

# **Municipality of the District of Lunenburg**

## **Minutes of a Meeting of Municipal Council**

Held virtually via Audio/Video Conferencing  
and in Council Chamber, 10 Allée Champlain Drive, Cookville, NS  
Tuesday, February 9, 2021 – 9:00 a.m.

### **Attendance**

Mayor Carolyn Bolivar-Getson  
Deputy Mayor Martin Bell, District 2  
Councillor Leitha Haysom, District 1  
Councillor Wendy Oickle, District 3  
Councillor Pam Hubley, District 4  
Councillor Cathy Moore, District 5  
Councillor Sandra Statton, District 6  
Councillor Michelle Greek, District 7  
Councillor Kacy DeLong, District 8  
Councillor Reid Whynot, District 9  
Councillor Chasidy Veinotte, District 10

### **Staff**

Tom MacEwan, Chief Administrative Officer  
Alex Dumaresq, Deputy CAO  
Sherry Conrad, Municipal Clerk  
Sarah Kucharski, Communications Officer  
Bill Schurman, Director of Recreation Services  
Elana Wentzell, Director of Finance  
Jeff Merrill, Director of Planning & Development Services  
Darren Shupe, Senior Planner  
Byung Jun Kang, Planner  
Laura Barkhouse, Trails & Open Space Coordinator  
Tina Robichaud-Bond, Executive Assistant

### **1. CALL TO ORDER**

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

### **2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION**

Councillor Haysom advised that the Province recently released a list of designated and proposed protected sites which included the Cherry Hill Beach Nature Reserve, an area of 50 hectares providing habitat for the endangered piping plover. She acknowledged the work of the protected area team and local residents and congratulated the Minister of Environment for making this move towards protecting more of Nova Scotia's wildlife spaces.

**3. APPROVAL OF AGENDA**

Moved by Councillor Haysom, seconded by Councillor DeLong that the Agenda be approved as circulated. Carried unanimously.

**4. APPROVAL OF MINUTES – January 26, 2021**

Moved by Councillor Greek, seconded by Councillor Oickle that the Minutes of the January 26, 2021 Council meeting be approved as circulated. Carried unanimously.

**5. BUSINESS ARISING FROM MINUTES (Nil)**

**6. AWARDING OF TENDERS/RFPs (Nil)**

**8. CONSIDERATION OF CORRESPONDENCE (Nil)**

**9. RECOMMENDATIONS FROM COMMITTEES & BOARDS**

**9.1 Finance Committee**

**9.1.1 Region 6 – 2021/2022 Budget**

2021-019 Moved by Councillor Greek, seconded by Councillor Hubley that Municipal Council accept the recommendation of the Finance Committee and approve the Region 6 2021/2022 Budget with the Municipality of the District of Lunenburg's share of the budget being \$19,870.00. Carried unanimously.

**9.1.2 2021/2022 Area Rates: Streetlights, Hydrants, Sewers**

2021-020 Moved by Councillor Oickle, seconded by Deputy Mayor Bell that Municipal Council accept the recommendation of the Finance Committee and approve:

- The 2021/2022 Fire Hydrant Rate at \$0.1684 per \$100 of Assessment
- The 2021/2022 Street Light Rates as presented
- The 2021/2022 Sewer Rates at \$0.43/\$100 Assessment Global Rate and \$0.25/\$100 Assessment Hebbville Rate.

Carried unanimously.

**9.4 Nominating Committee**

**9.4.1 Provincial Volunteer Representative Nomination**

2021-021 Moved by Councillor Moore, seconded by Councillor Haysom that Municipal Council accept the recommendation of the Nominating Committee and approve the nomination of Jon Allen as the 2021 Provincial Volunteer representative for the Municipality of the District of Lunenburg. Carried unanimously.

#### **9.4.2 Removal of Council Representative on Planning Advisory Committee**

**2021-022 Moved by Councillor DeLong, seconded by Councillor Moore that Municipal Council accept the recommendation of the Nominating Committee and remove Deputy Mayor Martin Bell from the Planning Advisory Committee in order to meet the new recommendation by Council that there be four (4) members of Council on the Committee. Carried unanimously.**

### **7. PRESENTATIONS/SCHEDULED TIMES**

#### **7.1 United Way**

Michael Graves, Coordinator with the United Way, was in attendance via TEAMS. Mr. Graves gave a presentation (circulated with the agenda) providing information on the United Way including what the organization does for local communities. He reported that MODL supports the United Way with a workplace campaign and various other projects such as the Bikes for Kids program.

Councillors were encouraged to participate in the workplace campaign.

Mr. Graves left the meeting.

### **9. RECOMMENDATIONS FROM COMMITTEES & BOARDS**

#### **9.3 Police Advisory Board**

##### **9.3.1 Nova Scotia Association of Police Governance Membership Fee**

**2021-023 Moved by Councillor Veinotte, seconded by Councillor Haysom that Municipal Council accept the recommendation of the Police Advisory Board and approve that the Municipality of the District of Lunenburg become a member of the Nova Scotia Association of Police Governance (NSAPG), the current cost being \$400.00.**

It was clarified that the fee is an annual fee.

**The Motion on the floor was voted on and carried unanimously.**

##### **9.3.2 Membership to Nova Scotia Association of Police Governance**

**2021-024 Moved by Councillor Haysom, seconded by Councillor Veinotte that Municipal Council accept the recommendation of the Police Advisory Board and approve that the Chair of the Police Advisory Board be MODL's representative on the Nova Scotia Association of Police Governance, and further, that the Vice Chair of the Police Advisory Board be the alternate representative. Carried unanimously.**

### **9.3.3 Purchase of Speed Radar Signs**

**2021-025 Moved by Councillor Whynot, seconded by Councillor Haysom that Municipal Council refer the recommendation of the Police Advisory Board to purchase two post-mounted speed radar signs in the next fiscal year, 2021/22, to the Finance Committee for consideration during budget deliberations.**

It was noted that the locations of the signs would be recommended once the purchase was approved.

**The Motion on the floor was voted on and carried unanimously.**

## **10. STAFF REPORTS**

### **10.1 Administration Department**

#### **10.1.1 Approval of Lunenburg County Accessibility Plan**

Sarah Kucharski, Communications Officer, was in attendance via TEAMS.

Ms. Kucharski gave a presentation (circulated with the Agenda) and provided details on the following:

- Highlights of the Plan
- Accessibility Road Plan
- The Commitment
- Areas of Focus
- Responsibilities
- Monitoring & Evaluating
- Next Steps

**2021-026 Moved by Councillor Moore, seconded by Deputy Mayor Bell that Municipal Council approve the Lunenburg County Accessibility Plan as presented by the Lunenburg County Accessibility Committee and authorize the submission of the Plan to the provincial Accessibility Directorate. Carried unanimously.**

**2021-027 Moved by Deputy Mayor Bell, seconded by Councillor Statton that Municipal Council write the Premier of Nova Scotia, the Minister of Justice, Mark Furey, Minister responsible for the Accessibility Act, as well as the Nova Scotia Federation of Municipalities (NSFM) to lobby for municipal funding for the implementation of Municipal Accessibility Plans. Carried unanimously.**

**2021-028 Moved by Councillor Statton, seconded by Councillor Haysom that Municipal Council direct staff to develop the Municipality of the District of Lunenburg's Accessibility Action Plan which will become an appendix to the overarching Lunenburg County Accessibility Plan for consideration of Council at a future meeting. Carried unanimously.**

## **10.2 Planning Department**

### **10.2.1 MODL 2040 – Student Staffing**

Jeff Merrill, Director of Planning and Development Services, and Darren Shupe, Senior Planner, were in attendance via Teams.

Mr. Shupe reviewed his report, “MODL2040 Summer 2021 Capacity Support” (circulated with the Agenda).

**2021-029 Moved by Deputy Mayor Bell, seconded by Councillor Oickle that Municipal Council provide pre-budget approval to hire up to three Co-op Planning Students for the summer of 2021 to work on the MODL 2040 Planning Project.**

It was clarified that the Nova Scotia Cooperative Education Incentive Program provides a subsidized wage rate of \$7.50 per hour.

**The Motion on the floor was voted on and carried unanimously.**

## **7. PRESENTATIONS/SCHEDULED TIMES**

### **7.2 2021/2022 LCLC Capital Budget**

Kent Walsh, General Manager of the Lunenburg County Lifestyle Centre (LCLC), was in attendance via TEAMS.

Mr. Walsh gave a presentation which provided information on who the LCLC was serving; on the sport, recreation, and cultural activities provided by the LCLC; and, the organization’s financials (circulated with the Agenda).

Discussion followed regarding the following:

- Covid-19 protocols
- Canteen/vending machine revenue
- Strategic planning

Mr. Walsh reviewed the LCLC Capital Budget 2021-22. He advised that the LCLC was working on energy efficiency upgrades to the facility and explained the phases of the Energy Conservation Measures (ECM), including upgrades. It was expected that the ECM would provide a savings of approximately \$80,000 per year on energy costs and a reduction of approximately 406 tonnes of CO2 emissions. The upgrades to the humidification would allow for ice in year round.

It was noted that the capital budget for the LCLC was shared with the Town of Bridgewater.

Mr. Walsh left the meeting.

## **9. RECOMMENDATIONS FROM COMMITTEES & BOARDS**

### **9.2 Lunenburg County Multi-purpose Centre Corporation Board**

#### **9.2.1 2021/2022 LCLC Capital Budget**

Elana Wentzell, Director of Finance, was in attendance via TEAMS.

**2021-030 Moved by Councillor Hubley, seconded by Councillor Whynot that Municipal Council accept the recommendation of the Lunenburg County Multi-purpose Centre Corporation Board and approve that the LCMPPC's unspent capital funds from 2020-21, estimated to be \$751,000, be placed in a reserve at year-end and used as funding in the 2021-22 LCMPPC Capital Budget to fund the incomplete Energy Project work being carried out into the 2021-22 Capital Budget. Carried unanimously.**

**2021-031 Moved by Councillor Whynot, seconded by Councillor Hubley that Municipal Council accept the recommendation of the Lunenburg County Multi-purpose Centre Corporation Board and pre-approve the LCMPPC Capital Budget for 2021/22 in the amount of \$1,586,000 (which includes the reserve amount of \$751,000) with each Council's contribution being \$417,800. Carried unanimously.**

## **11. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS**

### **11.3 New Germany Trail Bridge**

Laura Barkhouse, Trails & Open Space Coordinator, was in attendance via TEAMS.

**2021-032 Moved by Councillor Moore, seconded by Deputy Mayor Bell that Municipal Council direct staff to release \$42,900 from the 2020 budget allocation for the New Germany Trail Bridge Project upon confirmation that matching funds are committed or received.**

Councillor Moore reviewed the budget (attached to Minutes). She noted that the project was a budgeted item approved in the previous budget. She reported that \$90,000 had previously been released and that the Committee was requesting the remaining \$42,900.

Ms. Barkhouse reported that donations had been received in the amount of \$12,500 and that the Committee was waiting for grant funds, and that further funds could be possible from the Province.

**The Motion on the floor was voted on and carried unanimously.**

#### **11.1 MJSB Update**

Councillor Moore provided an update on the Municipal Joint Services Board as follows:

- IT solutions review
- 3 cart system

- Illegal dumping
- Expansion of shared services

### **11.2 Lunenburg County Senior Safety Planning Partnership Society**

Councillor Oickle provided background on the Lunenburg County Senior Safety Planning Partnership Society (LCSSP) and gave an update on the various events the Society has hosted.

### **11.3 Deputy Mayor's Update**

Deputy Mayor Bell reported that he attended agenda review meetings; a meeting with the Recreation Department; and performed general councillor duties.

### **11.4 Mayor's Update**

Mayor Bolivar-Getson reported that she attended an MJSB meeting; a virtual meeting of the NSFM; a fundraising meeting of the New Germany Trail Bridge Committee; a Chamber of Commerce live event; the NSFM meeting of Mayors and Wardens; the NSFM Spring Conference planning meeting; a meeting with the Recreation Department; and fielded many telephone calls from residents regarding provincial roads.

## **12. ADDED ITEMS (Nil)**

## **13. IN CAMERA (Nil)**

## **14. ADJOURNMENT**

**There being no further business at 11:30 a.m., it was moved by Councillor Hubley, seconded by Councillor Whynot that the meeting adjourn. Carried.**

## Project Budget

Due to the overall size of the project and associated costs, and the organizational time required to have it completed, the decision was made to divide the project into two phases. First phase, taking place in the 20/21 fiscal year, is to construct the bridge components. Second phase, taking place in 2021 entirely, will be to prepare the bridge site, install the bridge, and complete the construction details.

### Projected cost for Phase 1 – September 2020

Bridge Construction (off-site)	\$275,800
HST	\$41,370
<b>\$25,000 was added to the cost in 20/21 due to the sharp rise in steel prices. The quote was based on pre-pandemic pricing.</b>	<b>\$25,000</b>
<b>TOTAL 2020</b>	<b>\$342,170</b>

### Projected cost for Phase 2 – September 2021

Bridge Installation <i>Includes approaches, abutments, equipment, cranes and labour</i>	\$249,100
Final rail trail upgrades for bridge	\$18,000
Additional trail repairs following bridge install	\$15,000
HST	\$42,315
<b>TOTAL 2021</b>	<b>\$324,415</b>

## Project Funding 2020/2021 – 2021/2022

MODL	\$162,900
Province of NS	\$140,000 (\$50,000 to be requested in 2021)
Off Highway Vehicle Fund	\$100,000 (requested – not yet approved)
Community Contribution	\$59,350 (\$12,500 confirmed)
ACOA	\$204,335 (requested – not yet approved)
<b>TOTAL PROJECT REVENUE</b>	<b>\$666,585.00</b>