



## **MUNICIPALITY OF THE DISTRICT OF LUNENBURG**

### AAC Policy Amendment By-law **PUBLIC HEARING**

Facebook Page – Municipality of the District of Lunenburg (MODL)  
Tuesday, July 28, 2020 at 8:30 a.m.

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### **PUBLIC HEARING AGENDA**

1. **CALL TO ORDER at 8:30 a.m.**
2. **OPENING REMARKS by MAYOR BOLIVAR-GETSON**
  - (a) Introductions
  - (b) Review of Agenda and Rules of Conduct
3. **REPORT AND PRESENTATION from Planning Staff**
4. **WRITTEN AND VERBAL PRESENTATIONS from the Public**
  - (a) Review of Written Submissions (if any)
  - (b) Verbal Presentations by the Public (if any)

5. **REVIEW OF APPROVAL PROCESS**

*Municipal Council may make a decision at the Council meeting after the close of this Public Hearing. If Council deems it advisable to adopt the By-law amending the existing Planning Strategy, Council will conduct Second Reading. Once Council has approved the documents, they are forwarded to the Department of Municipal Affairs and Housing for review.*

*Upon confirmation from Municipal Affairs and Housing that the documents do not conflict with any provincial interest, a Notice of Approval is inserted into the local newspaper advising of the adoption of these documents. The date that the Public Notice appears in the paper is the date the documents become effective.*

6. **CLOSING OF THE PUBLIC HEARING**

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### **RULES OF CONDUCT**

Persons who wish to speak at the Public Hearing are asked to note the following:

- [a] State your name and address;
- [b] Direct all statements to the Chairperson;
- [c] Try to limit presentations to 10 minutes;
- [d] Speakers may address Council twice, but before addressing Municipal Council for a second time, speakers will be requested to wait until all others have had the opportunity to speak, before they can then address Council for a second time.



## Municipality of the District of Lunenburg

### Request for Decision

**REPORT TO:** Municipal Council  
**SUBMITTED BY:** Byung Jun Kang, Planner  
**DATE:** July 28, 2020  
**RE:** Second Reading of the AAC Policy Amendment By-law

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### RECOMMENDATION

That Municipal Council conducts Second Reading of a By-law Amending the Secondary Planning Strategies in the Plan Areas of Princes Inlet, Hebbville, Riverport, and Blockhouse Regarding Area Planning Advisory Committees, as presented at the Public Hearing, and hereby adopts the amendments.

### DISCUSSION

This is a housekeeping by-law to amend 4 Secondary Planning Strategies to remove references to the Area Advisory Committees (AAC). Oakland is not part of this policy amendment, since removing references to its AAC has already been addressed during its Plan Review in 2019.

Notice of public hearing was posted in the newspaper and on our website on July 8, 2020. No public responses were received at this point by mail, e-mail, or telephone. Staff also held an online information session on July 23 with the existing AAC members.

As directed by Council, a summary report of the new planning model was produced.

### ATTACHMENT

Appendix A: AAC Policy Amendment By-law

Appendix B: Summary Report (“Cheat Sheet”) of the New Planning Model

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Department: Planning

Report Prepared By: Byung Jun Kang, Planner

Date: 2020-07-21

Report Approved By: Jeff Merrill, Director

Date: 2020-07-21

Reviewed By CAO: Tom MacEwan, Chief Administrative Officer

Date: 2020-07-24



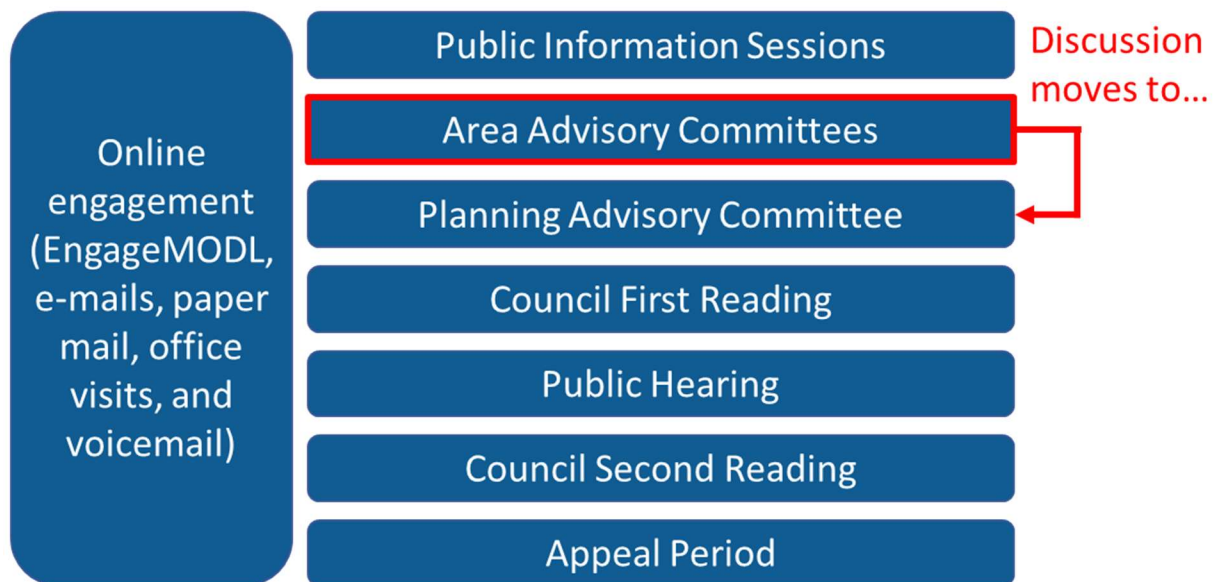
## Municipality of the District of Lunenburg

### Summary Report of the New Planning Model

Updated 2020-07-17

#### NEW PLANNING MODEL

A planning model governs the process of changing planning applications and documents. Examples include land use by-law amendments, development agreement applications, and overall plan reviews. Council gave direction to staff to move from the Area Advisory Committee (AAC) model to the Planning Advisory Committee (PAC) model. The purpose is to move the discussion around planning matters from the AACs to the PAC. This allows for more effective planning over the entire Municipality. Figure 1 compares the process of planning applications and review.



**Figure 1.** The new planning model moves discussions around planning matters from the individual AAC to the PAC. This allows for more effective planning over the entire Municipality. However, the rest of the planning process remains the same. Online engagement is also added.

## POLICY CHANGES

To implement the change in planning model, some Council by-laws and policies have to change. The following table lists the changes that are made to the Council by-laws and policies.

<b>Title and Number</b>	<b>Status</b>	<b>Changes</b>	<b>Notes</b>
<b>Policy 002</b> (Committees)	Amendment (partial repeal)	Repealed Section 4	Section 4 now forms an independent policy.
<b>Policy 004</b> (Non-Council Appointments and Honorarium)	Amendment (strike out)	Stroke out a section exempting AAC from following this policy	AAC had a separate policy for appointments of members under Policy 056, which is now repealed. Exemption is no longer necessary.
<b>Policy 021</b> (Procedure for the Establishment of Plan Areas)	Repeal	Declared a moratorium on creating new Plan Areas and AAC	New Plan Areas and their AACs are no longer able to be established while staff is drafting a municipal-wide planning document.
<b>Policy 056</b> (Membership Selection of AAC)	Repeal (effective October 1, 2020)	Declared a moratorium on appointing AAC members	Appointments of AAC members will not occur after their terms all expire in November 2020.
<b>Policy 066</b> (Public Engagement)	Adoption (repeal & replace)	Rearranged existing policy and added new provisions about public engagement	Policy 066 is rewritten to clarify the existing procedure for public engagement, and added new provisions on online engagement.
<b>Policy 090</b> (PAC)	Adoption	Came from Section 4 of Policy 002	This policy acts as the terms of reference for the PAC, which is mandatory under the MGA. Most of the provisions are from Policy 002.
<b>AAC Policy Amendment By-law</b>	Adoption (Amendments)	Amended 4 planning strategies by striking out a reference to AACs.	This is a housekeeping amendment to remove all references to the AAC. The AAC's role is now on the PAC.

## UPCOMING POLICY CHANGE

A policy change is planned after August 2020 to further implement the new planning model.

Title and Number	Status	Changes	Notes
<b>Policy 090, First Amendments</b> (Dissolving of AAC Policy)	Amendment	Dissolving all existing AAC (with extension of appointment for Hemford Forest)	All existing AAC would formally be dissolved with this policy.

Contact: Byung Jun Kang, Planner, [byungjun.kang@modl.ca](mailto:byungjun.kang@modl.ca)

**MUNICIPALITY OF THE DISTRICT OF LUNENBURG**

**A BY-LAW AMENDING THE SECONDARY PLANNING STRATEGIES  
IN THE PLAN AREAS OF PRINCES INLET, HEBBVILLE, RIVERPORT, AND BLOCKHOUSE  
REGARDING AREA PLANNING ADVISORY COMMITTEES**

Be it enacted by the Council of the Municipality of the District of Lunenburg, under the authority vested in it by Section 205 of the **Municipal Government Act**, that the Princes Inlet Secondary Planning Strategy, Hebbville Secondary Planning Strategy, Riverport Secondary Planning Strategy, and Blockhouse Secondary Planning Strategy be amended as follows:

**Short title**

- 1** This by-law may be cited as the **AAC Policy Amendment By-law**.

**Introduction of the Princes Inlet AAC repealed**

- 2** Part 1 of the Princes Inlet Secondary Planning Strategy is amended by striking out the last paragraph, immediately after the phrase “enables the Strategy to be amended by a Council at any time during this period.”

**Advisory role of the Princes Inlet AAC repealed**

- 3** Section 1.5 of the Princes Inlet Secondary Planning Strategy is repealed.

**Application review of the Princes Inlet AAC repealed**

- 4** Subsection 7.2.8 of the Princes Inlet Secondary Planning Strategy is amended by striking out immediately after the sentence “The purpose of the Public Participation Program shall be to hear the opinions of the public”.

**Introduction of the Hebbville AAC repealed**

- 5** Part 1 of the Hebbville Secondary Planning Strategy is amended by striking out the last paragraph, immediately after the phrase “enables the Strategy to be amended by a Council at any time during this period.”

**Advisory role of the Hebbville AAC repealed**

- 6** Section 1.5 of the Hebbville Secondary Planning Strategy is repealed.

**Application review of Hebbville AAC repealed**

- 7** Subsection 7.2.8 of the Hebbville Secondary Planning Strategy is amended by striking out immediately after the sentence “The purpose of the Public Participation Program shall be to hear the opinions of the public”.

**Advisory role of the Riverport AAC repealed**

**8** Subsection 7.1.2 of the Riverport Secondary Planning Strategy is repealed.

**Application review of Riverport AAC repealed**

**9** Subsection 7.1.8 of the Riverport Secondary Planning Strategy is amended by striking out immediately after the sentence “The purpose of the Public Participation Program shall be to hear the opinions of the public”.

**Advisory role of the Blockhouse AAC repealed**

**10** Subsection 8.1.1 of the Blockhouse Secondary Planning Strategy is repealed.

**Application review of Blockhouse AAC repealed**

**11** Subsection 8.1.6 of the Blockhouse Secondary Planning Strategy is amended by striking out immediately after the sentence “The purpose of the Public Participation Program shall be to hear the opinions of the public”.

**A BY-LAW AMENDING THE SECONDARY PLANNING STRATEGIES  
IN THE PLAN AREAS OF PRINCES INLET, HEBBVILLE, RIVERPORT, AND BLOCKHOUSE  
REGARDING AREA PLANNING ADVISORY COMMITTEES**

I, Sherry Conrad, Municipal Clerk of the Municipality of the District of Lunenburg, do hereby certify that the foregoing is a true copy of **A BY-LAW AMENDING THE SECONDARY PLANNING STRATEGIES IN THE PLAN AREAS OF PRINCES INLET, HEBBVILLE, RIVERPORT, AND BLOCKHOUSE REGARDING AREA PLANNING ADVISORY COMMITTEES**, which is adopted by the Council of the Municipality of the District of Lunenburg at a duly called meeting on July 28, 2020.

DATED at Bridgewater, NS, the 31<sup>st</sup> day of July 2020.

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Sherry Conrad, Municipal Clerk

<b>Clerk's Annotation for Official By-law Book</b>	
Date of First Reading	June 23, 2020
Date of Advertisement – Notice of Intention	July 8, 2020
Date of Second Reading	July 28, 2020
Date of mailing to Minister a Certified copy of By-law	July 31, 2020
<b>Date of Advertisement of Adoption of By-law*</b>	September 2, 2020
I certify that this <b>“BY-LAW AMENDING THE SECONDARY PLANNING STRATEGIES IN THE PLAN AREAS OF PRINCES INLET, HEBBVILLE, RIVERPORT, AND BLOCKHOUSE REGARDING AREA PLANNING ADVISORY COMMITTEES”</b> was adopted by Council and published as indicated above.	
_____	_____
Municipal Clerk	Date
*Effective Date of the By-law unless otherwise specified in the text of this By-law.	