

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, June 26, 2018 – 9:00 a.m.

ATTENDANCE

Mayor Carolyn Bolivar-Getson
Deputy Mayor Martin Bell, District 2
Councillor Eric Hustvedt, District 1
Councillor John Veinot, District 4
Councillor Cathy Moore, District 5
Councillor Claudette Garland, District 6
Councillor Wade Carver, District 7
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Regrets: Councillor Lee Nauss, District 3
Councillor Michael Ernst, District 8

Staff: Kevin Malloy, Chief Administrative Officer
Trudy Payne, Acting Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Dave Waters, Director of Business Development
Rachel Eisenhauer, Executive Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION:

2.1 Visitor Information Centre Seasonal Staff Introductions

This item has been moved to the July Agenda.

2.2 Act of Bravery Award

Councillor Moore acknowledged Chief Blair Lantz, Firefighter Joe Gallant, Firefighter Richard Joudrey and his wife Cathy, New Germany Fire Department, and Reverend Cathy Robar, who were present at this time. She advised that, during the New Germany Fire Department Banquet on April 29, 2018, Reverend Robar began to choke on her meal and Firefighter Joudrey performed the Heimlich maneuver to save her life. She also noted two other instances where Firefighter Joudrey has assisted people during emergency situations. Mayor Bolivar-Getson, on behalf of Council, thanked Firefighter Joudrey for his actions and presented him with an Act of Bravery Award plaque.

Councillor Hustvedt recognized the United Communities Fire Department on their 45th Anniversary of providing firefighting service to its area.

3. PUBLIC INPUT: (Nil)

4. APPROVAL OF AGENDA

It was noted that Item 8.1 Presentation - "Leigh Heide, Second Story Women's Centre re Girl Talk Video" will be removed from the Agenda as the presenter was unable to attend the meeting.

It was moved by Deputy Mayor Bell, seconded by Councillor Garland that the following items be added to the Agenda:

- 13.2 Contract Negotiations re Indian Falls under Section 22(2)(e) of the MGA**
- 13.3 Contract Negotiations re Bridgewater Public Service Commission under Section 22(2)(e) of the MGA**

Carried unanimously.

Moved by Councillor Moore, seconded by Councillor Whynot that the Agenda be approved as amended. Carried unanimously.

5. APPROVAL OF MINUTES – June 12, 2018

Moved by Councillor Moore, seconded by Councillor Carver that the Minutes of June 12, 2018 Council meeting be approved as circulated. Carried unanimously.

6. BUSINESS ARISING FROM THE MINUTES: (Nil)**10. RECOMMENDATIONS FROM COMMITTEES & BOARDS****10.1 Policy & Strategy Committee****10.1.1 Amendment to Policy MDL-26 "System of Fire Inspections"**

Moved by Deputy Mayor Bell, seconded by Councillor Veinot that Municipal Council accept the recommendation of the Policy & Strategy Committee and approve the proposed amendments to Section 4 of Policy MDL-26 System of Fire Inspections, as presented and amended.

A question arose regarding the term "Municipality" when it comes to the appointment of a Fire Inspector and if another unit's staff can be appointed as an MODL inspector. It was noted that the CAO can appoint an inspector and, as long as there is a contract in place with another municipal unit, the CAO can appoint a qualified staff member from that unit.

The motion on the floor was voted on and carried unanimously.

7. AWARDING OF TENDERS/RFPs:

Maria Butts, LaHave River Project Coordinator, was present at this time.

7.1 Award of Tender #2018-05-006 – Group 7 – LaHave River Project

Moved by Deputy Mayor Bell, seconded by Councillor Whynot that Municipal Council award Tender 2018-05-006 On-Site Sewage Disposal System Installations for LaHave River Properties, Project Group #7 to Town and Country Property Improvement Ltd. in the amount of \$53,129.17 plus HST. Carried unanimously.

7.2 Award of Tender #2018-05-007 – Group 8 – LaHave River Project

Moved by Councillor Whynot, seconded by Councillor Carver that Municipal Council award Tender 2018-05-007 On-Site Sewage Disposal System Installations for LaHave River Properties, Project Group #8 to Dennis Lively Construction and Backhoe Services Ltd. in the amount of \$147,980.00 plus HST.

A question arose regarding the higher cost in this bundle of systems. Ms. Butts noted that these systems are not traditional, and there are two commercial properties in this bundle, which require a higher-use system and have a small lot size.

The motion on the floor was voted on and carried unanimously.

Ms. Butts left the meeting at this time. Councillor Garland left the room at this time.

10. RECOMMENDATIONS FROM COMMITTEES & BOARDS

10.1 Policy & Strategy Committee

10.1.2 Fences Arbitration Committee

Ms. Conrad advised that, per the *Fences and Detention of Stray Livestock Act*, Municipal Council is required to establish a Fences Arbitration Committee.

Moved by Councillor Carver, seconded by Councillor Veinot that Municipal Council accept the recommendation of the Policy & Strategy Committee and create a Fences Arbitration Committee, as required under Section 4 of the *Fences and Detention of Stray Livestock Act*, and approve the attached Terms of Reference. Carried unanimously.

10.1.3 Repeal Policy MDL-17 “Promotional Advertisements”

Ms. Conrad advised that promotional advertisements now fall under Policy MDL-43, therefore, Policy MDL-17 is no longer required.

Moved by Councillor Veinot, seconded by Councillor Hustvedt that Municipal Council accept the recommendation of the Policy & Strategy Committee and repeal Policy MDL-17 Promotional Advertisements. Carried unanimously.

11. STAFF REPORTS:

11.1 Administration Department

11.1.2 Municipal Joint Services Board Agreement

Mr. Malloy noted that Council reviewed amendments to the Municipal Joint Services Board (MJSB) Agreement in the past; however, during that review, the Town of Bridgewater requested two additional amendments. The first amendment adds the word “total” and clarifies that partner Council units must represent 51% of the *total* municipal operating contributions to approve any matter. The second amendment is in regard to the addition of a new service to clarify that only the units interested in the new service are required to cost share in this new service, and those units can determine the cost sharing ratio. If other units want to use the new service, they can be charged at a per diem rate.

Concern was expressed that this review process took 12 months to complete, and it is felt that there should be a deadline to complete the review, so the operations can continue normally in a timely fashion. Mr. Malloy noted that future reviews should not take as long, as this was the first review.

Moved by Councillor Knickle, seconded by Councillor Moore that Municipal Council approve the proposed amendments to the Municipal Joint Services Board Agreement and authorize the Mayor and the Clerk to execute the amended Agreement as presented. Carried unanimously.

11.2 Economic Development Department

11.2.1 Internet Connectivity Project

Ms. Kucharski, Mr. Waters and Ms. Payne were present and gave a presentation titled "Internet Strategy Development" (attached to original set of Minutes).

A question was asked regarding the members on the team and if there is benefit to including the Director of Finance. Ms. Payne noted that the team utilizes all staff resources as required.

Moved by Councillor Moore, seconded by Deputy Mayor Bell that Municipal Council approve the Municipal Internet Connectivity Strategy as presented. Carried unanimously.

Councillor Garland returned to the meeting at this time.

11.2.2 Signage Plan

Chasidy Veinotte-Dorey, Tourism and Marketing Coordinator, and Mr. Waters were present and reviewed the report titled "Signage Plan" (circulated with Agenda). They noted that MODL currently owns two signs on Highway 103 between exits 14 and 15 and two on either side of exit 12. These signs advertise the Visitor Information Centre, Osprey Village and the Municipal Industrial Park. Mr. Waters also reviewed a proposed three-year signage plan, which includes: two new signs for the Visitor Information Centre; two new signs converting the Lunenburg Municipal Industrial Park signs to District of Lunenburg Business Park signs; resurfacing the Visitor Information Centre sign to promote MODL; and, two community identification signs.

Moved by Councillor Garland, seconded by Councillor Hustvedt that Municipal Council approve year one of the proposed three-year signage plan as outlined in staff's report of June 26, 2018. Carried unanimously.

Mr. Waters and Ms. Veinotte-Dorey left the meeting at this time.

11.3 Recreation Department

11.3.1 Rose Bay Marine Park Management Agreement

Tissy Bolivar, Acting Director of Recreation Services, was in attendance and reviewed the report titled "Rose Bay Marine Park Society Management Agreement" (circulated with Agenda). It was noted that the Agreement is being amended to include the parcel of land donated by the deVries, so the Society will also manage the new parcel.

Moved by Councillor Whynot, seconded by Councillor Carver that Municipal Council approve the amended Management Agreement between the Municipality of the District of Lunenburg and the Rose Bay Marine Park Society; and further, that the Mayor and Clerk be authorized to execute the Agreement.

Councillor Garland left the meeting at this time.

The motion on the floor was voted on and carried unanimously.

Councillor Garland returned to the meeting.

12. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS:

12.1 Update – Lunenburg County Lifestyle Centre (LCLC) (M. Ernst/E. Hustvedt)

An update on the Lunenburg County Lifestyle Centre (LCLC) was given. Discussion was held regarding a review of the Memorandum of Understanding, an operations review, income statement and forecasts, memberships are up, and the vacancy in the Marketing Manager position.

It was noted that the LCLC requested this position, and the Council's have approved it, so they would like to see the position filled. Increasing events and functions is important to this area, and this position is a key part of that.

12.2 Update – Deputy Mayor

Deputy Mayor Bell advised he hears regular concerns about roads, straight pipes and internet issues. He also attended the United Communities Fire Department 45th Anniversary and presented a few medals.

12.3 Update – Mayor

Mayor Bolivar-Getson attended the following: Mayors/Wardens/Deputies/CAOs meeting; NOW Lunenburg County meeting re Doctor Recruitment and Internet; two Nova Scotia Federation of Municipalities (NSFM) Conference Calls re Cannabis; electric bike training; planning in Hemford Forest public meeting; South Shore Bluegrass Association 35th Anniversary; United Communities Fire Department 45th Anniversary; Michelin Health and Safety Fair; NSFM Workshop on Doctor Recruitment; Verge House Graduation Ceremonies; Lyme Disease Meeting; Meeting re Frost Damage to Christmas Trees; Midville Branch Garden Party; and, various suppers, breakfasts, etc.

8. PRESENTATIONS/SCHEDULED TIMES:

8.1 Leigh Heide, Second Story Women's Centre re Girl Talk Video

The presenter was unable to attend so this item was removed from the Agenda.

8.2 Bluenose Coastal Action Foundation re Monitoring in LaHave River

Stephen Pace, Director of Engineering, and Maria Butts, LaHave River Coordinator, were present.

Brooke Nodding, Executive Director, Bluenose Coastal Action Foundation (BCAF), was in attendance and gave a presentation titled "Fecal Bacteria Monitoring in the LaHave River Estuary" (circulated with Agenda) that is proposed to accompany the Straight Pipe Replacement Program.

Ms. Nodding noted that BCAF would like to begin doing the monitoring as soon as possible to get the data collected to help contribute to the end results. This cost is expected to be about \$10,000 per year. However, this year from July to October is estimated to be approximately \$7,400.

Council referred this item to the next Policy and Strategy Committee meeting.

11. STAFF REPORTS:**11.1 Administration Department****11.1.1 Lunenburg Harbour Health Advisory Group**

Ms. Payne advised that she met with Ms. Nodding regarding this request. She reviewed her memo titled "Lunenburg Harbour Health Advisory Group" (circulated with Agenda). The request is for a Council member appointment to the Group.

The report was received for information and staff was directed to bring a recommendation back to a future meeting.

9. CONSIDERATION OF CORRESPONDENCE: (Nil)**13. IN CAMERA:**

At 10:40 a.m., it was moved by Councillor Hustvedt, seconded by Councillor Carver that Municipal Council go In Camera to discuss the following items:

13.1 Personnel Matter under Section 22(2)(c) of the MGA

13.2 Contract Negotiations re Indian Falls under Section 22(2)(e) of the MGA

13.3 Contract Negotiations re Bridgewater Public Service Commission under Section 22(2)(e) of the MGA

Carried.

Municipal Council In Camera in session.

At 12:15 p.m., it was moved by Councillor Moore, seconded by Councillor Whynot that Municipal Council rise and report. Carried.

Municipal Council in session.

13.1 Personnel Matter

Moved by Councillor Hustvedt, seconded by Councillor Garland that pursuant to Clause 14(b), Municipal Council authorize the Mayor and Clerk to execute an Agreement to Terminate the Inter-Municipal Agreement for a Framework for the Continued Operation of a Regional Enterprise Network with said termination being effective no later than September 30, 2018. Carried unanimously.

13.2 Contract Negotiations re Indian Falls

Moved by Councillor Carver, seconded by Councillor Whynot that Municipal Council approve the Department of Fisheries and Oceans License Agreement, as presented In Camera, pursuant to the revisions being made, as discussed In Camera, to the satisfaction of the Municipal Solicitor and the CAO; and that, the Mayor and the Clerk be authorized to execute the said Agreement. Carried unanimously.

14. ADJOURNMENT

There being no further business at 12:18 p.m., it was moved by Councillor Moore, seconded by Councillor Carver that the meeting adjourn. Carried.