

Special Municipal Council Meeting AGENDA

Friday, October 16, 2020 – 9:00 a.m.

Via Audio and Teleconferencing

1. **CALL TO ORDER**
2. **ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION**
3. **APPROVAL OF AGENDA** (as circulated)
4. **APPROVAL OF MINUTES of September 22, 2020**
5. **BUSINESS ARISING FROM MINUTES - Nil**
6. **AWARDING OF TENDERS/RFPs**
 - 6.1 Award of RFP 2020-01-004 Snow Removal Services..... 1-2
 - 6.2 Award of RFP 2020-01-401 Multi-Function Digital Photocopiers/Printers..... 3-5
7. **CONSIDERATION OF CORRESPONDENCE - Nil**
8. **RECOMMENDATIONS FROM COMMITTEES & BOARDS**
 - 8.1 **Finance Committee**
 - 8.1.1 Designated Community Project Fund – Bay to Bay Trail Association (6)7-8
 - 8.1.2 Tax Relief – Damaged Property (6)9
9. **STAFF REPORTS**
 - 9.1 **Planning Department**
 - 9.1.1 Letters of Concurrence – MDL 69 Antenna Siting Protocol 10-11
 - 9.2 **Recreation Department**
 - 9.2.1 Sponsorship Grant Request – NS Ground Search & Rescue “Wilderness Survival Guide. 12-15
10. **MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS**
 - 10.1 MJSB Update
 - 10.2 Recommended Road Name Change – Diversion 8 to Chestnut Road (M. Bell)..... 16
 - 10.3 Consideration of a Council Anti-Racism Plan (E. Hustvedt) 17-22
 - 10.4 Events Lunenburg County Update (E. Hustvedt)..... 23-26
 - 10.5 Proposed Development of Municipal Conservation Plan (M. Ernst) 27
 - 10.6 Deputy Mayor’s Update
 - 10.7 Mayor’s Update
 - 10.8 Departing Remarks – Councillors not reoffering
11. **ADDED ITEMS**
12. **IN CAMERA**
 - 12.1 Contract Negotiations re LaHave Straight Pipe Replacement Program under Section 22(2)(e) of the MGA
 - 12.2 Land Negotiations re Osprey Village under Section 22(2)(a) of the MGA
13. **ADJOURNMENT**



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Council
SUBMITTED BY: Jamie Burgess, P. Eng., Municipal Engineer
DATE: October 16, 2020
RE: Snow Removal Services for Municipal Properties 2020-2023

RECOMMENDATION

That Council authorize staff to award Snow Removal Services for Municipal Properties 2020-2023 TENDER 2020-01-004 to Gerhardt Property Improvements Ltd. for the amount of \$215,235.05, plus HST.

BACKGROUND

The Municipality of the District of Lunenburg maintains many properties in the winter months including offices, recreation facilities and parks. The services provided in this tender include snow plowing, shoveling of walkways and the application of salt and traction sand at the following locations:

1. New Municipal Building, 10 Champlain Drive, Cookville, Nova Scotia.
2. Municipal Administration Building, 210 Aberdeen Rd., Bridgewater, NS
3. 14 Construction Engineering Squadron / 143 Construction Engineering Flight Building, 417 Harold Whynot Rd, Pine Grove, NS
4. Municipal Activity and Recreation Complex (MARC), 33 Leary Fraser Rd, Dayspring, Nova Scotia
5. Miller Point Peace Park, 13941 Highway 3, Dayspring, NS
6. Former Centre School 11788 Highway 3 Centre, NS
7. Wiles Lake Park, 3270 Highway 325, Wileville, NS
8. River Ridge Common, 4668 Highway 10, New Germany, N.S.

This work is required to allow MODL employees and residents safe winter access to these Municipal properties and facilities. For this tender there are two additional properties included that have not been included in the past, River Ridge Common and the new Municipal Services Building.

DISCUSSION

This tender document includes snow and ice removal services from October 2020 until May 31, 2023. The tender was posted September 16, 2020 and closed September 30, 2020. Only one (1) bid was received and accepted before the tender closed. The accepted bid is summarized in the table below:

Gerhardt Property Improvements Ltd.

Year	Price (excl. HST)
2020-2021	\$69,848.50
2021-2022	\$71,720.45
2022-2023	\$73,666.10
Total for 3 Years	\$215,235.05

Gerhardt Property Improvements Ltd, has been providing this service for the past three years through a previous tender. The MODL Engineering Department has found this contractor provides prompt and reliable service. The new 2020-2021 unit rates for this tender shows an approximate 3% increase above the previous 2019-2020 unit rates.

BUDGET IMPLICATIONS

The estimated price submitted by Gerhardt Property Improvements Ltd. of \$69,848.50 for snow and ice removal for the 2020-2021 winter is within MODL's allocated operating budgets for the associated properties.

CONCLUSION

Recommendation: That Council authorize staff to award Snow Removal Services for Municipal Properties TENDER 2020-01-004 to Gerhardt Property Improvements Ltd. for the amount of \$215,235.05, plus HST.

Department: Engineering Department

Report Prepared By: Jamie Burgess

Date: October 16, 2020

Report Approved By:

Date:

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Municipal Council
SUBMITTED BY: Elana Wentzell, CPA, CMA
DATE: October 13, 2020
RE: Award of RFP 2020-01-401 Multi-Function Digital Photocopier/Printers

RECOMMENDATION

It is recommended that Municipal Council award RFP 2020-01-401 Multi-Function Digital Photocopier/Printers to Workplace Essentials for a 60-month term as quoted in Proposal 1 with premium paper capacity and mail bins in the amount of \$693.78 per month plus copy contract as quoted and authorize the Director of Finance to sign contracts for same.

EXECUTIVE SUMMARY

The Municipality currently leases three (3) Multi-Function Digital Photocopier/Printers. This lease expired in February 2020. Because of the pending move a new location, the existing contract was extended until such time that the needs and spacing requirements in the new building were determined.

On September 3, 2020 an RFP was issued for three (3) Multi-Function Digital Photocopier/Printers. The RFP closed on September 14, 2020. The requirements for new machines included high speed printing, scanning for large documents, the ability to print in both colour and black and white, connectivity with our existing computer network, compatibility with the electronic filing system (Laser Fiche), and the ability to ensure scanned documents are searchable (Optical Character Recognition - OCR).

DISCUSSION

There were five respondents to the Request for Proposal. The proposals were scored based on Responsiveness, References, Technical Approach and Quality, and Cost. Most proposals were very close in all categories and pricing became the most important factor. Not only are monthly lease costs a consideration, but cost per copy is also important as MODL prints/copies 300,000

documents annually . Costs were compared with equal number of black and white and colour copies per the rates quoted and combined with the lease cost to determine a total cost.

	Responsiveness 20%	References 20%	Technical Approach & Quality 35%	Cost 20/% 36/48/60 lease terms	Total Scoring 36 mos 48 mos 60 mos
Office Interiors (Current provider)	20	20	20	18.69 14.61 2.53	88.69 84.61 72.53
Eastern Office	20	20	35	25 20.76 11.52	100 95.76 86.52
Nova Imprint	20	15	35	12.11 15.14 0	82.11 76.47 70
Konika Minolta	20	20	35	3.36 0 0	73.36 70 70
Workplace Essentials Recommended	20	20	35	10.48 25 25	92.19 100 100

Under the reference category, 5 points was deducted for local office/technician. There was an addendum issued for a faster machine (60 pages per minute). 5 points was deducted if the

proponent did not quote. Costs points were allocated relative to the lowest price – the lowest price received full points and points were deducted based on a pro-rating of the cost spread.

In addition to meeting the specification requirements, Workplace Essentials offers no cost technology upgrades over the life of the lease term, ensuring the leased machines will be technologically able to handle Municipal needs in the future. There is a local technician and the company currently services eleven Municipal Units in the South Shore/Valley area.

The three machines quoted will be similar to what we are using now, all are capable of printing full colour in three tiers to reduce colour copy costs and are able to handle 11x17 paper. There will be 1 x 60 pages per minute, 1 x 40 pages per minute, and 1 x 25 pages per minute. As well, there are 7 individual output trays on each machine so print jobs that are sent straight to the copier will have separated output based on the employee or department assigned to the output tray. Private printing is also available for users that set up a PIN to retrieve documents.

BUDGET IMPLICATIONS

The annual budget for three copiers is \$23,900. The new copy contract would be approximately \$12,000 per year based on 2019/20 usage.

STRATEGIC PLAN

As part of Council’s Strategic Plan for Sound Finances, this new contract will ensure stable pricing for the next 5 years.

WORK PLAN

Staff will coordinate the installation with IT and the proponent.

ALTERNATIVES

The existing copiers are more expensive to operate and do not meet the technological needs of the Municipality – they cannot scan in OCR which is required for accessibility of our scanned documents. A new contract should be awarded.

CONCLUSION

Staff believe that Workplace Essentials understands the needs of the Municipality and have provided a competitive pricing package that will meet Municipal needs over the next 5 years.

Department:

Report Prepared By:

Date:

Report Approved By:

Date:

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

October 8, 2020

To Her Worship, Mayor Bolivar-Getson, and Councillors
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Finance Committee, in session on Tuesday, October 6, 2020, made the following recommendations to Council:

1. that Municipal Council approve the establishment of a Designated Community Project Fund, pursuant to Policy MDL-48, for the Bay to Bay Trail Association to assist them in raising capital funds to cover capital costs to the trail, specifically the re-decking of the Martins Brook bridge.
2. that Municipal Council approve tax relief in the amount of \$1,912.95 as per the submitted application for the property located at 4808 Highway 332, AA#00951706 and as per the Municipality's Damaged Property Relief Policy.

Respectfully submitted,

Chairman and Members
Finance Committee

/rh

Attachments



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Finance Committee
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: October 6, 2020
RE: Designated Community Project Fund Request:
Bay to Bay Trail Association

RECOMMENDATION

That Municipal Council approve establishing a Designated Community Project Fund, pursuant to Policy MDL-48, for the Bay to Bay Trail Association to assist them in raising capital funds to cover capital costs to the trail, specifically the re-decking the Martins Brook bridge.

EXECUTIVE SUMMARY

The Bay to Bay Trail Association has applied to the Designated Community Project Fund for support for their upcoming capital project which will see the Martins Brook bridge re-decked to create a more safe, accessible feature on their 11km trail between Mahone Bay and Lunenburg. Their goal is to raise \$5,000 through a corporate campaign and private donations.

BACKGROUND

The Bay to Bay Trail Association, a non-profit group, is one of six trail groups maintaining the rail to trail system in the Municipality. They have a letter of authority to manage and maintain the Bay to Bay Trail with the Department of Natural Resources. This multi-use trail extends 11km from Mahone Bay to Lunenburg.

All plans and changes will take place on Provincial lands and will be approved by the Department of Natural Resources before work begins. All permits will be in place to ensure that the site is well-built, safe and hazard-free for trail users.

They are looking to raise funds through a corporate campaign as well as local activities to raise awareness of the project to generate donations. They would like to be able to have donors be provided tax receipts for their donations through the establishment of a designated community fund. The time frame for the fund would be from Fall 2020 until Fall 2021. They have completed the application and meet all the criteria.

The cost for the Martins Brook bridge re-decking is \$4,800 + HST, based on quote received. Included in this quote is:

- 2"x6" marine grade pressure treated deck and stringers
- Cleanup and removal of replaced material

Trails promote and provide opportunities for many activities. They foster community involvement and a sense of community pride. In addition, trails are accessible to all income groups and are an affordable recreational alternative to those on low or fixed incomes – especially in rural Nova Scotia. Trails provide an opportunity for people to improve their level of physical fitness and reduce the instances of stress related disorders. The trail also provides opportunities for a safe and accessible route besides using a highway shoulder for recreation.

BUDGET IMPLICATIONS

There would be no implications to the budget.

ALTERNATIVES

The alternative would be to not approve the Designated Community Project Fund application submitted by the Bay to Bay Trail Association.

CONCLUSION

The Designated Community Project Fund was developed and approved by MODL to aid non-profit groups in raising capital funds for projects. The Bay to Bay Trail Association has been providing a great recreational opportunity for residents in the area and beyond. This Association is a great example of a successful partnership between the Municipality and a non-profit group.

Department:	
Report Prepared By: Tissy Bolivar	Date: September 30, 2020
Report Approved By: _____	Date _____
Reviewed By CAO: _____	Date _____



Municipality of the District of Lunenburg

REQUEST FOR DECISION

Council
Item #8.1.2
Date: October 16, 2020
Authorization: T. MacEwan

REPORT TO: FINANCE COMMITTEE
SUBMITTED BY: ELANA WENTZELL
DATE: OCTOBER 6, 2020
RE: TAX RELIEF – DAMAGED PROPERTY

RECOMMENDATION

That Finance Committee recommends to Council that Municipal Council approve tax relief in the amount of \$1,912.95 as per the submitted application for the property located at 4808 Highway 332, AA# 00951706 and as per the Municipality's Damaged Property Relief Policy.

BACKGROUND

The following taxpayer has completed application for tax relief due to fire loss of residential property:

<u>NAME</u>	<u>PROPERTY TAX BILLING</u>	<u>Pro-rated Taxes on Remaining</u>
Kaya Anna Bien	2019/2020 \$ 2,039.58	\$603.99
AA#00951706	2020-2021 \$ 2,059.83	\$1,308.96

DISCUSSION

Staff have reviewed the application and are satisfied they meet the requirements of the Damaged Property Relief Policy.



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: MAYOR BOLIVAR-GETSON AND MUNICIPAL COUNCIL
SUBMITTED BY: Norma Schiefer, Municipal Development Officer
DATE: October 6, 2020
RE: LETTERS OF CONCURRENCE – MDL 69 ANTENNA SITING PROTOCOL

RECOMMENDATION

That Municipal Council issue a letter of concurrence for internet towers at the Newburne, Indian Path and LaHave Islands locations as the applications have met the requirements of MDL-69 Antenna Siting Protocol.

BACKGROUND

Municipal Council has identified improving access to high speed internet as a strategic priority. In December 2018, a request for proposal was awarded to TNC Wireless to provide high speed wireless rural internet service to Whynotts Settlement, Tancook and surrounding areas.

The Municipality has a policy on the siting of telecommunication towers outlining submission requirements and to ensure adequate public consultation is given. Municipal Council is required to issue a letter of concurrence if the proponent has fulfilled the requirements of MDL-69 Antenna Siting Protocol.

DISCUSSION

TNC Wireless is proposing to locate towers, in three additional communities, which will continue to expand rural high-speed internet service.

A 40-metre monopole internet tower will be located at PID 60682283, 179 Berts Lane, Newburne. This tower will receive signal from the Union Square site and will provide service to local homes and businesses, as well as supply service to the Parkdale site.

A 40-metre monopole internet tower will be located at PID 60197126, 336 Fish Peddler Road, Indian Path. This tower will receive signal from the Whynott Settlement site and will provide service to local homes and businesses, as well as supply service to the LaHave Islands site.

A 27-metre monopole internet tower will be located at PID 60357951, 11 Lewis Walfield Road, LaHave Islands. This tower will receive signal from the Fish Peddler site and will provide service to local homes and businesses.

TNC Wireless continues to identify sites which will continue to expand the rural high-speed service.

All proposals must comply with Industry Canada's requirements and include certification or attestation of compliance from other government agencies, including NavCanada, Health Canada, Transport Canada and Environment Canada.

As part of any proposal, public consultation is a requirement. The Proponent, TNC Wireless, has provided notification letters to properties located within the required consultation area to provide details of the proposal. As a result of the consultation, all questions and concerns were addressed.

CONCLUSION

TNC Wireless has fulfilled the requirements of MDL-69, Antenna Siting Protocol and ensured communication of the project was provided to the public. Public consultation has been effective in providing details to residents who will benefit from this service. A letter of concurrence, for each of the 3 sites, is required to be prepared and forwarded to Industry Canada.

Department:

Report Prepared By:

Date:

Report Approved By:

Date:

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Municipal Council
SUBMITTED BY: Tissy Bolivar, Program Coordinator
DATE: October 16, 2020
RE: Sponsorship Ad Grant: NS Ground Search and Rescue

RECOMMENDATION

That Municipal Council approve the Sponsorship Ad request of the **Nova Scotia Ground Search and Rescue** for a ¼ page black and white ad for **\$310**, to support their Wilderness Survival Guide.

EXECUTIVE SUMMARY

The Nova Scotia Ground Search and Rescue Association is a volunteer organization which represents the interests of the 23 member teams in Nova Scotia. They are seeking a Sponsorship Ad Grant to support the publication of their 9th Annual "Wilderness Survival Guide" which distributes more than 10,000 free copies to schools, libraries, and other facilities throughout the province.

The NS Ground Search and Rescue use a third-party campaigning organization to seek sponsorships for the publication. A percentage of funds raised pay for their services. The NS Ground Search and Rescue would not be able to carry-out this valuable fundraising effort without this external support.

DISCUSSION

Their work is to support the teams in the province to be able to provide the best response when someone is lost or missing in a wilderness environment. This includes liaising with the Royal Canadian Mounted Police, the province of Nova Scotia, and the Emergency Management Office. They also seek funding for training and equipment and ensure that teams have the tools they need to meet a professional standard of training.

The Nova Scotia Ground Search and Rescue Association will be printing their 9th Annual "Wilderness Survival Guide" this year. This publication is available free of charge throughout

the Province of Nova Scotia and is filled with important information on what to do if you become lost in Nova Scotia's many wooded areas.

Proceeds raised from this project will be used to provide support services and training for the over 1,000 volunteer members of Nova Scotia's Ground Search and Rescue who search for lost or missing people, the majority of which are children, help with community evacuations, search for plane crash debris and conduct evidence searches to assist local police.

Each year they distribute a minimum of **10,000 Copies** of this unique publication to schools, libraries, and other public facilities throughout the province.

MODL supported this request in 2019. A sample of the ad produced is attached.

BUDGET IMPLICATIONS

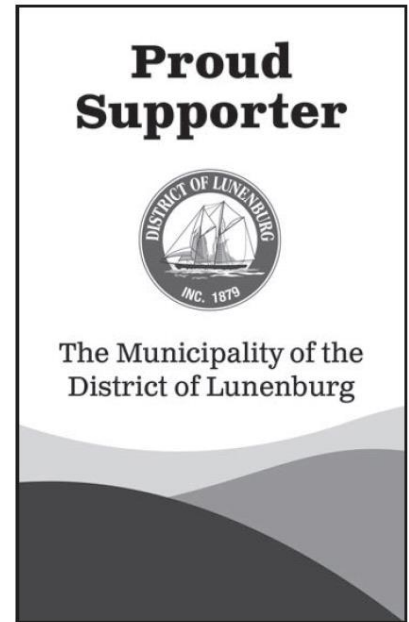
The Sponsorship Ad Grant budget is \$6,000 for 2020/2021. To date, \$1,110 has been awarded. \$4,990 remains available in the budget.

ALTERNATIVES

1. Not to award the Sponsorship Ad Request to the NS Ground Search and Rescue
2. Award a Sponsorship Ad Grant in another denomination based on the rate sheet (attached)

CONCLUSION

The application put forward by the Nova Scotia Ground Search and Rescue meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of \$310 towards their 9th Annual Wilderness Survival Guide.



Department: Recreation

Report Prepared By: Tissy Bolivar

Date: October 8, 2020

Report Approved By: Bill Schurman

Date: October 8, 2020

Reviewed By CAO:

Date:



NOVA SCOTIA GROUND SEARCH AND RESCUE

“Wilderness Survival Guide”

Dear Sir/Madam:

Thank you for your interest in the **Nova Scotia Ground Search and Rescue Association**. Please consider this our written request for your support as per our recent telephone conversation.

The NS Ground Search and Rescue Association is very pleased to be printing our 9th Annual “Wilderness Survival Guide”. This guide will be filled with important information on what to do if you become lost in Nova Scotia’s many wooded areas.

We would like to have your organization’s support for this important project for the **NS Ground Search and Rescue Association** by sponsoring an advertisement space in our “**Wilderness Survival Guide**”. Copies of this unique publication will be available free-of-charge throughout the Province of Nova Scotia in May 2021.

The proceeds raised from this project will be used to provide support services and training for the over 1,000 Volunteer Members of Nova Scotia’s Ground Search and Rescue who search for lost or missing people, the majority of which are children, help with community evacuations, search for plane crash debris and conduct evidence searches to assist local Police.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact our Campaign Office toll free at **1-877-859-7790**.

Thank you for your consideration and/or support.

Sincerely,

**Sherry Veinot
President
Nova Scotia Ground Search & Rescue Association**



NOVA SCOTIA GROUND SEARCH AND RESCUE

“Wilderness Survival Guide”

ADVERTISING PRICES

AD SIZE (measurements in inches)	SUB TTL	HST	Total
Outside Back Cover (Full Colour)	\$1,093.30 +	\$163.70 =	\$1,255.00
Inside Front/Back Cover (Full Colour)	\$1000.00 +	\$150.00 =	\$1,150.00
Full Page 5” X 7.75” (Full Colour)	\$726.09 +	\$108.91 =	\$835.00
Full Page 5” X 7.75”	\$586.96 +	\$88.04 =	\$675.00
½ Page 5” X 3.8” (Full Colour)	\$486.96 +	\$73.04 =	\$560.00
½ Page 5” X 3.8”	\$386.96 +	\$58.04 =	\$445.00
¼ Page 2.4” X 3.8” (Full Colour)	\$343.48 +	\$51.52 =	\$395.00
¼ Page 2.4” X 3.8”	\$269.57 +	\$40.43 =	\$310.00
⅛ th Page 2.4” X 1.8” (Full Colour)	\$204.35 +	\$30.65 =	\$235.00
⅛ th Page (Business Card)	\$178.26 +	\$26.74 =	\$205.00

H.S.T. Registration # 835872 847 RT0001

All typesetting and layout charges are included in the above prices. Electronic ads can be emailed to nsgs@fenety.com.

The publication will be printed in an 5.5” X 8.5” format. All cover spaces should include a ¼” bleed. Acceptable digital formats include: .tiff, .eps, .pdf, .jpg, .bmp. Compatible applications are Illustrator, Photoshop, and Quark Express. Minimum resolution for all digital ads should be 200 dpi.

An ad will be created with the information available to the publisher if ad copy is not received by the time of printing.

A Complimentary copy of this year’s guide, along with a certificate of appreciation, will be received by all advertisers purchasing a 1/8 page and up graphic ad.



Mail Cheque or Money Order to:

NSGS Campaign Office
PO Box 182 STN Central
Halifax, NS
B3J 2M4



From: Martin Bell
Sent: October 7, 2020 3:30 PM
To: Tina Robichaud-Bond
Cc: Carolyn Bolivar-Getson
Subject: Chestnut Road

Ms. Bond;

I want to add an item to the October 16th Council Meeting agenda.

TOPIC: Naming of a road that was done and completed **April 27th 2017** (three years ago).

Proposed Road Name Change for Diversion 8 (the western part from Highway 331 to the Chestnut Road) to Chestnut Road in West Dublin

At the April 25th 2017 Council meeting this was passed by Council and a letter was sent to Glen Strang, Area Manager - Bridgewater office of Department of Transportation and Infrastructure Renewal.

Here we are more than three years past and still no sign posted on Highway 331. I believe Department of Transportation and Infrastructure Renewal dropped the ball on this file.

ACTION REQUESTED: That MODL place a civic street black text on white road sign that reads, "Chestnut Road - >" and to rewrite Department of Transportation and Infrastructure Renewal and get clarification on their status of this file.

We were told at that time NSDoH&IR would repost the sign as soon as they had our petition. Well they got the petition, a motion from Council, and a letter from MODL.

Thank you,

Martin

Councillor Martin E. Bell, CMG, EMD

Municipality of the District of Lunenburg
210 Aberdeen Road
Bridgewater NS B4V 4G8



Any correspondence with elected officials, employees or other agents of MODL may be subject to disclosure under the provisions of the Right to Information and Protection of Privacy Act of the Province of Nova Scotia

Tick checks and quick tick removal remain among the best defenses against Lyme disease

Request for Agenda Items under Mayor's/Deputy Mayor's/Councillors' Matters

TO: Chief Administrative Officer
FROM: Deputy Mayor Eric Hustvedt
DATE: October 8, 2020

1. Agenda Item
Consideration of a Council Anti-Racism plan


2. On what agenda do you want the item placed?
October 16, 2020

3. Do you have written material to circulate with the agenda? Yes No

If you do, please attach it to this form. If you do not, please explain.
I am doing research on the efforts of other municipalities. I will do my best to forward any relevant documents or media stories by tomorrow (Friday, Oct 9) but otherwise can report them verbally.

4. What is its relevance to Council or the committee?
This is a timely issue and follows on the heels of the Mayor's report on the anti-racism actions discussed during the recent Mayor, Wardens, Deputies meeting.

5. What outcome(s) are you seeking?
A signal that the current Council takes the issue seriously, with an encouragement to the new Council to do the same.


Councillor's Signature

October 8,, 2020
Date

Approval for agenda: Yes No

Reason for Denial:

Mayor or Chair of Committee

Date



A call to mobilize against racism and discrimination

24 JUNE 2020

<https://en.ccunesco.ca/blog/2020/6/call-to-mobilize-against-racism-discrimination>

There are too many people, communities, and societies that continue to suffer from the injustice and stigma of racism. During the current pandemic, we see the disproportionate impact of the crisis on racialized people, Indigenous people, immigrants and families with lower incomes. This is why the struggle against racial discrimination remains a central element in the Canadian Commission for UNESCO's work.

The International Decade for People of African Descent

Did you know we are slightly more than halfway through the [UN International Decade for People of African Descent](#)? Overall, the goal is to achieve international recognition that people of African descent represent a distinct group whose human rights deserve promotion and protection.

Canada officially recognized the Decade in 2018 and has undertaken to learn more about the issues that affect Black Canadians. For example, Statistics Canada has been developing insights into [socio-economic and well-being indicators](#) for Black Canadians and [educational and labour market pathways for Black youth](#). The federal government has also committed to community supports for Black youth, culturally focused mental health programming in Black communities, and public consultations about racism in Canada.

In 2019, Nova Scotia adopted an Action Plan for the Decade and issued a historic apology to African Nova Scotians. The Action Plan, known as [Count Us In](#), outlines specific actions and priorities meant to end the challenges facing African Nova Scotians.

Racism: Canada is not immune

While recent events have highlighted racial injustice in the United States, it is important to note that racism and other forms of discrimination are a daily reality across Canada. The Canadian Commission for UNESCO actively fights racism and discrimination in all forms. This work is important because, while Canada is a multicultural country that welcomes newcomers from all parts of the world, the reality is that no country is perfect—and hate crimes, among other incidents, here have been on the rise. For example, did you know that:

- Police reported a 47% increase in racism incidents between 2016 and 2017, with most targeting Canadians of Black, Arab, and West Asian backgrounds? Incidents affecting members of the Black population made up almost one-third of all hate crimes.
- Black and Indigenous peoples in Canada are vastly over-represented in the criminal justice system?
- Hate crimes against Muslims in Canada tripled from 2012 to 2015?

What are we doing about it?

In partnership with the [Global Centre for Pluralism](#), CCUNESCO is launching a professional development opportunity for high school teachers this summer and fall titled “[Talking About Racism in the Classroom](#).” Other examples of how CCUNESCO promotes social inclusion to fight discrimination:

- Publishing three toolkits through our [Coalition of Inclusive Municipalities](#) to help cities welcome newcomers and refugees—including LGBTQ2+ people—and reconcile with Indigenous peoples;
- Collaborating with the [UNESCO Chair on the Prevention of Radicalization and Violent Extremism at Concordia University](#) on a tool that police services and communities can use to facilitate discussion of [racial and social profiling](#)
- Working with hip-hop artist and historian [Webster](#) and illustrator [Dimani Mathieu Cassendo](#) to produce a short [history of slavery in Canada](#)
- Promoting the [International Decade for People of African Descent](#) (2015–2024) with two special issues of [Canadian Diversity](#) magazine
- Supporting initiatives that aim to eradicate racism, including the National Black Canadian Summit, and partnerships with the [Michaëlle Jean Foundation](#) and the [Federation of Black Canadians](#)
- Collaborating on two events with the National Capital Commission (NCC): one that addressed the role of urban planning in reducing inequalities and creating inclusive neighbourhoods, and another looking at the history and dynamics of racial segregation in urban areas.

We encourage Canadian communities and organizations across the country to remain committed to eradicating inherited social injustices and fighting racism. Be an ally – every day of the year. Listen, challenge, and join the fight to end racism and discrimination.

Further Resources and Readings

For educators and teachers:

- [The British Columbia Teachers Federation \(BCTF\) Antiracism Action Group](#)
- [Historica Canada's Black History in Canada Education Guide](#)
- [Canadian Heritage's Black History Month Resources](#)

For municipalities (Coalition of Inclusive Municipalities toolkits):

- [LGBTQ2+ Inclusiveness](#)
- [Reconciliation with Indigenous Peoples: A Holistic Approach](#)
- [Welcoming Immigrants and Refugees to Canada](#)

For everyone:

- ["Eradicating structural racism for Black Canadians", Policy Options](#)
- ["Police-reported hate crime in Canada, 2017", Statistics Canada](#)
- [Report of the World Conference against Racism, Racial Discrimination, Xenophobia and Related Intolerance \(including the Durban Declaration and the Programme of Action\)](#)
- [Navigating race in Canadian workplaces: A toolkit for diversity and inclusion practitioners. Canadian Centre for Diversity and Inclusion](#)

<https://www.saltwire.com/news/provincial/lunenburg-town-establishes-anti-racism-special-committee-490290/>

Lunenburg Town establishes Anti-Racism Special Committee

Kathy Johnson (Kathy.Johnson@tricountyvanguard.ca) The Tri County Vanguard

Published: Aug 28 at 6:51 a.m.

Updated: Aug 28 at noon

Goal is to develop a municipal action plan for ending racism and discrimination

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LUNENBURG, N.S. —

The Town of Lunenburg is moving ahead with the establishment of an eight-person Anti-Racism Special Committee to develop an action plan for ending racism and discrimination in the town.

Lunenburg town council made the decision at the Aug. 25 council meeting, after reviewing a staff report that was directed to be done following a presentation by town resident Jessika Hepburn at the July 28 meeting.

“This was a unanimous decision of council as is the support of our public stance of denouncing racism and discrimination of any kind in our community,” said Mayor Rachel Bailey via email.

Membership on the committee will be by invitation to Black, Indigenous, People of Colour (BIPOC) experts and stakeholders, and by advertising for citizens-at-large.

Two municipal councillors, two citizens at large who have knowledge or expertise in African Nova Scotian or Indigenous affairs, two representatives from the African Nova Scotian community and two representatives from the Indigenous community, including a representative from Acadia First Nations, is the suggested composition of the committee.

Town council has directed an invitation be sent to Chief Deborah Robinson of Acadia First Nations for her or a representative to become a member of the Anti-Racism Special Committee.

“Town staff will be continuing to consult with stakeholders, particularly representatives from Black, Indigenous and People of Colour communities, to further advise us on membership composition and what a preliminary terms of reference for the committee will be,” said Bailey.

It's anticipated the work of the committee will take approximately a year. The mandate of the committee would expire when it has completed its work on the Municipal Action Plan for Ending Racism and Discrimination, made its report, and council has made a final decision about the report.

"With municipal elections soon upon us, I think it is unavoidable that this committee will not be up and running before a new council is in charge," said Bailey. "As the outgoing mayor, however, I am confident that the wheels are in motion to ensure this will happen and I am very pleased to see this issue being addressed."

According to the recommendations in the staff report, the mandate of the Anti-Racism Special Committee would be to:

1. Develop a municipal action plan for ending racism and discrimination with emphasis on anti-Black and Indigenous racism, including:
 - Identify ways and means to eliminate barriers to employment, policies, procedures and practices that may negatively impact the BIPOC members of our community;
 - Strive to achieve suitable representation of designated and underrepresented groups, with particular attention to African Nova Scotian and Indigenous people, in the Town of Lunenburg's workplace, activities and services;
 - Strive to showcase the rich cultural heritage of all peoples on the Town of Lunenburg's literature, plaques, interpretive panels, street naming policy, events, website, and other media/communication platforms with particular attention to African Nova Scotian and Indigenous histories.
 - Make recommendations on how implementation and ongoing monitoring through an inclusivity, diversity, and anti-racism lens can be achieved in the Town of Lunenburg and/or the surrounding area going forward.
 2. Review and consider the town becoming a member of the Coalition of Inclusive Municipalities.
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Additional resource related to this (October 16, 2020) Council agenda item:

YouTube recording of

Joint AMANS-NSFM Session: Establishing Municipal Action Plans for Ending Racism and Discrimination.

<https://www.youtube.com/watch?v=u0FptxbiGac>

Request for Agenda Items under Mayor's/Deputy Mayor's/Councillors' Matters

TO: Chief Administrative Officer
FROM: Deputy Mayor Eric Hustvedt
DATE: October 8, 2020

1. Agenda Item
Events Lunenburg County update


2. On what agenda do you want the item placed?
October 16, 2020, Council

3. Do you have written material to circulate with the agenda? Yes No

If you do, please attach it to this form. If you do not, please explain.

4. What is its relevance to Council or the committee?
Update from the Council's rep on Events Lunenburg County. There hasn't been one for a while and ELC is completely a strategic plan.

5. What outcome(s) are you seeking?
A Council better informed on the status of ELC.


Councillor's Signature

October 08 2020
Date

Approval for agenda: Yes No

Reason for Denial:

Mayor or Chair of Committee

Date



Challenging Perspectives. Transforming Organizations.

Events Lunenburg County DRAFT Strategic Framework

October 8, 2020

Within the context of a global pandemic, with all of its ramifications, Events Lunenburg County has taken an opportunity to clarify its vision and develop a strategic plan for the organization within the broader framework of the Nova Scotia Event Strategy.

ELC board members and identified partners have worked with Plum Group to explore opportunities and priorities, set a plan that inspires and engages key stakeholders, and provides leadership and direction as events return to our communities.

This process has included consultation and interviews with the board, key partners and stakeholders; facilitated sessions to generate ideas and set strategic goals, objectives and top-line initiatives; and will also involve collaboration with the team to set an action plan with relevant roles and responsibilities, timelines, targets and measures.

We have worked to facilitate a strategic plan that generates broad buy in and results in a valuable and practical roadmap for the way forward.

Our vision

We are all proud to invest in, and share, this beautiful place we call home.

Our purpose

To facilitate and support mutually beneficial connections that empower our communities to grow and thrive economically, socially and culturally.

Our values

Experience: create a welcoming culture that facilitates fun, passion, excitement and great memories for our visitors, attendees, residents, board and team members.

Community: cultivate genuine, heart-felt connections and a sense of cooperation between individuals, organizations and jurisdictions, so everyone knows they belong and have an important role to play.

Collaboration: engage people of diverse perspectives and ideas, knowing each of us makes a unique contribution; working together, we can create a much greater positive impact.

Growth: lean into our tenacity and determination as a county to lift one another up and learn and grow together, so we can all lead happier, healthier lives.

Our strategic objective

We are recognized for consistently hosting successful, quality events that reflect our values, engage our people and inspire a sense of pride and success throughout our communities.

Our strategy is based on four pillars for growth

Sustainability

- Engage the right people in the right roles to lead us and hold us accountable to our strategy
- Develop a viable business model that supports our goals and capacity
- Host sustainable, profitable events in line with our established criteria

Communications

- Model consistent, meaningful, inclusive communication within our team
- Produce and implement a dynamic communications plan that creates and sustains an ongoing dialogue with our stakeholders
- Build a strong and unified ELC brand to achieve our strategic objective

Relationships

- Establish and foster strategic partnerships with like-minded organizations
- Leverage key relationships and resources, wherever appropriate
- Identify, engage and equip our ELC ambassadors

Evaluation

- Determine our vision of success and measure our progress
- Set clear, consistent criteria for attracting and hosting ELC events
- Track and review overall brand engagement and integrate learning

Request for Agenda Items under Mayor's/Deputy Mayor's/Councillors' Matters

TO: Chief Administrative Officer

FROM: Michael Ernst **DATE:** October 7, 2020

Agenda Item: Recommendation to the 2020-24 Council of the Municipality of the District of Lunenburg, that they consider the development of a Municipal Conservation Plan for inclusion in new Planning Strategy

On what agenda do you want the item placed? Council, October 13, 2020

Do you have written material to circulate with the agenda? Yes
The following came from the Carolinian Canada web site. (with some edits)

Land Use Planning & Conservation

Land use planning ... is an important tool for communities to decide how their future will be shaped, what areas are developed and which remain in a natural state. ... land use plans should define natural heritage systems plans that (include) natural areas and habitat corridors ... Carolinian Canada's "[Big Picture](#)" system of core natural areas and connections is a natural heritage system that stretches across the entire ecological region.

An Official Plan ... sets out the broad direction for land use in your municipality for 10-20 years. Official plans usually include policies about natural heritage features like wetlands, woodlands, wildlife habitat and rare species.

What is its relevance to Council or the committee? Throughout the Municipality there are areas of unique environmental importance that should be identified in the new planning strategy, and statements made to protect them from development encroachment and/or possible destruction. A number of these may be Municipal owned pieces such as the North End on Masons Island and Cape LaHave Island.

If a development is proposed near one of those 'conserved' areas that is outside Municipal control (e.g. Provincial/Federal), then the Municipality has a Conservation Plan document to support any comments it may wish to make.

What outcome(s) are you seeking?
Passing of this recommendation for consideration by the 2020-24 Council.

Michael Ernst

Councillor's Signature

Date October 7, 2020

Approval for agenda: Yes No

Reason for Denial:
Mayor

Date