400)	-	(2,094,400)
<b>Total Expenditures</b>					
	<b>31,176,000</b>	<b>31,947,800</b>	<b>32,135,300</b>	<b>442,100</b>	<b>32,577,400</b>
<b>Revenue</b>					
Tax Revenue	29,692,800	31,259,800	31,110,800	10,800	31,121,600
Non Tax Revenue	1,483,200	1,301,850	1,485,600	3,000	1,488,600
Safe Restart Funding	-	1,414,000	-	-	-
<b>Total Revenue</b>					
	<b>31,176,000</b>	<b>33,975,650</b>	<b>32,596,400</b>	<b>13,800</b>	<b>32,610,200</b>
<b>Surplus (Deficit)</b>					
	\$ -	\$ 2,027,850	\$ 461,100	\$ (428,300)	\$ 32,800

**Municipality of the District of Lunenburg  
Legislative and Administration**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Student Grants	8,400	8,400	4,200	-	4,200
Miscellaneous Revenue	26,600	26,600	6,800	-	6,800
	<b>35,000</b>	<b>35,000</b>	<b>11,000</b>	<b>-</b>	<b>11,000</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Legislative Services	447,000	447,000	546,200	-	546,200
Members-at-Large	6,700	6,700	7,200	-	7,200
Administration Personnel Costs	671,800	667,500	719,400	56,900	776,300
Advisory Services	947,800	947,800	821,200	10,000	831,200
Office Expense	25,000	25,000	30,000	-	30,000
Administration Contingency	106,700	106,700	80,000	-	80,000
Community Pandemic Assistance	117,500	117,500	220,000	-	220,000
Government Relations	106,500	101,200	116,000	16,000	132,000
	<b>2,429,000</b>	<b>2,419,400</b>	<b>2,540,000</b>	<b>82,900</b>	<b>2,622,900</b>
<b>Other</b>					
Elections	189,000	134,100	-	-	-
Litter Clean Up Program	10,000	10,000	10,000	-	10,000
	<b>199,000</b>	<b>144,100</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
<b>Transfers to (from) Reserves &amp; Funds</b>					
Reserve for Pension Plan Transfer	(775,000)	(775,000)	(650,000)	-	(650,000)
Election Reserve	(113,000)	(113,000)	50,000	-	50,000
Transfer for Pandemic Assistance	(150,000)	(150,000)	(220,000)	-	(220,000)
	<b>(1,038,000)</b>	<b>(1,038,000)</b>	<b>(820,000)</b>	<b>-</b>	<b>(820,000)</b>
	<b>1,590,000</b>	<b>1,525,500</b>	<b>1,730,000</b>	<b>82,900</b>	<b>1,812,900</b>
<b>NET EXPENDITURES</b>	<b>\$ (1,555,000)</b>	<b>\$ (1,490,500)</b>	<b>\$ (1,719,000)</b>	<b>\$ (82,900)</b>	<b>\$ (1,801,900)</b>

**Municipality of the District of Lunenburg  
Protective Services**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Fire Protection Area Rates	\$ 3,491,400	\$ 3,491,400	\$ 3,538,500	\$ -	\$ 3,538,500
Police Prosecution Fines & Clearance Certificates	77,000	53,000	75,000	-	75,000
REMO - Partners contribution	62,900	62,900	67,800	-	67,800
	<b>3,631,300</b>	<b>3,607,300</b>	<b>3,681,300</b>	<b>-</b>	<b>3,681,300</b>
<b>EXPENDITURES</b>					
Fire Protection - Volunteer Fire Departments	3,491,400	3,491,400	3,538,500	-	3,538,500
Fire Services Administration & Grants	327,000	312,400	345,900	-	345,900
	<b>3,818,400</b>	<b>3,803,800</b>	<b>3,884,400</b>	<b>-</b>	<b>3,884,400</b>
Police Protection - RCMP	3,344,000	3,344,000	3,508,500	-	3,508,500
Provincial Corrections	431,800	431,800	434,800	-	434,800
Other Law Enforcement	55,000	55,000	55,300	-	55,300
	<b>3,830,800</b>	<b>3,830,800</b>	<b>3,998,600</b>	<b>-</b>	<b>3,998,600</b>
REMO Personnel & Expenditures	124,500	123,900	135,100	-	135,100
Local EMO Services	18,300	18,300	18,400	11,000	29,400
	<b>142,800</b>	<b>142,200</b>	<b>153,500</b>	<b>11,000</b>	<b>164,500</b>
Senior Safety Coordinator Grant	14,500	14,500	14,500	-	14,500
Dog Control	36,500	36,500	44,500	-	44,500
	<b>51,000</b>	<b>51,000</b>	<b>59,000</b>	<b>-</b>	<b>59,000</b>
	<b>7,843,000</b>	<b>7,827,800</b>	<b>8,095,500</b>	<b>11,000</b>	<b>8,106,500</b>
<b>NET EXPENDITURES</b>	<b>\$ (4,211,700)</b>	<b>\$ (4,220,500)</b>	<b>\$ (4,414,200)</b>	<b>\$ (11,000)</b>	<b>\$ (4,425,200)</b>

**Municipality of the District of Lunenburg  
Engineering Department**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
<b>Area Rate - Streetlights</b>	\$ 148,600	\$ 148,600	\$ 148,600	\$ 1,000	\$ 149,600
<b>CES Facility</b>					
Expense Recovery	79,000	79,000	79,000	-	79,000
Rental	87,000	87,000	87,000	-	87,000
	166,000	166,000	166,000	-	166,000
<b>Waste Water Treatment</b>					
Sewer Area Rates	434,700	434,700	441,700	-	441,700
Hydrant Charges	58,600	58,600	56,000	-	56,000
Sewer Interest and permit fees	4,500	1,500	3,500	-	3,500
	497,800	494,800	501,200	-	501,200
<b>Engineering Services</b>					
Student Grants	28,800	28,800	12,600	-	12,600
<b>Other Administration</b>					
Building rental	-	-	-	3,000	3,000
	<b>841,200</b>	<b>838,200</b>	<b>828,400</b>	<b>4,000</b>	<b>832,400</b>
<b>EXPENDITURES</b>					
<b>Engineering Services</b>					
Advertising, Legal and Advisory Services	55,500	84,500	77,000	-	77,000
Hydrants	58,700	63,700	64,700	-	64,700
Engineering Personnel Services	439,400	437,900	506,100	111,500	617,600
Office Expense	19,000	19,000	19,000	-	19,000
Return of Schools	20,000	16,400	17,200	-	17,200
Garbage Collections	1,169,300	1,145,500	1,185,450	-	1,185,450
	1,761,900	1,767,000	1,869,450	111,500	1,980,950
<b>Other Administration</b>					
Municipal Services Bldg - Janitorial	54,000	54,000	54,000	-	54,000
Municipal Services Bldg - maintenance	105,900	114,200	201,500	-	201,500
	159,900	168,200	255,500	-	255,500
<b>Transportation</b>					
Municipal Road Maintenance	372,200	381,900	381,500	-	381,500
Provincial Road Contribution	437,100	437,100	440,000	-	440,000
J Class Road Paving	1,198,600	1,530,000	528,000	-	528,000
Street Lighting	145,600	145,600	145,600	6,400	152,000
	2,153,500	2,494,600	1,495,100	6,400	1,501,500
<b>CES Facility</b>					
Building Maintenance	82,700	-	84,100	-	84,100
Non-recoverable expenses	19,500	-	18,500	-	18,500
	102,200	-	102,600	-	102,600
<b>Waste Water Treatment</b>					
Personnel & Shared Costs	-	-	6,500	-	6,500
Hebville	85,800	85,900	96,500	-	96,500
Riverside and Shore Drive	51,000	51,300	50,700	-	50,700
Cookville	333,100	338,500	293,400	-	293,400
New Germany Lift Stations	33,200	33,200	28,000	-	28,000
New Germany Treatment Plant	206,200	207,300	168,300	-	168,300
	709,300	716,200	643,400	-	643,400
	<b>4,886,800</b>	<b>5,146,000</b>	<b>4,366,050</b>	<b>117,900</b>	<b>4,483,950</b>
<b>Transfers to (from) Reserves &amp; Funds</b>					
Transfer To (From) Sewer Reserves	175,000	175,000	175,000	-	175,000
Gas Tax Reserve - Roads	(1,198,600)	(1,530,000)	(528,000)	-	(528,000)
Operating Reserve - Roads	25,000	25,000	25,000	-	25,000
Operating Reserve -CES	25,000	25,000	25,000	-	25,000
	(973,600)	(1,305,000)	(303,000)	-	(303,000)
	<b>3,913,200</b>	<b>3,841,000</b>	<b>4,063,050</b>	<b>117,900</b>	<b>4,180,950</b>
<b>NET EXPENDITURES</b>	<b>\$ (3,072,000)</b>	<b>\$ (3,002,800)</b>	<b>\$ (3,234,650)</b>	<b>\$ (113,900)</b>	<b>\$ (3,348,550)</b>

**Municipality of the District of Lunenburg  
 Planning, Building Inspection and Zoning**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Private Roads Area Rate	\$ 238,300	\$ 238,300	\$ 253,400	\$ 9,800	\$ 263,200
Building Permits & Development Fees	55,800	74,800	61,800	-	61,800
Sale of Services	15,600	15,600	15,600	-	15,600
Civic Numbering	9,900	9,900	9,900	-	9,900
Sustainability/Student Grants	29,200	29,200	4,200	-	4,200
	<b>348,800</b>	<b>367,800</b>	<b>344,900</b>	<b>9,800</b>	<b>354,700</b>
<b>EXPENDITURES</b>					
<b>Building Inspection</b>					
Personnel Services	404,800	404,800	403,200	-	403,200
Office Expense	109,200	109,100	127,000	-	127,000
	514,000	513,900	530,200	-	530,200
Private Roads	227,400	227,400	241,200	9,400	250,600
<b>Planning</b>					
Personnel Services	561,400	561,400	588,100	35,500	623,600
Planning Services	5,700	15,900	7,700	-	7,700
Legal & Other Administrative	34,300	34,300	33,000	-	33,000
Repayable Pace Grants	100,000	100,000	100,000	-	100,000
Office Expense	13,100	13,100	13,100	-	13,100
	714,500	724,700	741,900	35,500	777,400
<b>Transfers to (from) Reserves &amp; Funds</b>					
PACE Program	(100,000)	(100,000)	(100,000)	-	(100,000)
Fancy Lake/Petite Riviere Watershed Project	-	-	-	-	-
	(100,000)	(100,000)	(100,000)	-	(100,000)
	<b>1,355,900</b>	<b>1,366,000</b>	<b>1,413,300</b>	<b>44,900</b>	<b>1,458,200</b>
<b>NET EXPENDITURES</b>	<b>\$ (1,007,100)</b>	<b>\$ (998,200)</b>	<b>\$ (1,068,400)</b>	<b>\$ (35,100)</b>	<b>\$ (1,103,500)</b>

**Municipality of the District of Lunenburg  
Economic Development**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Grants & Other Revenue	\$ 6,600	\$ 6,600	\$ 6,600	\$ -	\$ 6,600
Visitor Information Centre	46,000	46,000	46,000	-	46,000
	<b>52,600</b>	<b>52,600</b>	<b>52,600</b>	<b>-</b>	<b>52,600</b>
<b>EXPENDITURES</b>					
Personnel Services	322,500	318,500	337,600	18,200	355,800
Legal & Other	10,000	11,500	14,000	-	14,000
Community Development	1,473,000	413,000	1,671,000	15,000	1,686,000
	<b>1,805,500</b>	<b>743,000</b>	<b>2,022,600</b>	<b>33,200</b>	<b>2,055,800</b>
<b>Transfers to (from) Reserves &amp; Funds</b>					
Transfer From Reserves - Gas Tax	(1,300,000)	(250,000)	(1,500,000)	-	(1,500,000)
	<b>505,500</b>	<b>493,000</b>	<b>522,600</b>	<b>33,200</b>	<b>555,800</b>
<b>NET EXPENDITURES</b>	<b>\$ (452,900)</b>	<b>\$ (440,400)</b>	<b>\$ (470,000)</b>	<b>\$ (33,200)</b>	<b>\$ (503,200)</b>

**Municipality of the District of Lunenburg  
Recreation Services**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Recreation Fees	\$ 43,500	\$ 45,100	\$ 60,900	\$ -	\$ 60,900
ProKids	20,000	15,250	10,000	-	10,000
Rental Revenue	14,400	200	7,000	-	7,000
Recreation Grant	27,000	105,000	105,000	-	105,000
	<b>104,900</b>	<b>165,550</b>	<b>182,900</b>	<b>-</b>	<b>182,900</b>
<b>EXPENDITURES</b>					
<b>General Services</b>					
Sponsor Ad & Municipal Celebration	17,400	15,000	19,000	-	19,000
Grants to Organizations	494,400	449,100	404,400	13,800	418,200
DARE Program	1,500	-	1,500	-	1,500
Legal	12,000	8,000	10,000	-	10,000
Non-Owned Auto Insurance	300	150	200	-	200
Administration Personnel Costs	466,800	455,400	502,100	-	502,100
	992,400	927,650	937,200	13,800	951,000
<b>Parks &amp; Recreation Building</b>					
Park Maintenance Personnel	265,400	264,400	274,600	49,400	324,000
Building, Grounds & Park Maintenance	139,400	143,400	140,900	48,000	188,900
Building Utilities	18,200	15,700	18,200	-	18,200
Telephone	9,500	9,500	8,500	-	8,500
Insurance	33,500	48,300	58,750	-	58,750
Office Expense	10,200	9,500	10,200	-	10,200
	476,200	490,800	511,150	97,400	608,550
<b>Recreation Programs</b>					
Parks and Programs	94,500	110,500	130,200	-	130,200
Winter Program	8,500	8,500	13,700	-	13,700
Spring Program	9,800	8,600	10,800	-	10,800
Fall Program	8,800	5,850	14,000	-	14,000
Swimming Program	9,000	900	9,500	-	9,500
General	114,500	56,100	115,500	-	115,500
Sport Program	-	-	-	-	-
Special Events	5,500	5,000	5,500	-	5,500
	250,600	195,450	299,200	-	299,200
<b>Active Transportation - paved shoulders</b>	565,000	-	560,000	-	560,000
<b>Transfers to (from) Reserves &amp; Funds</b>					
Open Space Strategy	60,000	60,000	60,000	-	60,000
Gas Tax - Active Transportation	(565,000)	-	(560,000)	-	(560,000)
Gas Tax - Trail Groups	(187,000)	(187,000)	(120,400)	-	(120,400)
	(692,000)	(127,000)	(620,400)	-	(620,400)
	<b>1,592,200</b>	<b>1,486,900</b>	<b>1,687,150</b>	<b>111,200</b>	<b>1,798,350</b>
<b>NET EXPENDITURES</b>	<b>\$ (1,487,300)</b>	<b>\$ (1,321,350)</b>	<b>\$ (1,504,250)</b>	<b>\$ (111,200)</b>	<b>\$ (1,615,450)</b>

**Municipality of the District of Lunenburg  
Financial Services**

	<b>2020/21 Annual Budget</b>	<b>2020/21 Budget Forecast</b>	<b>2021/22 Adjusted Baseline</b>	<b>2021/22 Additions</b>	<b>2021/22 Proposed Budget</b>
<b>INCOME</b>					
Assessable Property	\$ 25,118,000	\$ 26,684,900	\$ 26,448,000	\$ -	\$ 26,448,000
Grant In Lieu	203,200	203,300	224,600	-	224,600
Licenses and Permits	10,100	10,100	10,100	-	10,100
Interest Income	252,000	200,500	231,000	-	231,000
Interest on Taxes	282,000	99,500	273,500	-	273,500
Tax Sale Fees	70,000	70,000	70,000	-	70,000
Miscellaneous Revenue	138,600	138,600	149,800	-	149,800
Grants of Farm & Conservation Properties	88,300	88,300	88,300	-	88,300
Safe Restart Grant	-	1,414,000	-	-	-
	<b>26,162,200</b>	<b>28,909,200</b>	<b>27,495,300</b>	<b>-</b>	<b>27,495,300</b>
<b>EXPENDITURES</b>					
<b>General</b>					
Finance Personnel Costs	686,500	682,600	676,200	41,000	717,200
Office & Equipment Expense	181,500	198,500	180,000	-	180,000
Bank Interest and Charges	2,800	2,800	4,000	-	4,000
Audit Fees	26,000	26,000	26,500	-	26,500
Tax Rebate and Exemptions	180,900	173,900	177,400	-	177,400
Advisory Services	5,000	5,000	5,000	-	5,000
Data Processing & IT Shared Services	247,200	252,300	278,000	-	278,000
Sundry	1,500	1,500	1,500	-	1,500
Tax Sale Expenses	70,000	70,000	70,000	-	70,000
LRCRC - Waste Site Costs	1,238,000	1,433,000	1,270,000	-	1,270,000
LRCRC - Monitoring Costs	27,300	27,300	26,000	-	26,000
Previously Exempt Waste (Parks & Fire Dep	7,000	7,000	7,000	-	7,000
Region 6 Operating Grant	22,000	22,000	19,900	-	19,900
Grant Hebbville Area Rate	4,000	4,000	4,000	-	4,000
Insurance	92,400	102,100	104,400	-	104,400
Uncollectible Taxes	175,100	175,100	172,100	-	172,100
Debt Service - Principal & Interest	2,322,100	2,322,100	655,000	-	655,000
	<b>5,289,300</b>	<b>5,505,200</b>	<b>3,677,000</b>	<b>41,000</b>	<b>3,718,000</b>
<b>Mandatory Contributions</b>					
Assessment Services	704,500	704,500	695,400	-	695,400
Regional Housing	35,000	35,000	35,000	-	35,000
Regional Library	159,700	159,700	158,400	-	158,400
Education	8,401,600	8,401,600	8,597,300	-	8,597,300
	<b>9,300,800</b>	<b>9,300,800</b>	<b>9,486,100</b>	<b>-</b>	<b>9,486,100</b>
Multi-Purpose Facility Costs	796,900	931,600	866,600	-	866,600
<b>Transfers to (from) Reserves &amp; Funds</b>					
Depreciation, Interest, Site Monitoring, LCLC Depreciation	(1,010,800)	(432,300)	594,000	-	594,000
	<b>14,376,200</b>	<b>15,305,300</b>	<b>14,623,700</b>	<b>41,000</b>	<b>14,664,700</b>
<b>NET SURPLUS (EXPENDITURE)</b>	<b>\$ 11,786,000</b>	<b>\$ 13,603,900</b>	<b>\$ 12,871,600</b>	<b>\$ (41,000)</b>	<b>\$ 12,830,600</b>

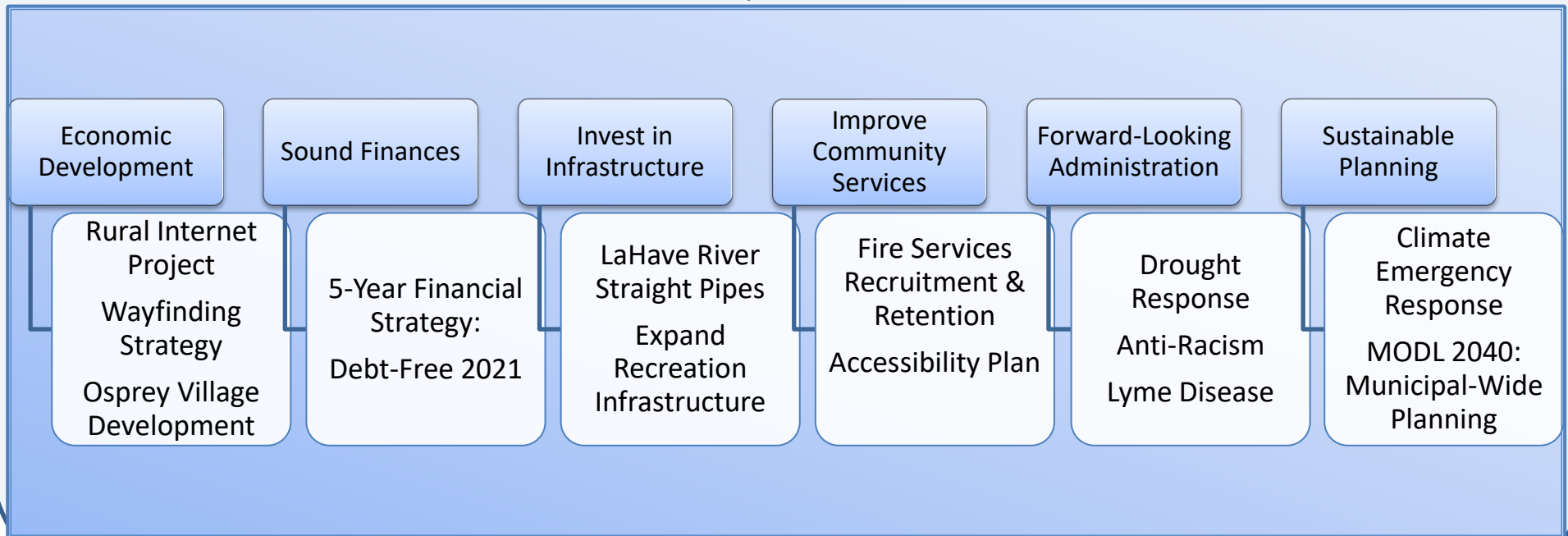


## Municipality of the District of Lunenburg 2021/22 Strategic Priorities

### Council's Vision

The Municipality will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, the Municipality will strive to improve the quality of life for all residents living and working in the larger community.

### Council's 2021/22 Priorities



Priority	Outcome 2021/22
Rural Internet Project	In partnership with Internet Service Providers (ISPs) and the Federal and Provincial governments, complete the next phase of fibre-based service expansions, leading towards the overall project goal of over 95% of citizens connected by the end of the strategy.
Wayfinding Strategy	Finalize signage design and begin installation of wayfinding materials.
Osprey Village Development	Complete a masterplan for the district. Begin implementing strategic improvements including expanded water services infrastructure, streetlights, and active transportation (AT) linkages. Start the exploration of transit and a community hub facility.
5-Year Financial Strategy	Continued implementation of the strategy, including maintaining stable tax rates and capital planning to be debt free this fiscal year.
LaHave River Straight Pipes Replacement Project	Installation of at least 75 more systems to replace straight pipes and completion of the inspection program while remaining within the project budget.
Expand Recreational Infrastructure	Continued development of recreation facilities and active transportation (AT) systems including: River Ridge Commons, Osprey Village AT linkages, and capital maintenance for existing parks.
Fire Services Recruitment & Retention	Continue the recruitment strategy's marketing and department supports, offer a fire service appreciation event grant, and implement employee/family assistance.
Accessibility Plan	Continue to support the regional accessibility initiative and begin the local planning for improvements to MODL services and facilities.
Drought Response Strategy	Complete the development of a strategy to increase community resilience to drought conditions, including a review of the existing water coupon program.
Anti-Racism Initiative	Begin anti-racism and implicit bias training with Council and staff; work cooperatively with other municipalities to identify barriers to full economic and social inclusion.
Lyme Disease Response	Complete the final year of field research for the bait station project and implement another year of the public education campaign.
Climate Emergency Response	Develop action plans to implement Council's corporate emissions target, and support the Sustainability Committee in the development of initiatives to reduce community initiatives.
MODL 2040: Municipal-wide Land-use Planning	Complete the initial round of public engagement & prepare the draft vision and goals for the comprehensive Municipal Planning Strategy (MPS), Leading to the overall project goal of developing a MPS and comprehensive land-use planning for the whole municipality.



## Protecting the Environment

### LaHave River Straight Pipe Replacement Project

- The Municipality has replaced 228 straight pipes in the Wastewater Management District. Our goal is to make the lower LaHave River straight pipe free by 2023.

### Garden Lots

- We are committed to exploring solutions to the ongoing water and wastewater issues in the community of Garden Lots that will provide a safe, reliable source of drinking water and alternatives to malfunctioning or poorly constructed on-site sewage disposal systems.

### Cleanup of Abandoned Schools

- \$50,000 to complete the process of obtaining Nova Scotia Environment Regulatory Clearance of the former Riverport School site. Work entails soil and groundwater monitoring contaminated by hydrocarbons to comply with the Contaminated Site Regulations of Nova Scotia.

### Flood Mitigation and Planning

- MODL2040, our municipal-wide land-use planning project, is underway.
- We continue to explore flooding control in Hebbville and the lower Petite Riviere watershed. \$146,000 has been budgeted for Phase 3 of the Petite Riviere Watershed Flood Mitigation and Assessment Project.

### Climate Change Emergency

- The Sustainability Committee and Council are now developing climate action plans to reduce greenhouse gas emissions for both corporate operations and community emissions, having completed a baseline inventory of greenhouse gas emissions for corporate operations and the community, and worked with Council to set a corporate target of reducing greenhouse gas emissions by 40% by 2030.
- 100KW solar array for the municipal services building (\$280,000) to reduce greenhouse gas emissions.

### Sherbrooke Lake Water Quality

- Council will support the Sherbrooke Lake Stewardship Committee's development of a pilot Blue/Green Algae Testing/Monitoring Program with a \$9,000 investment.

### Conservation Area Development

- This budget includes \$90,000 for the design and construction of a parking area at the Oakland Beach Conservation Area. This conservation area was purchased in conjunction with the Mahone Islands Conservation Association and is intended for public water access and conservation purposes.



## Making Life Affordable

### Maintain Tax Rate

- Residential and commercial tax rates remain constant in this budget. The residential tax rate has not increased in 12 years, while the commercial rate has remained constant for nine years.

### Debt Free in 2021

- When the Municipality becomes debt-free in 2021, it will be only the second municipality in the province to be debt-free.

### Property Tax Rebate for Low Income Households

- The Municipality will continue to offer a property tax rebate of up to \$500 for property owners who have a total household income under \$29,999. An application must be completed to qualify for the rebate. Please call (902) 541-1348 or visit [modl.ca](http://modl.ca) to obtain the application. The application deadline is August 1, 2021.

### Removing financial barriers for children and youth

- Continue to contribute to Positive Recreation Opportunities for Kids (PRO Kids). This program strives to remove financial barriers to ensure every child and youth has an opportunity to participate in sport, recreation and cultural activities in the Municipality.

### Clean Energy Financing Program

- The Municipality will continue to offer financing for energy efficiency and cleaner energy retrofits. The program is designed to ensure residents save as much or more in energy and heating expenses than the cost of the retrofit loan, which is paid back over a 10-year period. Since beginning in 2016, this program has helped 15 households improve their energy efficiency. For more information visit [www.CleanEnergyFinancing.ca](http://www.CleanEnergyFinancing.ca).



## Investing in our Community

### Open Space Strategic Plan

- Council continues to aggressively pursue expansions to the network of public parks and trails. The proposed 2021/22 budget includes funding for trails and active transportation, including \$276,000 for the final phase of River Ridge Common. In addition, \$242,000 is committed for trail and park improvements including: Indian Falls Trail, the Adventure Trail, the New Germany Trail Bridge, and numerous roads at municipal parks and beaches.

### Active Transportation

- This budget includes \$115,000 in 2021/22 for design work for an active transportation corridor from Osprey Village to the Bridgewater Town Line on North Street.
- We are setting aside \$560,000 for future partnership opportunities with Transportation and Active Transit.
- In this budget, Council is increasing the funding per kilometre rate given to trails groups to \$525 per kilometre, for a total of \$59,900.

### Fire Services Recruitment and Retention

- Council has included \$45,000 in funding for recruitment and retention initiatives.

### Community Grants

- The Municipality offers various grants to individuals, and non-profit and charitable organizations, including an Emergency Assistance Fund for Community Facilities Grant Program that supports organizations impacted by COVID-19 cancellations. \$220,000 has been budgeted for 2021/22. This includes additional funding for Fire Departments that couldn't fundraise due to COVID-19 restrictions.

### Anti-Racism and Inclusion

- Council will invest in funding and staff resources to explore anti-racism and inclusion issues in the Municipality.



## Building the Local Economy

Improvements to our infrastructure is necessary to ensure that we maximize the opportunities to build our economy. This budget makes key investments that will help to stimulate growth in our community.

### Internet

- Council is pursuing multiple avenues for expanding internet service. Over the next two years, we will have over 99% of households connected to reliable, high-speed internet. This year will see \$1.5 million invested by the Municipality.

### Rural Roads

- A total of \$1.758 million will be spent on the maintenance, operation and improvement of roads in our Municipality.
- The proposed 2021/22 budget includes \$528,000 in funding for paving of cost-shared provincial roads, should provincial approval be granted and An additional \$1.22 million on maintaining municipally-owned and J-class roads.
- The budget includes \$100,000 in 2021/22 for the design work and \$2,000,000 in 2022/23 for the construction of the Champlain Drive Extension from Nathan Cirillo Road to the Pine Grove Road to facilitate the creation of additional serviced lots in the municipally-owned Osprey Village development.

### Osprey Village

- The budget includes \$150,000 in 2021/22 for design work and \$3.7 million in 2022/23 for the construction of a water storage tank to enhance the water pressure in the Town of Bridgewater-owned Public Service Commission (PSC) water utility. This infrastructure addresses water pressure issues as well as opening up adjacent lands for serviced development, including expansion of Osprey Village.
- Council will invest in exploring options for transit connectivity between Osprey Village and the Town of Bridgewater.

### Economic Development

- The Municipality is investing \$145,000 this year in the promotion and awareness of the Municipality's tourism sector through the implementation of a comprehensive wayfinding strategy.
- \$150,000 is being committed to undertake a feasibility study to identify the possible construction of a community hub, and how such facility will be funded and operated long term.



## Municipality of the District of Lunenburg

### Request for Decision

**REPORT TO:** Municipal Council  
**SUBMITTED BY:** Elana Wentzell, CPA, CMA  
**DATE:** May 4, 2021  
**RE:** 2021/22 LCLC ICIP Application (Energy Project)

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On February 9, 2021 Council made the following motion:

“that Municipal Council accept the recommendation of the Lunenburg County Multipurpose Centre Corporation Board and approve that the LCMPPCC’s unspent capital funds from 2020-21, estimated to be \$751,000, be placed in a reserve at year-end and used as funding in the 2021-22 LCMPPCC Capital Budget to fund the incomplete Energy Project work being carried out into the 2021-22 Capital Budget”.

The LCLC is making an Investing in Canada Infrastructure Program (ICIP) Application for this Energy Project work and requires a project specific motion endorsing the application. This potential grant has very high contribution levels from the federal (40%) and Provincial (33%) governments that would substantially reduce the partners’ share of the Energy Project Cost.

It is recommended that Municipal Council support this grant application by making the following motion:

**“Move that municipal Council provide a letter of support for the LCLC’s ICIP-CCM application and commits to MODL’s share of the municipal contributions for project (26.67%), acknowledging that the LCLC will finance the total project costs upfront and submits claims throughout the project”.**

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Department:

Report Prepared By: Elana Wentzell

Date: 2021-04-29

Reviewed By CAO:

Date: