

**Municipality of the District of Lunenburg
Minutes of a Meeting of Municipal Council
Via Audio and Teleconferencing**

Tuesday, September 8, 2020 – 9:00 a.m.

Attendance:

Mayor Carolyn Bolivar-Getson
Deputy Mayor Eric Hustvedt, District 1
Councillor Martin Bell, District 2
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Cathy Moore, District 5
Councillor Claudette Garland, District 6
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Staff:

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Dave Waters, Director of Business Development, Tourism and Infrastructure
Bill Schurman, Director of Recreation
Angela Henhoeffler, REMO Coordinator
Byung Jun Kang, Planner
Joanne Powers, Executive Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION (Nil)

3. APPROVAL OF AGENDA

Councillor Moore requested that a MJSB Update on a Personnel Matter and Contract Negotiations be added to the In Camera agenda.

Moved by Councillor Moore, seconded by Councillor Garland that the Agenda be approved with the addition of the following In Camera items:

- 1. MJSB Update re Personnel under Section 22(2)(c) of the MGA; and**
- 2. MJSB Update re Contract Negotiations under Section 22(2)(e) of the MGA**

Carried unanimously.

4. APPROVAL OF MINUTES – Special Council – May 26, 2020; June 2, 9, 23, 30, 2020; July 14 & 28, 2020; Public Hearings – May 26 and July 28, 2020

It was advised that the July 28, 2020 Special Council minutes were not circulated, therefore, be removed from the motion to approve.

Moved by Deputy Mayor Hustvedt, seconded by Councillor Carver that the Minutes of the Special Council meetings of May 26, 2020; June 2, 9, 23, 30, 2020; and July 14, 2020 be approved as circulated. Carried unanimously.

At the May 26, 2020 Council meeting, a request was made that Council be provided with an update on the cost of savings for participants in the PACE program. Mr. Dumaresq advised that he would get the Director of Planning and Development Services to send Council a report.

Moved by Deputy Mayor Hustvedt, seconded by Councillor Bell that the Minutes of the Public Hearing meeting of May 26, 2020 be approved. Carried unanimously.

Moved by Deputy Mayor Hustvedt, seconded by Councillor Nauss that the Minutes of the Public Hearing meeting of July 28, 2020 be approved. Carried unanimously.

5. BUSINESS ARISING FROM MINUTES (Nil)

6. AWARDING OF TENDERS/RFPs

6.1 Award of RFP 2020-05-403 Wayfinding Strategy & Design

Mr. Waters reviewed his report, “Wayfinding Strategy and Design RFP 2020-05-403” (circulated with the agenda). Staff is recommending award to Fathom Studio at a cost of \$43,900 plus HST. The scope of the work was discussed and it was noted that the timeline for the LCLC signage was considered a priority and would begin in the next fiscal year.

2020-001 Moved by Councillor Carver, seconded by Deputy Mayor Hustvedt that that Municipal Council award RFP 2020-05-403 to Fathom Studio to complete the Municipality’s Phase One Wayfinding Strategy and Design Work. Carried Unanimously.

7. CONSIDERATION OF CORRESPONDENCE (Nil)

8. RECOMMENDATIONS FROM COMMITTEES & BOARDS

8.1 Finance Committee

8.1.1 Sponsorship Ad Grant – Walk Your Way for Autism NS

2020-002 Moved by Councillor Bell, seconded by Councillor Nauss that Municipal Council accept the recommendation of the Finance Committee and approve the sponsorship ad request of Autism Nova Scotia for \$500 for the “Leader” level sponsorship for the Walk YOUR Way annual event on September 26, 2020. Carried unanimously.

8.1.2 Sponsorship Ad Grant – The Annual Oregon’s Subaru Riverport Duathlon

2020-003 Moved by Councillor Whynot, seconded by Councillor Carver that Municipal Council accept the recommendation of the Finance Committee and approve the sponsorship ad request of the Annual Oregon’s Subaru Riverport Duathlon for \$250 for the “Classic” level sponsorship for their community fundraising event taking place October 4, 2020. Carried unanimously.

8.1.3 Annual Operating Grant – The DesBrisay Museum

2020-004 Moved by Councillor Garland, seconded by Councillor Nauss that Municipal Council accept the recommendation of the Finance Committee and approve the application for the DesBrisay Museum for an Annual Operating Grant in the amount of \$1,000. Opposed – Councillor Bell. Motion Carried.

8.1.4 Climate Change Mitigation Sub Stream of the Investing in Canada Infrastructure Program

Moved by Councillor Garland, seconded by Councillor Veinot that Municipal Council accept the recommendation of the Finance Committee and endorse the design and construction of an active transportation corridor from Bridgewater to Osprey Village along Trunk 10 as the funding priority for the Investing in Canada Infrastructure Program – Climate Change Mitigation Sub Stream.

A discussion was held on the need for some type of infrastructure to be put in place to allow a safe corridor to the Exit 12 development.

Motion as Amended

Moved by Councillor Bell, seconded by Councillor Nauss that the motion on the floor be amended to reverse the words “Osprey Village and Bridgewater”. Opposed – Councillors Knickle and Ernst. Motion carried.

2020-005 Moved by Councillor Garland, seconded by Councillor Veinot that Municipal Council accept the recommendation of the Finance Committee and endorse the design and construction of an active transportation corridor from Osprey Village to Bridgewater along Trunk 10 as the funding priority for the Investing in Canada Infrastructure Program – Climate Change Mitigation Sub Stream.

Concern was raised with regard to endorsing a project without having the costs for it. It was confirmed that if the project was approved for funding, it would have to come back to Council for approval before it could commence.

Discussion was held regarding the cost of maintaining the paved shoulders in the future and Council was advised that the Province would be responsible for the maintenance.

The motion on the floor as amended was voted on and approved. Opposed was Councillors Knickle and Ernst.

8.1.5 Proposed Water Assistance Program

Rachel Hiltz, Financial Services Officer/AEC, was in attendance.

2020-006 Moved by Councillor Moore, seconded by Councillor Bell that Municipal Council approve the water assistance program, as presented by staff in their verbal report, and authorize the use of up to \$5,000 from the Contingency Fund for the implementation of this program.

Ms. Hiltz provided an update on the status of the Water Assistance Program, water coupons and shower facilities, and what groceries stores and facilities were on board with the program to date.

It was recommended that in future, this program be included in the budget each year.

The motion on the floor was voted on and carried unanimously.

9. STAFF REPORTS

9.1 Administration Department

9.1.1 Adoption of Interpretation By-law – Second Reading

2020-007 Moved by Councillor Nauss, seconded by Councillor Whynot that Municipal Council conduct Second Reading of the Interpretation By-law, as presented in staff's report, and hereby adopt the By-law. Carried unanimously.

9.1.2 Proposed Fire Tax Rates for 2020-2021

2020-008 Moved by Councillor Veinot, seconded by Councillor Carver that Municipal Council approve the fire tax rates per \$100 of assessment for the year ending March 31, 2021 as attached.

Discussion was held regarding what role MODL plays in approving the fire tax rates and the required number of people that attend meetings and vote on the rates.

The motion on the floor was voted on and carried unanimously.

9.1.3 Fire & Emergency Committee – Extension of Length of Service

2020-009 Moved by Deputy Mayor Hustvedt, seconded by Councillor Moore that Municipal Council approve an extension to the time served by the current fire and emergency services representatives serving on the Fire and Emergency Services Committee until April of 2021, at which time, the Annual General Meeting will take place for nomination of committee members. Carried unanimously.

10. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS

10.1 MJSB Update

Councillor Moore provided an update on the following Municipal Joint Services Board matters:

- The COO presented her 1st Quarter report and due to COVID-19 there was a significant drop in commercial revenue, a slight increase in curbside collection, there will be a decrease in revenue for the year of \$400,000 to \$450,000, tonnage is low, and a lot of C & D materials being dropped off
- David Muise provided an update on the security audit – it will provide services to MJSB and its partners – there were 3 submissions and the proposal was awarded to IoT Consulting – the audit process will be a series of questions to determine how we measure up to security standards, external and internal penetration tests

The COO’s financial report will be circulated to Council members.

10.2 LCLC Update

Councillor Ernst provided an update on the LCLC:

- The ice installation was an incredibly smooth process
- The Lumberjacks have delayed their start of the season to October 31, 2020
- Figure skating has lower registration numbers than anticipated
- Minor hockey is booking for development activity but no games yet
- The pool is open for lane swimming and aquatic fitness and swim lessons will resume on October 26, 2020 for 10 weeks
- Five weeks of summer camps ended on September 4, 2020 and 24 campers attended the last three
- The Request for Proposal for Engineering Services for the energy reduction upgrades went out last week
- An application for the Investing in Canada Infrastructure Program (ICIP) for funding is going out and this could possibly see a savings of 73% for the energy upgrades
- The sledge hockey tournament is postponed to 2021
- Councillor Ernst is carrying out a review of the Governance Manual
- The next meeting is scheduled for September 17, 2020
- The energy upgrades are slated to begin October 1, 2020 and be carried out over the winter

10.3 Update – Deputy Mayor

Deputy Mayor Hustvedt participated in a Mayor's/Warden's meeting; a meeting hosted by the Mayor and CAO with a businessperson in the area who had concerns to share; co-signed cheques (which he commented that the new process is much smoother); participated in an agenda briefing; and, will be representing the Mayor at the Annual General Meeting of Citizens for Public Transit

10.4 Update – Mayor

Mayor Bolivar-Getson provided greetings from MODL at the Welcome Back Regatta held at the Lunenburg Yacht Club. She extended a thank-you to the volunteers who contributed to the success of the event. She attended the opening of the Garber Family Playground in Hemford, and the Atlantic Mayors' Congress in Summerside, PEI.

11. ADDED ITEMS - Nil

12. IN CAMERA

Councillor Ernst and Deputy Chief Administrative Officer declared a Conflict of Interest in regard to Item 12.1.

At 10:14 a.m., it was moved by Councillor Nauss seconded by Deputy Mayor Hustvedt that Municipal Council go In Camera to discuss the following items:

- 12.1 Land Negotiations re Oakland Properties under Section 22(2)(a) of the MGA**
- 12.2 Contract Negotiations re Sweetland Internet Tower under Section 22(2)(e) of the MGA**
- 12.3 MJSB Update re Personnel Matter under Section 22(2)(c) of the MGA**
- 12.4 MJSB Update re Contract Negotiations under Section 22(2)(e) of the MGA**

Carried.

Municipal Council In Camera in session.

At 11:01 a.m., it was moved by Councillor Whynot, seconded by Councillor Nauss that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

12.1 Land Negotiations re Oakland Properties

2020-010 Moved by Councillor Bell, seconded by Councillor Nauss that Municipal Council enter into a Purchase and Sale Agreement for the purchase of properties PID 60231032, Lot C, and PID 60439304, Lot WR2, as per the Terms and Conditions discussed In Camera, and authorize the Mayor and Municipal Clerk to sign a Purchase and Sale Agreement; and further,

that Council authorize the execution of the Stewardship Agreements with Ducks Unlimited and MICA, and the Partnership Agreement with MICA as discussed In Camera. Carried unanimously.

12.2 Contract Negotiations re Sweetland Internet Tower

2020-011 Moved by Councillor Garland, seconded by Councillor Carver that Municipal Council authorize staff to execute the Purchase and Sale Agreement, as discussed In Camera, between the Municipality of the District of Lunenburg and NCS Network for the purchase of the Sweetland Tower and assets. Carried unanimously.

13. ADJOURNMENT

There being no further business at 11:07 a.m., it was moved by Councillor Whynot, seconded by Councillor Nauss that the meeting adjourn. Carried.