

MUNICIPALITY OF THE DISTRICT OF LUNENBURG  
Minutes of a Meeting of  
**MUNICIPAL COUNCIL**  
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS  
**Tuesday, November 26, 2019 – 9:00 a.m.**

**ATTENDANCE**

Mayor Carolyn Bolivar-Getson  
Councillor Martin Bell, District 2  
Councillor Lee Nauss, District 3  
Councillor Cathy Moore, District 5  
Councillor Claudette Garland, District 6  
Councillor Wade Carver, District 7  
Councillor Michael Ernst, District 8  
Councillor Reid Whynot, District 9  
Councillor Errol Knickle, District 10

Regrets: Deputy Mayor Eric Hustvedt, District 1  
Councillor John Veinot, District 4

Staff: Tom MacEwan, Chief Administrative Officer  
Alex Dumaresq, Deputy CAO  
Sherry Conrad, Municipal Clerk  
Sarah Kucharski, Communications Officer  
Tina Robichaud-Bond, Executive Assistant

**1. CALL TO ORDER**

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

**2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION (Nil)**

**3. PUBLIC INPUT (Nil)**

**4. APPROVAL OF AGENDA**

**Moved by Councillor Ernst, seconded by Councillor Bell that the following items be added to the Agenda:**

- 13.1 New Municipal Building Update**
- 14.4 Contract Negotiations re Agri-Innovation Park under Section 22(2)(e) of the MGA**
- 14.5 Contract Negotiations re Municipal Building under Section 22(2)(e) of the MGA**

**Carried unanimously.**

**Moved by Councillor Whynot, seconded by Councillor Nauss that the Agenda be approved as amended. Carried unanimously.**

5. **APPROVAL OF MINUTES – November 12, 2019**

Moved by Councillor Carver, seconded by Councillor Whynot that the Minutes of the November 12, 2019 Council meeting be approved as circulated. Carried unanimously.

6. **BUSINESS ARISING FROM MINUTES** (Nil)

7. **AWARDING OF TENDERS/RFPs** (Nil)

8. **PRESENTATIONS/SCHEDULED TIMES**

8.1 **PRO Kids Donation – Lunenburg Rotary Club**

Tissy Bolivar, Program Coordinator, and representatives from the Lunenburg Rotary Club, Rebecca Crouse, Kevin Crouse, and Don Gray, were in attendance.

The Lunenburg Rotary Club presented a donation of \$5,000 to the PRO Kids program. Ms. Bolivar reported that the Lunenburg Rotary Club would be ongoing sponsors and had committed to donating at least \$2,000 per year, with a maximum of \$5,000, going forward.

Ms. Bolivar, Ms. Crouse, Mr. Crouse, and Mr. Gray left the meeting.

9. **CONSIDERATION OF CORRESPONDENCE** (Nil)

10. **RECOMMENDATIONS FROM COMMITTEES & BOARDS**

10.1 **Policy & Strategy Committee**

10.1.1 **Development of Conservation Agreement with NS Nature Trust re Cape LaHave Island**

Moved by Councillor Bell, seconded by Councillor Nauss that Municipal Council accept the recommendation of the Policy & Strategy Committee and direct staff to develop a Conservation Agreement with the Nova Scotia Nature Trust for Cape LaHave Island and to bring the Agreement back to a Council meeting for consideration; and further, that the Agreement developed include a community consultation process. Carried unanimously.

10.1.2 **Letter of Intent to NS Nature Trust re Cape LaHave Island**

Moved by Councillor Bell, seconded by Councillor Whynot that Municipal Council accept the recommendation of the Policy & Strategy Committee and sign a Letter of Intent, as presented, to be sent to the Nova Scotia Nature Trust pertaining to Cape LaHave Island and Council's intentions of donating a conservation easement. Carried unanimously.

## **10.2 Fire & Emergency Services Committee**

### **10.2.1 Municipal Grants Increase**

**Moved by Councillor Carver, seconded by Councillor Whynot that Municipal Council accept the recommendation of the Fire & Emergency Services Committee and approve a 2% increase (which totals \$3,600) over the 2019/20 grant amounts and approves the following municipal grants for the 2020/2021 fiscal year:**

<b>Matching Grant</b>	<b>\$42,400.00</b>
<b>Municipal Grant</b>	<b>\$64,100.00</b>
<b>Training Grant</b>	<b>\$10,900.00</b>
<b>Insurance Grant</b>	<b><u>\$54,100.00</u></b>
<b>Total Grants</b>	<b>\$171,500.00</b>

**Carried unanimously.**

## **11. STAFF REPORTS**

### **11.1 Finance Department**

#### **11.1.1 Loan Guarantee – Martin’s River Fire Commission**

Elana Wentzell, Director of Finance, was in attendance.

Ms. Wentzell reviewed her report, “Loan Guarantee – Martin’s River Fire Commission” (circulated with the Agenda) advising that the Department’s request falls within the criteria of Policy MDL-06.

**Moved by Councillor Ernst, seconded by Councillor Bell that Municipal Council approve the request from the Martin’s River Fire Commission for a loan guarantee in the amount of \$100,000 for a period not exceeding three years, and further, that Municipal Council seek Ministerial Approval for the guarantee. Carried unanimously.**

## **12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS**

### **12.1 Deputy Mayor’s Update**

Deputy Mayor Hustvedt was not in attendance at the meeting, therefore, no update was provided.

### **12.2 Mayor’s Update**

Mayor Bolivar-Getson advised that she attended the Your Government Your Ideas meeting in Barss Corner; the Lyme Disease Conference; the Mahone Bay Lions Club 50<sup>th</sup> Anniversary celebrations; a luncheon at Hillside Pines; a meeting with Minister of Transportation Infrastructure & Renewal; several community Christmas functions; the Mayors/Wardens/Deputies/CAOs meeting; the doctor recruitment presentation; a meeting with Barry Stevens regarding the Town of Mahone Bay flooding and 3-D mapping.

**13. ADDED ITEMS****13.1 New Municipal Building - Update**

Stephen Pace, Director of Engineering and Public Works, was in attendance.

Mr. Pace reported that Andrew Amos of Catalyst would be attending Council on December 10<sup>th</sup> to provide a more substantial update on the status of the new municipal building. In the interim, he reviewed the Minutes of the last Municipal Building Site meeting of November 19<sup>th</sup>:

- Power hooked to the sewage lift station on Nathan Cirillo Road
- Staff parking lot paved except for the tie-in
- Trusses
  - Phase 1 - completed
  - Phase 2 – 30% of trusses were on site; remaining trusses were expected to be on site week of November 25<sup>th</sup>;
  - Phase 3 – shop drawings had been provided to the structural engineers; slab pour not yet done
- Vinyl windows on site
- Structural steel delivery expected in early January 2020
- Mechanical – keeping on top of deliveries of H-VAC units
- Exterior walls, interior footings/partitions were being worked on

Concerns were raised regarding the completion date. Mr. Pace advised that until the building was roof tight, it would be difficult to provide a completion date, and noted that Mr. Amos would be able to provide more information.

**14. IN CAMERA**

**At 9:31 a.m., it was moved by Councillor Moore, seconded by Councillor Nauss that Municipal Council go In Camera to discuss the following items:**

- 14.1 Land Negotiations re Broad Cove Property under Section 22(2)(a) of the MGA**
- 14.2 Contract Negotiations re LCLC under Section 22(2)(e) of the MGA**
- 14.3 Personnel Matters re LCLC under Section 22(2)(c) of the MGA**

**Added Items to In Camera Agenda**

- 14.4 Contract Negotiations re Agri-Innovation Park under Section 22(2)(e) of the MGA**
- 14.5 Contract Negotiations re Municipal Building under Section 22(2)(e) of the MGA**

**Carried.**

Municipal Council In Camera in session.

**At 11:15 a.m., it was moved by Councillor Whynot, seconded by Councillor Nauss that Municipal Council come out of In Camera and return to open session. Carried.**

Municipal Council in session.

#### **14.5 Contract Negotiations re Municipal Building**

**Moved by Councillor Garland, seconded by Councillor Whynot that further to the motion of October 8, 2019 in which Council directed staff to send out an RFP for a real estate firm to list the property for sale, Council directs staff to list the municipal buildings and property located at 210 Aberdeen Road for sale privately and in the event that the listing privately is not successful then proceed with the RFP for the real estate firm.**

#### **15. ADJOURNMENT**

**There being no further business at 11:17 a.m., it was moved by Councillor Whynot, seconded by Councillor Carver that the meeting adjourn. Carried.**