

Municipality of the District of Lunenburg

Minutes of a Meeting of Municipal Council

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS

Tuesday, November 24, 2020 – 9:00 a.m.

Attendance

Mayor Carolyn Bolivar-Getson

Councillor Leitha Haysom, District 1

Councillor Martin Bell, District 2

Councillor Wendy Oickle, District 3

Councillor Pam Hubley, District 4

Councillor Cathy Moore, District 5

Councillor Sandra Statton, District 6

Councillor Michelle Greek, District 7

Councillor Kacy DeLong, District 8

Councillor Reid Whynot, District 9

Councillor Chasidy Veinotte, District 10

Staff

Tom MacEwan, Chief Administrative Officer

Alex Dumaresq, Deputy CAO

Jeff Merrill, Director of Planning & Development Services

Elana Wentzell, Director of Finance

Bill Schurman, Director of Recreation Services

Stephen Pace, Director of Engineering & Public Works

Sherry Conrad, Municipal Clerk

Sarah Kucharski, Communications Officer

Darren Shupe, Senior Planner

Byung Jun Kang, Planner

Zachary Thompson, Sustainability Planner

Tina Robichaud-Bond, Executive Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION

Councillor Haysom reported that the Christmas in Petite event was held and that two fundraisers ran in conjunction with the event. The School Breakfast and the Christmas Hamper fundraisers raised over \$2,500 for families in the Petite Riviere community.

3. APPROVAL OF AGENDA

Moved by Councillor Oickle, seconded by Councillor Moore that the Agenda be approved as circulated. Carried unanimously.

4. APPROVAL OF MINUTES – November 3, 2020 and November 10, 2020

Moved by Councillor Greek, seconded by Councillor Hubley that the Minutes of the November 3, 2020 and November 24, 2020 Council meetings be approved as circulated. Carried unanimously.

5. BUSINESS ARISING FROM MINUTES (Nil)**6. AWARDING OF TENDERS/RFPs****6.1 Award of RFP 2020-05-404 Pedestrian Bridge – Design Services**

Jamie Burgess, Municipal Engineer, and Tyler Richardson, EIT, were in attendance.

Mr. Burgess reviewed his report, “RFP Award 2020-05-404: Highway 10 Pedestrian Bridge – Design Services” (circulated with the Agenda). He advised that based on the evaluation, staff recommended exp Services Inc. as the successful proponent.

Discussions followed regarding the following:

- Details of the study
- Funds to be used for the study
- The Active Transportation Strategy to connect sidewalks
- Lack of public transportation
- Various options for size of trail/sidewalk
- Other sources of funding
- Timeline – in conjunction with TIR projects
- Town of Bridgewater input

Staff was directed to get more information on possible grant funding, consult with both TIR and the Town of Bridgewater for more details, and to report back to Council.

Mr. Burgess and Mr. Richardson left the meeting.

7. PRESENTATIONS/SCHEDULED TIMES (Nil)**8. CONSIDERATION OF CORRESPONDENCE (Nil)****9. RECOMMENDATIONS FROM COMMITTEES & BOARDS****9.1 Policy & Strategy Committee****9.1.1 Development & Implementation of Corporate Emission Reduction Plan**

2020-036 Moved by Councillor Haysom, seconded by Deputy Mayor Bell that Municipal Council accept the recommendation of the Policy & Strategy Committee and assign the Policy and Strategy Committee to provide advice on the development and implementation of a corporate emission reduction plan. Carried unanimously.

9.1.2 Sustainability Committee – Terms of Reference

2020-037 Moved by Councillor DeLong, seconded by Councillor Greek that Municipal Council accept the recommendation of the Policy & Strategy Committee and approve the Terms of Reference for the Sustainability Committee as discussed.

Motion to amend:

2020-037 Moved by Councillor Haysom, seconded by Councillor DeLong that Section 5.1 of the Terms of Reference be amended by adding the words, “if qualified” between the words “representative” and “who” on the 4th line. Carried unanimously.

Original motion

2020-037 Moved by Councillor DeLong, seconded by Councillor Greek that Municipal Council accept the recommendation of the Policy & Strategy Committee and approve the Terms of Reference for the Sustainability Committee as discussed with an amendment to Section 5.1 by adding the words “if qualified” between the words “representative” and “who” on the 4th line. Carried unanimously.

9.1.3 Approval of Draft MODL Policy 089 – Video Surveillance

2020-038 Moved by Councillor Greek, seconded by Councillor Veinotte that Municipal Council accept the recommendation of the Policy & Strategy Committee and approve the proposed MODL Policy 089 Video Surveillance as presented. Carried unanimously.

10. STAFF REPORTS

10.1 Administration Department

10.1.1 Fire & Emergency Services Committee – Update to Council

Chris Kennedy, Fire & Emergency Services Coordinator, was in attendance.

Mr. Kennedy gave a presentation updating Council on the Fire & Emergency Services Committee. He reported on the following:

- Fire Services Coordinator’s Role
- Fire Departments in the Municipality
- Service Awards
- FESC Workshops and Priorities
- 2020 Registration
- Group Personnel Insurance
- WCB for Volunteer Firefighters

- Mandatory Pump Testing & Facility
- Emergency Call Types
- Fire Services Funding
- Recruitment & Retention

Mr. Kennedy left the meeting.

10.2 Planning Department

10.2.1 Composition Change of PAC & AACs

Byung Jun Kang, Planner, was in attendance.

Mr. Kang reviewed his report, "Composition Change of the Planning Advisory Committee & Area Advisory Committees" (circulated with the Agenda) which provided three options to allow for public input should the advisory committees be absolved.

2020-039 Moved by Councillor Hubley, seconded by Councillor Oickle that Municipal Council give seven (7) days' notice of its intention to amend MODL Policy 090, the Planning Advisory Committee Policy, as stated in Appendix A of the staff report dated November 24, 2020, at the December 8, 2020 Council meeting. Carried unanimously.

Moved by Deputy Mayor Bell, seconded by Councillor Moore that Municipal Council give seven (7) days' notice of its intention to dissolve the Area Advisory Committees in the Plan Areas of Hebbville, Oakland, Blockhouse, Riverport, and Princes Inlet, at the December 8, 2020 Council meeting.

Discussions followed regarding the following:

- PAC Membership be comprised of the existing members of the various area advisory committees
- Time and money saved by moving discussions directly to the Planning Advisory Committee
- Correspondence received by Councillor DeLong from the Chairs of the AACs in her district
- Pros and cons of keeping AACs operating
- Public information meetings vs area advisory committee meetings
- Low membership numbers on certain area advisory committees

Council directed staff to contact the Area Advisory Committees to provide them with details surrounding the reasoning for dissolving the committees and to determine why committee members are against dissolving, and to bring results back to Council.

The Motion on the floor was withdrawn.

10.2.2 Deregistration of St. Matthew's Church

Mr. Kang reviewed his report, "Deregistration of St. Matthew's Evangelical Lutheran Church as a Municipal Heritage Property" (circulated with the Agenda).

2020-040 Moved by Councillor Whynot, seconded by Councillor Veinotte that Municipal Council give notice of its intention to approve the deregistration of St. Matthew's Evangelical Lutheran Church as a Municipal Heritage Property, and hold a Public Hearing on Tuesday, January 12, 2021 at 8:30 a.m.

A discussion followed regarding the reasons for deregistration of heritage properties.

The Motion on the floor was voted on and carried. Those Opposed: Councillors Oickle and Greek

10.2.3 Request for Establishment of Rocky Lake Charge Area – Update

Norma Schiefer, Development Officer, was in attendance.

Ms. Schiefer provided an update on the request for the Establishment of Rocky Lake Charge Area. She advised that the matter was with the Municipal Solicitor and would be brought forward to a future Council meeting.

10.3 Engineering Department

10.3.1 J Class Paving Submissions

Stephen Pace, Director of Engineering & Public Works, was in attendance via Teams.

Mr. Pace reviewed his report, "J Class Road Paving Priorities" (circulated with the Agenda).

2020-041 Moved by Councillor Veinotte, seconded by Deputy Mayor Bell that Municipal Council authorize staff to submit to the Nova Scotia Department of Transportation and Infrastructure Renewal (NSTIR) the following roads as J Class road paving priorities for 2021/2022, in this order:

- 1. The Point Road**
- 2. Orphans Home Road**
- 3. Lester Getson Road**
- 4. Forest View Drive**
- 5. Darby's Head Road**
- 6. St. Augustine Road.**

Carried Unanimously.

11. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS**11.1 Deputy Mayor's Update**

Deputy Mayor Bell reported that he attended agenda briefings and participated in workshops.

11.2 Mayor's Update

Mayor Bolivar-Getson reported that she attended orientation workshops; the Town of Lunenburg swearing-in ceremony; the Bridgewater Remembrance Day ceremony; photo shoots on the various trails; the Fire & Emergency Services Committee meeting; roads and climate change workshops; the Christmas in Petite event; and various fundraisers and farm markets.

12. ADDED ITEMS (Nil)**13. IN CAMERA (Nil)****14. ADJOURNMENT**

There being no further business at 11:49 a.m., it was moved by Councillor Moore, seconded by Councillor Whynot that the meeting adjourn. Carried.