

AGENDA
MEETING OF MUNICIPAL COUNCIL
 Bridgewater, NS
 Tuesday, May 28, 2019 – 9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION
3. PUBLIC INPUT (15 Minutes)
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES April 9, 2019; April 23, 2019; Special Council of May 8, 2019
6. BUSINESS ARISING FROM MINUTES
7. AWARDING OF TENDERS/RFPs
 - 7.1 Award of Tender #2019-01-001 - Road Maintenance1-2
 - 7.2 Award of Tender #2019-05-004 LaHave River On Site Sewage Disposal System Installations Project Group#243-5
 - 7.3 Award of RFP #2018-005 – Curbside Waste Collection Services6-7
8. PRESENTATIONS/SCHEDULED TIMES
 - 8.1 Michael Graves, United Way – Annual Update 10:15 a.m. 8-19
9. CONSIDERATION OF CORRESPONDENCE
10. RECOMMENDATIONS FROM COMMITTEES & BOARDS
 - 10.1 Policy & Strategy Committee
 - 10.1.1 Now Lunenburg County’s Doctor Recruitment Initiative (20) 21-29
 - 10.1.2 Signage in Blockhouse Community (20) 30-31
 - 10.2 Nominating Committee
 - 10.2.1 Sherbrooke Lake Stewardship Committee 32
11. STAFF REPORTS
 - 11.1 Planning Department
 - 11.1.1 PACE Report33-44
 - 11.2 Economic Development Department
 - 11.2.1 Develop Nova Scotia Internet Process45-51
12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS
 - 12.1 MJSB Update
 - 12.2 Deputy Mayor’s Update
 - 12.3 Mayor’s Update
13. ADDED ITEMS
14. IN CAMERA
 - 14.1 Land Negotiations re Oakland under Section 22(2)(a) of the MGA
 - 14.2 Contract Negotiations re Shared Services under Section 22(2)(e) of the MGA
15. ADJOURNMENT



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Council

SUBMITTED BY: Jamie Burgess, P.Eng., Municipal Engineer

DATE: May 21, 2019

RE: Road Maintenance Tender

RECOMMENDATION

That Council authorize staff to award Municipal Public Road General Maintenance TENDER 2019-01-001 to William A Gerhardt Property Improvements for \$137,350.65, plus HST.

BACKGROUND

Roads are a major priority in our Municipality. Well maintained, good quality roads are essential for our communities. The Municipality recognizes the importance of roads to our residents. In order to maintain these roads to an acceptable quality we must continually conduct maintenance work. As the Municipality does not have maintenance personnel or equipment, staff have prepared a tender for the services required to maintain these roads.

DISCUSSION

The tender document was issued on May 1, 2019 and closed at 2:00pm on May 16, 2019. Two (2) bids were received and accepted by the tender deadline. These bids are summarized in the table below:

Term	Estimated Contract Price for W. A. Gerhardt	Estimated Contract Price for Town & Country
Year 1: June 1, 2019 to March 31, 2020	\$44,858.10	\$55,871.25
Year 2: April 1, 2020 to March 31, 2021	\$45,331.12	\$58,662.35
Year 3: April 1, 2021 to March 31, 2022	\$47,161.43	\$61,598.93
Sub Total	\$137,350.65	\$176,132.53
Net HST	\$5886.85	\$7549.04
Total	\$143,237.50	\$183,681.57

The tender document is a unit price document with hourly rates for equipment and labour and cost per tonne for materials using staff estimated quantities. When the bids were compared to previously awarded tenders from 2018 the unit prices of equipment, materials and labour decreased. The only items from previous tenders that increased in price are gravels, which increased an average of 4.5%. It appears the competitive marketplace has benefited MODL with good pricing.

CONCLUSION

Recommendation: *That Council authorize staff to award Municipal Public Road General Maintenance TENDER 2019-01-001 to William A. Gerhardt Property Improvements for \$137,350.65, plus HST.*



Municipality of the District of Lunenburg

MEMORANDUM

REPORT TO: Council

SUBMITTED BY: Maria Butts, LaHave River Project Manager

DATE: May 28, 2019

RE: Tender Award: On-Site Sewage Disposal System Installations for LaHave River Properties. Project Group #24

RECOMMENDATIONS

Authorize staff to award tender 2019-05-004 to CK Earthworks in the amount of \$65,088.00 plus HST.

EXECUTIVE SUMMARY

Three (3) bids were received and accepted for *Tender 2019-05-004 On-Site Sewage Disposal System Installations for LaHave River Properties. Project Group #24.*

The scope of work consists of the supply and installation of five septic systems located on private property belonging to homeowners who have applied to participate in the LaHave River Straight Pipe Replacement Program (SPRP), administered by the Municipality of the District of Lunenburg (MODL).

Tender 2019-05-004 is a bundle of four traditional systems and one alternative treatment unit.

BACKGROUND

In the Spring of 2016, *Our Living Future* campaign was launched to bring awareness and education around the issue of straight pipes and their impact on the LaHave River and Council authorized staff to make an application to the New Build Canada Fund for a SPRP. Staff were directed to prepare a Wastewater Management District (WWMD) By-Law and policies to implement such a program. The drafted By-Law and policies have since been adopted by Council.

On June 29, 2017, federal and provincial authorities announced joint funding along with the Municipality for the replacement of straight pipes with on-site sewage disposal systems along the LaHave River.

Replacement of straight pipes with functioning septic systems required the services of a qualified engineer to select, design, and oversee the installation of approved septic systems. As such, council authorized staff to award of *RFP 2017-05-400 On-Site Sewage Disposal System Design for Lahave River properties* to ABLE Engineering Services Inc (ABLE) on August 22, 2017.

To date, MODL has received 174 applications for replacement from property owners within the WWMD and has installed one hundred and three (103) new On-Site Sewage Disposal Systems.

Over the past number of months, MODL has been working with ABLE to produce sewage disposal designs for each property owner enrolled in the SPRP. Five designs were selected from those completed to date for inclusion in tender 2019-05-004.

No Municipal dollars are being spent on this program as the federal and provincial grants cover up to two thirds of the cost and all eligible homeowners are required to pay the remaining one third.

DISCUSSION

Tender 2019-05-004 was posted on Thursday, May 2, 2019 and closed on Thursday, May 16, 2019.

Three (3) bids were received and accepted by the deadline. Accepted tenderer names and bids are described in Table 1 below:

Funding	Total Bid (w/o HST)
Provincial/Federal Grants	2/3
Property Owner	1/3
Tenderers	
Town & Country Property Improvements Ltd.	\$89,538.60
Dennis Lively Construction & Backhoe Services	\$67,000.00
CK Earthworks Limited	\$65,088.00

Table 1: Accepted Bids for Tender 2019-05-004

Under the scope of work for this tender, the successful bidder is required to complete all excavation, bedding, pipe laying, backfill and compactions. They are to supply all septic tanks, miscellaneous fittings, filter sand, stone and concrete. The successful bidder is also required to complete leakage testing, and all surface restoration and any other work as specified and shown on the design drawings.

CONCLUSION

Tender 2019-05-004: Three (3) bids were submitted and accepted. Of the three accepted bids, the lowest bid was received by CK Earthworks Ltd of Bedford, NS.

Tender Award Recommendation

Tender: 2019-05-004 On-Site Sewage Disposal System Installation for LaHave River Properties. Project Group #24.

Scope of Work: Install five On-Site Sewage Disposal Systems on five properties along the LaHave River.

Closing Date: May16, 2019

Funding	Total Bid (w/o HST)
Provincial/Federal Grants	2/3
Property Owner	1/3
Tenderers	
Town & Country Property Improvements Ltd.	\$89,538.60
Dennis Lively Construction & Backhoe Services	\$67,000.00
CK Earthworks Limited	\$65,088.00

Table 1: Accepted Bids for Tender 2019-05-004

Tender Award Recommendation:

Council award Tender 2019-05-004 to CK Earthworks Ltd for the cost of \$65,088.00 plus HST.



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Council

SUBMITTED BY: Stephen Pace, MBA, P.Eng., Director of Engineering & Public Works

DATE: May 28, 2019

RE: MJSB RFP Award 2018-005: Curbside Waste Collection Services

RECOMMENDATION

That Council authorize staff to award MJSB RFP 2018-005 Curbside Waste Collection Services to G.E.'s All Trucking Ltd. O/A GE Environmental for \$1,080,574, plus HST.

BACKGROUND

The existing curbside collection contract was due to expire March 31, 2019. The estimated lead time for new waste hauler equipment orders is approximately 12-14 months. During 2018 the three contract partners, MODL, Town of Bridgewater and the Town of Mahone Bay, approved the extension of the current waste collection contract with G.E.'s All Trucking Ltd. O/A GE Environmental until March 31, 2020. This would provide sufficient lead time for the successful contractor to order new hauling equipment under a new contract.

A joint RFP call to solicit new contracts was led by MJSB in September 2018. This joint RFP also included non-partners, the Municipality of the District of Chester and the Town of Lunenburg. The RFP closed on November 2018 with two proposal submissions.

DISCUSSION

An RFP for the provision of curbside waste collection services was issued September 19, 2018 and closed on November 7th, 2018. Two (2) Proposals submissions were received and two (2) bids were accepted on the closing date of November 7th, 2019 and are summarized in the table below:

Contractor	Price (excl. HST)	HST	Total Price
G.E. Trucking Ltd. O/A GE Environmental	\$1,080,574	\$162,086.10	\$1,242,660.10
Miller Waste Systems Inc.	\$1,553,032	\$232,954.80	\$1,785,986.80

Table 1: Accepted Proposal Submissions for MJSB RFP 2018-005

BUDGET IMPLICATIONS

MODL budgeted \$1,750,400 for the annual service. The price G.E.’s All Trucking Ltd. O/A GE Environmental has submitted is \$308,990 less than the amount currently spent annually by MODL for curbside collection services.

CONCLUSION

MJSB RFP 2018-005: Two (2) proposal submissions were submitted and two (2) were accepted. Of the two proposals accepted, the superior one was submitted by G.E.’s Trucking Ltd. O/A GE Environmental in the amount of \$1,080,574, plus HST, for the period April 1, 2020 to March 31, 2021.

RECOMMENDATION

Council award MJSB RFP 2018-005 to G.E.’s All Trucking Ltd. O/A GE Environmental for the annual cost of \$1,080,574, plus HST, for the period covering of April 1, 2020 to March 31, 2021.

The full contract period will be for a period of four (4) years effective April 1, 2020 to March 31, 2024 with an option to renew for another two (2) years to March 31, 2026.

The Contractor’s rates as set out in the RFP’s Schedule “A” shall apply for Year 1, being April 1, 2020 to March 31, 2021, and thereafter shall increase as follows:

- Year 2 (April 1, 2021 to March 31, 2022) 2.25%
- Year 3 (April 1, 2022 to March 31, 2023) 2.25%
- Year 4 (April 1, 2023 to March 31, 2024) 2.25%

Extension years (if applicable):

- Year 5 (April 1, 2024 to March 31, 2025) 2.25%
- Year 6 (April 1, 2025 to March 31, 2026) 2.25%



United Way
Lunenburg County
Improving Lives Locally


1

What we do

We raise money in the local community and reinvest that money into local programs.

We help people from all walks of life; kids, youth, families, women, seniors, people living in and on the edge of poverty.

And we do this in partnership with over 30 community groups and organizations.




3

Who we are

The United Way is a volunteer driven organization that improves lives and builds community by engaging individuals and mobilizing collective action.

Community Based Support
The United Way is powered by **75 + volunteers.**
Board + Citizens Review Panel + Workplaces + Programs



2

Community Issues

People Living with Low Income Using Low Income Measure. (LIM-AT) 2015


24,863 population

- County Low-income Rate 18.8% = 8,670 people **(17.1% 4,230)**
- Child Low-income Rate
 - (0 – 17 yrs.) 23.2% = 1,655 kids **(19.8% 745)**
 - (0 – 5 yrs.) 27 % = 580 kids **(22 % 240)**
- Senior Low-income Rate 21% = 2,445 seniors **(21.1% 1,245)**

Lone Parent Families 2016

There are 2,035 lone parent families living in Lunenburg County **(8.6% 950)**

- 1,580 female and 455 male households
- **690 female and 260 male households**



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Community Issues

Households - County (2016)

- Total Households 21,440
- Households spending more than 30% on shelter costs is 18.4%
- 42% of renters and 12.9% of homeowners

Households – Lunenburg Municipality (2016) SSHAC Housing Report

- Total Households 11,010
- Households spending more than 30% on shelter costs is 13.7%
- 33.2% of renters and 11.4% of homeowners
- 24% of households in MoDL are one person households. (2,640)



Since 2006 the United Way of Lunenburg County has invested **\$1,746,422** in numerous Lunenburg County community organizations and projects.

This total does not include donor's choice/ designations.

The breakdown by focus area is as follows;

- All That Kids Can Be \$1,103,881
- From Poverty to Possibility \$204,635
- Healthy People Strong Communities \$437,926



People in our community are having problems meeting their basic day to day needs.



Our top 12 funded programs represent 54.35% of total funding

YMCA Youth Programs	\$185,950	Since 2009
Big Brothers Big Sisters	\$164,138	Since 2006
St Vincent de Paul	\$163,100	Since 2006
Better Together Family Resource Ctr.	\$126,260	Since 2006
PRO Kids MoDL	\$110,830	Since 2010
Second Story Women's Ctr. Girl Talk	\$69,068	Since 2008
Chester PRO Kids	\$60,440	Since 2007
Harbour House	\$53,917	Since 2006
Chester Community Wheels	\$52,400	Since 2007
Bridgewater PRO Kids	\$45,040	Since 2011
Hinchinbrook Farm	\$43,220	Since 2011
Senior Safety Coordinator	\$42,180	Since 2014

Our Locally Funded Partners & Programs

For our 2019/2020 - Allocation period
The United Way of Lunenburg County
invested \$122,409 in 21 local programs.



Our Locally Funded Partners & Programs

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Better Together Family Resource Centre Buccaneer Bay/ Heritage House 4H
Bridgewater and Area Food Bank
P.R.O. Kids (Positive Recreation Opportunities for Kids)
Senior Wheels



Our Locally Funded Partners & Programs

Funded programs that will assist residents of
LUNENBURG COUNTY
Lunenburg, Malone Bay, The Municipalities of Chester and Lunenburg

- 211 Information and Referral
- Adult Learning Network – Literacy & Skill Building
- Back in the Game Free Skates to Borrow at the LCLC
- Back in the Game FREE LCLC Swimming and Skating Passes for Financially Stressed Families
- Big Brothers Big Sisters (i) School Mentoring
- Big Brothers Big Sisters Kids and Kops Summer Day Camps (2)
- "Bikes for Kids" – 450 FREE bikes distributed to date
- Coats for Kids - Teens and Adults Too
- Free iPhones and Laptops for Vulnerable People
- Free iPhones for Nursing Home Music Therapy Programs
- Free Recreational Passes for Individuals Living with Low Income and Mental Health Issues
- Girl Talk Summer Day Camps (7) offered by Second Story Women's Centre
- Hinchinbrook Farm Volunteer Training
- Plow it Forward – Mow it Forward - Stack it Forward Campaign
- Sexual Health Centre Youth Outreach
- St. Vincent de Paul Community Outreach
- South Shore Safe Communities Senior Safety Coordinator
- YMCA Friday Night Youth Zone
- YMCA King Street Youth Centre



Previously purchased Community Assets that are still providing benefits to our community

- Harbour House Community Outreach Material
- Buster the Bus School Bus Safety Program
- ARK Crew Cab Truck Purchase
- North River Recreational Concrete Pad
- Riverport and District Community Room Furnishings (chairs, tables, audiovisual system)
- Commercial Toasters for Lunenburg County High Schools
- South Shore Scouts Start Up Kits
- Chronic Disease Management Program at South Shore Regional Hospital
- Lunenburg County Sexual Health Centre Education Support Program (SHIFT)
- Active Energized & Empowered for 55+ Recreational Equipment
- Pinegrove Outdoor Play Association Community Park
- Voglers Cove Community Centre Equipment Purchase (chairs)
- Voglers Cove Community Centre Library
- Lunenburg County Lifestyle Centre – Aquatics for All Adaptive Devices
- Freeman House Community Kitchen



We also operate 10 programs that help vulnerable and low income people in our community.

WHAT DOES LOCAL LOVE LOOK LIKE?

United Way's Community Connections program has been able to provide the following programs to other communities. These programs are a result of the partnerships that United Way has with the community.

Here are some of the projects your government donations have made possible:

- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow
- Free Skating to Borrow

United Way
LEADING TOGETHER

LOCAL SERVICE LOCAL RESPECTS

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We also have a storage unit at rink level at the LCCL filled with "Free Skates to Borrow".

These free skates are available to everyone who wants to skate.

Free Skates to Borrow
borrow skate clean return

This program brought to you by

United Way
VIC'S SKATE SHARPENING
RINK BUILD IT!

Back in the Game
www.lccl.ca
Facebook

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Over 1,000 free swimming and skate passes to the LCCL are distributed every year to low income kids and their parents.

This is done in partnership with the schools.

ENJOY A FREE SKATE ON US!
For public skating times please visit www.lccl.ca or call 902-530-4100
150 North Main Street
A variety of skate rentals are available.
THE PASS IS FOR ONE CHILD AND ONE SKATE PER YEAR.

ENJOY A FREE SWIM ON US!
For public swim times please visit www.lccl.ca or call 902-530-4100
150 North Main Street
A variety of swim rentals are available.
THE PASS IS FOR ONE CHILD AND ONE SKATE PER YEAR.

United Way
LEADING TOGETHER

14

High quality gently used sports equipment exchanges help to reduce the high cost of team sports like hockey and soccer.

Works well with PRO Kids.


FREE USED SPORTS EQUIPMENT EXCHANGE
By your old hockey or soccer equipment gathering dust? Donate today and put your gently used gear back in the game!

Your used equipment will be included for safety and then distributed to other community exchanges set up by United Way Leasing County. Your donation helps these sport items available to our most vulnerable children and their families.

United Way
Leasing County

LEADING TOGETHER
LEADING TOGETHER
LEADING TOGETHER


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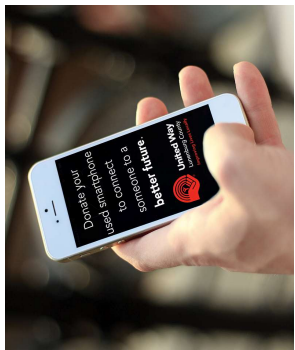
Since 2013 over 450 refurbished bikes have been given away to kids and their parents who would struggle financially to acquire one.

Free bike helmets are also provided.

"Every kid deserves a bike to ride."
Support United Way of Lunenburg County Bikes for Kids.



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Technology Program


Free iPhones and laptops given to low income vulnerable people in our community.

Since May 2017;
83 iPhones
18 laptops
30 iPhones to local nursing homes for music therapy

19

FREE RECREATIONAL ACTIVITIES PASS
(see back for more information.)

A JOINT PROJECT OF



Promoting health through recreation

In partnership with Mental Health and Addictions we also distribute free full access passes to the LCLC, the YMCA and the HB Studios Sports Centre.

These passes are made available to their low income clients who would not have the financial ability to purchase themselves. It also allows the pass holder to bring up to 2 guests for support.

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Neighbour Helping Neighbour Awareness Program.



Plow it Forward this Winter
Rake it Forward this Spring & Fall
Mow it Forward this Summer
Stack it Forward this Fall

Plow it Forward this Winter - Rake it Forward - Mow it Forward - Stack it Forward

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A KIDS' COATS, TEENS & ADULTS GIVE AWAY

Because everybody deserves to be warm in winter.

Need a warm winter coat for you or a family member?

Check the following links for more information on how to get a warm winter coat for you or a family member.

For more information call 902-262-2424. For more information visit www.211.ca. For more information visit www.211.ca.

211

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Connecting the South Shore from Queens to Halifax

maritimebus made it sover

1 Hubbards
2 Chester
3 Millisnoe Bay
4 Queens County

5 Bridgewater Transit provides a free bus service to seniors in both Hubbards and Queens. Free to learning disabilities. For more information call 902-262-2424. Call Free 877-366-8837

6 Senior Wheels Association provides a free bus service to seniors in both Hubbards and Queens. Free to learning disabilities. For more information call 902-262-2424. Call Free 877-366-8837

7 Queens County Transit provides a free bus service to seniors in both Hubbards and Queens. Free to learning disabilities. For more information call 902-262-2424. Call Free 877-366-8837

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Please contact each provider for times, costs and other information on their service.

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Free Bridgewater Transit Bus Passes for Low Income Individuals.

211

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211

Helping you find the right community and social services.
Call **211** or visit ms.211.ca

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So how can you help your community?

Donate

If every single worker donated just \$0.15 per day to the United Way of Lunenburg County we would raise over \$1.2 million dollars every year.

Advocate

Be a United Way of Lunenburg County Champion.



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United Way
Lunenburg County
Improving Lives Locally

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When you donate to the United Way of Lunenburg County you help make positive things happen in your community.

For our 2019/2020 - Allocation period

The United Way of Lunenburg County invested \$122,409 in 21 programs
We operate an additional 10 programs

Funded programs that will assist residents of

LUNENBURG COUNTY

Includes the Towns of Bridgewater, Lunenburg, Mahone Bay, The Municipalities of Chester and Lunenburg

211 Information and Referral **211**

Adult Learning Network – Literacy & Skill Building

Back in the Game Free Skates to Borrow at the LCLC

Back in the Game FREE LCLC Swimming and Skating Passes for Financially Stressed Families

Big Brothers Big Sisters In School Mentoring

Big Brothers Big Sisters Kids and Kops Summer Day Camps (2)

“Bikes for Kids” – 450 FREE bikes distributed to date

Coats for Kids - Teens and Adults Too

Free iPhones and Laptops for Vulnerable People

Free iPhones for Nursing Home Music Therapy Programs

Free Recreational Passes for Individuals Living with Low Income and Mental Health Issues

Girl Talk Summer Day Camps (7) offered by Second Story Women’s Centre

Hinchinbrook Farm Volunteer Training

Plow it Forward – Rake it Forward – Mow it Forward - Stack it Forward Campaign

Sexual Health Centre Youth Outreach

St. Vincent de Paul Community Outreach

South Shore Safe Communities Senior Safety Coordinator

YMCA Friday Night Youth Zone

YMCA King Street Youth Centre

MUNICIPALITY OF CHESTER

Chester Community Wheels

Musical Friends at St. Stephen’s Anglican Parish

MUNICIPALITY OF THE DISTRICT OF LUNENBURG

Better Together Family Resource Centre Buccaneer Bay/ Heritage House 4H

Bridgewater and Area Food Bank

P.R.O. Kids (Positive Recreation Opportunities for Kids)

Senior Wheels

TOWN OF BRIDGEWATER

Better Together Family Resource Centre 4H - BES 4H Afterschool Club

Bridgewater and Area Food Bank

Bridgewater Outdoor Pool and Free Family Swims

P.R.O. Kids (Positive Recreation Opportunities for Kids)

Senior Wheels

TOWN OF MAHONE BAY

Mahone Bay Outdoor Swimming Pool Free Saturday Community Swims

Mahone Bay Museum Children’s Programming

TOWN OF LUNENBURG

P.R.O. Kids (Positive Recreation Opportunities for Kids)

Improving lives locally.

www.lunenburgcounty.unitedway.ca



Programs that benefit residents of Region of Queens Municipality

211 Information and Referral **211**
Big Brothers Big Sisters In School Mentoring
Big Brothers Big Sisters Kids and Kops Summer Day Camps (2)
Bikes for Kids
Coats for Kids
Girl Talk Summer Day Camps (1) offered by Second Story Women's Centre
Hinchinbrook Farm
Plow, Rake, Mow and Stack it Forward" Community Engagement Campaign
Technology Program
YMCA Friday Night Youth Zone

The United Way of Lunenburg County Community Asset Purchases

THESE PREVIOUSLY PURCHASED COMMUNITY ASSETS ARE STILL PROVIDING BENEFITS TO OUR COMMUNITY

Harbour House Community Outreach Material
Buster the Bus School Bus Safety Program
"Dance Dance Revolution" High School Recreation Program
Bonny Lea Farm Industrial Shredders (2)
ARK Crew Cab Truck Purchase
New Hope Playing Surface in Western Shore
Chester Community Wheels Bus
North River Recreational Concrete Pad
Riverport and District Community Room Furnishings (chairs, tables, audiovisual system)
Commercial Toasters for Lunenburg County High Schools
New Ross School Community Recreational Facility
Forties Community Centre (chairs)
South Shore Scouts Start Up Kits
Fox Point Community Centre Upgrade
Chronic Disease Management Program at South Shore Regional Hospital
Lunenburg County Sexual Health Centre Education Support Program (SHIFT)
Chester Heritage Society Community Labyrinth
Active Energized & Empowered for 55 + Recreational Equipment
Bonny Lea Farm Ground Maintenance Training Riding Mower
Pinegrove Outdoor Play Association Community Park
Through the Years Community Centre and Day Care Specialized Recreational Equipment
Voglers Cove Community Centre Equipment Purchase (chairs)
Voglers Cove Community Centre Library
Lunenburg County Lifestyle Centre – Aquatics for All Adaptive Devices
Freeman House Community Kitchen
VON Breakaway Adult Day Program Pilot in New Ross

For 2019/2020

The United Way of Lunenburg County invested \$122,409 in 21 local programs We operate an additional 10 programs

Not all community members have the opportunity to create a vibrant life. Many people struggle to achieve a sustainable livelihood because they have vulnerabilities that place them at risk and face barriers at accessing opportunities and support. Recognizing this, the United Way chooses to focus its efforts on individuals and groups in our community that are vulnerable to a variety of social and systemic barriers. Priority populations in a community vary according to local circumstances, but often include people dealing with or at risk of poverty, abuse or stigmatation related to race, country of origin, culture, disability, age or sexual orientation. The United Way of Lunenburg County directs funding to the following focus areas: All That Kids Can Be, Poverty to Possibility and Healthy People, Strong Communities.

ALL THAT KIDS CAN BE programs received funding totaling \$76,234

Helping children and youth reach their potential by investing in their early years, middle years and youth.

Giving kids a positive summer camp experience - \$11,400

Girl Talk (7) A Second Story Women's Centre Program
Kids and Kops (2) A Big Brothers Big Sisters Program

Helping kids participate in sport, recreational or cultural activities - \$15,000

PRO Kids Town of Bridgewater
PRO Kids Municipality of Lunenburg
PRO Kids Town of Lunenburg
Bikes for Kids - Over 450 bikes given away to kids of financially stressed families
3000 FREE LCLC swimming and skating passes for financially stressed families every year
FREE used sports equipment exchanges (hockey and soccer)

Providing a safe place for youth to grow and socialize - \$38,500

Better Together Family Resource 4H Clubs (3)
Musical Friends at St. Stephen's Anglican Parish in Chester
YMCA Thursday Night Youth Basketball & Youth Fitness Conditioning
YMCA Friday Night Youth Zone
YMCA King Street Youth Centre

Helping our communities' vulnerable youth - \$2,000

Big Brothers Big Sisters In School Mentoring

Education programs for teachers and youth - \$1,934

Sexual Health Centre Education and Support

Helping children and youth with special needs - \$7,400

Hinchinbrook Farm volunteer training

FROM POVERTY TO POSSIBILITY programs received funding totaling \$23,800

Meeting basic human needs and moving people out of poverty by investing (in part) in employment security, basic income maintenance programs and improving skills through education.

Literacy programs - \$2,100

Lunenburg County Adult Learning Network- Literacy & Skill Building

Basic income maintenance programs - \$16,700

Saint Vincent de Paul Society

Bridgewater and Area Food Bank - \$5,000

Providing life changing opportunities for people living on low income – These are \$0 cost programs

- Free Recreational Passes for low income individuals with mental health issues. (100 passes)
- Free iPhones for vulnerable low-income individuals. (72 since May 2017)
- Free iPhones for nursing home music therapy programs. (30 since May 2017)
- Free laptops for vulnerable low-income individuals. (18 since May 2017)
- Coats for Kids – Teens and Adults Too (Because everyone deserves to be warm in winter.)

HEALTHY PEOPLE, STRONG COMMUNITIES programs received funding totaling \$22,375

Supporting personal wellbeing and strengthening neighbourhoods by investing (in part) in seniors, transportation, information.

Helping to create inclusive community spaces - \$9,875 (The family that plays together, stays together.)

- O'Regan Subaru Outdoor Pool / Bridgewater Outdoor Pool Free Swims
- Mahone Bay Outdoor Pool Free Saturday Swims
- Mahone Bay Museum Children's Programming
- Free to borrow skates at the LCLC (Free to anyone who needs them.)

Connecting people and communities through transportation networks - \$7,500

- Bridgewater Senior Wheels
- Chester Community Wheels

Helping to keep our seniors safe and in their homes - \$5,000

- Lunenburg County Senior Safety Coordinator
- Plow it Forward – Rake it Forward – Mow it Forward - Stack it Forward Campaign – volunteer to help a senior

Helping to provide information and resources

- 211 Information and Referral **211**

Making positive things happen in Lunenburg County takes more than good intentions and the contributions of a few. It takes everyone doing what they can because everyone shares in the benefits of a happy, healthy, and safe community where no one is left behind.

Consider this. If every single working person in Lunenburg County invested just \$0.15 per day with the United Way of Lunenburg County, we would raise over \$1.1 million dollars each and every year to invest in programs and organizations that would make a meaningful and measurable difference in the lives of Lunenburg County residents. This could be someone you know.

To find out more about how the United Way of Lunenburg County is putting your donations to work helping Lunenburg County kids, youth, families, women, seniors and communities, to see our community impact videos, to see the requirements necessary to obtain a grant, to sign up for our e-newsletter and/or to make a secure online donation please visit our website at www.lunenburgcounty.unitedway.ca. Please direct questions to office@lunenburgcounty.unitedway.ca.

When you support the United Way of Lunenburg County you help make positive things happen in your community. 100 % of your donation stays in Lunenburg County.

WHAT DOES LOCAL LOVE LOOK LIKE?

United Way Lunenburg County is a volunteer driven organization with two roles. One is to motivate donors and raise money to provide the financial resources needed to affect change in our community. The other is to seek out organizations and help create the dynamics and partnerships that will affect positive social change right here in Lunenburg County.

Here are some of the projects your generous donations have made possible:

FREE RECREATIONAL ACTIVITIES
Free Public Swimming Free Aquatics
 135 North Park St., Bridgewater. Hot Water or call 902-530-4100 for current times. Expires Aug 31/2018.

FREE RECREATIONAL ACTIVITY
Free Access to the Walking Track
 545 Glen Allan Drive, Bridgewater. Stop in to see all the fun we have to offer. Call 902-543-9622 or visit www.unitedwaylunenburg.ca for more information. Expires Aug 31/2018.

FREE RECREATIONAL ACTIVITIES
Free Day Pass to all YMCA activities (includes gym, Yoga and Aquatics)
 75 High Street, Bridgewater. Stop in to see all the fun we have to offer. Call 902-543-9622 or visit www.unitedwaylunenburg.ca for more information. Expires Aug 31/2018.

FREE RECREATIONAL ACTIVITY
Free Morning Spines Available for Individuals 55 years or older
 Offered to 4 locations: LCC, Elderfit, Recreation and Wellness Centre, and the Senior Wellness Centre. Expires Aug 31/2018.

FREE RECREATIONAL ACTIVITIES
Let's Play & Prowl
 100 St. John's Street, Lunenburg. Expires March 2018.

FREE RECREATIONAL ACTIVITIES PASS
 A JOINT PROJECT OF United Way Lunenburg County, LCC, and the City of Lunenburg. Promoting health through recreation.

Recreational Activities
 Contact your favourite programs for any changes to programming:
 LCC: Free public swimming, Free Aquatics, Free public skating, Free youth hockey studios Sports Centre, Free walking track access.
 YMCA: Free day passes to all activities.
 Elderfit: Free morning spine in classes, Spines and sides only.
 Town of Bridgewater: Free activities offered throughout the town.

ENJOY A FREE SWIM ON US!
 For public swim times please visit www.lcc.ca or call 902-530-4100. Expires August 31/2018.

ENJOY A FREE SKATE ON US!
 For public skating times please visit www.lcc.ca or call 902-530-4100. Expires August 31/2018.

Donate your used smartphone to connect someone to a better future.
 United Way Lunenburg County

A smartphone can help open a whole new world for people living in or on the edge of poverty.

OWNING A SMARTPHONE CAN HELP:

- Curb loneliness by providing a modern form of communication to connect with friends and family;
- Increase the ease of job searching and create employment opportunities;
- Decrease vulnerability in emergency situations.

United Way of Lunenburg County, together with their community partners, will distribute the refurbished smartphones to qualified, low income people in our region. Your phone could help save a life in so many ways.

Community Partners: Employment Solutions Society, Freeman House, Harbour House, Second Story Women's Centre, Schools Plus and United Way of Lunenburg County.

DROP OFF:
 Collection Box: Centre Court of Mall. Place your phone in the provided bags and drop box. Please ring the phone chime.

Plow it Forward
 NEIGHBOURS HELPING NEIGHBOURS

Plow it Forward this Winter "Adopt" a senior neighbour and help with their snow removal.

Uncleared snowfall prevents seniors from getting groceries, mail, medications and daily care on which they depend. Seniors clearing their own snow puts them at serious risk of broken bones, heart attacks and stroke.

Does a senior or disabled neighbour's house remain unloved after a storm?

A neighbour may need your help and your act of kindness could save a life. Volunteer to shovel as an individual, family, business or school. Knock on a neighbour's door, and spread care and compassion in your community.

PART OF THE NEIGHBOURS HELPING NEIGHBOURS INITIATIVE



"Every kid deserves a bike to ride."
 Support United Way of Lunenburg County Bikes for Kids.

FREE USED HOCKEY EQUIPMENT EXCHANGE
 PICK UP WHAT YOU NEED. DROP OFF WHAT YOU DON'T.

MON, AUG 21 4:00-9:00PM

@theLCLC (Lunenburg County Lifestyle Centre)
 In conjunction with SIDAHA registration. While you're there get a fresh start on your weekend from VCS Skate Shopkeeping by upgrading your equipment. Prices starting at \$5.

EARLY EQUIPMENT DROP OFF (UNTIL AUGUST 20) @ 2 LOCATIONS:
 Centre Court, Bridgewater Mall. Near St. John's Street, Upper Landing, Spine. Drop off equipment and receive a debit card. Drop off equipment and receive a debit card. Drop off equipment and receive a debit card.

HELPING TO MAKE SPORTS MORE AFFORDABLE FOR FAMILIES

Community Partners: Brecker, PRC Kids, and others.

GENTLY USED SOCCER EQUIPMENT EXCHANGE
 PICK UP WHAT YOU NEED. DROP OFF WHAT YOU DON'T.

COATS 4 KIDS
 Teens & Adults, too

Because everybody deserves to be warm in winter.

Have a coat to give to someone in need?
 Drop your gently used, well-worn coats to Centre Court at Bridgewater Mall from now until September 30 and please leave your coats in the community coat closet. Please ensure that the clothes are in good working order.

Need a warm winter coat for you or a family member?
 Stop by the Bridgewater Mall between Thursday, October 4 and Sunday, October 15 to get a coat that suits your needs. Coats will be in a dedicated stockroom across from Centre Court and Berkeley Lodge. First come, first served.

FOR MORE INFORMATION PLEASE CALL:
 Michael Graves - Coordinator for United Way of Lunenburg County 902-530-3072 (voice mail)
 Major Wilson Galbraith - The Salvation Army 902-545-0206

United Way Lunenburg County
 Centre Court, Bridgewater Mall

Community Partners: Brecker, PRC Kids, and others.

Free Skates to Borrow
 borrow skate clean return

Back in the Game
 This program brought to you by

United Way Lunenburg County
 SKATE SHARPENING
 BUILD IT!



United Way Lunenburg County

LOCAL GIVING. LOCAL RESULTS.

Michael Graves, Coordinator
 office@lunenburgcounty.unitedway.ca
 www.lunenburgcounty.unitedway.ca



Council

Date: May 28, 2019

Item: #10.1

Authorization: K. Malloy

Municipality of the District of Lunenburg

May 21, 2019

To Her Worship, Mayor Bolivar-Getson, and Councillors
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Policy & Strategy Committee in session on Tuesday, May 21, 2019, made the following
recommendations to Council:

1. That Municipal Council award \$5,000 to the Lunenburg County Community Fund /
Community Foundation of Nova Scotia for NOW Lunenburg County's Doctor
Recruitment Initiative.
2. That Municipal Council contact Mr. Glen Strang, NS Department of Transportation and
Infrastructure Renewal, giving the Municipality of the District of Lunenburg's support for
signage to be established in the Blockhouse Community by the Blockhouse and Area
Ratepayers' Kinship.

Respectfully submitted,

Chairman and Members
Policy & Strategy Committee

/jp
Attachments

Victoria County ramps up doctor recruitment efforts
Erin Pottle (erin.pottle@cbpost.com)
Published: Oct 22, 2018 at 8:37 p.m.
BADDECK, N.S. — Increasing efforts to bring more doctors to the island Victoria County to take part in what's considered recruitment ground zero. The municipality has approved funding to send representatives to an up Family Medicine Forum taking place in Toronto from Nov. 14-17.

Helped along by dried fish, a rural community found its way on health care
THE SEARCH
f t e in
The Municipality of Clare faced a doctor crisis in 2003 and took charge of its own destiny
Michon Gorman CBC News Pinned Feb 12, 2018 5:00 AM AT | Last Updated: February 12, 2018

Grassroots effort results in new position to assist with selling Pictou County to doctors

Collaborative Effort Helps Clear Red Tape To Bring New Anesthesiologist To Yarmouth
Posted on Wednesday, May 2, 2018 12:21 PM
There was fear earlier this month after the Nova Scotia Health Authority (NSHA) let its letters to inspectors mothers in Yarmouth saying there could be clinics beyond the end of May, when some services may have to travel to a different hospital to give birth.
While that situation remains tentative, a new anesthesiologist will begin practising from the Yarmouth Regional Hospital this week.
The doctor is from Libya and his arrival has been delayed by lots of red tape.
The process to get him here was a major collaborative effort among all three levels of government, the Western RN the NSHA and the Yarmouth and Area Chamber of Commerce.
President Angie Crowe says for the Chamber, the most important group are Yarmouth's doctors.
"They're our greatest asset. They are an amazing group. They're willing to mentor, teach and collaborate, not every community has that."

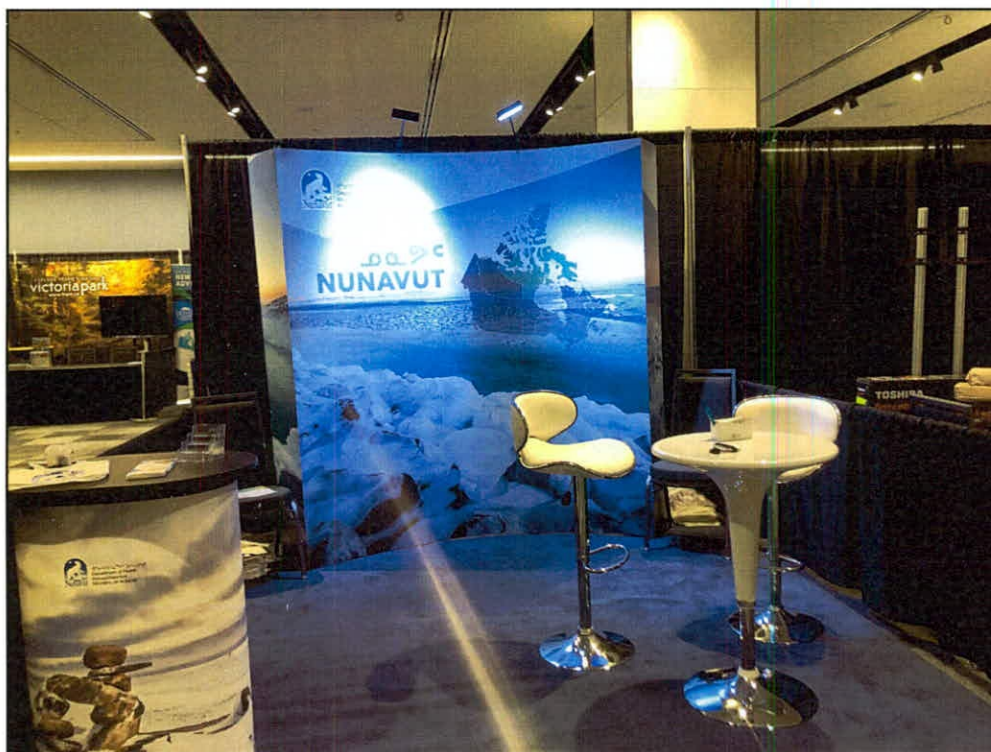
concerned by the shortage of their peers is

18 new doctors from abroad to start practising in Nova Scotia
f t e in
Immigration minister credits trip to the U.K. in April with attracting many of the new doctors
CBC News Pinned Oct 13, 2018 11:08 AM AT | Last Updated: December 14, 2018

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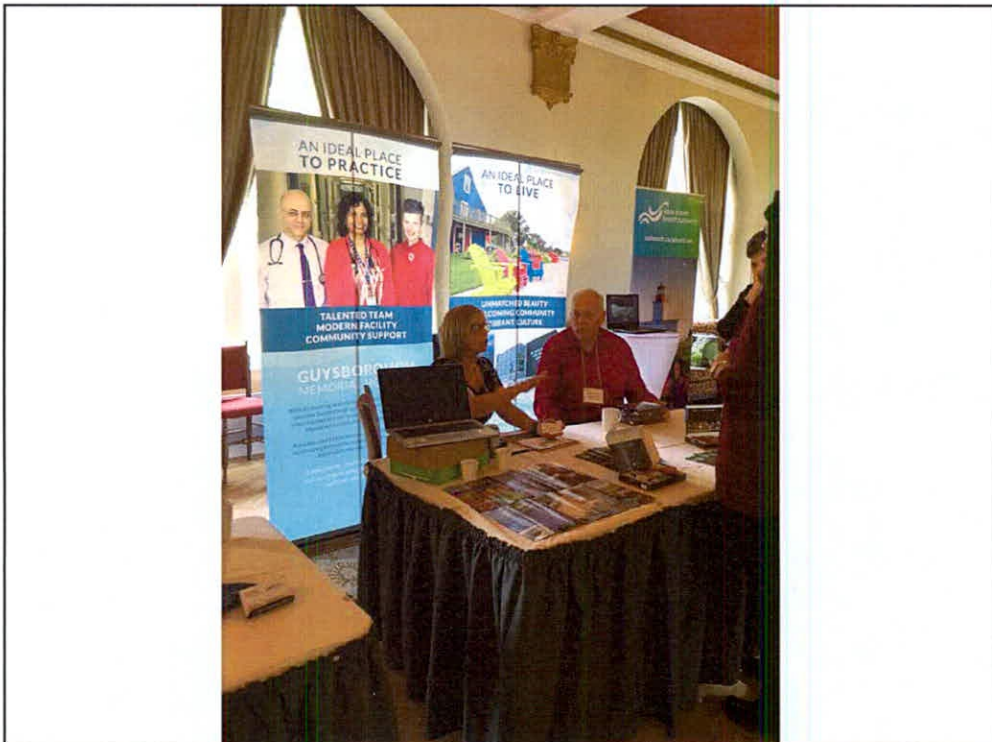
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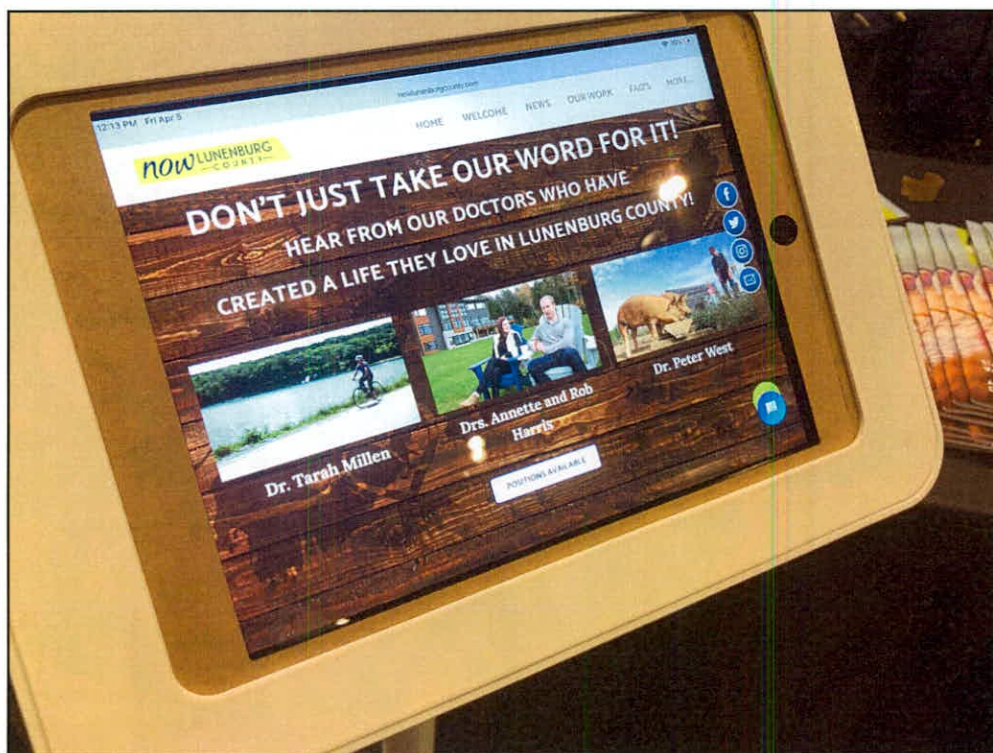
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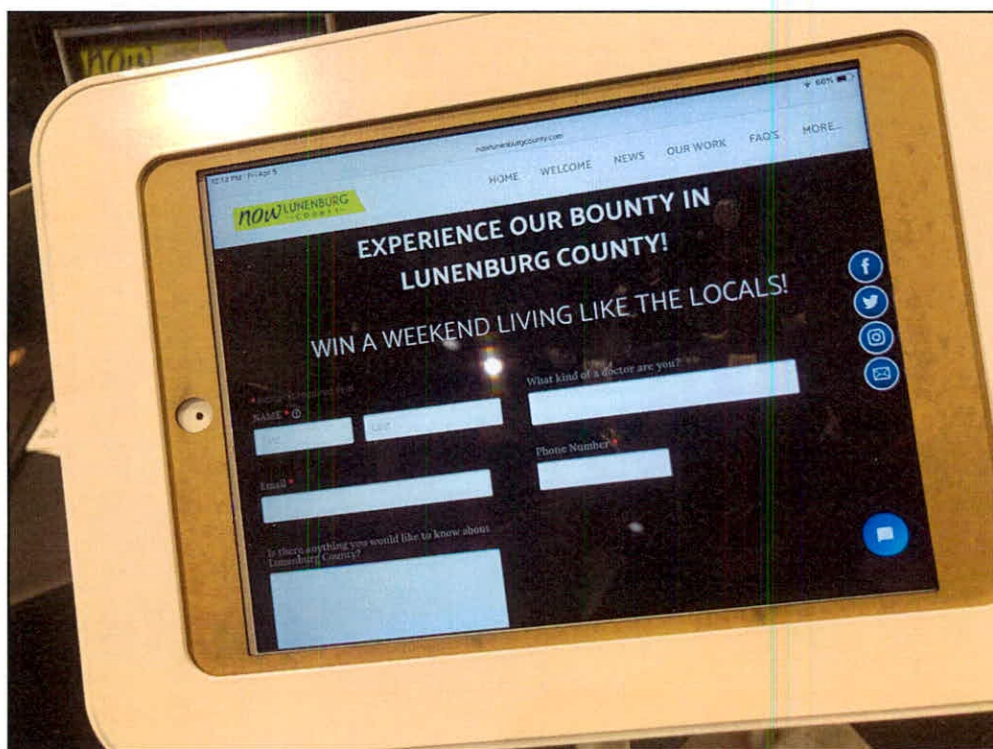
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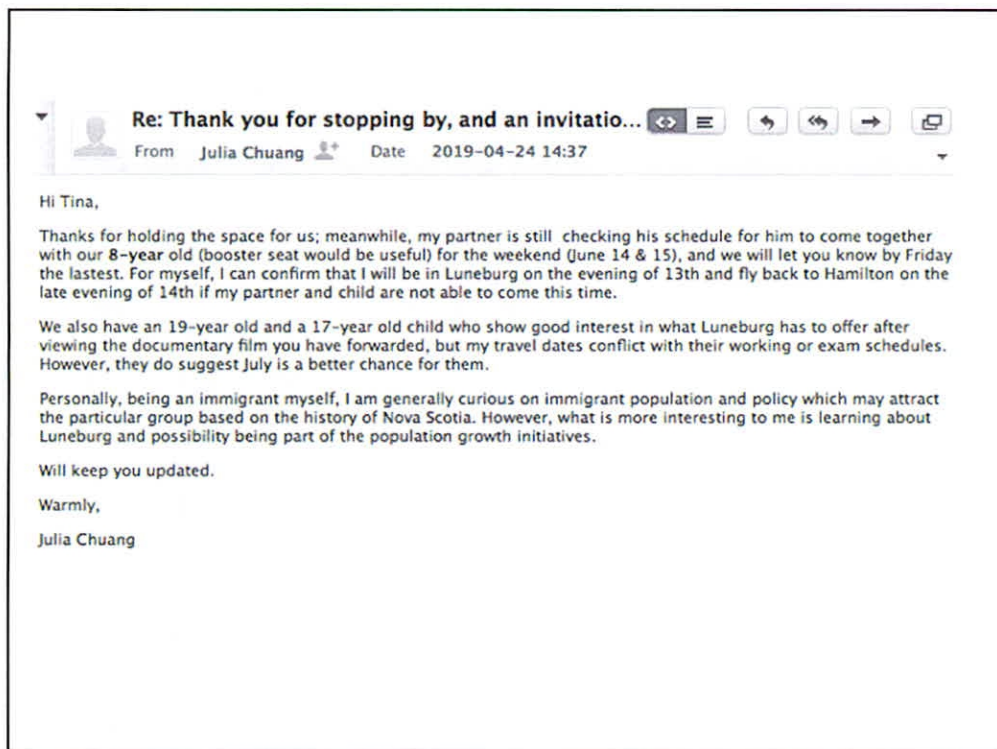
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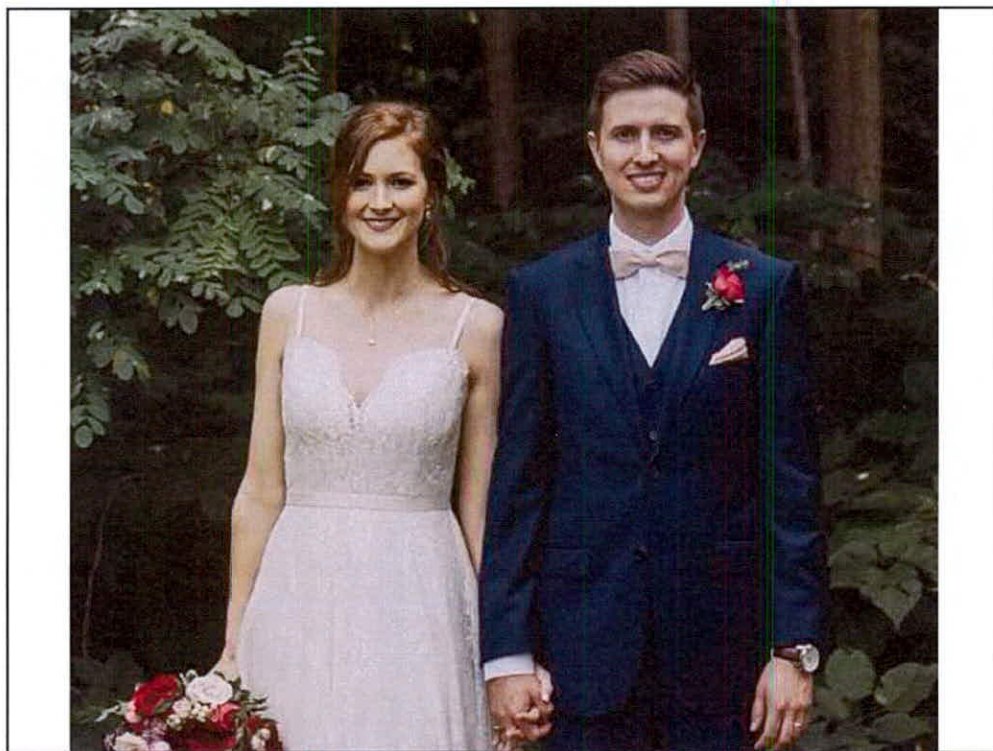
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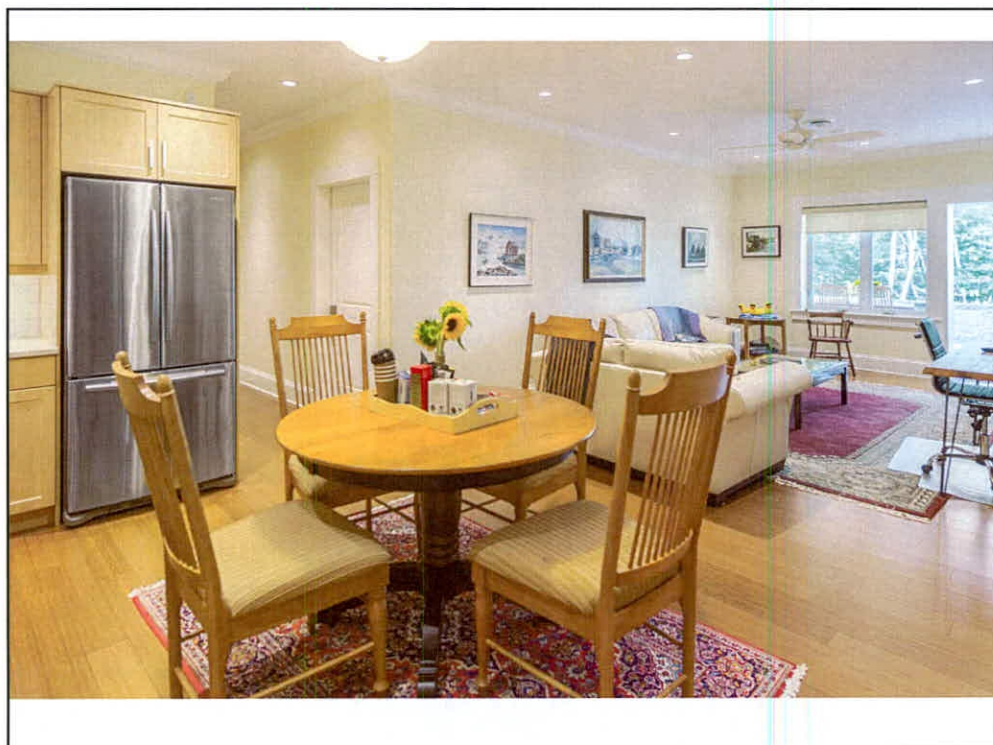
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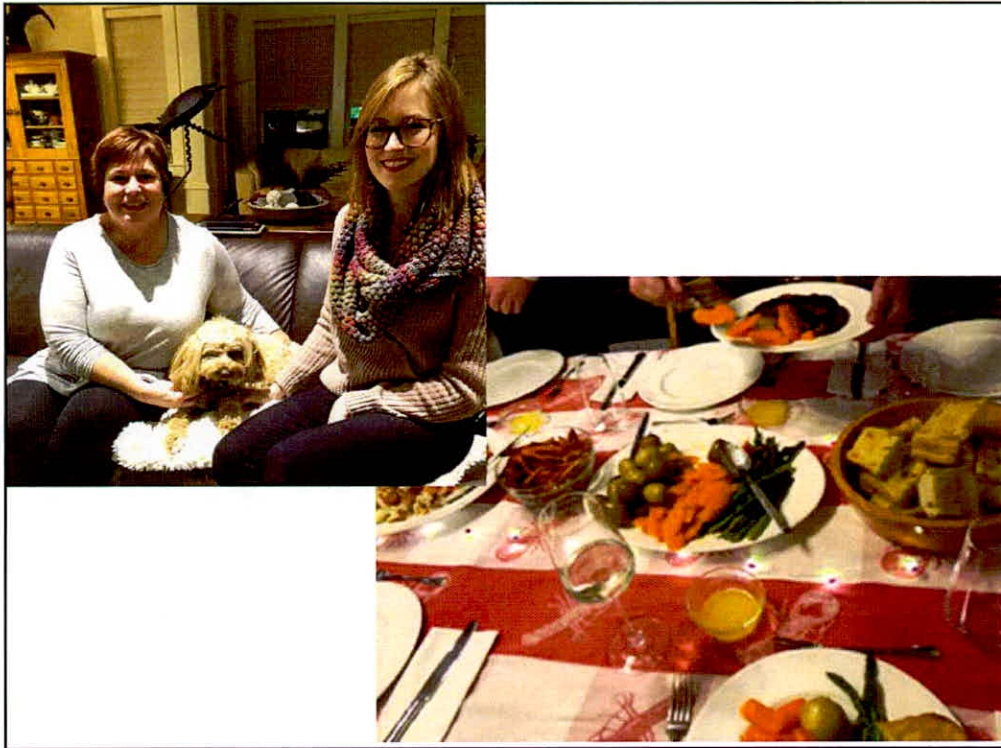
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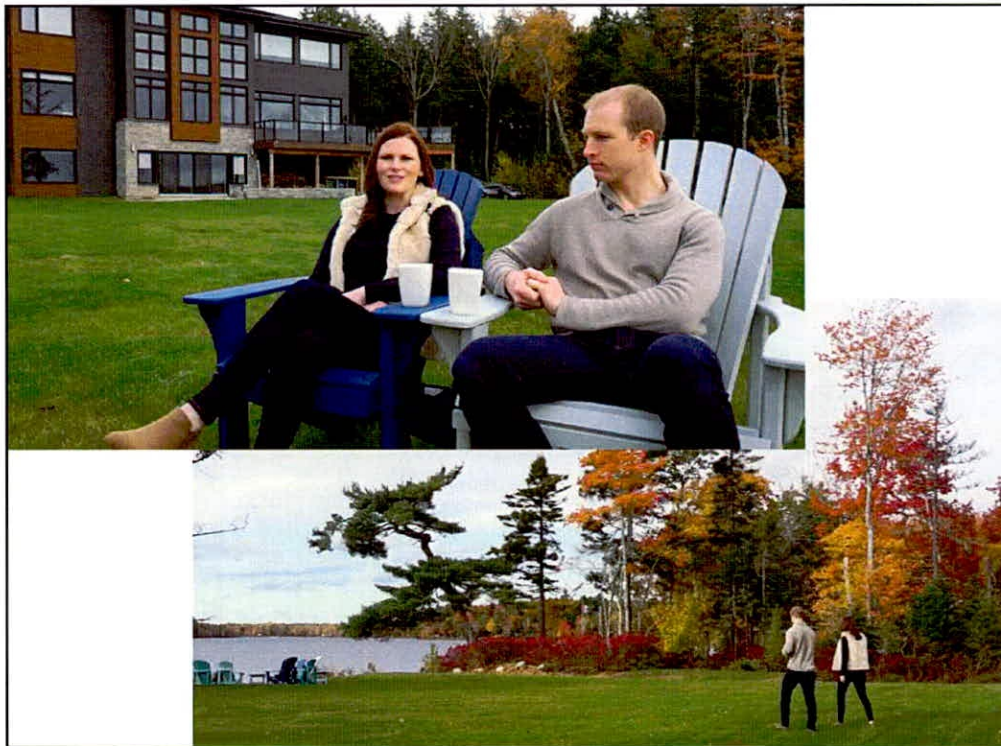
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**Request for Agenda Items under
Mayor's/Deputy Mayor's/Councillors' Matters**

TO: Chief Administrative Officer

FROM: Michael Ernst

DATE: May 13, 2019

1. Agenda Item
Signage Blockhouse

2. On what agenda do you want the item placed?
May 21, 2019 Policy Strategy Committee

3. Do you have written material to circulate with the agenda? Yes X
If you do, please attach it to this form

Please See Below

4. What is its relevance to Council or the committee?
The Blockhouse Area Residents Kinship Society wishes to install 4 signs where Highway 325 and the Northwest/Cornwall Roads enter their community.

Concept design for the sign is copied below, along with a map showing the four sign locations.

Mr. Glen Strang, TIR, has said the request for the signs must come through the Municipal Councillor.

I am uncertain if this request needs the full backing of Council. Having the topic in the PSC Agenda may help other Councillors if they get similar requests.

All costs for the signs will be met by the residents' association.

5. What outcome(s) are you seeking?
Permission to make this request on behalf of the Blockhouse Area Residents Kinship Association.



Councillor's Signature

Date

May 13, 2019

Approval for agenda: Yes No

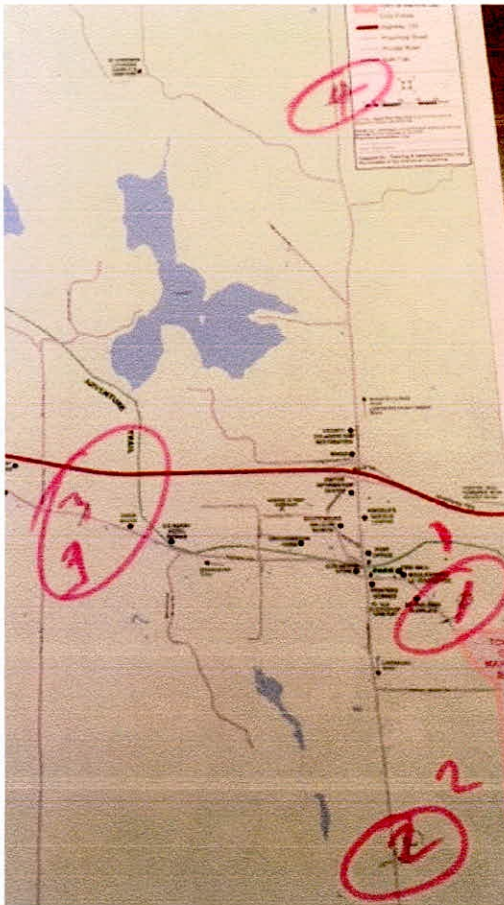
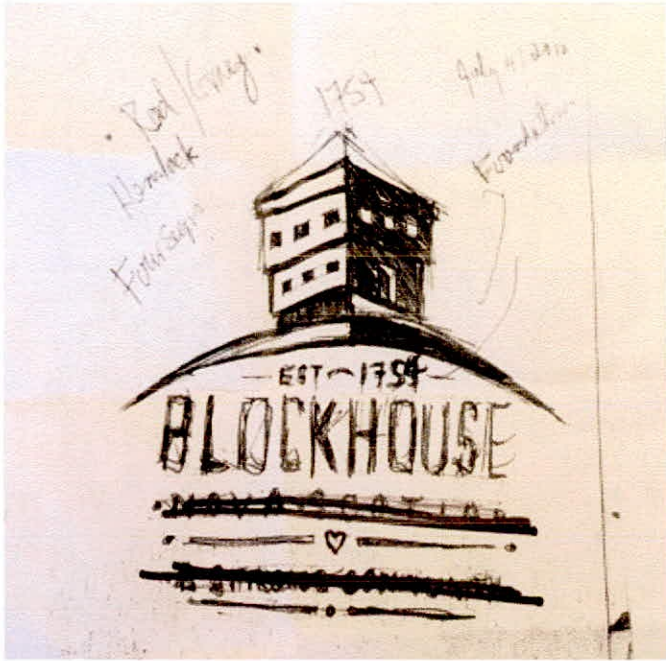
Reason for Denial:



Mayor or Chair of Committee

Date

May 16/19.



Tina Robichaud-Bond

From: Eric Hustvedt
Sent: May 9, 2019 10:19 AM
To: Tina Robichaud-Bond
Subject: Appointment to Sherbrooke Lake Stewardship Committee
Attachments: Morrison Application form - Sherbrooke Lake Stewardship Committee (2) (1) - Copy.pdf

On May 8, 2019, the Nominating Committee made the following recommendation to Council:

That Council appoint Michael Morrison to the Sherbrooke Lake Stewardship Committee.

Background:

The Municipality of the District of Chester sent out for a second call for applications for a resident and/or property owner in the Municipality to serve on the Sherbrooke Lake Stewardship Committee, which has been set up to include membership from both Municipalities. When they received no applications staff reached out to ask Mike Morrison to serve as he is a volunteer who collects water samples and is a Vice Chair of one of the road/home associations. Mr. Morrison does has property in Lunenburg County year round certainly participated in the public consultation process. Staff believe he would be an asset to the Committee and highly recommends him. He has agreed to serve and has filled out formal application form.

Eric Hustvedt, Councillor for District One
Municipality of the District of Lunenburg
902-677-2794 Eric.Hustvedt@modl.ca



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Council

SUBMITTED BY: Jeff A. Merrill, MCIP, LPP, Director of Planning & Development Services

DATE: May 17, 2019

RE: Clean Energy Financing Program Renewal
[aka: Property Assessed Clean Energy (PACE)]

RECOMMENDATION

Staff recommends that Council enter into another contract with Clean Foundation to administer the Clean Energy Financing for another year.

- 1. That Council enter a 1-year contract with Clean Foundation for the continued delivery of the Clean Energy Financing Program to MODL homeowners,**

BACKGROUND

The Clean Energy Financing Program (launched on July 12, 2016), which was developed in partnership with 3 other Municipalities, offers financing for energy efficiency and cleaner energy retrofits for residential homeowners. The program enables homeowners to finance, up to \$10,000 in, clean energy upgrades to their home against their property. The low interest (4%) financing is tied to the property and not the individual and is transferrable if the property changes ownership. In addition to the environment benefits of reducing greenhouse gas emissions and becoming more energy secure the program enables homeowner to reduce their energy costs thus making life in MODL more affordable.

DISCUSSION

The agreement is the same agreement as last year. Efficiency NS has expanded the subsidy for conducting a home energy assessment. The cost been reduced to \$99 for all home heating types. Previously home energy assessment cost a non-electrically heated home was \$425.

Clean Energy Financing Program Statistics

	2016-2017	2017-2018 (May 19/19)	2018-2019 (May 19/19)
Registered	13	22	10
Exited Early	5	5 (2 back on wait list)	7 (1 when to Home Warming Program; 2 missed deadline signing the agreement)
Rejected – Credit Check	n/a	8	-
Rejected - Other	0	2	-
In Progress	-	2	3
Completed Upgrades	8	5	0
Wait list	32	7	10
Average Estimated Payback Period (Years)	8.2	6.52	n/a
Average Financing / House	\$8,905.91	\$8,510.60	n/a
Average Estimated Annual Cost Savings / House	\$1,191.90	\$1,484.00	n/a

For the 2019-2020 fiscal year 10 registrations have been received to date and are waiting on confirmation of the 2019 program year to proceed.

BUDGET IMPLICATIONS

The PACE program is included in Council's 5-year financial plan. The PACE Program By-Law has been designed to be cost neutral, it does not constitute a MODL expenditure funded by the tax rate.

	2016-2017	2017-2018	2018-2019
Financing Budget	\$100,000	\$100,000	\$100,000
Total Invoices (with program fees)	\$73,734.32	\$42,553.02	\$0.00
Repayment Amount	\$3,036.71	\$14,814.68	8,125.90
Revenue	\$362.90	\$3,091.01	3,700.75

CONCLUSION

To continue the Clean Energy Financing Program Council needs to renew its contract with Clean Foundation.

This **AGREEMENT FOR SERVICES** made the __ day of _____ 2019

BETWEEN

CLEAN NOVA SCOTIA FOUNDATION, a body corporate established pursuant to the *Clean Nova Scotia Foundation Act*, SNS 1988, c 7

(the “**Clean Foundation**”)

- and -

District of Lunenburg, a municipality continued pursuant to the *Municipal Government Act*, SNS 1998, c 18

(the “**Municipality**”)

WHEREAS

- A. Council for the Municipality had entered into a one year pilot program with Clean Foundation for a Residential Property Assessment Clean Energy (PACE) Program, that concluded on March 31, 2017. Year three of the PACE Program concluded on March 31, 2019;
- B. According to the terms of the RFP/contract for the above noted pilot program, each municipality may, at their sole discretion, negotiate services for future years with Clean Foundation, according to the general terms contained in the RFP/contract and all associated documents thereto;
- C. Council for the Municipality passed a motion to award the administration of the Clean Energy Financing Program to Clean Foundation for a period of 1 year, ending March 31, 2020; which is to be known as Clean Energy Financing (the “**Program**”);
- D. As part of the Program, the Municipality will offer eligible owners of properties within the Municipality financing to enable Eligible Clean Energy Upgrades (as defined below) to be made to qualifying properties;
- E. The objectives of the Agreement include the establishment of an agreement regarding services and payment terms for the Program; and
- F. The Municipality and Clean Foundation have decided to enter into this Agreement to further clarify their respective roles, rights and obligations in relation to the Program and their Agreement and otherwise.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the promises and mutual covenants contained herein, the parties hereto covenant and agree with the others as follows

ARTICLE 1. INTERPRETATION

- 1.01 **Definitions** – in this Agreement, unless there is something in the context or subject matter inconsistent therewith, the following words and expressions shall have the following meanings:
- (a) “**Business Day**” means a day other than a Saturday or Sunday or any other day upon which the clerk’s office of the Municipality is not open for the transaction of regular business throughout its normal business hours;
 - (b) “**Eligible Clean Energy Upgrade**” means an installation affixed to a subject property within the Municipality, which:
 - (i) will result in improved energy efficiency, the generation of renewable energy, or reduced greenhouse gas emissions;
 - (ii) involves building envelope upgrades such as caulking and weather stripping, duct / air sealing, insulating, or energy efficient windows and doors; building heating, ventilation and air conditioning system upgrades such as heat pumps, wood or pellet stoves, or furnaces or boilers; renewable energy upgrades such as solar thermal panels, solar photovoltaic panels or wind turbines; or such other clean energy upgrades as are approved and agreed in writing; and
 - (iii) is identified as an eligible upgrade in the Municipality’s PACE Program Eligible Clean Energy Upgrade Standards Policy, and meets or exceeds applicable energy efficiency standards as defined in that policy;
 - (c) “**Maximum Eligible Amount**” means the maximum amount that the Municipality notifies Clean Foundation in writing is eligible for the fiscal year for financing by the Municipality under the Program in respect of each Participant, Property or Clean Energy Upgrade;
 - (i) the maximum total annual financing ceiling is to be determined by the municipality;
 - (ii) Clean Foundation’s responsibility is to ensure that this financing amount is not exceeded through its management of the property owner Customer Agreements; and
 - (iii) Annual financing levels may change from year to year;
 - (d) “**Participant**” means a homeowner that enters into a Customer Agreement with the Municipality to participate in the Program;
 - (e) “**Program**” has the meaning assigned in Recital C above; and

- (f) “**Term**” has the meaning assigned in paragraph 9.01 below.
- 1.02 **Governing Law** - This Agreement shall be governed by and construed in accordance with the laws of the Province of Nova Scotia and the federal laws of Canada applicable therein.
- 1.03 **Calculation of Time** - When calculating the period of time within which or following which any act is to be done or step taken pursuant to this Agreement, the date which is the reference date in calculating such period shall be excluded. If the last day of such period is not a Business Day, then the time period in question shall end on the first Business Day following such non-Business Day.

ARTICLE 2. SERVICES

- 2.01 **Ongoing Services** – During the Term, Clean Foundation shall:
- (a) screen applications from homeowners for eligibility to participate in the Program based on published criteria for the Program, including the absence of any arrears owing to the Municipality by the applicant homeowner;
 - (i) the Municipality may establish additional eligibility requirements whereby certain homeowners may not be eligible in the program;
 - (b) arrange for the Customer Agreement to be signed by eligible homeowner applicants and approved and signed by the Municipality and ensure this document is updated whenever there are Program changes;
 - (c) provide guidance to Participants about arrangements for home energy assessments and the availability of energy efficiency rebates and any other programs that may provide financial assistance to Participants that are available as of the date of the Participant’s Customer Agreement with the Municipality;
 - (d) evaluate the home energy assessment report obtained by each Participant and advise each Participant about which recommendations within the report are Eligible Clean Energy Upgrades that are eligible for financing through the Program;
 - (e) arrange and review any necessary supplemental assessments;
 - (f) review contractor quotes supplied by Participants to confirm the scope of services is restricted to Eligible Clean Energy Upgrades, and confirm that the cost of the proposed Eligible Clean Energy Upgrade(s) will meet the savings to debt ratio required by the Municipality;
 - (g) pay the full amount (including HST), or the Maximum Eligible Amount, whichever is less, of invoices from contractors that are consistent with quotes pre-approved pursuant to paragraph 2.01(f) above, upon receipt of a copy of the

invoice from a Participant and evidence satisfactory to Clean Foundation of substantial completion of the contemplated Eligible Clean Energy Upgrade. Any additional amount above the Maximum Eligible Amount will be the sole responsibility of the homeowner;

- (h) confirm / certify with the Municipality that the home energy upgrade process is complete;
- (i) provide evaluation services for the Program annually; including Participant interviews, and Program data summaries (such as cost and projected energy savings); and
- (j) communicate to Participants the option for a post-installation follow up audit and encourage their participation in an effort to provide post-installation verification.

ARTICLE 3. MARKETING

- 3.01 The parties understand that marketing and promotion is key to participant uptake and a successful program. To support ongoing promotion beyond the pilot year of the Program, Clean Foundation will provide existing on-brand marketing materials in electronic form, for use by the municipalities as they see fit. Clean Foundation will also commit to maintaining and updating the CleanEnergyFinancing.ca website, and responding to public and media inquiries about the Program.
- 3.02 The parties may or may not be able to dedicate funds to marketing. However, the parties will raise awareness of the Program through their general promotional efforts and relevant cross-promotional opportunities. They will also take advantage of other appropriate marketing opportunities as capacity allows.

ARTICLE 4. PRICE AND PAYMENT

- 4.01 **Ongoing Charges** – Throughout the Term, the Municipality shall pay to Clean Foundation all of the following amounts, plus any applicable taxes:
- (a) \$150 per Customer Agreement signed pursuant to paragraph 2.01(b) above;
 - (b) Applicable fees per home energy assessment, if conducted by Clean Foundation. The home energy assessment fee is currently \$99 for homes of all heating types. This fee structure is subject to change in accordance with current home energy assessment pricing as dictated by Efficiency One;
 - (c) \$200 per savings-to-debt assessment completed pursuant to paragraph 2.01(d) above;
 - (d) \$75 for evaluation of each supplemental assessment contemplated by paragraph 2.01(e) above;

- (e) Reimbursement for contractor invoices paid pursuant to paragraph 2.01(g) above; and
- (f) \$100 per home for processing of contractor invoices.

4.02 Invoicing and payment for services rendered under this Agreement shall proceed as follows:

- (a) On or before the 7th Business Day following the end of each calendar month during the Term, Clean Foundation shall deliver an invoice to the Municipality for all administrative fees due pursuant to section 4.01 above in respect of the preceding calendar month during the Term;
- (b) On a weekly basis Clean Foundation shall deliver an invoice to the Municipality for contractor payments due pursuant to section 4.01 above; and
- (c) The Municipality shall pay the full amount of each invoice delivered by Clean Foundation within 30 days of the invoice date.

ARTICLE 5. RISK MITIGATION

5.01 Commercial Liability and Automobile Insurance

- (a) Clean Foundation shall, at its sole cost and expense, procure, maintain, pay for and keep in full force and effect for the entire duration of the project, Commercial General Liability Insurance against claims for bodily injury including death, personal injury and property damage including loss of use thereof. Prior to the commencement of any work, Clean Foundation shall provide a Certificate of Insurance to the Municipality evidencing commercial general liability in the minimum amount of \$2,000,000 naming the Municipality as additional insured and shall include cross liability and severability of interest clauses. The per occurrence deductible shall not exceed \$2,500, or in the case of a per claimant deductible, the deductible amount shall not exceed \$1,000. The certificate will also name the facilities/projects subject to this agreement and contain a 30 day notice period of cancellation or material change detrimental to the Municipality.
- (b) Coverage for all operations and liability assumed under the contract shall include but not be limited to the following:
 - (i) Products & Completed Operations
 - (ii) Blanket Contractual
 - (iii) Pollution for a Hostile Fire
 - (iv) Broad Form Property Damage
 - (v) Employees as Additional Insured's

- (vi) Contingent Employer's Liability
 - (vii) Non Owned Automobile Liability
 - (viii) Written on an occurrence form
- (c) Clean Foundation shall also provide the Municipality with a certificate of insurance evidencing vehicle insurance with minimum limits of \$2,000,000 for third party liability on all owned and operated vehicles.
- (d) Clean Foundation shall take out and keep in force Professional Liability (Errors and Omissions) insurance in the amount of \$1,000,000 minimum providing coverage for acts, errors and omission arising from their professional services performed under this Tender. The policy SIR/deductible shall not exceed \$5,000 per claim and if the policy has an aggregate limit, the amount of the aggregate shall be double the required per claim limit. The policy shall be underwritten by an insurer licensed to conduct business in the Province of Nova Scotia and acceptable to the Municipality. If policy is to be cancelled or non-renewed for any reason, 90 day notice of said cancellation or non-renewal must be provided to the Municipality. A certificate of insurance evidencing renewal is to be provided each and every year.
- (e) The insurance coverage must be maintained in force throughout the term of the agreement, and, if applicable, any renewal after, with evidence by way of a certificate of insurance provided to the Municipality yearly 10 days prior to the expiry of the insurance coverage. It is the responsibility of Clean Foundation to have this information provided to the Municipality.

5.02 Workplace Safety and Insurance Board

- (a) Clean Foundation shall provide the Municipality with a current WCB Clearance Letter. It is Clean Foundation's responsibility to provide current clearance letters to the Municipality for the duration of the Project or contract term.
- (b) Clean Foundation shall be fully responsible for ensuring contractors have workers' compensation insurance in place covering their own employees and general commercial liability insurance coverage with a limit of not less than \$2,000,000 per occurrence. Clean Foundation shall obtain proof that such insurance is in place. The proof may take the form of an insurance certificate, issued by the contractor's Broker or Insurer

5.03 Indemnity:

- (a) Clean Foundation (the "indemnifying party"), shall indemnify, defend and hold harmless the Municipality and its subsidiaries, affiliates, employees, and successors and assigns from and against, and in respect of, any and all actions, claims, suits, judgments, damages, liabilities, losses, penalties, costs and expenses

(including, without limitation, legal fees and disbursements) of every kind whatsoever (collectively, “Damages”) arising in any manner out of or from, or in connection with, any actual or alleged (i) patent, copyright, or trademark infringement, or violation of any other proprietary right, arising out of the use of the indemnifying party’s brand and logos; (ii) breach by the indemnifying party of any term or provision of this Agreement; (iii) personal injury, wrongful death or property damage arising out of or relating to any products or any services provided by the indemnifying party pursuant hereto; and (iv) wrongful or negligent acts or omissions by the indemnifying party and its officers, directors, employees, and agents. This indemnification shall survive the expiry and/or termination of this Agreement.

ARTICLE 6. CONFIDENTIALITY AND PROTECTION OF PRIVACY

- 6.01 Providing this service involves the collection, use and disclosure of some personal information about Participants, in order to protect this personal information:
- (a) The purpose(s) for collecting personal information will be expressly communicated, either orally or in writing, at the time of collection or before the information is collected. The use of personal information collected will be limited to the purposes communicated to the Participant;
 - (b) Participant information will only be disclosed where necessary to fulfill the purposes identified at the time of collection. Clean Foundation will not use or disclose Participant, member or volunteer personal information for any additional purpose unless we obtain consent to do so;
 - (c) Participant lists or personal information will not be sold to or shared with other parties;
 - (d) Personal information provided will be kept no longer than is necessary to retain the information for legal or business purposes; and
 - (e) Participants may access their personal information, subject to the exceptions listed in PIPEDA, or request a correction of their personal information.
 - (f) Clean Foundation will adhere to the Municipality’s policy on records management, retention, and destruction.

ARTICLE 7. PACE PROGRAM BY-LAW

- 7.01 The service provided will adhere to the legal framework and regulatory requirements set out by the Municipality’s By-Law as well as by any provincial and national legislation and regulations that may relate to it.

ARTICLE 8. COVENANTS OF THE MUNICIPALITY

- 8.01 The Municipality shall follow the process recommended by Clean Foundation pursuant to section 2.01 above in the administration of the Program during the Term.
- 8.02 The Municipality agrees that Clean Foundation will retain intellectual property rights to any materials created by Clean Foundation for The Program, and therefore covenants not to disclose, use or permit the use of those materials by any other party after the Term of this Agreement without the prior express written consent of Clean Foundation.

ARTICLE 9. TERM AND TERMINATION

- 9.01 Clean Foundation may arrange for Customer Agreements to be signed until the close of business on March 31, 2019. Each day between the date of this Agreement and that day shall be part of the “**Term**” of this Agreement. If the parties agree to renew or extend the Term of this Agreement, then each day between March 31, 2019 and the expiration date that may be agreed upon from time to time shall also be part of the “**Term**” of this Agreement.
- 9.02 The parties acknowledge that Customer Agreements between eligible homeowner applicants and the Municipality may not be fully performed prior to the end of the Term. If Clean Foundation incurs costs or provides services after the Term, which relate to a Customer Agreement entered into during the Term, then the Municipality agrees to honour the payment terms set out in sections 4.01 and 4.02 above in relation to those contracts, even after the expiration of the Term.

ARTICLE 10. GENERAL PROVISIONS

- 10.01 **Amendment** - This Agreement may not be amended or modified in any respect except by a written agreement signed by the parties.
- 10.02 **Waiver** - No waiver by any party of any breach of any provision of this Agreement by any of the other parties shall take effect or be binding upon that party unless in writing and signed by such party. Unless otherwise provided therein, such waiver shall not limit or affect the right of the party not in default with respect to any other breach.
- 10.03 **Severability** - If any article, section or any portion of any section of this Agreement is determined to be unenforceable or invalid for any reason whatsoever, that unenforceability or invalidity shall not affect the enforceability or validity of the remaining portions of this Agreement and such unenforceable or invalid article, section or portion thereof shall be severed from the remainder of this Agreement.
- 10.04 **Enurement** - This Agreement shall enure to the benefit of and be binding upon the parties and their respective heirs, executors, administrators, successors, legal representatives and permitted assigns.
- 10.05 **Execution by Counterpart** - This Agreement may be executed by any person who is from time to time to become a party hereto by signing a counterpart hereof, each of

which counterpart so executed shall be deemed to be an original and such counterparts together shall constitute a single instrument.

IN WITNESS WHEREOF the parties have properly executed this Agreement the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of:

CLEAN NOVA SCOTIA FOUNDATION

Witness:

Per: _____
Scott Skinner, Chief Executive Officer

DISTRICT OF LUNENBURG

Witness:

Per: _____
Carolyn Bolivar-Getson, Mayor

Witness:

Per: _____
Sherry Conrad, Municipal Clerk



MUNICIPALITY OF THE DISTRICT OF LUNENBURG

REPORT TO: Council

SUBMITTED BY: Dave Waters Director of Business Development Tourism and Infrastructure

DATE: May 28, 2019

SUBJECT: Develop NS Internet process

DISCUSSION

Over the past three years, the Municipality has been moving forward to help improve Internet for its residents. Over this time, the Municipality has implemented the following;

- Municipal Internet Connectivity Strategy
- Sweetland Fixed Wireless project with NCS
- RFP for Fixed Wireless for Whynott's Settlement & Tancook with TNC
- Connect to Innovate Fixed Wireless for 9 communities north of Hwy 103 with TNC
- Connect to Innovate Hybrid Fibre for Hemford, Hemford Forest and Bakers Settlement with Eastlink.

In July 2018, the Government of Nova Scotia made Develop Nova Scotia, a Crown Corporation, responsible for developing and implementing a strategy to improve Internet access for Nova Scotians without reliable high-speed Internet. The Province also set aside \$192 Million to invest in better Internet. Their goal is high-speed Internet (minimum speeds of 25mbps wireless–50mbps for wired) reaching a minimum of 95% of Nova Scotians.

In 2018, Develop NS outlined an estimated timeline for Internet.

- Prequalification Q4 2018
- Prequalification Evaluation Q1 2019
- Invitation to Bid Q2 2019

- Bid Evaluation Q3 2019
- Proponent Negotiation Q3 2019
- Bid Selection Q4 2019
- Trust Review Q4 2019
- Contract / SLA Negotiation Q4 2019 – Q2 2020
- Project Begin Q1 2020
- CTI Projects Q1 2019 – Q4 2019

On February 19, 2019, the Internet working group provided an update to Council on the work of Develop NS with a recommendation that the Municipality take a pause on leading future projects until after the Develop NS Internet process works its way through. The short-term focus for the Municipality would be to move the current projects forward and still work with Internet Service providers to identify projects or areas where additional services would be beneficial.

On April 16, 2019 Develop NS released a list of ten organizations that were approved under the pre-qualification process. They are:

- Bell Canada
- Cross Country TV Limited
- Eastlink
- ISM Canada (IBM Canada)
- Mainland Telecom
- Municipality of Kings
- Municipality of Pictou County
- Seaside Communication
- TNC Wireless Ltd.
- Xplornet

These organizations are either Internet Service Providers or functioning as one for this initiative.

On May 2, 2019, Develop NS released its first RFP to the pre-qualified providers only, with a closing date of June 28, 2019.

The time frame from RFP release to submission due date is very short for these type of projects. MODL recognizes that although we are not submitting projects as a pre-qualified proponent, we can work with providers to provide more robust submissions by the providers to the RFP released by Develop NS.

To ensure that MODL is represented in the first RFP submissions, MODL reached out to eight of the 10 pre-qualification providers. The only two that MODL did not reach out to were the two municipal units.

To date we have made contact with six of the providers. We have met, or will meet, with four of the providers to discuss possible projects.

The internet team anticipates that we will bring at least one project to Council for review in June. At that time, we may ask for a financial commitment to a specific project.

The Municipality's Internet Connectivity Strategy identifies the following strategies and actions the Municipality will implement to both increase and improve internet service:

- To **Advocate** for funding and action from the Federal government, the Provincial government and the CRTC, and continue to advocate for better service from ISPs.
- To **Research** to prepare “shovel-ready” projects. This research would aid in the preparation of proposals that will meet eligibility requirements of other funders (e.g. CIRA Study).
- To continue to use where possible, a competitive procurement process to identify qualified partners for expanding high speed coverage. This will allow MODL to:
 - **Invest** in private infrastructure that will expand coverage (with appropriate performance conditions); and/or
 - **Build** municipally-owned infrastructure leased to an ISP.
- To develop projects and proposals that will **Leverage** funding from public and private partners (e.g. federal government, provincial, CRTC and ISPs)

Supporting any pre-qualified proponents in their application process is aligned with the strategies and actions noted above.



Internet Connectivity Strategy

Background

In December 2016, the Canadian Radio-television and Telecommunications (CRTC) made a ruling that high speed Internet is a basic service, just like the telephone. Reliable Internet access is now a basic need, whether you are a student, a small business operator, or a resident trying to access government services.

Large sections of the Municipality of the District of Lunenburg (hereafter referred to as the Municipality) do not have access to reliable high-speed Internet service. This is affecting our citizens' quality of life and is preventing new residents from moving to our communities. Through direct contact with Councillors on the doorsteps during the election and in our annual Your Government, Your Ideas meetings, residents have made it clear that access to high speed Internet is critical to the growth and success of the region. It's not simply fulfilling the desire for entertainment, high speed Internet is needed to participate in the economy, to attract residents and it is critical to protect the property value of rural homes. Increasingly, the education system requires students to have high speed Internet access for their studies, and residents also require it to complete basic government and societal interactions.

Our rural Municipality has several challenges to connectivity. We have a low density of connections compared to a town or a city, our topography of rolling hills and drumlins reduces the coverage provided by wireless technology, and coverage is further reduced by the proportion of conifers which obstruct wireless signals more than a leafy canopy.

Overview

Though Internet is not identified as a municipal responsibility in the Municipal Government Act, the Municipality has been one of the leaders in responding to community outcry. Access to high-speed Internet is of critical importance to the Municipality, and a key priority for our Council. The Municipality has taken a very active role in researching the issues with current Internet service and developing solutions. This work has been critical in learning about options available to the Municipality, and about leveraging funding and opportunities to attract partners.

This Internet Connectivity Strategy takes into consideration the provincial government's recently released Internet strategies, the I-Valley report financially supported by the Municipality, and builds on the knowledge and partnerships the Municipality has developed in pursuing the short and long-term funding opportunities. It is based on Council and Committee discussions, public engagement, research with various partners, Provincial and Federal funding opportunities and reports, and practical experience gained with the Sweetland pilot project.

Vision

The Municipality of the District of Lunenburg will improve and increase access to high speed internet creating an environment where families choose to work and raise a family and where businesses can thrive. We are a progressive community with a sustainable, diversified economy incorporating both traditional resource-based activities and one that capitalizes on new economic opportunities. Our success is built on a strong work ethic and productive partnerships with our community and regional partners. We are a vital economic and service centre for the region.

The Municipality will work on achieving this Vision for Internet by:

- Seeking financial investment from all levels of government, the private sector, non-profits and the community
- Being Fiscally Responsible
- Minimizing Risks
- Implementing the strategies and actions outlined in this Municipal Internet Connectivity Strategy

The strategies and actions the Municipality will implement to both increase and improve internet service for its residents are:

- To **Advocate** for funding and action from the Federal government, the Provincial government and the CRTC, and continue to advocate for better service from ISPs.
- To **Research** to prepare “shovel-ready” projects. This research would aid in the preparation of proposals that will meet eligibility requirements of other funders (e.g. CIRA Study).
- To continue to use where possible, a competitive procurement process to identify qualified partners for expanding high speed coverage. This will allow MODL to:
 - **Invest** in private infrastructure that will expand coverage (with appropriate performance conditions); and/or
 - **Build** municipally-owned infrastructure leased to an ISP.
- To develop projects and proposals that will **Leverage** funding from public and private partners (e.g. federal government, provincial, CRTC and ISPs)
- To include each year funds in the budget to aid in leveraging funding and partnerships. Partnerships could include other levels of government, the private sector, non-profit organizations and the community. This will make sizeable progress in increasing access to high speed Internet. The current Five Year Financial Strategy will permit Council to invest up to \$500,000 each year for Connectivity projects, should projects and funding partners be available. Council may also consider additional investments, but this would only be considered if a proposed project had the capability of significantly increasing the percentage of properties receiving high-speed Internet.

To aid the Municipality in implementing the above strategies and actions, project selection criteria has been developed. Using the following project selection criteria, the Municipality will evaluate and give preference to projects:

- With a greater number of connections, particularly connections that upgrade areas receiving internet service at 1.5Mbps or slower;
- With greater potential economic development impact;
- That increase the number of wired connections where possible;
- That lower the municipal share of costs by leveraging funding from other levels of government and ISPs;
- With a lower municipal cost per connection; and
- With greater feasibility of timely completion.

In addition to the above criteria, the following are fundamental requirements for any project:

- The Municipality will not normally proceed with a project where it is the sole funder (e.g. unless for newer exploratory technologies);
- The Municipality will not partner on projects that provides capped service;
- The Municipality will not partner on projects that cannot provide at least 10Mbps download speed with the capability to expand to meet CRTC guidelines; and
- The Municipality will not partner on projects where the ISP will not sign an agreement committing to minimum service levels.

Summary

The Municipality recognizes that reaching the outcome of providing reliable high-speed Internet to our residents cannot be done alone or be resolved immediately. It will take time, funding and partnerships with other levels of government, private business, non-profit organizations and the community to develop solutions that will work for our communities.

To help seize on opportunities the Municipality is open to partnerships. The Municipality is always researching and seeking out opportunities to further enhance the Internet service to residents and communities. We welcome others to help us identify potential projects as well. Projects could be brought forth by other levels of government, the private industry, individuals or non-profit community groups.

In order to reach the Municipality's vision of improving and increasing high speed internet access to residents it will take all three levels of government, the private sector and the community working together to help build communities where families want to live and businesses can thrive.

Glossary

Backbone or Middle-Mile: Core infrastructure needed to bring internet service to communities. Most often the backbone is provided via fibre-optic cable. Using the analogy of roads, the backbone is the 100 series highway that connects local roads but does not connect directly to homes.

Canadian Radio-television and Telecommunications (CRTC): The CRTC is an independent public authority in charge of regulating and supervising Canadian broadcasting and telecommunications.

ISP: Internet Service Provider or ISP, in this report, the term ISP is used to refer to any private firm involved in providing internet service.

Last-mile: Internet technology that connect individual homes and businesses to “Back-bone” or middle-mile” infrastructure. A wide range of technology can be used to provide last mile connections, including Fibre to the home (FTTH), cable or telephone lines, fixed wireless, cellular systems. Using the analogy of Roads, last mile-technology are the local subdivision roads that connect homes to the bigger transportation network.

Mbps: Megabits per second or Mbps is the measurement of internet speeds. The majority of the Municipality of the District of Lunenburg's properties currently have internet service below 1.5 Mbps download speeds, which is far below the CRTC standard.