

**AGENDA
MUNICIPAL COUNCIL**

Bridgewater, NS

Tuesday, November 27, 2018 – 9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION
3. PUBLIC INPUT (15 Minutes)
4. APPROVAL OF AGENDA (as circulated)
5. APPROVAL OF MINUTES – November 13, 2018
6. BUSINESS ARISING FROM MINUTES (Nil)
7. AWARDING OF TENDERS/RFPs (Nil)
8. PRESENTATIONS/SCHEDULED TIMES
 - 8.1 Bernice Williams, Bernice Williams Consulting
Re: Taming the Octopus9:15 a.m. 1-10
9. CONSIDERATION OF CORRESPONDENCE
10. RECOMMENDATIONS FROM COMMITTEES & BOARDS
 - 10.1 Policy & Strategy Committee
 - 10.1.1 Hillside Cemetery, MARC11-19
 - 10.2 Nominating Committee
 - 10.2.1 Appointments to Planning Advisory & Area Advisory Committees 20
 - 10.3 Fire & Emergency Services Committee
 - 10.3.1 Support of Resolution regarding Fire Dispatch Services21-24
11. STAFF REPORTS
 - 11.1 Administration Department
 - 11.1.1 Carry Over of Vacation – CAO..... 25
 - 11.2 Planning Department
 - 11.2.1 Appointment of Building Official26-27
12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS
 - 12.1 Deputy Mayor’s Update
 - 12.2 Mayor’s Update
13. IN CAMERA (Nil)
14. ADJOURNMENT

Taming the Octopus

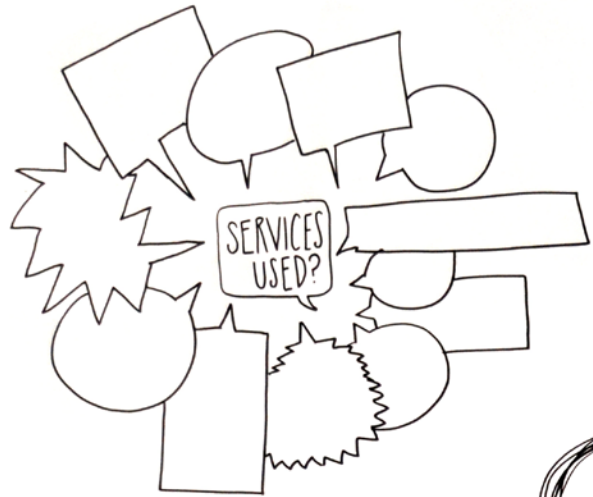
Municipality of the District of Lunenburg
November 27, 2018



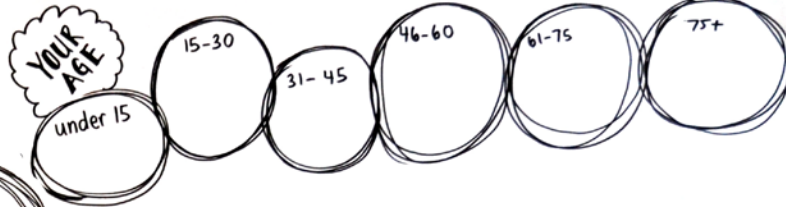
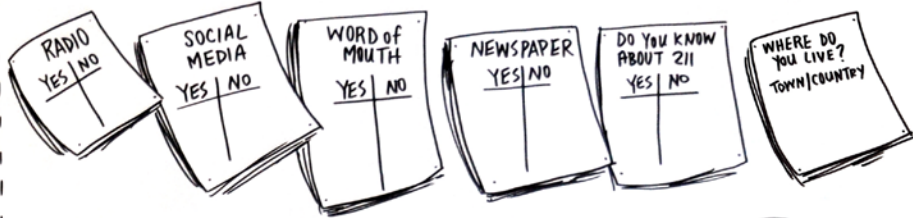
Financial Assistance / Management



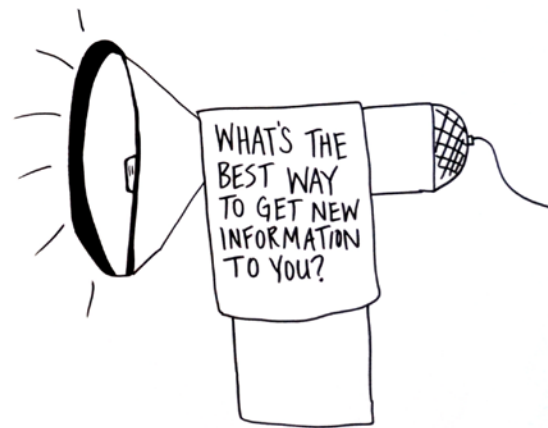
Research



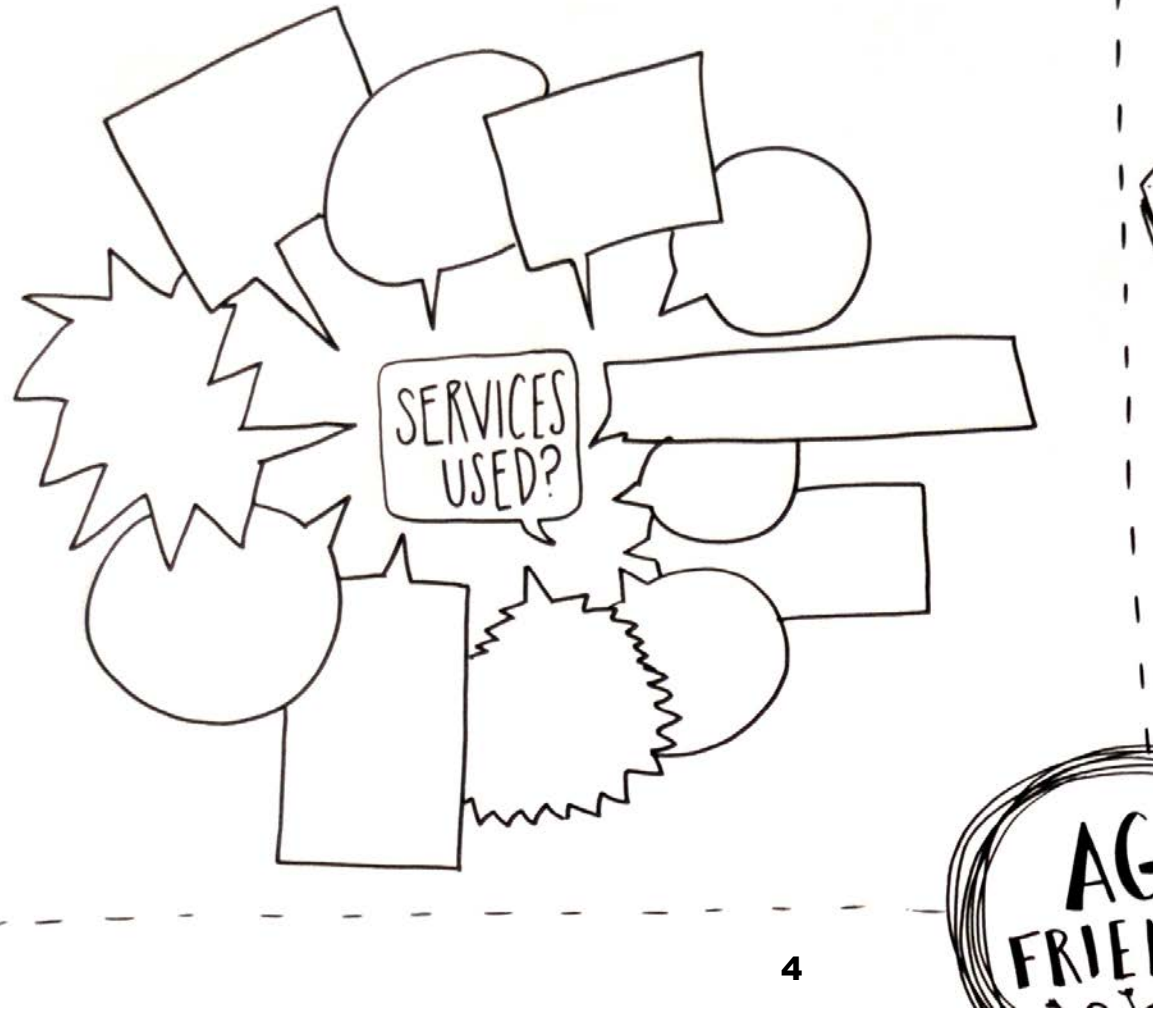
WHERE DO YOU FIND THE INFO ON SERVICES?



AGE FRIENDLY



What services are you using?



Where do you find information / Demographics

WHERE DO YOU FIND THE INFO ON SERVICES?

RADIO YES/NO

SOCIAL MEDIA YES/NO

WORD OF MOUTH YES/NO

NEWSPAPER YES/NO

DO YOU KNOW ABOUT 211 YES/NO

WHERE DO YOU LIVE? TOWN/COUNTRY

YOUR AGE

under 15

15-30

31-45

46-60

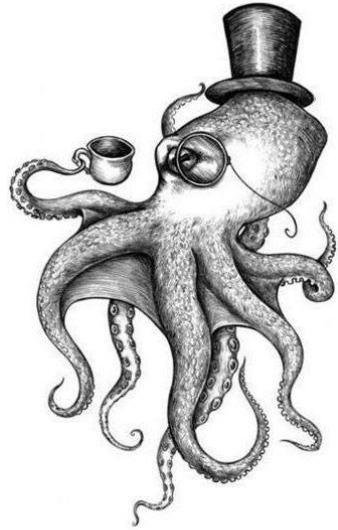
61-75

75+

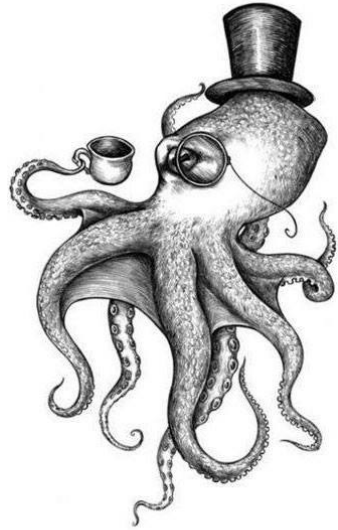
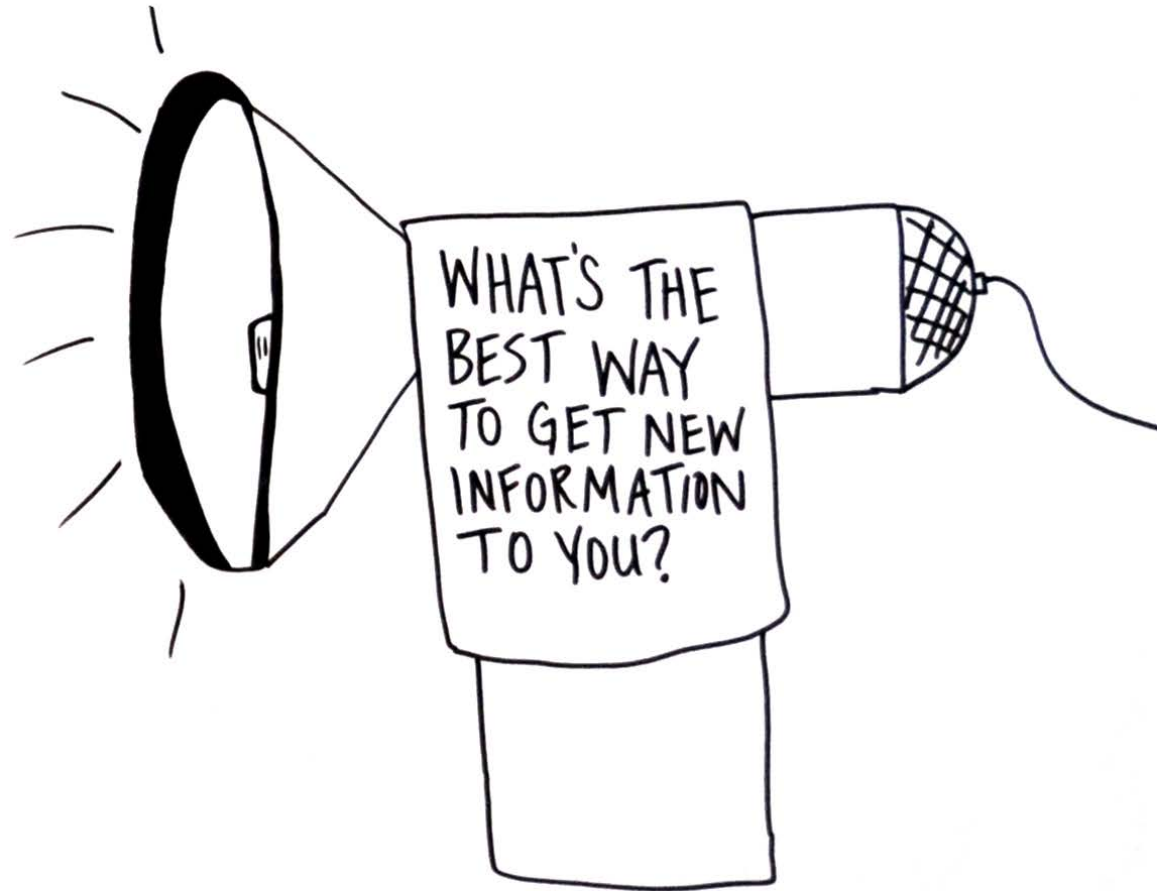
AGE AND DIY



What services are missing / More Information



How do we share information?



Where will this live after completed?

We're believers in



Dial 211 to find community and social services.

Click here to visit ns.211.ca

Interested Organization with more flexibility



How can you help?

Council

- ✓ Print some additional templates
- ✓ Be a location where volunteers could pick up and drop off the information

Individual Councilors

- ✓ Book a time to sit down with Bernice to learn more
- ✓ Promote this project to everyone
- ✓ Take a template and talk to YOUR community

General Public

- ✓ Volunteer to complete a template with friends and neighbors
- ✓ Connect with Bernice to complete the questions



Results / Goal

- Report completed by the end of April
- Creation of Pieces that can be used to
 - Inform
 - Promote
 - Educate
- Not a traditional “shelf bound” report





Municipality of the District of Lunenburg

November 21, 2018

To Her Worship, Mayor Bolivar-Getson, and Councillors
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Policy & Strategy Committee in session on Tuesday, November 20, 2018, made the following recommendations to Council:

1. That Municipal Council approves the installation of a monument and an interpretive sign at the Hillside Cemetery (MARC) in recognition of those buried on the site as follows:

Monument Granite boulder with a brass plaque. Text as follows:".

HILLSIDE CEMETERY
THIS MEMORIAL IS DEDICATED TO
THE RESIDENTS WHO LIVED AND PASSED
AT THE
LUNENBURG MUNICIPAL HOSPITAL,
AND WERE BURIED HERE
BETWEEN 1904 AND 1959.
REMEMBRANCE PLACED 2018 BY THE
MUNICIPALITY OF THE DISTRICT OF LUNENBURG

Interpretive Sign

Weather resistant, 40x30" angled sign on two 38" steel posts, bolted to a concrete base.
Details attached.

Site Layout

Monument to be placed to the left of the cemetery gate or inside the fenced area facing the trail/service/road. Interpretive sign to be installed to the right of the cemetery gate facing the trail/service road. Site sketch attached."

Respectfully submitted,

Chairman and Members
Policy & Strategy Committee

/jp
Attachments



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Policy and Strategy Committee
SUBMITTED BY: Peter Simpson and Janice Rand
DATE: November 13, 2018
RE: Hillside Cemetery, MARC

RECOMMENDATION

It is recommended that Council approve the installation of monument and an interpretive sign at the Hillside Cemetery (MARC) in recognition of those buried on the site as follows:

- 1. Monument** Granite boulder with a brass plaque. Text as follows:

HILLSIDE CEMETERY
THIS MEMORIAL IS DEDICATED TO
THE RESIDENTS WHO *LIVED AND DIED*
AT THE
LUNENBURG MUNICIPAL HOSPITAL,
AND WERE BURIED HERE
BETWEEN 1904 AND 1959.
REMEMBRANCE PLACED 2018 by the
MUNICIPALITY OF THE DISTRICT OF LUNENBURG

Revision shown in italics.

Photo of stone attached.

- 2. Interpretive Sign**

Weather resistant, 40x30" angled sign on two 38" steel posts, bolted to a concrete base. Detail attached.

- 3. Site Layout**

Monument to be placed to the left of the cemetery gate or inside the fenced area facing the trail/service road. Interpretive sign to be installed to the right of the cemetery gate facing the trail/service road. Site sketch attached.

BACKGROUND

Council has discussed this project a number of times over the years. A South Shore Breaker article of September 27, 2017, by Peter Simpson, brought attention to the burial site. A memo to Council from Trudy Payne of November 2, 2017, outlined work staff had conducted.

BUDGET IMPLICATIONS

Monument stone (donated by Lange's Rock Farm Ltd.	\$ 0
Brass Plaque (Lunenburg Industrial Foundry & Engineering)	1092.50*
Monument delivered & placement (donated by Nature's Reflections Landscaping Ltd)	0
Sign manufacture, delivered and installed	2489.75
Labor for site preparation, forms and placing concrete (8 hours at \$20)	160.00
Concrete (pads for sign)	<u>252.22</u>
Total	\$3994.47

*Discounted by \$250.

Council allocated \$5,000 for this project in the 2018/19 budget

CONCLUSION

With Council's approval, Peter Simpson and Janice Rand are prepared to move ahead with this project. Once the project is complete, a date agreeable to Council can be selected for a ceremony or dedication event.

Department: Recreation	
Report Prepared By: <u> Peter Simpson and Janice Rand </u>	Date: <u> Nov 13, 2018 </u>
Report Approved By: _____	Date _____
Reviewed By CAO: _____	Date _____



Municipality of the District of Lunenburg

Council
November 14, 2017
Item: 12.2.3
Authorization: K. Mallow

210 Aberdeen Road Bridgewater Nova Scotia Canada B1V 1G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

MEMORANDUM

REPORT TO: Council
SUBMITTED BY: Trudy Payne, Director of Recreation Services
DATE: November 3, 2017
RE: Hillside Cemetery, MARC

ORIGIN Council

RECOMMENDATION

It is recommended that Council allocate \$5,000 in the 2018/19 budget for a monument and interpretive signage to be erected at Hillside Cemetery at the MARC. The purpose being to recognize those buried there as well as provide some history of the site.

EXECUTIVE SUMMARY

188 people were buried in the Hillside Cemetery at the MARC between 1904 and 1959. These people were residents of the former Municipality of Lunenburg Hospital for the Poor and Harmless Insane. Within the chain linked fence area, there are ground level numbered stone markers that refer to the death records in our possession. There are a couple larger markers.

In 2008, Council moved to budget for a monument or signage to be placed on the site, but it was later cut from the budget. Four monument styles were considered but we were favoring a sign with a simple recognition statement such as:

Hillside Cemetery
This memorial is dedicated to the residents of the
Municipality of Lunenburg Hospital
Who were buried here between 1904 and 1959.
Remembrance placed ___(DATE)___ by the
Municipality of the District of Lunenburg

Funds were included in 2015/2016 budgeted to hire a landscaping company to help level the grounds to help with future maintenance. The area was upgraded in 2015 and is maintained by our park staff.

We have occasional inquiries about the site and requests about the death records. Some come to see the cemetery.

BUDGET IMPLICATIONS

A monument or marker could cost as much as \$5,000 plus installation, depending on the material, size and style selected. Ongoing maintenance is covered by the recreation operating budget.

COMMUNICATION CONSIDERATIONS

There has been some public input concerning the site over the years. An advertisement was placed in the Bulletin Progress in 2008 which drew interest primarily in the death records. There have been a couple of news articles in the paper as well which generated some interest. Trudy Payne, Director of Recreation Services, and then Councillor for the area, Frank Fawson, met with some interested residents in 2014.

CONCLUSION

Hillside Cemetery is currently neat and respectable but does not provide any remembrance of the people buried there. There is no signage or information on the site. People passing by the fenced-in area have no idea of it's significance.

Placing a suitable monument and signage at the site will show respect to those buried there and their descendants, as well as identify the cemetery for the public.

Department: Recreation

Report Prepared By: Trudy Payne, Director of Recreation Services

Report Approved By: _____ Date Nov 3, 2017

Reviewed By
CAO: _____ Date _____





Hillside Cemetery

The Hillside Cemetery is the final resting place for 188 men, women and children who lived and died at the Lunenburg Municipal Hospital, which was located on the site of the current Municipal Activity Recreation Complex (MARC).

In the late 1880s, the government of Nova Scotia, burdened with a cumbersome and costly patchwork of social welfare responsibilities, decided that the formal institutionalization of poor, physically sick and mentally ill individuals would be a fiscally responsible and generally acceptable solution to the problem.

People who were sent to the hospital had no choice. Many were poor, had no way to earn a living, couldn't care for themselves, and their families were not able or willing to continue looking after them.



Many residents reportedly spent their days tending to the farm's vegetable gardens, and looking after the chickens, cows, pigs and other livestock. Others got their exercise by walking neighbourhood roads.

There was also a dark side to the residency. Individuals deemed to be criminally insane were sent to the hospital via a Lt. Governor's Warrant. These "inmates" mingled with other residents during the day, then were confined in locked cells at night. To this day, iron bars remain on windows in the MARC Program Building.

After more than 100 years the Lunenburg Municipal Hospital was closed, as the provincial government dismantled this one-size-fits-all model and moved to specific-care facilities – nursing homes for the elderly, homes for troubled youth, and forensic hospitals for people with severe mental disabilities.

Some of the remaining 87 residents were transferred to nursing homes and other appropriate facilities. In 1989 the last 65 residents moved to a new home just up the road – LaHave Manor, now known as Riverview Enhanced Care.



People who died at the hospital, and whose remains were not claimed by family to be buried in their home communities, were interred in Hillside Cemetery. The first recorded burial was January 28, 1904, while the last burial occurred on February 27, 1959. The youngest, a boy, was less than a day old, while the oldest was a 106-year-old man.

Today, 6 x 8" granite stones mark the graves. According to observers, the exact placement is uncertain because for many years the cemetery suffered a lack of proper care, despite the best efforts of community members.



The highest numbered stone placed in the cemetery is 170. Puzzling, because the burial count totals 188. This discrepancy is likely due to the fact that multiple remains were sometimes buried in a single grave.

For example, genealogical records reveal that the remains of four people were buried in the same numbered grave, on March 1911, May 1912, June 1912 and August 1913.

Death records can be at the Municipality of the District of Lunenburg offices, at www.modl.ca or at the South Shore Genealogical Society.

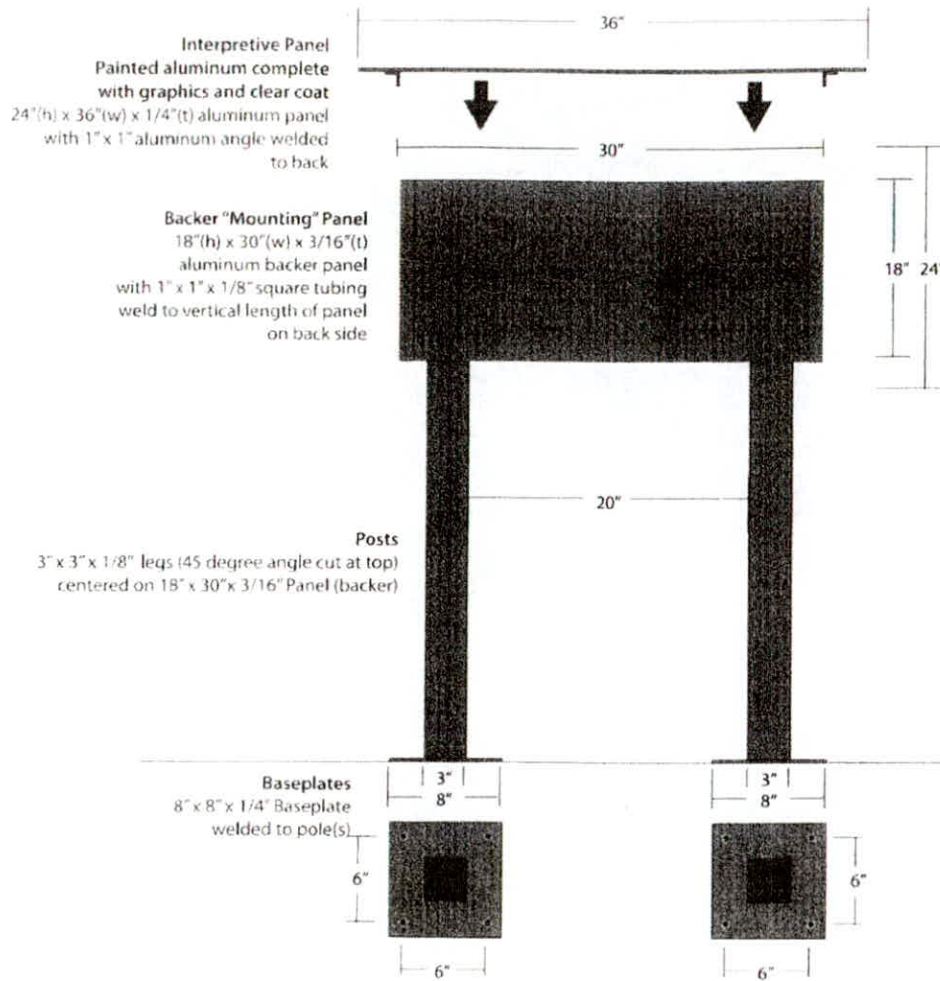
Among the causes of death listed in the records are consumption, heart trouble, stroke, tuberculosis, typhoid fever, jaundice, cholera, fall in hay barn and drowning in the LaHave River.

The monument was placed by the Municipality of the District of Lunenburg in 2018 to honour and pay respect to the residents who lived and died at the Lunenburg Municipal Hospital between 1904 and 1959.

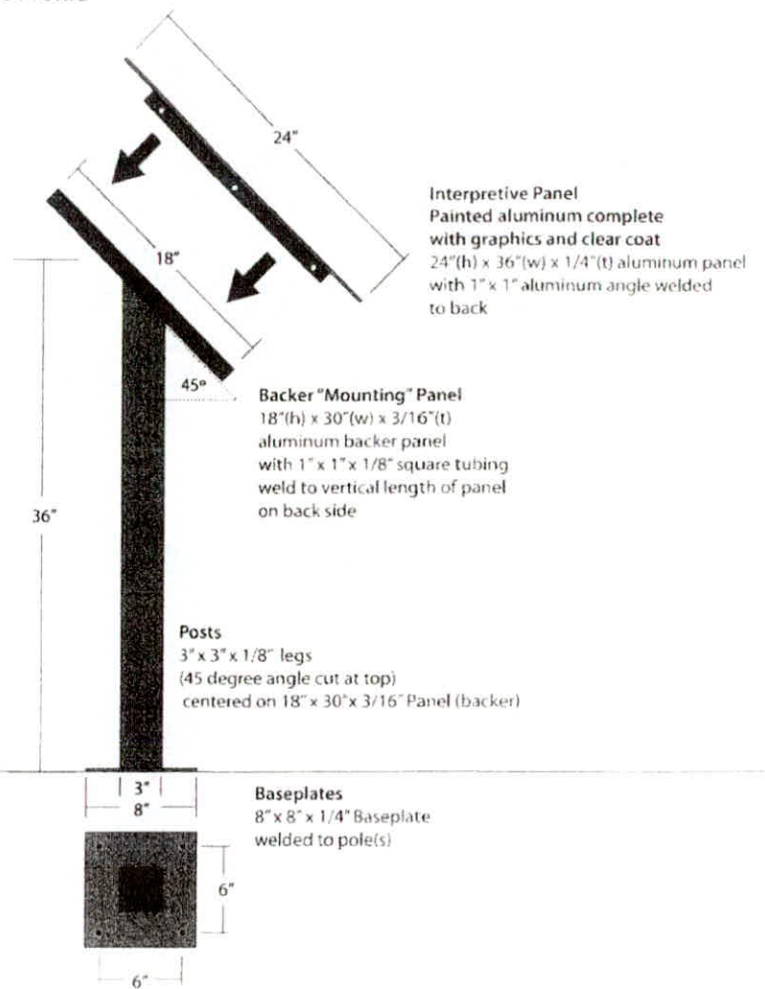
May they rest in peace, God bless their souls.

Feel free to explore the cemetery and enjoy the beautiful views of the LaHave River.





Side Profile



Monument





MUNICIPALITY OF THE DISTRICT OF LUNENBURG Memorandum

Report to: Mayor Bolivar-Getson & Members of Municipal Council.
Submitted by: Douglas Reid, Planner
- following recommendations made by Council's Nominating Committee.
Date: November 19th 2018.
Re: Appointments to Planning Advisory Committee & Area Advisory Committees.)

The Nominating Committee met November 15th. The Committee made three recommendations, two of which deal with the appointment of citizens to Committees of Council involved with planning matters:

Motion #1 - the Nominating Committee recommended:

"That Council appoint the following slate of applicants to the respective Area Advisory Committees, each individual for a two-year term ending November 2020."

2018 Slate

Blockhouse AAC

Milton Countway
John Croft
Jason Martell
Paul Young

Hebbsville AAC

Paul Fynes
Carol Hutton
Ian Tufts

Oakland AAC

Tom Lockwood
Geoff MacDonald
Ron Myers
Bill Scott

Hemford Forest AAC

George Bell
Bruce Dickinson
Steve Gendron
Alan Tippett

Riverport & District AAC

Barry Olivella

Motion #2 - the Nominating Committee recommended:

"That Council appoint Ms. April Whynot-Lohnes and Mr. Peter Simpson to serve as members-at-large on the Planning Advisory Committee, each individual for a two-year term ending November 2020."

The third recommendation provides direction to staff on the composition of existing Area Advisory Committees, which has been raised previously as an item for consideration / discussion by Council, but not had a formal direction:

Motion #3 - the Nominating Committee recommended:

That Council direct staff to work towards the integration of area advisory committees identified in District 8, being the Oakland, Blockhouse, & Princes Inlet Area Advisory Committees, with a report to the Planning Advisory Committee by May 2019.



Municipality of the District of Lunenburg
Fire & Emergency Services

MEMORANDUM

Date: November 21, 2018
To: Mayor & Councillors, Municipality of District of Lunenburg
From: Chris Kennedy, Fire & Emergency Services Coordinator
Subject: Recommendation on Fire Service Association of Nova Scotia's (FSANS):
A Resolution regarding Fire Dispatch Services

At the Fire and Emergency Services Committee meeting held on Monday, 19th November 2018 the Fire Service Association of Nova Scotia's (FSANS) Resolution regarding Fire Dispatch Services was tabled.

Additionally, a letter dated 16th November from Lunenburg Regional Fire & Emergency Services (LRFES) was submitted supporting the FSANS resolution with the added request that *“throughout the entire process there is direct consultation with the stakeholders (Fire Services Providers) on each step of the discussion”*.

A motion to recommend the FSANS Resolution for Dispatch as circulated with the agenda failed to gain a seconder, thus the motion failed.

Therefore, the following recommendation is being made to Council:

That Council support the FSANS' “A Resolution Regarding Fire Dispatch Services in Nova Scotia” with the additional wording from LRFES for “direct consultation with the stakeholders (Fire Services Providers) on each step of the discussion”.

Chris Kennedy
CK/sc



Chief Corey Zinck

President – Lunenburg Regional Fire & Emergency Services

PO. Box 263

Bridgewater, NS B4V 2W9

Nov. 16th, 2018

Brian Keizer

Chief Tom Lockwood

Chief Steve Patterson

Deputy Chief Dean Schmeisser

Fire Service Members – FESC

The Lunenburg Regional Fire & Emergency Services Association (LRFES) at our meeting on Nov 15th, 2018 made the following motion:

To support 'A Resolution Regarding Fire Dispatch Services in Nova Scotia' from the Fire Services Association of Nova Scotia and to request that throughout the entire process there is direct consultation with the stakeholders (Fire Service Providers) on each step of the discussion.

Fire Dispatch is very important to every agency. While some agencies are happy with their current service provider we understand that, on a provincial level, a discussion is being requested that could lead to improvements for some local agencies.

Please let me know if there are any questions.

Yours in the Fire Service

Chief Corey Zinck

President – LRFES

(902) 523-0655

corey.zinck@gmail.com

A Resolution Regarding Fire Dispatch Services in Nova Scotia

Fire Service Association of Nova Scotia Resolution to Nova Scotia Federation of Municipalities, Association of Municipal Administrators of Nova Scotia the Minister of the Department of Municipal Affairs and the Minister of Department of Internal Services

2018/05/28

Whereas the one universal requirement for emergency service delivery in Nova Scotia is efficient, accurate, prompt and reliable dispatch services;

and

Whereas both police and ambulance services in Nova Scotia have professional dispatch services provided either directly by their responsible municipalities or by the province;

and

Whereas the largely volunteer fire service of Nova Scotia, other than the fully paid services in HRM and CBRM does not enjoy similar professional and coordinated services;

and

Whereas the recently published Nova Scotia Standard for Fire Service Dispatch clearly provides guidance as to the minimum technical, structural, and operational requirements of a professional fire dispatch service;

and

Whereas the Nova Scotia Trunked Mobile Radio System (TMR2) and the legacy Nova Scotia Emergency Mobile Radio System provide the foundational infrastructure to enable most of the technical requirements found in the Standard;

and

Whereas the current arrangements for most fire dispatch in the province are based on a competitive commercial model rather than a public service model, thus limiting the interest or ability of the current service providers to invest in contemporary structures or technology;

and

Whereas despite fire protection being a municipal responsibility, the province is the common element which could coordinate a public service model for fire dispatch;

A Resolution Regarding Fire Dispatch Services in Nova Scotia

Therefore, be it resolved that:

The Nova Scotia Federation of Municipalities, the Association of Municipal Administrators of Nova Scotia, the Department of Municipal Affairs and the Department of Internal Services immediately open a discussion with the Fire Service Association of Nova Scotia towards rationalizing fire service dispatch across the province with the Fire Dispatch Standard as the guiding principle;

and

Be it further resolved that the proposed discussion include a comprehensive examination of the current aggregate costs of providing fire dispatch across the province (excluding HRM and CBRM).



Municipality of the District of Lunenburg

210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

MEMORANDUM

TO: Mayor Bolivar-Getson and Municipal Councillors

FROM: Kevin Malloy, CPA CA
Chief Administrative Officer

DATE: November 15, 2017

RE: Carry Over of 2018 Vacation

As per my Contract, any vacation carry over into the next year has to be approved by Council. At this point in time, with the present workload, I do not anticipate being able to take all of this time off before December 31, 2018.

I am, therefore, requesting that Council approve a carry-over of ten (10) days of my 2018 vacation into 2019.

Kevin Malloy
Chief Administrative Officer

/trb



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Mayor Bolivar-Getson and Members of Municipal Council

SUBMITTED BY: Jeff Merrill, MCIP, LPP, Director of Planning & Development Services

DATE: November 27, 2018

RE: Appointment of Building Officials

ORIGIN: (Joint Building Services Committee)

RECOMMENDATION

That Council appoint the following qualified individuals as Building Officials for the Municipality of the District of Lunenburg:

Brent Haase

Erin Schurman-Kolb

Earl Woodworth

Kyle Whynot

BACKGROUND

In October 2018 the Municipality of the District of Lunenburg, Town of Mahone Bay, Town of Lunenburg and the Municipality of Chester entered into an agreement to move forward with a two-phased, shared-service model for delivering a regional building, fire inspection, and dangerous & unsightly property services.

DISCUSSION

On November 5th, 2018 the Joint Planning and Implementation Steering Committee (aka Joint Building Services Committee) passed a motion recommending that the four partner municipalities cross appoint the pool of qualified building officials. The CAO's held a regional

staff meeting on November 14th to update staff and advise of the committee's recommendation.

The Nova Scotia Building Code Act (s. 5.2) requires that Council appoint building officials to administer and enforce the Building Code Act in the municipality.

The District of Lunenburg needs to appoint the following qualified building officials:

Brent Haase

Erin Schurman-Kolb

Earl Woodworth

Kyle Whynot

Legislation enables the CAO to appoint fire inspectors and dangerous & unsightly property administrators. As such the CAO has appointed the following individuals as both fire inspectors and dangerous & unsightly property administrators:

Brent Haase

Erin Schurman-Kolb