

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, July 10, 2018 – 9:00 a.m.

ATTENDANCE

Mayor Carolyn Bolivar-Getson
Deputy Mayor Martin Bell, District 2
Councillor Eric Hustvedt, District 1
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Cathy Moore, District 5
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Regrets: Councillor Claudette Garland, District 6

Staff: Kevin Malloy, Chief Administrative Officer
Trudy Payne, Acting Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Stephen Pace, Director of Engineering
Rachel Eisenhauer, Executive Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION:

2.1 Visitor Information Centre Seasonal Staff Introductions

Chasidy Veinotte-Dorey, Tourism and Marketing Coordinator, was in attendance.

The Visitor Information Centre (VIC) Staff introduced themselves and their favourite places in MODL: Marci Hirtle, VIC Manager, favourite place – Mush-A-Mush Park; Dylan Hirtle, favourite place – the Painted Saltbox; Katherine DeMond, favourite place – LaHave Bakery; Matt Waters, favourite place – The Ovens.

Ms. Veinotte-Dorey noted that each staff member goes on a familiarization tour to learn about the whole Municipality. Council played a question and answer game regarding local businesses.

Councillor Hustvedt acknowledged that the Bridgewater Skate Park will be holding a thank-you event on July 14, 2018 at noon, to thank the funders, parents and skateboarders who kept the dream alive and made the Park a reality.

3. PUBLIC INPUT:

There were no members of the public in attendance to address Council.

4. APPROVAL OF AGENDA

Moved by Councillor Moore, seconded by Deputy Mayor Bell that the Agenda be approved as circulated.

Councillor Ernst advised he would be declaring a Conflict of Interest for item 13.1 “Land Negotiations re Oakland”.

Councillor Ernst also noted that in the May 8, 2018 Regular Council Minutes, a discussion was held regarding the Town of Mahone Bay creating a Harbour Authority. He clarified that the Town is creating a Harbour Authority, however, they will not be controlling the Harbour or any moorings. They will just manage the resources of the Harbour.

Carried unanimously.

5. APPROVAL OF MINUTES – May 8, 2018 – Special & June 26, 2018

Moved by Councillor Hustvedt, seconded by Councillor Ernst that the Minutes of the May 8, 2018 Special Council meeting be approved as circulated. Carried unanimously.

Councillor Hustvedt inquired about the Inter-Municipal Transit Proposal. It was noted that the proposal has gone to the Nova Scotia Utility and Review Board, and if they approve the transit route, the service will begin September 1, 2018.

Councillor Ernst also noted that the Minutes should avoid stating that the Municipality will have a “small” surplus, it should just state a surplus.

Moved by Councillor Hustvedt, seconded by Councillor Carver that the Minutes of the June 26, 2018 Council meeting be approved as circulated. Carried unanimously.

6. BUSINESS ARISING FROM THE MINUTES: (Nil)

9. CONSIDERATION OF CORRESPONDENCE: (Nil)

11. STAFF REPORTS

11.1 Planning Department

11.1.1 Joint Building Services Memorandum of Understanding

Jeff Merrill, Director of Planning and Development Services, was in attendance and gave a presentation titled “Building/Fire/Dangerous & Unsightly Services, Lunenburg County” (attached to original set of Minutes). The presentation discussed the sustainability of the current service and efficiencies in combining the service with other units. Also, there will be consistency across the municipal units in how the building code is interpreted, how the services are provided, and the requirements of same.

A discussion was held and the following points were noted:

- Staff will bring forward updates every two months on the continuation of the project.
- A Committee has been created with Councillors and staff from each of the units. The Municipality of the District of Chester is currently acting as the host unit, but the Committee will decide which unit will be the host in the future.
- MODL will be paying the majority of the costs but will not have a fair say in the decision-making process, as each unit has one equal vote.
- The Town of Bridgewater is not involved in the sharing of these services and it was felt the service could be provided more efficiently if the Town was involved. The option for the Town to share this joint service in the future will be available.

- New software will be purchased, that will track the scheduling, to help make the service as efficient as possible.
- Support for the idea of joint services but should have been done through the Municipal Joint Services Board.
- The Agreement contains typographical errors.

Moved by Deputy Mayor Bell, seconded by Councillor Hustvedt that Municipal Council approve phase 1 of the joint delivery of Building Inspection Services, Fire Inspection Services and Dangerous and Unsightly Inspection Services and authorize the Mayor and Municipal Clerk to sign the Memorandum of Understanding respecting the joint service delivery of Building Inspection, Fire Inspection and Dangerous and Unsightly Inspection Services.

Further concern was raised that in Section 9, a decision can be made by a majority of the Committee members present at a meeting and in Section 11, the capital and operating budget must be approved by all of the units. It was felt there should be consistency in these decision-making processes.

The motion on the floor was voted on and carried. Those opposed: Councillors Knickle, Ernst, Veinot and Nauss.

7. AWARDING OF TENDERS/RFPs:

7.1 Award of Tender #2018-05-009 – Group 10 – LaHave River Project

Moved by Councillor Whynot, seconded by Councillor Nauss that Municipal Council award Tender 2018-05-009 On-Site Sewage Disposal System Installations for LaHave River Properties, Project Group #10 to Town and Country Property Improvement Ltd. in the amount of \$63,124.75 plus HST. Carried unanimously.

7.2 Award of RFP #2018-05-400 – Sherbrooke Lake Park Design

Tissy Bolivar, Acting Director of Recreation Services, was in attendance and reviewed the report titled “Sherbrooke Lake Park Design” (circulated with Agenda).

Moved by Councillor Carver, seconded by Councillor Veinot that Municipal Council award RFP #2018-05-400 Sherbrooke Lake Park Design to EDM Planning Services for \$43,423.38 plus HST.

Discussion followed and the following points were noted:

- The lowest bidder was not chosen to receive the award as EDM Planning Services has significant experience working with sustainable landscaping and has an environmental focus, which is important for this project. They will also focus on and monitor the water quality and the Project Manager is an environmental engineer.
- This is an RFP, rather than a Tender, Council has flexibility in not choosing the lowest bidder.
- The Municipality of the District of Chester will be presented with the draft concept plan, however, the Memorandum of Understanding does not require that they approve the plan, nor do they approve which company is contracted.
- The design is for the whole concept of the property. The intent is to move forward with Phase I only at this time.
- The concept plan will include a boat launch, but the first phase of the project will just be the picnic park. The second phase would include a boat launch, and the decision will be made at that time regarding if one gets installed, and the size allowances.

The motion on the floor was voted on and carried unanimously.

10. RECOMMENDATIONS FROM COMMITTEES & BOARDS**10.1 Finance Committee****10.1.1 South Shore School Food Project**

Moved by Councillor Moore, seconded by Councillor Knickle that Municipal Council accept the recommendation of the Finance Committee and approve funding in the amount of \$10,000 to the South Shore School Food Project towards research and development for the project; and further, that the funds come out of the contingency account. Carried unanimously.

10.1.2 Lunenburg Community Centre Roof Repairs

Moved by Councillor Knickle, seconded by Councillor Ernst that Municipal Council accept the recommendation of the Finance Committee and approve the funding request from the Town of Lunenburg for roof repairs to the Lunenburg Community Centre in the amount of \$40,000 to be paid over four years; more specifically, \$10,000 a year commencing in the 2019/20 budget. Carried. Those opposed: Councillor Nauss

10.1.3 2017/18 Capital Project Approval

Moved by Councillor Ernst, seconded by Councillor Hustvedt that Municipal Council accept the recommendation of the Finance Committee and approve the funding of the 2017/18 completed capital projects with variances as noted in the report presented to Finance Committee on July 3, 2018 and as summarized on the 2017/18 Capital Investment Plan. Carried unanimously.

10.1.4 Pine Grove Outdoor Play Association Splash Pad

Moved by Councillor Veinot, seconded by Deputy Mayor Bell that Municipal Council accept the recommendation of the Finance Committee and approve the \$5,300 allocated in the 2018/19 Budget for the Pine Grove Outdoor Play Association's splash pad project and pre-approve \$16,700 (the remainder of the \$22,000 requested) in the 2019/20 budget; and further, that the funding remain in a reserve until such time the Association has secured the funding enabling them to implement the project. Carried unanimously.

10.2 Heritage Advisory Committee**10.2.1 Heritage Property – St. Mark's Lutheran Church, Middle Cornwall**

Doug Reid, Municipal Planner, was in attendance and reviewed the report titled "Proposed Alteration to a Registered Municipal Heritage Property, 1231 Back Cornwall Road, Middle Cornwall (St. Mark's Lutheran)" which outlined the proposed alterations.

Moved by Councillor Carver, seconded by Deputy Mayor Bell that Municipal Council accept the recommendation of the Heritage Advisory Committee and approve the proposed substantial alteration to the Registered Municipal Heritage Property, St. Mark's Lutheran Church, located at 1231 Back Cornwall Road in Middle Cornwall, the alteration identified as being the installation of a metal roof, subject to the installation of metal panels appearing in colour and design to resemble past roofing materials. Carried unanimously.

8. PRESENTATIONS/SCHEDULED TIMES:**8.1 Dennis Woodworth, Bridgewater Marina re LaHave River Project**

Mr. Woodworth was not in attendance.

8.2 Valda Walsh, Region 6 re Extended Producer Responsibility

Valda Walsh, Region 6 Solid Waste Management, was in attendance and gave a presentation titled "Proposed Extended Producer Responsibility (EPR) Model for Printed Paper and Packaging in Nova Scotia" (circulated with Agenda) which outlined what the EPR is, opportunities identified if implemented, and a proposed EPR model for Nova Scotia.

Ms. Walsh noted that on a per capita basis, our waste collection does cost more, but on a part-time basis we are neutral compared to other places in Nova Scotia. We do have a more comprehensive waste collection system as we have various waste streams.

Region 6 is looking for Council's support, via a letter of support, for the Extended Producer Responsibility program. This item will be brought forward to the July 17, 2018 Policy & Strategy Committee Agenda. The process to begin this program will include consultation with various stakeholders and will take approximately two years to get started.

11. STAFF REPORTS:**11.2 Recreation Department****11.2.1 Designated Community Project Fund – Lunenburg Yacht Club**

Moved by Councillor Ernst, seconded by Councillor Nauss that Municipal Council grant the Lunenburg Yacht Club \$7,485 as per the criteria outlined in the Designated Community Project Fund Policy – MDL-48. Carried unanimously.

11.3 Administration Department**11.3.1 Joint Accessibility Plan Memo**

Ms. Payne reviewed the report titled "Accessibility Plan" (circulated with Agenda). It is recommended that the municipal units work together to create a joint Accessibility Plan and have a joint Committee, which is required as part of the Provincial regulations. This Committee requires at least one half of the members to be people with a disability, or those that represent people with disabilities. Municipal units are required to upgrade all of their facilities to be accessible by 2030. The Province will also be required to upgrade their own facilities/infrastructure.

A question arose regarding what MODL would do for Provincial issues. If a resident came to the Municipal office looking for assistance, and it was a Provincial accessibility issue, staff could provide the Provincial contact information to that resident. Council could also choose to advocate between residents and the Province on particular accessibility issues.

Moved by Councillor Hustvedt, seconded by Councillor Nauss that Municipal Council for the Municipality of the District of Lunenburg agrees to work with the other municipal units as outlined in staff's report, to develop an Accessibility Plan for all the municipalities in Lunenburg County.

A question arose regarding whether grants will be available for the creation of the Accessibility Plan. Ms. Payne advised she would look into this, and noted there will be funding available for the renovations/upgrades that will be required.

The motion on the floor was voted on and carried unanimously.

11.3.2 Internet Performance Test

Ms. Kucharski spoke to the internet performance test that will be launched this week. She explained the project and noted that it is in partnership with the Region of Queens and District of Chester. She demonstrated the process to complete the test and the online map which showed which areas in Lunenburg County have internet. Communications will be sent out to residents asking them to complete the internet speed test to get accurate data for the map, showing who has internet and what the speeds are. Residents without internet can also go to the website, if possible, and complete a short form advising of same. An extensive marketing campaign to promote this will be undertaken.

12. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS:

12.1 Update – Deputy Mayor

Deputy Mayor Bell did not have an update at this time.

12.2 Update – Mayor

Mayor Bolivar-Getson attended the following: Bridgewater High School Open House; Funding Announcement with MP Jordan regarding Boat Removal; several Graduation Ceremonies; several Canada Day Events; a meeting with Mayor Bailey; and various breakfasts, suppers, etc. Dr. Robbin Lindsay will be in the area installing bait stations for lyme disease from July 14 to 18, 2018 and will be meeting with Council at that time.

13. IN CAMERA:

At 11:15 a.m., it was moved by Councillor Whynot, seconded by Councillor Carver that Municipal Council go In Camera to discuss item 13.1 “Land Negotiations re Oakland under Section 22(2)(a) of the MGA”. Carried.

Municipal Council In Camera in session.

Councillor Ernst declared a Conflict of Interest and left the meeting for the day.

At 11:30 a.m., it was moved by Councillor Knickle, seconded by Councillor Nauss that Municipal Council rise and report. Carried.

Municipal Council in session.

14. ADJOURNMENT:

There being no further business at 11:30 a.m., it was moved by Councillor Carver, seconded by Councillor Knickle that the meeting adjourn. Carried.