

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, September 25, 2018 – 9:00 a.m.

ATTENDANCE

Mayor Carolyn Bolivar-Getson
Councillor Eric Hustvedt, District 1
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Cathy Moore, District 5
Councillor Claudette Garland, District 6
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Regrets: Deputy Mayor Martin Bell, District 2

Staff: Kevin Malloy, Chief Administrative Officer
Trudy Payne, Acting Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Jeff Merrill, Director of Planning & Development Services
Tina Robichaud-Bond, Executive Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION

Councillor Hustvedt advised that there had been a number of vehicle break-ins in his and Deputy Mayor Bell's districts and suggested that residents keep their vehicles locked.

3. PUBLIC INPUT:

Douglas Reid, Senior Planner, and Norma Schiefer, Development Officer were in attendance.

David Mossman, First South – Mr. Mossman was in attendance for public input. He advised that he was there representing the Conrad Estates Subdivision in First South. Mr. Mossman advised that a "utility shed" had been erected in the subdivision which has been deemed by the Municipality's building inspectors as a "dwelling" contrary to the regulations under the Building Code. He reported that people who have purchased lots in the subdivision are not building until this issue is resolved.

Mr. Mossman requested the matter be investigated and clarification provided as to what constitutes a “dwelling” versus a “utility shed”.

Ian Tufts, Chairman of Hebbville – Mr. Tufts reported on the issues of flooding on Fancy Lake. He spoke in support of the requests on the letter from the Hebbville Village Commission (Agenda # 9.1) and asked, on behalf of the Hebbville Village Commission, that Council agree to help the group with funding, expertise and guidance with respect to a study into the flooding issues.

Douglas Reid and Norma Schiefer left the meeting.

4. APPROVAL OF AGENDA

Councillor Ernst requested that an item be added to the Agenda to update Council on a recent Region 6 meeting regarding waste issues.

Moved by Councillor Ernst, seconded by Councillor Knickle that an Update on Region 6 be added to the Agenda. Carried unanimously.

Moved by Councillor Ernst, seconded by Councillor Whynot that the Agenda be approved as amended. Carried unanimously.

5. APPROVAL OF MINUTES – September 11, 2018

Moved by Councillor Hustvedt, seconded by Councillor Carver that the Minutes of the September 11, 2018 Council meeting be approved as circulated. Carried unanimously.

6. BUSINESS ARISING FROM THE MINUTES: (Nil)

7. AWARDING OF TENDERS/RFPs:

7.1 Award of Tender #2018-05-017 On Site Disposal Project Group 17

Stephen Pace, Director of Engineering and Public Works, was in attendance.

Mr. Pace reviewed Maria Butts’ report, “Tender Award: On-Site Sewage Disposal System Installations for LaHave River Properties, Project Group #17” (circulated with the Agenda).

It was noted that this project marks the 81st system tendered with 51 systems having been completed to date.

Moved by Councillor Whynot, seconded by Councillor Nauss that Municipal Council award Tender #2018-05-017 On-Site Disposal System Installations for LaHave River Properties Project Group 17 to Dennis Lively Construction and Backhoe Services Ltd. in the amount of \$70,500 plus HST.

A discussion followed regarding the price points of the various types of systems being installed.

It was noted that an earlier request had been made for a list of properties, including names and civic addresses that have had systems installed and are on a list to have them installed. It was understood this information contains personal information and it is to be kept confidential.

Councillor Ernst noted that Stella Bowles is working towards a point of sale legislation and congratulated her on her efforts.

The Motion of the floor was voted on and carried unanimously.

Jeff Merrill left the meeting.

8. PRESENTATIONS/SCHEDULED TIMES:

Louise Hopper, Health Promotor, Nova Scotia Health Authority was in attendance to make Council aware of their resources.

Ms. Hopper reviewed her presentation, “Working Together to Build Healthy Communities” (circulated with the Agenda), highlighting the following:

- Social Determinants of Health
- Organizational Chart of Public Health Staff
- 3 Teams within Public Health
- Impacts
- Health Promoters – how can they help
- MODL – how can it help
- Opportunities to Work Together

Discussions followed regarding the health promotion in schools and ways to educate students on the impact of drug and alcohol use. Ms. Hopper elaborated on healthy school zones, explaining that the concept for this was to have positive health promoting items located in geographical locations around schools, such as access to green spaces, active transportation. She explained also that this initiative would also be a means to ensure that negative impacted items would not be located in these areas, such as alcohol retail or any type of marketing to children and youth. Safety and injury prevention are also part of this initiative.

A question was posed as to why “Counselling & Education” was considered to be of “Smaller Impact”. Ms. Hopper explained that although educating the public is certainly important, it is more important to work on changing behaviour and providing the necessary resources to enable the public to take advantage of the messaging.

A further question was posed as to how to ensure healthy hospital zones, i.e., smoking areas close to hospital entrances. Ms. Hopper advised that there is much work being done around the smoke free policies, but the Province must be on board to influence the policies.

Ms. Hopper advised that the pilot of the School Food Project has been successful and the intention is to continue to bring more schools on board.

9. CONSIDERATION OF CORRESPONDENCE:

9.1 Correspondence from Hebbville Village Commission

Mayor Bolivar-Getson advised that Council had received a letter from the Hebbville Village Commission (circulated with the Agenda) in which Council has been asked to:

- contribute funds towards a study;
- have councillors and staff sit on an ad-hoc committee; and
- enable the Municipality's Grant Coordinator to help with seeking funds.

Ms. Payne provided further information on the three requests from the Hebbville Village Commission. It was noted that the Petite Riviere Watershed Advisory Group (PRWSA) turned over \$9,000 to the Municipality when it disbanded. It was earmarked for lake level monitoring equipment but it could be used for the study.

Both Councillors Hustvedt and Nauss spoke in favour of these requests and provided history on the floodings.

Moved by Councillor Hustvedt, seconded by Councillor Nauss that Municipal Council:

- **authorize staff and Council representatives to sit on an ad-hoc committee to help develop a proposal to hire a consultant to complete a study to assess past, current and future flooding;**
- **to enable the Municipality's Grant Coordinator to assist the Committee and Commission to seek out funding opportunities for the study and infrastructure; and**
- **to repurpose the funds from the reserve account that were allocated for the purchase of the lake level monitoring equipment, to be used to fund this study.**

Discussion continued on the history of the flooding. It was requested that further information be provided on what has been done to date.

Councillor Ernst moved that the matter be deferred to the Finance Committee. There was no seconder.

The Motion on the floor was voted on and carried unanimously.

Stephen Pace left the meeting

10. RECOMMENDATIONS FROM COMMITTEES & BOARDS

10.1 Policy & Strategy Committee

10.1.1 Proposed Amendments to Policy MDL-59 Smoke Free Outdoor Space

Moved by Councillor Knickle, seconded by Councillor Moore that Municipal Council accepts the recommendation of Policy & Strategy Committee and approves the proposed

amendments to Policy MDL-59 Smoke Free Outdoor Spaces as presented. Carried unanimously.

Councillor Garland left the room.

10.1.2 Resolution of Offshore Drilling

Moved by Councillor Ernst, seconded by Councillor Knickle that Municipal Council accepts the recommendation of the Policy & Strategy Committee and approves the following resolution on offshore drilling and forwards a copy of same to Nova Scotia coastal municipalities, local MLAs and MPs:

A healthy marine environment is critical to industries, like fishing and tourism, that are the primary lifeblood of Nova Scotia coastal communities.

It is our responsibility to protect and nurture our local economies. It is also our right, and the right of our citizens to be consulted on all major developments that might impact those economies.

The catastrophic effect of a major oil spill at an offshore drill site is unthinkable, yet public knowledge of the risk and potential consequences of such a spill remains inadequate.

We, hereby, call for a full and independent public inquiry into the pros and cons of oil industry exploration in offshore Nova Scotia to provide our communities, who bear the lion's share of risk of a disaster in the offshore, a full appreciation of the extent of that risk and the steps we can take to minimize it.

We also call for a moratorium on all further oil and gas exploration in offshore Nova Scotia pending the completion of that inquiry.

Those Opposed: Councillors Carver & Nauss. Motion carried.

10.1.3 Drought Situation – Water Coupon Program

Rachel Eisenhauer, Assistant Emergency Coordinator, was in attendance.

Councillor Garland returned to the meeting.

Ms. Eisenhauer reviewed her report, "Drought Situation – Water Coupon Program" (circulated with the Agenda) and reported that this was the same program as in 2016. She advised that the retailers had requested that they be given until the end of the week before beginning the program to ensure they had a good supply of water.

Moved by Councillor Moore, seconded by Councillor Hustvedt that Municipal Council accepts the recommendation of the Policy & Strategy Committee and directs staff to

collaborate with the various retail and other locations to provide free water coupons, water refill stations and shower facilities to municipal residents affected by the drought.

Councillor Hustvedt inquired whether a database had been created to collect information on dry wells. Ms. Eisenhauer advised that she and Sarah Kucharski, MODL's Communications Officer, were collecting the information, and they will be working with other units to collect information regionally. She will be the contact person for anyone requiring information.

A question arose as to whether arrangements had been made for Tancook residents. Ms. Eisenhauer advised that Tancook residents would fall under the Municipality of the District of Chester (MODC) and they had not yet passed a motion to go forward with the program. She indicated that in the event that MODC did not pass the motion, MODL would ensure Tancook residents receive coupons.

The Motion on the floor was voted on and carried unanimously.

10.2 Fire & Emergency Services Committee

10.2.1 Firefighter Personnel Insurance

Chris Kennedy, Fire Services Coordinator, was in attendance.

Mr. Kennedy reviewed his report, "Firefighter Personnel Insurance" (circulated with the Agenda). He explained that the goal is to provide a standardized insurance policy to all firefighters to ensure that all personnel receive the same coverage.

Moved by Councillor Whynot, seconded by Councillor Veinot that Municipal Council accepts the recommendation of the Fire & Emergency Services Committee that Council contribute assistance to engage a consultant to assist with the development of an RFP for brokerage services; and further, that Municipal Council approves up to \$5,000 to hire a consultant to conduct the work as outlined in the report under options 1 & 2, to develop a Firefighter Personnel Insurance package for the Fire Departments Registered within the Municipality of the District of Lunenburg. Carried unanimously.

Ms. Payne clarified that the recommendation is that funds come from the contingency fund.

10.2.2 FES Member-at-Large Position

Moved by Councillor Veinot, seconded by Councillor Hustvedt that Municipal Council accepts the recommendation of the Fire and Emergency Services Committee and appoints David Fancy for another term as a Member-at-Large on the Fire & Emergency Services Committee, the term of the appointment to be from November 1, 2018 to November 1, 2021. Carried unanimously.

10.2.3 Request for Dispatch Space

Mr. Kennedy reviewed his report, "Request for Dispatch Space" (circulated with the Agenda). He reported that the majority of the fire departments use Scotia Business Centre for dispatch services. These fire departments have requested that Council consider leasing, at a commercial rate, a secure space to Scotia Business Centre in the new building to run their operations.

Mr. Malloy advised that Council would not be making a decision at this time as the matter was being brought forward to be put on public record.

It was questioned why a dispatch centre could not be set up at one of the fire departments. Mr. Kennedy advised that most of the fire departments are old, do not have adequate space, and would not meet the technical and security needs of a dispatch centre.

Councillor Whynot advised that the Bridgewater Fire Department had acted as a back up for Scotia Business Centre for many years. He reported that the building is wired properly and it is secure, but does not have adequate space to house the Centre on a permanent basis.

10.2.4 TIR- Detour Signage

Mr. Kennedy reviewed his report, "Transportation Infrastructure Renewal Detour Signage" (circulated with the Agenda). He reported that there was a concern for emergency vehicles being detoured after travelling some distance due to a lack of and/or improper placement of detour signs. Emergency personnel are requesting that TIR keep them apprised of detours to minimize the chances of delays.

Moved by Councillor Nauss, seconded by Councillor Carver that Municipal Council accepts the recommendation of the Fire & Emergency Services Committee and writes a letter to the Department of Transportation and Infrastructure Renewal addressing concerns with detour signs and asking for clarification on procedure and placement of detour signage for first responders. Carried Unanimously

10.2.5 Proposed Amendments to FES Terms of Reference

Mr. Kennedy reviewed his report, "Amended Terms of Reference for Fire and Emergency Services Committee" (circulated with the Agenda) and reviewed the proposed amendments to the Terms of Reference, advising that there was one procedural change with respect to the policy for elections, and that the remaining changes were of a housekeeping nature.

A few formatting/space issues were identified and will be corrected.

Moved by Councillor Ernst, seconded by Councillor Garland that Municipal Council accepts the recommendation of the Fire & Emergency Services Committee and approves the amended Terms of Reference for the Fire & Emergency Services Committee as presented and amended. Carried unanimously.

Chris Kennedy left the meeting.

11. REFERRALS FROM COMMITTEES & BOARDS

11.1 Policy & Strategy Committee

11.1.1 Elite Athlete Travel Grant

Tissy Bolivar, Acting Recreation Director, was in attendance.

Ms. Bolivar reviewed her report, “Elite Athlete Travel Grant Information”, (an updated version of which was circulated at the meeting and attached to these Minutes).

Moved by Councillor Garland, seconded by Councillor Moore that Municipal Council grant Daniella Kozera, of Pine Grove, \$1,500 from the Elite Athlete Travel Grant to compete in the Sadie Simpson Junior Highland Scholarships to be held in Banff, Alberta, November 2-4, 2018.

A discussion followed regarding the nature of the organization. Ms. Bolivar advised that highland dancing is considered a sport and is part of the Scott Dance Canada. Ms. Bolivar clarified that the grant funds would go towards the dancer’s travel costs to attend the competition. It was recommended that the amount granted be amended to \$1,000.

Moved by Councillor Hustvedt, seconded by Councillor Knickle that the motion on the floor be amended to change the grant from \$1,500 to \$1,000. Carried unanimously

MOTION ON FLOOR AS AMENDED:

Moved by Councillor Garland, seconded by Councillor Moore that Municipal Council grant Daniella Kozera, of Pine Grove, \$1,000 from the Elite Athlete Travel Grant to compete in the Sadie Simpson Junior Highland Scholarships to be held in Banff, Alberta, November 2-4, 2018. Carried unanimously

It was requested that consideration be given to holding back a portion of the awarded funds until a report is provided by the athlete.

12. STAFF REPORTS:

12.1 Administration Department

12.2.1 Update on Crescent Beach Paving Project

Ms. Payne reviewed her report, “Update on Crescent Beach Paving Project” (circulated at the meeting and attached to Minutes) which clarified the scope of the project at Crescent Beach.

12.1.2 REN Update

Elana Wentzell, Director of Finance, was in attendance.

Mr. Malloy reported that the document dissolving the REN had been signed by all 9 parties and distributed to all members.

Sarah Kucharski, Communications Officer, advised that all those concerned were aware of the closing, including the media, and that the website had been updated with links to each municipal unit. There are no go-forward messages regarding the next steps for the Municipality as of yet.

Mr. Malloy reviewed his report, “South Shore Regional Enterprise Network” (circulated with the Agenda) detailing the status of the following items:

- Financial Assets
- Common Physical Assets
- Physical Assets
- Intellectual Property

Mr. Malloy advised that Friday, September 28, 2018 would be the last working day of the REN staff, at which time the office would be locked, and the Municipality would take possession of all the office equipment, including passwords, credit cards, cell phones, etc.

Mr. Malloy reported that a list of all receivables and payables had been received. A question was posed as to what portion of these would be the Municipality’s share. Mr. Malloy explained that there is an identifiable share and that there is a specific formula that will be used to identify same.

Moved by Councillor Ernst, seconded by Councillor Knickle that Municipal Council direct staff to prepare a two-page report on the overall cost of the REN and what were some of the lessons learned by being involved in the REN that we could avoid making again.

It was requested that the report provide an overview of what the REN was actually established to do, as for some it was unclear.

It was suggested that staff provide separate reports as the financial reports would only be available in December, and a conversation around “Lessons Learned” should not wait that long. This report could be presented with the discussion on Economic Development in the Municipality.

The Motion on the floor was voted on and carried unanimously.

13. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS:

13.1 Update – LCLC

Councillor Hustvedt provided an update on the LCLC, highlighting the following points:

- Review of financials up to end of August show an increase in membership and income, and that expenses are slightly down
- Increase in Summer Camp programming revenue
- Revised job description for marketing position
- Discussion on fund raising was postponed

- Accessibility study done in partnership with Lunenburg/Queens
- Upcoming events
 - Tim Hicks
 - Senior Fair
 - Lunenburg County Sport Hall of Fame induction
 - Beer Festival

Mayor Bolivar-Getson expressed that although the LCLC was one of the most accessible buildings in our area, the entrance doors to the arena are not accessible. Those with mobility issues are not able to enter the arena area unassisted as there are no wheelchair buttons.

Councillor Ernst advised that he would take this issue to the LCLC Board.

13.2 Update on Region 6

Councillor Ernst reported that at a recent Region 6 meeting, the matter of a plastic bag ban was discussed. It was reported that data had been collected on this matter but that it had since been shelved. The members of Region 6 voted unanimously to request that the Regional Chairs write to the Province asking why this initiative had been put aside.

Councillor Ernst requested that Council consider moving EPR up on Council's list of priorities for the NSFM Resolutions, as it may be an income generator for the Municipality. He advised that EPR only affects blue bag contents.

Councillor Ernst advised that the Inter-Municipal Agreement had been signed.

13.3 Update – Mayor

Mayor Bolivar-Getson reported that Deputy Mayor Bell attended the 40th anniversary of Lunenburg County Ground Search & Rescue.

Mayor Bolivar-Getson attended the Shared Services Committee meeting; REMO meeting; Hebbville Flooding & Monitoring follow up meeting; Develop NS re Trust Fund & Internet; and Stella Bowles' book launch.

Mayor Bolivar-Getson reminded Council that the first Your Government Your Ideas meeting would be held on Monday, October 1st at Big Tancook Island and encouraged all to attend.

14. IN CAMERA (Nil)

14. ADJOURNMENT

There being no further business at 11:55 a.m. it was moved by Councillor Hustvedt, seconded by Councillor Whynot that the meeting adjourn. Carried.



Municipality of the District of Lunenburg

MEMORANDUM

TO: Mayor and Council, Municipality of the District of Lunenburg

FROM: Trudy Payne, Acting Deputy CAO

DATE: September 21, 2018

RE: Update on Crescent Beach Paving Project

There have been concerns raised by residents concerning the road upgrades being undertaken by the Department of Transportation and Infrastructure Renewal for Crescent Beach Road. Staff contacted Glen Strang, Area Manager for Lunenburg Queens, and have received an update. The following information was received from Mr. Strang in an email:

“We met with a couple of representatives from the “Friends of Crescent Beach” this morning. The topic of discussion was the upcoming paving project scheduled for the Crescent Beach Road.

There appears to be a lot of incorrect information in the community regarding this project. The scope of this project is repaving the existing road surface with minimal impact to the dunes. This may involve the excavation of some sand, primarily in areas where it has encroached the road. The group understands this and we agreed on a location at the east end of the beach to place any excavated material.

There is a stretch of roadway (western end) that we are exploring shifting the road slightly to the north (away from dunes). Staff are preparing estimates for this scope change and we are planning to meet with the group for further discussion once estimates are complete. Also, we are checking equipment limitations with respect to working on narrow shoulders.

We also discussed culvert repairs and shoreline protection in areas beyond the beach that the group has no issues with.”

Mr. Strang is working with the community and the Friends of Crescent Beach to address their concerns and to come up with solutions that will enable the paving project to proceed and that will have minimal impact on the dunes.

Trudy



Municipality of the District of Lunenburg

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MEMORANDUM

TO: Municipal Council

FROM: Tissy Bolivar
Acting Director of Recreation Services

DATE: September 19, 2018

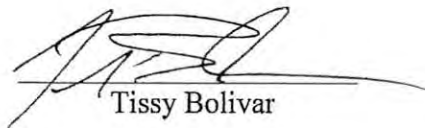
RE: Elite Athlete Travel Grant Information

As per the request from the Policy and Strategy Committee, please find the additional information re: Elite Athlete Travel Grant for Daniella Kozera.

The North American Sadie Simpson Junior Highland Scholarships is an invitation-only highland dance competition through The British Association of Teachers of Dancing, being held this year in Banff, Alberta. To be eligible to attend the scholarships, the dancer must be nominated from a verbal and dancing exam. Only those who are exceptional in their exam get nominated. Dancers from all over North America (international) who have been nominated will be taking 3 components of tests while at the Scholarships. There is a dance class where dancers must pick up steps and movements on the spot as well as performing them correctly in front of 3 judges. There is a written paper and a 1.5-minute solo choreography dance they all perform.

Any prize-winning money is to be paid to the teacher who trained the dancer for the Scholarships and this money is to be used for additional tuition for the candidate from that teacher. This will allow the candidate to continue their training with the teacher following the Scholarships, with tuition costs covered.

Daniella's application meets all criteria within our Elite Athlete Travel Grant.


Tissy Bolivar