

**AGENDA**  
**MUNICIPAL COUNCIL**  
Bridgewater, NS  
Tuesday, April 23, 2019 – 9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION
  - 2.1 Proclamation –Lyme Disease Awareness Month ..... 1
3. PUBLIC INPUT (15 Minutes)
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – Special Council Meetings of April 2, 2019 and April 9, 2019 (circulated)
6. BUSINESS ARISING FROM MINUTES
7. AWARDING OF TENDERS/RFPs
  - 7.1 Award of Tender 2019-05-001 Onsite Sewage Disposal System Project Group #22 .....2-4
8. PRESENTATIONS/SCHEDULED TIMES
  - 8.1 OCEARCH – White Sharks .....9:15 a.m. 5-10
  - 8.2 Lyme Disease - Dr. Jennifer Cram, Medical Officer of Health, Western .....10:15 a.m. 11-23  
Zone, Nova Scotia Health Authority
9. CONSIDERATION OF CORRESPONDENCE
  - 9.1 Petition re Route 331 .....24-31
10. RECOMMENDATIONS FROM COMMITTEES & BOARDS
  - 10.1 Policy & Strategy Committee
    - 10.1.1 Sponsorship Ad – The Rose Fund’s 10<sup>th</sup> Annual Dinner & Auction .....32-34
  - 10.2 Fire & Emergency Services
    - 10.2.1 Reappointment of Committee Members ..... 35
11. STAFF REPORTS
  - 11.1 Administration Department
    - 11.1.1 Approval of Municipal Service Exchange Road Projects 2019 .....36-42
    - 11.1.2 2019 PCAP Funding.....43-44
12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS
  - 12.1 Deputy Mayor’s Update
  - 12.3 Mayor’s Update
13. ADDED ITEMS
14. IN CAMERA
15. ADJOURNMENT

## ***PROCLAMATION***

### **LYME DISEASE AWARENESS MONTH May 2019**

WHEREAS Lyme disease is a serious illness caused by the bite of a black-legged tick infected with the bacterium *Borrelia burgdorferi*; and

WHEREAS black-legged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

WHEREAS awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick borne diseases;

THEREFORE, be it resolved that I, Mayor Carolyn Bolivar-Getson, on behalf of the Municipality of the District of Lunenburg, do hereby proclaim May 2019 as "Lyme Disease Awareness Month".

Dated at            Nova Scotia  
this    day of May, 2019

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Mayor Carolyn Bolivar-Getson



# Municipality of the District of Lunenburg

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## MEMORANDUM

**REPORT TO:** Council

**SUBMITTED BY:** Maria Butts, LaHave River Project Manager

**DATE:** April 23, 2019

**RE:** Tender Award: On-Site Sewage Disposal System Installations for LaHave River Properties. Project Group #22

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### RECOMMENDATIONS

*Authorize staff to award tender 2019-05-001 to Dennis Lively Construction and Backhoe Services Ltd in the amount of \$97,500.00 plus HST.*

### EXECUTIVE SUMMARY

Four (4) bids were received and accepted for *Tender 2019-05-001 On-Site Sewage Disposal System Installations for LaHave River Properties. Project Group #22.*

The scope of work consists of the supply and installation of ten septic systems located on private property belonging to homeowners who have applied to participate in the LaHave River Straight Pipe Replacement Program (SPRP), administered by the Municipality of the District of Lunenburg (MODL).

Tender 2019-05-001 is a bundle of ten traditional systems.

### BACKGROUND

In the Spring of 2016, *Our Living Future* campaign was launched to bring awareness and education around the issue of straight pipes and their impact on the LaHave River and Council authorized staff to make an application to the New Build Canada Fund for a SPRP. Staff were directed to prepare a Wastewater Management District (WWMD) By-Law and policies to implement such a program. The drafted By-Law and policies have since been adopted by Council.

On June 29, 2017, federal and provincial authorities announced joint funding along with the Municipality for the replacement of straight pipes with on-site sewage disposal systems along the LaHave River.

Replacement of straight pipes with functioning septic systems required the services of a qualified engineer to select, design, and oversee the installation of approved septic systems. As such, council authorized staff to award of *RFP 2017-05-400 On-Site Sewage Disposal System Design for Lahave River properties* to ABLE Engineering Services Inc (ABLE) on August 22, 2017.

To date, MODL has received 166 applications for replacement from property owners within the WWMD and has installed ninety (91) new On-Site Sewage Disposal Systems.

Over the past number of months, MODL has been working with ABLE to produce sewage disposal designs for each property owner enrolled in the SPRP. Ten designs were selected from those completed to date for inclusion in tender 2019-05-001.

No Municipal dollars are being spent on this program as the federal and provincial grants cover up to two thirds of the cost and all eligible homeowners are required to pay the remaining one third.

## DISCUSSION

Tender 2019-05-001 was posted on Tuesday, April 2, 2019 and closed on Tuesday, April 16, 2019.

Four (4) bids were received and accepted by the deadline. Accepted tenderer names and bids are described in Table 1 below:

Funding	Total Bid (w/o HST)
Provincial/Federal Grants	2/3
Property Owner	1/3
<b>Tenderers</b>	
Town & Country Property Improvements Ltd.	\$107,567.35
Craig Fancy	\$108,500.00
Dennis Lively Construction & Backhoe Services	\$97,500.00
CK Earthworks Limited	\$101,220.00

Table 1: Accepted Bids for Tender 2019-05-001

Under the scope of work for this tender, the successful bidder is required to complete all excavation, bedding, pipe laying, backfill and compactions. They are to supply all septic tanks, miscellaneous fittings, filter sand, stone and concrete. The successful bidder is also required to complete leakage testing, and all surface restoration and any other work as specified and shown on the design drawings.

## CONCLUSION

Tender 2019-05-001: Four (4) bids were submitted and accepted. Of the four accepted bids, the lowest bid was received by Dennis Lively Construction and Backhoe Services of Beaver Bank, NS.

### **Tender Award Recommendation**

**Tender:** 2019-05-001 On-Site Sewage Disposal System Installation for LaHave River Properties. Project Group #22.

**Scope of Work:** Install ten On-Site Sewage Disposal Systems on ten properties along the LaHave River.

**Closing Date:** April 16, 2019

Funding	Total Bid (w/o HST)
Provincial/Federal Grants	2/3
Property Owner	1/3
<b>Tenderers</b>	
Town & Country Property Improvements Ltd.	\$107,567.35
Craig Fancy	\$108,500.00
Dennis Lively Construction & Backhoe Services	\$97,500.00
CK Earthworks Limited	\$101,220.00

Table 1: Accepted Bids for Tender 2019-05-001

**Tender Award Recommendation:**

Council award Tender 2019-05-001 to Dennis Lively Construction and Backhoe Services for the cost of \$97,500.00 plus HST.

## COLLABORATIVE WHITE SHARK SCIENCE

Presentation by Chris Fischer, OCEARCH Founding Chairman and Expedition Leader

A recognized world leader in generating critical scientific data related to tracking (telemetry) and biological studies of keystone marine species such as great white sharks, OCEARCH shares real-time data through its OCEARCH Tracker, inspires current and future generations of explorers, scientists, and stewards of the ocean, and enables leading researchers and institutions to generate previously unattainable data. The global reach of OCEARCH and regional and international collaboration with researchers is changing the conversation about sharks for the better. Chris will highlight key factors for their success, including a multi-disciplined data-driven approach, inclusion, collaboration.



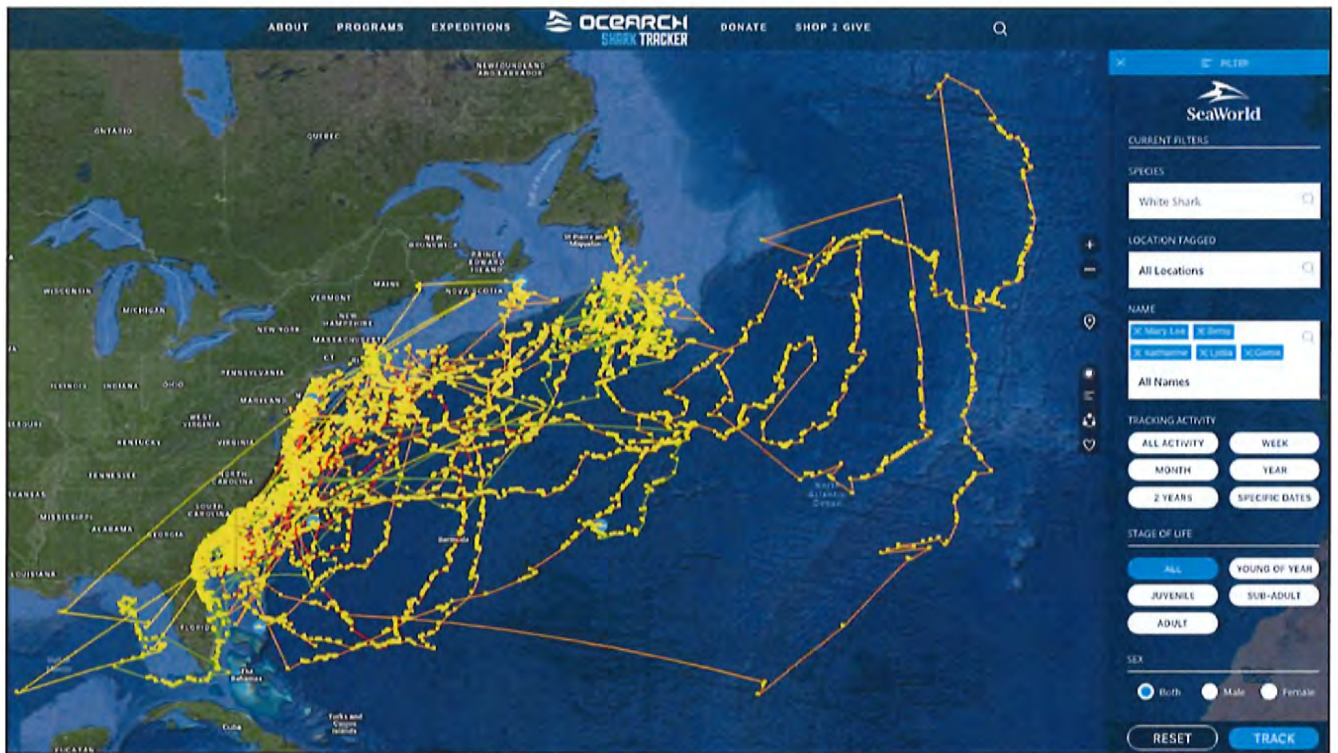
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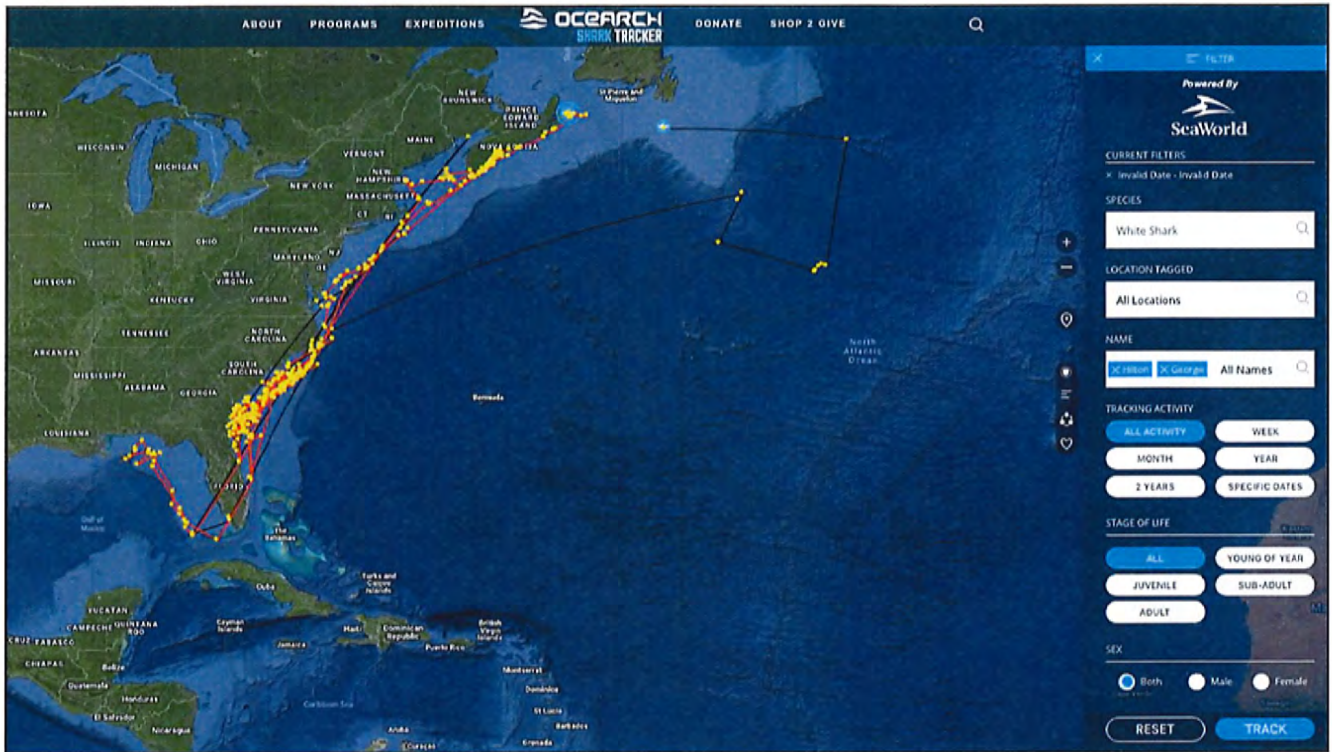
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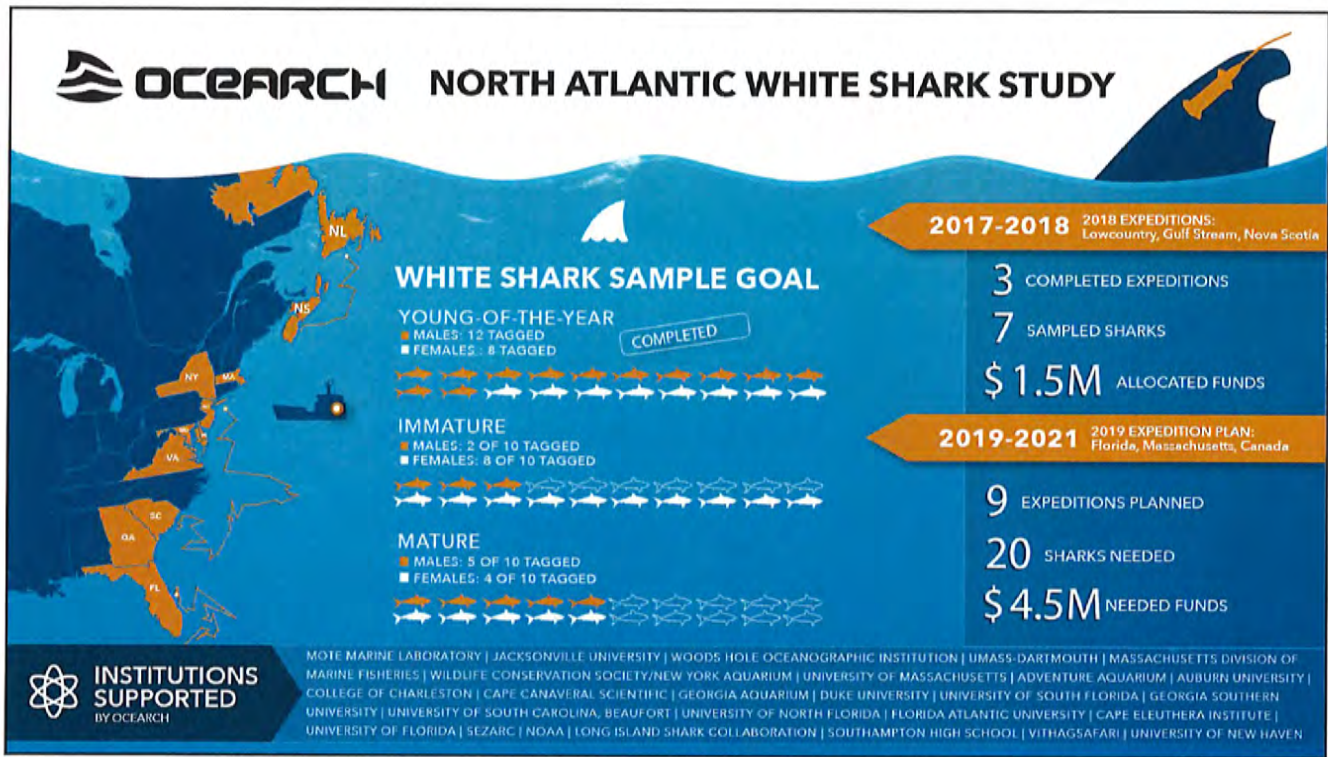


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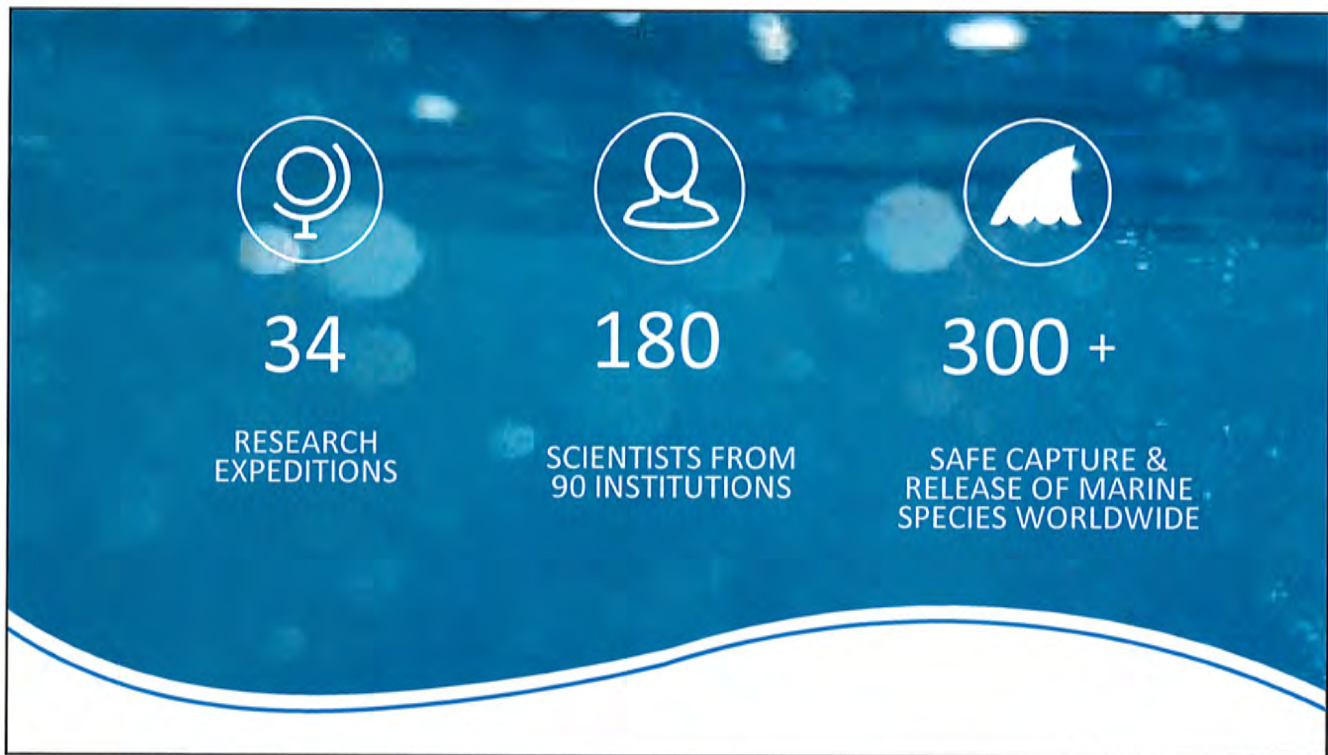


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Presentation to:  
Municipality of the District of  
Lunenburg

April 23, 2019

Dr. Jennifer Cram

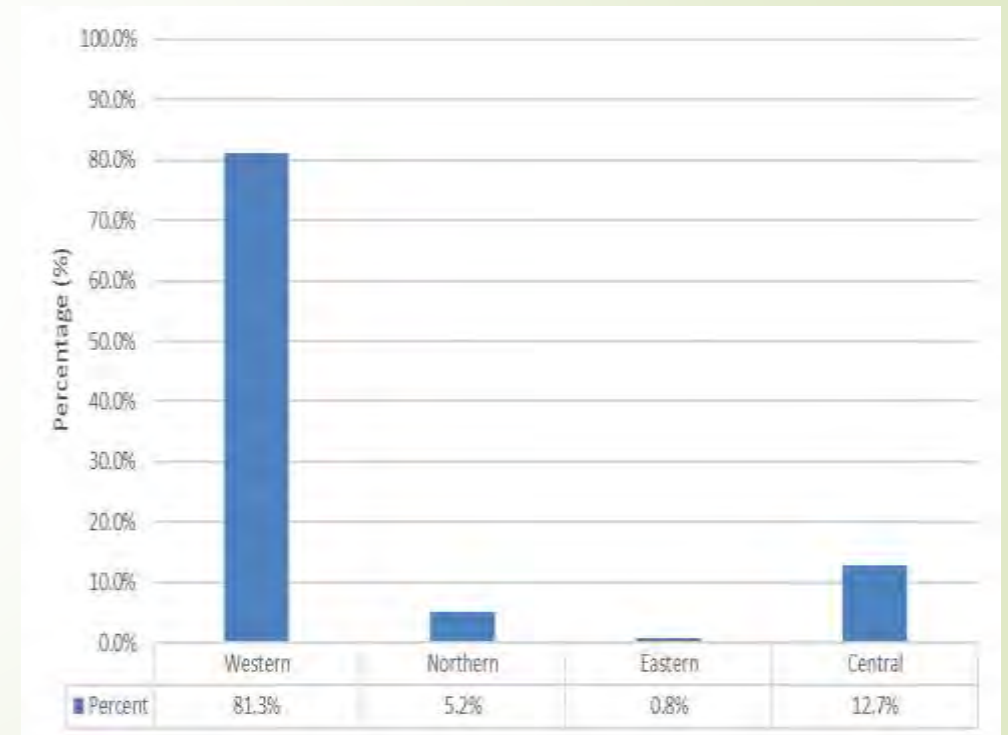
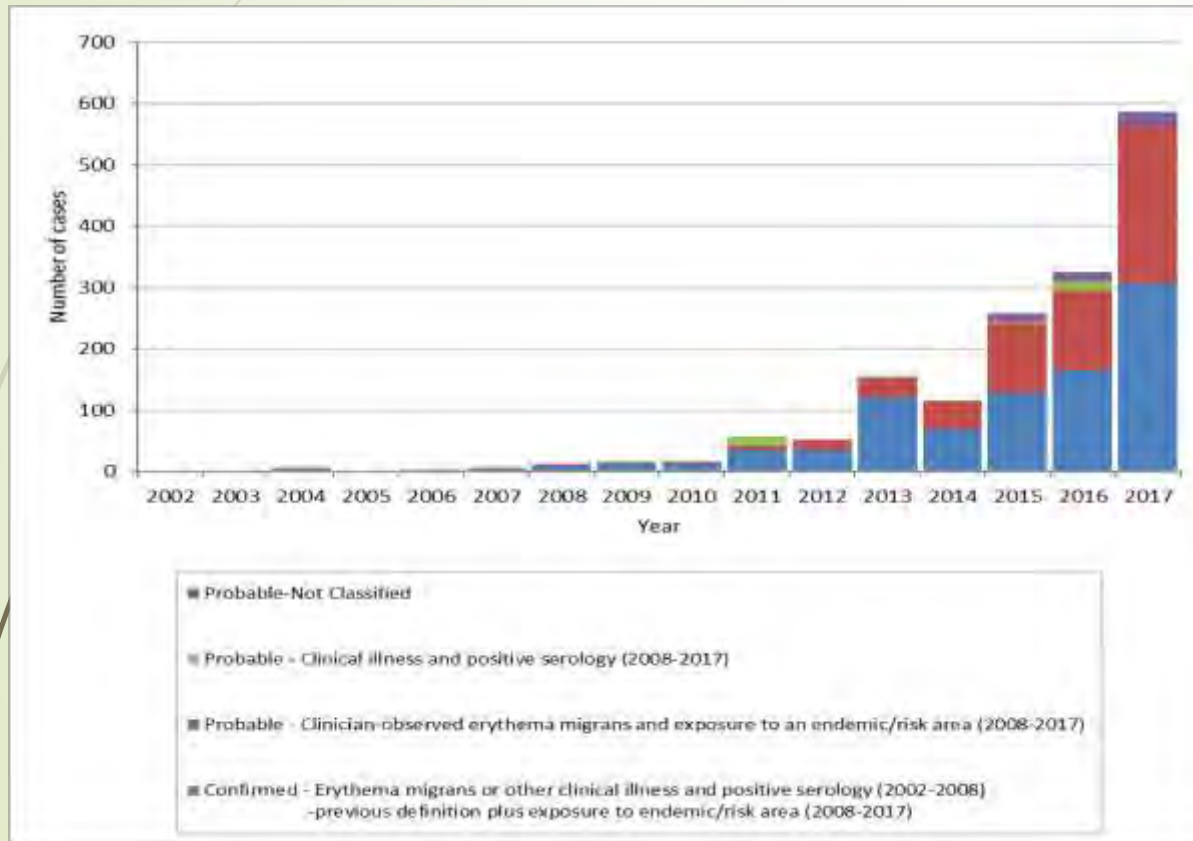
Medical Officer of Health, Western Zone NSHA



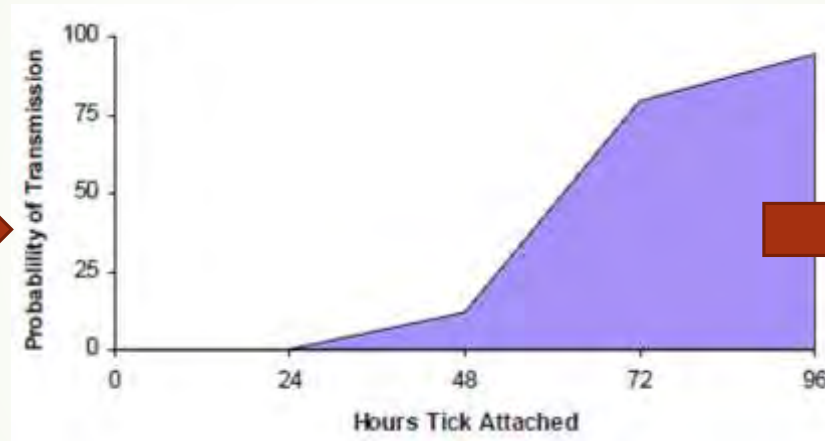
# Disclosures

- No disclosures or conflicts of interest

# Lyme disease in NS: endemic and rising



## Clinical presentation & treatment



- Lyme disease can present early (rash, flu symptoms) or late (arthritis and/or neuroborreliosis).
- Treatment with 2-4 weeks of antibiotics is highly effective.
- A small percentage may go on to have persistent symptoms.



# Prevention is *the* key public health priority

## Tick Check Basics

Check your body and clothing for ticks after spending time outside.  
Ticks like warm places on the body.

In hair and hairline  
Cheveux et contour de la chevelure

Back of neck  
Nuque

Elbows  
Coudes

Back of knees  
Derrière les genoux

## Conseils relatifs aux tiques

Vérifiez votre peau et vos vêtements après avoir passé du temps à l'extérieur.  
Les tiques aiment les endroits bien au chaud.

Behind ears  
Derrière les oreilles

Ampits  
Aisselles

Waist  
Taille

Grain  
Aine

Between toes  
Entre les orteils



- Don't forget to check your pets.
- A bath or shower within two hours of being outdoors makes it easier to spot ticks.

• N'oubliez pas de vérifier vos animaux de compagnie.

• Il est plus facile de voir les tiques si vous prenez un bain ou une douche dans un délai de deux heures après avoir passé du temps à l'extérieur.

Tick checks and quick tick removal remain among the best defenses against Lyme disease



# Toward a new Lyme vaccine?

## Lyme Disease Vaccine Pioneered by Yale Researchers, Developed by SmithKline Beecham, Receives FDA Approval

by Office of Public Affairs & Communications December 22, 1998

LYMErix\* Becomes First Lyme Disease Vaccine on the Market

New Haven, CT -- LYMErix\*, pioneered by Yale University researchers and manufactured by SmithKline Beecham Biologicals, has received approval from the U.S. Food and Drug Administration (FDA) for the prevention of Lyme disease.

## A new Lyme vaccine is undergoing clinical trials

US National Library of Medicine  
National Institutes of Health

Advanced

Format: Abstract - Send to -

[Clin Vaccine Immunol](#). 2014 Nov;21(11):1490-9. doi: 10.1128/CVI.00406-14. Epub 2014 Sep 3.

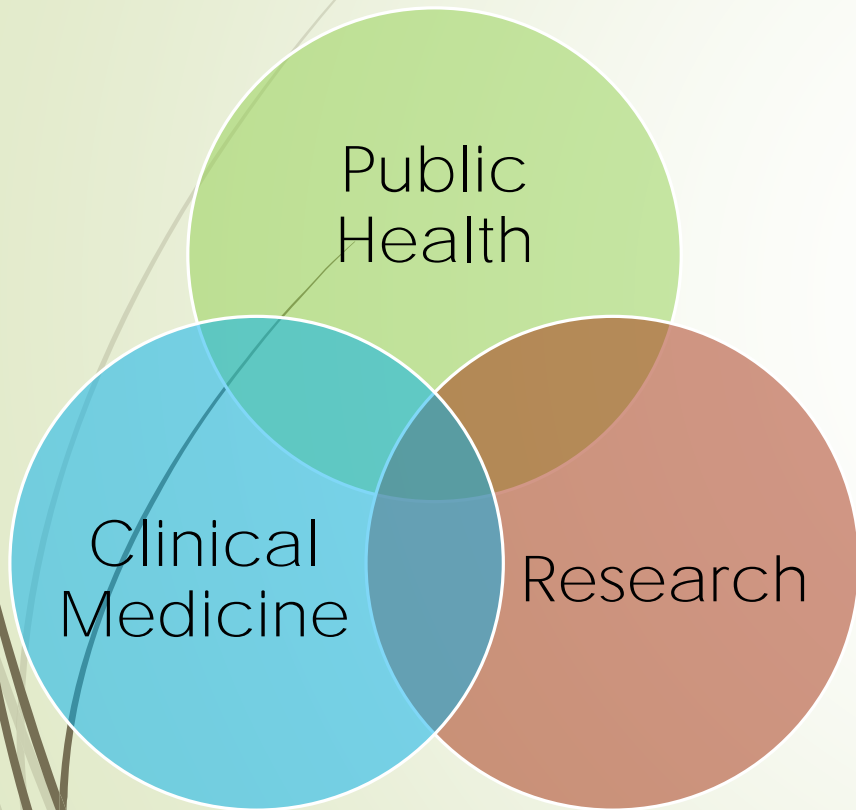
**A Novel multivalent OspA vaccine against Lyme borreliosis is safe and immunogenic in an adult population previously infected with *Borrelia burgdorferi sensu lato*.**

[Wressnigg N](#)<sup>1</sup>, [Barrett PN](#)<sup>2</sup>, [Pöllabauer EM](#)<sup>3</sup>, [O'Rourke M](#)<sup>2</sup>, [Portsmouth D](#)<sup>2</sup>, [Schwendinger MG](#)<sup>2</sup>, [Crowe BA](#)<sup>2</sup>, [Lively J](#)<sup>2</sup>, [Dvorak T](#)<sup>4</sup>, [Schmitt B](#)<sup>5</sup>, [Zeitlinger M](#)<sup>6</sup>, [Kollaritsch H](#)<sup>6</sup>, [Esen M](#)<sup>7</sup>, [Kremsner PG](#)<sup>7</sup>, [Jellinek T](#)<sup>8</sup>, [Aschoff R](#)<sup>9</sup>, [Weisser R](#)<sup>10</sup>, [Naudts IF](#)<sup>11</sup>, [Aichinger G](#)<sup>3</sup>.

⊕ Author information

Abstract

# Working to fight Lyme Disease



- Disease surveillance & reporting
- Community partnerships
- Education & awareness tools
- Landscape management
- Intergovernmental action plans (Tick Borne Disease WG)
- IDEG clinical guidelines
- New research on diagnostics, epidemiology and patient experience (Canadian Lyme Disease Research Network – CLYDRN)



# Challenges

- Lyme disease rates are increasing
- No vaccine (yet)
- Diagnosis is complicated
- Better understand the persistent symptoms attributed to Lyme disease
- Provide high quality comprehensive care
- Adhering to an evidenced-based approach

# Conflicting information and messages





## Moving forward as a community

- Building trust between our public institutions and our public
- Continuing our work together on prevention
- Leading efforts to develop new research
- Supporting the best evidence
- Continuing to engage and collaborate

# Lyme disease resources

- Public Health Agency of Canada  
<https://www.canada.ca/en/public-health/services/diseases/lyme-disease.html>
- Nova Scotia Department of Health and Wellness  
<https://novascotia.ca/dhw/CDPC/lyme.asp>
- Nova Scotia Infectious Diseases Expert Group  
[https://novascotia.ca/dhw/cdpc/documents/statement\\_for\\_managing\\_LD.pdf](https://novascotia.ca/dhw/cdpc/documents/statement_for_managing_LD.pdf)
- Centers for Disease Control and Prevention (CDC)  
<https://www.cdc.gov/lyme/index.html>
- Infectious Diseases Society of America (IDSA)  
<https://www.idsociety.org/public-health/lyme-disease/lyme-disease/>



Thank you, Mayor and Council.

Questions, comments, concerns...



SIGNATURE

NAME

ADDRESS

Natalie Zwick	Natalie Zwick	4770 Hwy 331, West Dublin,
<del>James Ste Croix</del>	Jaques Ste Croix	185 Petite Riviere, Petite Riviere
Lisa McCabe	Lisa McCabe	4561 Hwy 331, West Dublin
K. Dunlop	Kim Dunlop	5192 highway 331 LAHALL, NS
G. Turpie	G. Turpie	75 Tannery Rd. Petite Riviere, NS
GEORGE HILCHIE	George Hilchie	38 WENTZELL ROAD Petite Riviere NS B4V 5X9 RR#2 Mill Village Broad Cove BOJ 2A0
Corinne Wolfe	Corinne Wolfe	Petite Riviere
Dave Maus	Dave Nauss	Conquerall Bank and cottage in Broad Cove.
Catherine Anne MacNeil	C.A. MacNeil	Crowstons
R. Croft	R. Croft	RR#1 Pleasantville
John MacNeil	John MacNeil	7090 HWY 331 BROAD COVE
Shelly Lytle	SHELLY LYTLE	5946 Hwy 331 Petite Riviere N.S
Kaitlyn Corkum	Kaitlyn Corkum	

SIGNATURE

NAME

ADDRESS

*[Handwritten Signature]*

SUSAN BONE

LAHAVÉ

*[Handwritten Signature]*

MARC BOULANGER

Dublin Shore

*[Handwritten Signature]*

Leif Helmer

Petite Riviere

*[Handwritten Signature]*

Rick Bontlix

Broad Cove

*[Handwritten Signature]*

Chic Wentzell

Petite Riviere

*[Handwritten Signature]*

Lamde Bell

Petite Riviere

*[Handwritten Signature]*

SEAN SEARS

Petite Riviere

*[Handwritten Signature]*

L. Bay

*[Handwritten Signature]*

Shirley Turner

Broad Cove

*[Handwritten Signature]*

TERRY DURRANAVICH

Green Bay

*[Handwritten Signature]*

Green Bay

*[Handwritten Signature]*

West Dublin

*[Handwritten Signature]*

Petite Riviere

SIGNATURE

NAME

ADDRESS

Mark Smith Broad Cove

Norma Smith Broad Cove

Stephen Besaw Petite

Jan LaHave

Paul Tanner Italy Cross

CRAWFORD SHARP GREEN BAY

Nichole Craft Voglers Cove.

John + Delores Whalley Green Bay

Jack Ross Jack Ross Pleasantville

Samuel Thériault Petite Rivière

Danielle Auper Italy Cross

Gileen Clayton West Dublin

Gene + Clive McEwen Petite

THE INTENT OF THIS PETITION IS TO ADVISE THE MUNICIPALITY OF LUNENBURG AND THE NOVA SCOTIA DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE RENEWAL THAT ROAD REPAIRS MUST BE COMPLETED ON ROUTE 331 BETWEEN PETITE RIVIERE BRIDGE AND BROAD COVE AS WELL AS THE DAMAGED ROADWAYS WITHIN THESE COMMUNITIES.

MANY ATTEMPTS, BY MANY RESIDENTS HAVE BEEN MADE TO CONTACT THE DOTIR AND REQUEST AN ESTIMATED TIMEFRAME FOR THESE ROAD REPAIRS. AS OF APRIL 2 2019, NO RESPONSE HAS BEEN GIVEN.

A DOWNLOADABLE PDF FILE IS AVAILABLE FROM THE DOTIR WEBSITE WHICH OUTLINES THE CURRENT 5-YEAR HIGHWAY IMPROVEMENT PLAN AND GIVES DETAILED INFORMATION ON WHICH ROADWAYS ARE SCHEDULED FOR REPAIRS IN THAT PLAN. THERE IS CURRENTLY NO SCHEDULED REPAIRS FOR ROUTE 331 BETWEEN PETITE RIVIERE AND BROAD COVE, NOR THE LOCAL ROADWAYS BRANCHING OFF THAT ROUTE.

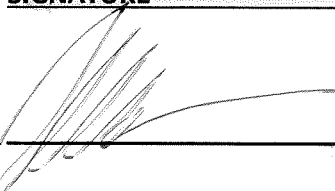

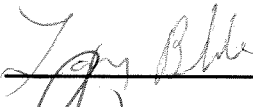
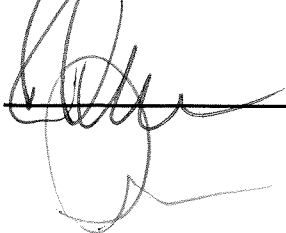

THE MUNICIPALITY HAS STATED THAT HWY 331 IS NOT ONLY A MAJOR ROUTE FOR THE RESIDENTS OF THE LOCAL COMMUNITIES, BUT IT IS AN IMPORTANT CONNECTOR FOR TOURISTS VISITING THE AREA BEACHES, CAMPGROUNDS, PARKS AND LOCAL BUSINESSES.

THEREFORE, IT IS IMPERATIVE THAT THIS STRETCH OF ROUTE 331, ALONG WITH THE ROADWAYS WITHIN BROAD COVE AND PETITE RIVIERE BE RESURFACED OR REPAIRED BEFORE ANY TRAVELLERS ALONG THESE ROADS SUSTAIN SERIOUS DAMAGE TO THEIR VEHICLES OR INJURY TO THEIR PASSENGERS.

THE SIGNAGE THAT HAS BEEN INSTALLED (SLOW, BUMP AHEAD, ROUGH AREA) ARE SIMPLY NOT SUFFICIENT TO WARN OF THE POTENTIAL HAZARDS WHICH TRAVELLERS ALONG THESE ROADS WILL FACE.

BY SIGNING THIS PETITION WE AGREE THAT A MANDATE MUST BE GIVEN TO THE MODL AND DOTIR TO BEGIN REPAIRS ON THE ABOVE ROADWAYS WITHOUT DELAY.

**SIGNED:**

SIGNATURE	NAME	ADDRESS
	MIKE WENZEL	71 TANVERLY ROAD, PETITE RIVIERE
	Jean Blackler	7104 Hwy 331
	LARRY BLACKLER	
	BOB FREEMAN	4870 Highway 331
	GREG FARQUHAR	

## SIGNATURE

## NAME

## ADDRESS

Gary Lawrence	GARY LAWRENCE	1989 Holy Cross Road
Chris Muller	Chris Mueller	591 Watermill Rd
Craig Thompson	Craig Thompson	7709 HWY 331 CHERRY HILL
Paula Washington	Paula Washington	122 Chestnut Rd
Bridgett Morgan	Bridgett Morgan	Pleasantville
Peg Green	Peg Green	West Dublin
Pat Tamer	Pat Tamer	Cherry Hill
Sally Trower	Sally Trower	Voglers Cove
Sally Webber	Sally Webber	Crousetown
Janet Bowers		Brook Cove
Courtney Harris	Courtney Harris	Conquerall Mills
Roger Smith	R.S.H.	West Dublin
Suzanne LaRocque	SUZANNE LA ROCQUE	Little River

SIGNATURE

NAME

ADDRESS

J. Jacques Ste-Croix      JACQUES STE-CROIX      PETITE RIVIERE

~~Handwritten signature~~      4116 Hwy 331      BORICO

Jacob Selig      JACOB SELIG      Broad Cove

~~Handwritten signature~~      BERNARD      PETITE RIVER

Deauville Pointe      DEAUVILLE POINTE      Broad cove

B. Holzmark      BARBARA HOLTZMARK      Petite

Tara Jashewak      TARA JASHEWAK      Cragstown

Kathleen MacIsaac      KATHLEEN MACISAAC      West Dublin

JEFF STOCKLEY      JEFF STOCKLEY      West Dublin

Brennan Daly      BRENNAN DALY      Petite Riviere

Deanna Harlow      DEANNA HARLOW      Crescent Beach

Carly      CARLY      CHERRY HILL

Stephen Hendry      STEPHEN HENDRY      Bears Cove

SIGNATURE

NAME

ADDRESS

Pat Silver

PAT SILVER

7366 HWY 331

~~Pat Silver~~

PETER SILVER

7366 HWY. 331



# Municipality of the District of Lunenburg

April 16, 2019

To Her Worship, Mayor Bolivar-Getson, and Councillors  
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Policy & Strategy Committee in session on Tuesday, April 16, 2019, made the following  
recommendations to Council:

1. That the Policy and Strategy Committee recommends to Council that Municipal Council approves a Sponsorship Ad request from The Rose Fund's 10<sup>th</sup> Annual Dinner & Auction in the amount of \$250 for the "Silver" level sponsorship for their community fundraising event taking place May 4, 2019.

Respectfully submitted,

Chairman and Members  
Policy & Strategy Committee

/jp  
Attachments



# Municipality of the District of Lunenburg

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210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8  
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: [www.modl.ca](http://www.modl.ca)

## MEMORANDUM

TO: *Policy and Strategy Committee*

FROM: Tissy Bolivar  
Recreation Program Coordinator

DATE: April 10, 2019

RE: Sponsorship Ad – The Rose Fund’s 10<sup>th</sup> Annual Dinner and Auction: May 4, 2019  
c.c. Trudy Payne, Director of Recreation Services

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### RECOMMENDATION

That *the Policy and Strategy Committee* recommend to Council, that Municipal Council approve the sponsorship ad request of **The Rose Fund’s 10<sup>th</sup> Annual Dinner and Auction** for **\$250.00**, for the “Silver” level sponsorship for their community fundraising event taking place May 4, 2019.

### Motion Required

### BACKGROUND

The Rosanne Himmelman Cancer Fund (The Rose Fund) aids individuals in Lunenburg and Queens Counties who are struggling with a cancer diagnosis and experiencing financial hardship. The needs of the patient population is great, and the Rose Fund volunteers work diligently to raise money to meet those needs.

Last year, The Rose Fund was able to fulfill 90 requests from cancer patients in Lunenburg and Queens Counties. With the amazing support of community members, they were able to assist patients by providing groceries, travel expenses, heat, medical equipment and so much more that otherwise, they would not have had access to.

Their Annual Dinner and Auction is the primary fundraising activity. This year, they are dedicating their dinner to the Memory of Lila O’Connor. Lila was a valued Director for 10 years and believed strongly in the efforts of The Rose Fund. Her spirit, generosity and commitment, continue to inspire those involved.

“Silver” level sponsorship includes:

- ½ page ad in dinner and auction booklet
- Mentions on Facebook
- 2 tickets to the dinner and auction



## The Rose Fund Dinner & Auction in Memory of Lila O'Connor

Last year, the Rose Fund was able to fulfill **90** requests from cancer patients in Lunenburg and Queens Counties. With the amazing support of our community members we were able to assist patients in providing groceries, travel expenses, heat, medical equipment; and so much more that otherwise, they would not have had access to.

This year we are offering sponsorship/advertising packages for the Dinner & Auction. This is a great opportunity to show your community support and help so many in need. Please email [katlacey24@live.ca](mailto:katlacey24@live.ca) to book your ad by March 29th, 2019. (Ad content due by April 5th, 2019.)

Thank you!



### Sponsorship/Advertising Levels



#### **Platinum - \$1000**

Full Page — Inside Cover (7.3 x 4.5) Ad in Dinner & Auction Booklet  
Logo on Poster, Banner Displayed at Dinner, Logo on Tables  
Mentions on Facebook  
6 Tickets to Dinner & Auction

#### **Gold - \$500**

Full Page (7.3 x 4.5) Ad in Dinner & Auction Booklet  
Logo on Dinner & Auction Poster, Logo on Tables  
Mentions on Facebook  
4 Tickets to Dinner & Auction

#### **Silver - \$250**

1/2 page (3.6 x 4.5) Ad in Dinner & Auction Booklet  
Mentions on Facebook  
2 Tickets to Dinner & Auction

#### **Bronze - \$100**

1/4 page (1.75 X 4.5) Ad in Dinner & Auction Booklet  
Mentions on Facebook



April 15, 2019

To Her Worship, Mayor Bolivar-Getson, and Councillors  
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Fire and Emergency Services Annual General Meeting on Wednesday, April 10, 2019 made the following recommendation to Council:

“That the Fire and Emergency Services Committee recommends to Council that the following Fire and Emergency Services representatives be reappointed to the Municipality of the District of Lunenburg’s Fire and Emergency Services Committee: Brian Keizer, Chief Tom Lockwood, Deputy Chief Steve Patterson, and Deputy Chief Dean Schmeisser.”

Respectfully submitted,

Chairman and Members  
Fire and Emergency Services Committee

CK/sc



## **REQUEST FOR DECISION/DIRECTION**

**REPORT TO:** Council  
**SUBMITTED BY:** Alex Dumaresq, Deputy CAO  
**DATE:** April 23, 2019  
**RE:** Approval of Municipal service exchange road Projects – 2019

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### **RECOMMENDATION**

Move that Council the accept the proposed paving of provincial subdivision street projects as specified in the correspondence from Nova Scotia Transportation and Infrastructure Renewal, namely: Stonehurst rd., Tanner rd., Fort Point rd. (including Fort Point Branch), School House rd., St. Peter's Hall rd., and Pentz rd.

### **BACKGROUND**

In 2017, Council completed major revisions to MODL's road improvement policies, allowing for direct investment in municipal service exchange roads (also known as J-class roads). These roads are owned and maintained by the Province, however, MODL makes an annual per kilometre contribution to the provincial government, and capital improvements for these roads must be funded by at least a 50% cost-share with the municipality.

in the fall of 2018 NSTIR issued its annual call for cost-shared priorities, and in response, Council submitted the following roads:

1. Stonehurst Road
2. Tanner Road
3. Fort Point Road
4. Pentz Road
5. School House Road
6. Charlie Lane
7. Lohnes Drive
8. Dawson Heights

## ISSUE

MODL received correspondence from the minister of NSTIR on April 11, 2019, which outlined the following approved projects:

Road	KMS	cost per km	Initial Cost Estimate		Variable share
Stonehurst (Sandseal)	1.791	153,546	275,000	50%	137,500
Tanner	0.18	222,222	40,000	50%	20,000
Fort Point & Fort Point	0.65	238,462	155,000	50%	77,500
Schoolhouse rd	0.823	303,767	250,000	50%	125,000
Pentz	1.38	326,087	450,000	100%	450,000
St Peter's Hall Rd.	0.32	296,875	95,000	50%	47,500
<b>Total</b>	<b>5.1</b>		<b>1,265,000</b>		<b>857,500</b>

## ALTERNATIVES

Council could decline some, or all, of the projects proposed. If this approach is taken, the additional earmarked provincial funds would return to the provincial cost sharing fund and would be re-allocated to other municipalities. Council could also attempt to negotiate cost-sharing rates, however past experience has demonstrated that this approach can delay tender releases, and increase total project costs.

## BUDGET IMPLICATIONS

The proposed 2019/20 budget includes \$1,099,000 for these projects, meaning the current budget would accommodate all of the provincially approved projects at the cost sharing rates proposed.

MODL's experience with this program is that project costs have exceeded 10% of project estimate, which have required subsequent approval from council, once the tender is issued and awarded to the lowest bidder, as a result it is likely that more than \$857,500 will be required to complete this work and the current budget figure should not be revised. The budget must also accommodate the net HST applied to the cost of the work, which would currently total an additional \$37,252.

## STRATEGIC PLAN

Council's Strategic Plan includes investing in infrastructure and working with partners to improve community services. More specifically, Council has included road improvements as a strategic priority for 2019/20, and the selected roads match the evidence-based selection process developed during the road policy review completed in 2017.

The projects identified are anticipated to have positive economic development impacts due to the tourism and fisheries activities located on the proposed roads in addition, the paving projects will improve road surfaces for a Fire and community hall.

## **WORK PROGRAM IMPLICATIONS**

Assessments, tender and construction management are completed by NSTIR. As a result, there is no impact on MODL's engineering department.

## **COMMUNICATION CONSIDERATIONS**

Not applicable at this time.

## **CONCLUSION**

Council has established the improvement of municipal and service exchange roads as a strategic priority. The limited size of the provincial budget restricts the ability of Council to make rapid progress towards this goal. The proposed approach seeks to maximize the MODL's ability to improve the quality of roads in the Municipality.



**Transportation and Infrastructure Renewal  
Office of the Minister**

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

March 27, 2019

Mayor Carolyn Bolivar-Getson  
Municipality of the District of Lunenburg  
210 Aberdeen Road  
Bridgewater, NS B4V 4G8

Dear Mayor Bolivar-Getson:

Thank you for your Municipality's submission under the Cost Shared Program for Paving of Subdivision (J Class) Streets for fiscal year 2019/20.

We are pleased to inform you that the roads listed below have been approved under this program:

Road Name	Description	KM's	Total Cost Estimate (excludes HST)	Cost Share Estimate (excludes HST)
Stonehurst Road	from end of pavement at South Side Road to end of listing, paving	1.791	\$275,000	\$137,500
Tanner Road	from Stonehurst Road to end of listing, paving	0.18	\$40,000	\$20,000
Fort Point Road	from Route 331 to end of listing at lighthouse, paving	0.503	\$120,000	\$60,000
Fort Point Branch Road	from Route 331 to Fort Point Road, paving	0.147	\$35,000	\$17,500
School House Road	from Route 331 south to Route 331 north, paving	0.823	\$250,000	\$125,000
St. Peter's Hall Road	from Route 331 south to Route 331 north, paving	0.32	\$95,000	\$47,500
<b>Total</b>		<b>3.764</b>	<b>\$815,000</b>	<b>\$407,500</b>

Under the terms of Cost Share Agreement 2018-015, the Municipality has agreed to notify the Department within 20 Business Days from the time of receipt, whether it accepts the approved projects and the cost estimates. If a notice of acceptance is not received within this time period, the Municipality is deemed to not accept the approved projects and the cost estimates, and the Province will proceed no further with the projects.

Mayor Bolivar-Getson  
March 27, 2019  
Page 2

Due to program limits, the department will not be able to proceed with Dawson Heights, Lohnes Drive and Charlie Lane. The Municipality may wish to re-submit these candidates for the 2020-21 program under the terms outlined in Cost Share Agreement 2018-015.

If you choose to accept the list and cost estimates, please complete and sign the attached Notice of Acceptance and return to the attention of Laura Cunningham, Capital Program Administration Officer.

Sincerely,

A handwritten signature in blue ink, consisting of several vertical strokes followed by a large loop and a long horizontal tail.

Lloyd P. Hines  
Minister

cc Kevin Malloy, CAO – Municipality of Lunenburg  
Alex Dumaresq, Deputy CAO - Municipality of Lunenburg  
Greg Newell, District Director – TIR Western  
Craig Smith, Construction Manager – TIR Western  
Laura Cunningham, TIR Capital Program Administration Officer

**NOTICE OF ACCEPTANCE:**

The Municipality of the District of Lunenburg accepts the cost estimates of the projects listed as "Yes" below for fiscal year 2019-20 and wishes to proceed with construction as per the terms of Agreement 2018-015.

Road Name	Description	KM's	Total Cost Estimate (excludes HST)	Cost Share Estimate (excludes HST)	Accept: Yes / No / (please write in)
Stonehurst Road	from end of pavement at South Side Road to end of listing, paving	1.791	\$275,000	\$137,500	
Tanner Road	from Stonehurst Road to end of listing, paving	0.18	\$40,000	\$20,000	
Fort Point Road	from Route 331 to end of listing at lighthouse, paving	0.503	\$120,000	\$60,000	
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School House Road	from Route 331 south to Route 331 north, paving	0.823	\$250,000	\$125,000	
St. Peter's Hall Road	from Route 331 south to Route 331 north, paving	0.32	\$95,000	\$47,500	
<b>Total</b>		<b>3.764</b>	<b>\$815,000</b>	<b>\$407,500</b>	

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Name (Signature)**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

Please ensure the yellow highlighted column is filled in and return signed document via email to:

Laura Cunningham  
Capital Program Administration Officer  
PO Box 186  
Halifax, NS B3J 2N2  
Tel: (902) 424-0897  
Fax: (902) 424-0570  
laura.cunningham@novascotia.ca



**Transportation and Infrastructure Renewal  
Office of the Minister**

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PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

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March 27, 2019

Mayor Carolyn Bolivar-Getson  
Municipality of the District of Lunenburg  
210 Aberdeen Road  
Bridgewater, NS B4V 4G8

Dear Mayor Bolivar-Getson:

Thank you for your Municipality's submission under the Cost Shared Program for Paving of Subdivision (J Class) Streets for fiscal year 2019/20 regarding Pentz Road.

Due to program limits, the department will not be able to fund this road through the Subdivision (J Class) Streets program.  
However, the department is under the understanding that the Municipality is willing to fund the paving work 100% with the department via a construction agreement.

If that is how the Municipality would like to proceed with Pentz Road, please let the district know and a draft agreement will be drawn up for signatures.

Sincerely,

Lloyd P. Hines  
Minister

cc Kevin Malloy, CAO – Municipality of Lunenburg  
Alex Dumaresq, Deputy CAO - Municipality of Lunenburg  
Greg Newell, District Director – TIR Western  
Craig Smith, Construction Manager – TIR Western  
Laura Cunningham, TIR Capital Program Administration Officer

## MEMORANDUM

**TO:** Council

**FROM:** Amy Wamboldt, Grant Coordinator

**DATE:** April 16, 2019

**RE:** 2019 PCAP Funding

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**Recommended Motion:**

“that Municipal Council endorses the Garden Lots Water and Wastewater Study as the funding priority for the 2019 Provincial Capital Assistance Program”.

**Background:**

The Provincial Capital Assistance Program (PCAP) is a provincial 50% funding program to assist with the cost of municipal infrastructure projects. The Province will be accepting applications for the PCAP funding program until May 6, 2019.

Eligible projects for funding include:

- Construction or expansion of facilities for the treatment and disposal of sanitary sewage;
- Construction of sanitary sewage collection systems;
- Construction of storm sewer systems;
- Installation of individual and communal in-ground sewage disposal facilities within a Wastewater Management District;
- Construction of water intake, treatment, pumping and storage facilities;
- Well field exploration and development;
- Installation of water transmission and distribution systems;
- Construction, acquisition, upgrading or expansion of solid waste management facilities and equipment; and
- Municipal infrastructure engineering and research studies related to eligible project categories.

In allocating program funds, emphasis will be placed on projects designed to eliminate existing problems, especially around pollution abatement. Funding will not generally be available under this program for projects designed to open up land for new development (residential, commercial or industrial).

In the 2019/20 Capital Budget, Council intends to complete a study on water and sewer service options in the Garden Lots area. This project, budgeted at \$75,000, meets the criteria for PCAP funding.

With Council's support in the form of a resolution, staff will prepare a PCAP funding application to:

- Investigate the need for water and sewer services in the area outside the Town of Lunenburg in the community of Garden Lots, and delineate the exact area that has potential to be practically served by the Town;
- Investigate the Town's existing water supply to determine if it has the capacity to supply the residents of Garden Lots with water;
- Investigate the Town's existing water distribution system to determine if it has the capacity to bring water to the residents of Garden Lots. This will include options and/or system improvements that will allow Gardens Lots to receive water service from the Town with cost estimates;
- Investigate the Town of Lunenburg's wastewater collection and treatment system including pumping stations to determine if the Town's wastewater system is capable of collecting and treating the extra sewage generated by Garden Lots residents. This will include options and/or system improvements that will allow Gardens Lots to receive wastewater collection service from the Town with cost estimates; and
- Investigate alternatives to using the Town of Lunenburg's water distribution and wastewater collection systems including all options (with costing) for adequate wastewater management and water service. These options should include individual or cluster on-site disposal systems and individual or community wells.

In preparation for this funding application, staff has received confirmation of support for the PCAP application from the Town of Lunenburg. The Town will be supplying a letter of support to accompany the application.