

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, February 26, 2019 – 9:00 a.m.

ATTENDANCE

Deputy Mayor Cathy Moore, District 5
Councillor Eric Hustvedt, District 1
Councillor Martin Bell, District 2
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Claudette Garland, District 6 (arrived at 9:06 a.m.)
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Regrets: Mayor Carolyn Bolivar-Getson

Staff: Kevin Malloy, CAO
Alex Dumaresq, Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Tina Robichaud-Bond, Executive Assistant

1. CALL TO ORDER

Deputy Mayor Moore called the meeting to order at 9:00 a.m.

Dave Waters, Director of Business Development, Tourism and Infrastructure, and Stephen Pace, Director of Engineering & Public Works, were in attendance.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION

Councillor Knickle acknowledged Sheila Rhodenizer of Big Tancook Island. Ms. Rhodenizer was featured in the February/March edition of Saltscapes magazine as one of the last sauerkraut makers.

3. PUBLIC INPUT (Nil)

4. APPROVAL OF AGENDA

Moved by Councillor Whynot, seconded by Councillor Bell that the Agenda be approved as circulated. Carried unanimously.

5. APPROVAL OF MINUTES – February 12, 2019

Moved by Councillor Hustvedt, seconded by Councillor Ernst that the Minutes of the February 12, 2019 Council meeting be approved as circulated. Carried unanimously.

The following matters from the February 12, 2019 Minutes were asked to be clarified:

1. Botany Woods Landowners Association

A statement was made that staff did not recommend the way the Botany Woods Landowners Association came to their agreement on how new lot owners would be charged the maintenance fee. Mr. Dumaresq explained that staff did not recommend adding new lots to an agreement after it had been approved and incorporated by an association.

A further question arose regarding how the normal course of this type of agreement would be handled. This question was referred to the Planning Department for response.

2. Advertising for Members at Large Vacancies

It was asked whether the current vacancy for the members at large position on the Audit Committee would be advertised in the Municipal Matters newsletter. Mr. Dumaresq explained that this practice had not been adopted in the past because of the timelines involved, but due to the length of time that the current position had been vacant, an ad would be placed in the municipal newsletter.

3. Waste Collection App

It was clarified that although the new waste collection app provides information regarding waste collection, notifications were also available by email or telephone.

Councillor Garland arrived at the meeting at 9:06 a.m.

4. 2 Bags Free Policy

Siew Secord, COO, Municipal Joint Services Board, was in attendance and clarified the following with regard to the 2 bags free program:

- It is available to MODL residents only
- Covers individuals who missed their waste collection or will be away for their collection day, but is also used in other circumstances (i.e., they live down a long driveway or private road and it is easier for them to bring their waste to the site directly than put it out on collection day, something is in their garbage that they don't want sitting around for two weeks, etc.)
- Staff monitors who brings waste in and their reason for same. Outreach staff follow up with the individuals who use the program regularly to see if further education is required and that their use of the program is reasonable.

6. BUSINESS ARISING FROM THE MINUTES

6.1 Letter of Support re Lyme Disease Conference

Mr. Dumaresq explained that a request was made at a previous Council meeting for Council to provide a letter of support to the group organizing the Lyme Disease Conference, to provide funding towards the conference, and staff input. He advised that in regards to the funding request, a grant application had been provided to the group, and in regards to the staff input, they had received input from the Lunenburg/Queens Recreation Directors' Association.

Moved by Councillor Garland, seconded by Councillor Whynot that Municipal Council write a letter supporting the efforts of the local group of the Canadian Lyme Disease Foundation to hold a Lyme Disease Conference in Lunenburg County. Carried unanimously.

Dave Waters left the meeting.

6.2 January 22, 2019 Council Motion re Access to In Camera Minutes

Sherry Conrad, Municipal Clerk, reviewed her report, "January 22, 2019 Council Motion re Access to In Camera Minutes" (circulated with the agenda), which provided three (3) options to address the motion that was made at the January 22 Council meeting approving the recommendation that came forward from Policy & Strategy Committee (PSC) which was put forth in error as the motion was defeated at PSC.

It was noted that the motion is in contradiction to the motion that was made at the Policy & Strategy Committee that Council keep the current practice of In Camera procedures as status quo as the current practice is that Councillors cannot view the notes if they were not at the meeting.

Councillor Bell gave notice that he would be making a motion at the March 12, 2019 Council meeting to rescind the motion of January 22, 2019 that Councillors who do not attend an In Camera meeting of Council, Finance, and Policy & Strategy Committees can view notes by appointment with the Municipal Clerk.

7. AWARDING OF TENDERS/RFPs

7.1 Award of Tender 2018-05-018 On-site Sewage Disposal System Project Group #18

Maria Butts, LaHave River Project Coordinator, was in attendance.

Ms. Butts reviewed her report, "Tender Award: On-Site Sewage Disposal System Installations for the LaHave River Properties. Project Group #18" (circulated with the agenda).

Moved by Councillor Whynot, seconded by Councillor Bell that Municipal Council award Tender #2018-05-018 On-site Sewage Disposal System Project Group #18 to Dennis Lively Construction and Backhoe Services in the amount of \$110,000.00 plus HST.

It was noted that there was an error in the report. Project Group #18 included installations on ten (10) properties, not five (5).

The Motion on the Floor was voted on and carried unanimously.

Ms. Butts left the meeting.

7.2 Award of Curbside Collection RFP 2018-005

Siew Secord, COO, Municipal Joint Services Board, was in attendance.

Ms. Secord reviewed the report, "Request for Award of the Waste Collection RFP 2018-005" (circulated with the agenda), which provided scoring details for the two submissions received.

It was clarified that the contract would be in effect as of April 1, 2020 for up to six (6) years, and that the contract included two (2) changes:

- Bi-weekly bulky waste collection
 - residents will be permitted to put out 1-2 bulky items each collection
 - Wood and metal collection available once annually in the Fall
- Annual curbside electronic waste collection will be initiated

Trudy Payne, Director of Recreation Services arrived at the meeting.

It was noted that this new contract will provide an annual cost savings of approximately \$300,000 to residents of the Municipality for the length of the contract.

Moved by Councillor Knickle, seconded by Councillor Garland that Municipal Council approve and award the Collection Contract RFP 2018-005 Part 1 (page 2) to GE Environmental including the following new collection services:

- **Bi-weekly Bulky Waste Collection Service with an annual wood and metal collection (Fall)**
- **Annual Curbside Electronic Waste Collection;**

and further, that the Collection Contract, once prepared, come to Council for approval. Carried unanimously.

Stephen Pace, Director of Engineering and Public Works left the meeting.

8. PRESENTATIONS/SCHEDULED TIMES (Nil)

9. CONSIDERATION OF CORRESPONDENCE (Nil)

10. RECOMMENDATIONS FROM COMMITTEES & BOARDS

10.1 Policy & Strategy Committee

10.1.1 Community Council Meetings

Moved by Councillor Carver, seconded by Councillor Hustvedt that Municipal Council accept the recommendation of the Policy & Strategy Committee and approve holding two community Council meetings annually and reduce the number of Your Government, Your Ideas Meetings to four annually.

A discussion followed and comments in favour and against the motion were made.

The Motion on the floor was voted on. Those Opposed: Councillors Whynot, Carver, Garland, Veinot, Bell and Nauss. Motion Defeated.

10.2 REMO Committee

10.2.1 2019/2020 REMO Budget

Moved by Councillor Bell, seconded by Councillor Nauss that Municipal Council accept the recommendation of the REMO Committee and approve a total 2019/20 REMO Budget in the amount of \$106,400, of which the Municipality of the District of Lunenburg's portion is \$52,786.21.

A discussion followed regarding the reporting procedure surrounding the REMO Committee as the budget request from Region 6 was taken to the Finance Committee. It was explained that the REMO Committee reports directly to Council. Council has the option, at that time, to refer it to another committee. A discussion was held with regards to referring it to the Finance Committee.

It was suggested that Heather MacKenzie-Carey, the REMO Coordinator, be invited to a future Council meeting to review what the REMO Committee has planned for the next budget year.

The Motion on the floor was voted on and carried unanimously.

10.3 Nominating Committee

10.3.1 Appointment to Sherbrooke Lake Stewardship Committee

Trudy Payne, Director of Recreation Services, was in attendance.

Moved by Councillor Hustvedt, seconded by Councillor Carver that Municipal Council accept the recommendation of the Nominating Committee and appoint Mr. Ken Ruth to the Sherbrooke Lake Stewardship Committee as a representative for the Municipality of the District of Lunenburg for a three-year term.

Councillor Hustvedt explained that two positions on the Committee were required to be filled. One representative from the District of Lunenburg and one from the District of Chester. Two applications from the District of Lunenburg residents were received and the Committee put forth its recommendation for the District of Lunenburg representative.

Ms. Payne advised that she contacted the District of Chester and they have agreed to do the call for the representative for the Committee as it was felt that maybe there may have been confusion where the applications were to come to her. The applications received by the District of Chester will be sent to the District of Lunenburg's Nominating Committee for recommendation to Council.

Councillor Hustvedt advised that Mr. Ruth is a certified engineer, experienced with base line for water.

The Motion on the floor was voted on and carried unanimously.

11. STAFF REPORTS

11.1 Administration Department

11.1.1 Lunenburg County Accessibility Advisory Committee re Draft TOR

Trudy Payne, Director of Recreation Services, was in attendance.

Ms. Payne reviewed her report (circulated with the Agenda), highlighting the following key points in the draft Terms of Reference for the Lunenburg County Accessibility Advisory Committee:

- Committee comprised of five community members and 5 Council members
- 50% of members must be persons with disabilities or part of organizations representing persons with disabilities
- Nominating committee comprised of Mayors/Wardens (or designates) of the five municipal units
- Staff resources from varying departments of each municipal unit will be available to provide administrative support

Ms. Payne reported that the Committee is a joint committee of the five municipal units, Municipality of the District of Lunenburg, Municipality of the District of Chester, the Town of Lunenburg, Town of Bridgewater, and Town of Mahone Bay. Ms. Payne further reported that the Town of Lunenburg and the Municipality of the District of Chester had recently approved the draft Terms of Reference as presented.

Moved by Councillor Nauss, seconded by Councillor Hustvedt that Municipal Council approve the Terms of Reference for the Lunenburg County Accessibility Committee, a Joint Committee of the five municipal units in Lunenburg County, as attached.

A question was raised regarding the development of the Committee's budget. Ms. Payne explained that the Committee is an advisory committee only, formed to discuss the accessibility issues and provide recommendations to the five individual units. The budget referred to in the report is only

for committee costs such as training, meeting space rentals, mileage. Ms. Payne further explained that each municipal unit would decide individually how to proceed to upgrade accessibility in their respective jurisdictions.

Ms. Payne advised that the draft Terms of Reference were provided to the Province for their review and the feedback was positive.

A question arose regarding how the new legislation would affect non-profit organizations with respect to receiving grants. Ms. Payne suggested that until the Province provides clear standards, these organizations would not be affected. She advised that she has already begun discussing the accessibility legislature with non-profit groups who have contacted her regarding grant funding.

Motion on the floor voted on and carried unanimously

Moved by Councillor Veinot, seconded by Councillor Whynot that Municipal Council appoint a Council member and an alternate, to represent the Municipality of the District of Lunenburg, on the Lunenburg County Accessibility Committee for a two-year term; and further, that the appointments be referred to the Nominating Committee for recommendation to Council. Carried unanimously.

11.2 Recreation Department

11.2.1 Active Smarter Kids Project

Britt Vegsund, Active Living Coordinator, was in attendance.

Ms. Vegsund gave a presentation and updated Council on the “Active Smarter Kids Project” (ASK Project) (circulated with the agenda). She advised that the ASK Project is a collaboration with the Department of Communities, Culture & Heritage, the South Shore Regional Centre for Education, and the Nova Scotia Health Authority, and receiving support from researchers from the Western Norway University of Applied Sciences. Grade 5 students from Newcombville Elementary and Bluenose Academy have been participating in this pilot project, providing physically active lessons, 2 times per week for 30 minutes.

Ms. Vegsund reported that the Project began as a four (4) month pilot but due to its popularity, it had been extended to the end of the school year. The hope is that the Project will become a provincial initiative.

Through her presentation, Ms. Vegsund provided the following information:

- Students are experiencing more physical activity during the school day
- There is an increase in collaboration, communication and cooperation amongst students, providing for happier, more engaged students
- Students’ time spent on task has increased
- Increased academic achievement
- Active children create active adults
- Evaluation of the process – daily

- Student survey
- Report due to be published in late spring

In November 2018, the Director of Personal Development and Wellness with the Department of Education visited the two school sites. Also in November, the Department of Communities, Culture & Heritage released the “Let’s Get Moving Nova Scotia” strategy for promoting physical activity in the Province.

A discussion followed on how the students/schools were selected for the pilot project, and what physical activities were performed and how they were used for learning.

12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS

12.1 Update – Deputy Mayor

Deputy Mayor Moore reported that she attended agenda briefings and the Provincial Skating Competition at the LCLC.

13. IN CAMERA (Nil)

14. ADJOURNMENT

There being no further business at 10:51 a.m., it was moved by Councillor Bell, seconded by Councillor Hustvedt that the meeting adjourn. Carried.