

**AGENDA**  
**MUNICIPAL COUNCIL**

Bridgewater, NS

Tuesday, March 13, 2018 – 9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION:
  - 2.1 Greater Petite Area Community Association Thank You
3. PUBLIC INPUT (15 Minutes)
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – February 27, 2018
6. BUSINESS ARISING FROM MINUTES: (Nil)
7. AWARDING OF TENDERS/RFPs:
8. PRESENTATIONS/SCHEDULED TIMES:
9. CONSIDERATION OF CORRESPONDENCE:
10. RECOMMENDATIONS FROM COMMITTEES & BOARDS:
  - 10.1 Audit & Finance Committee
    - 10.1.1 Municipal Joint Services Board 2018/2019 Budget ..... 1-38
    - 10.1.2 Pre Budget Approval for Sherbrooke Lake and River Ridge ..... 39
11. STAFF REPORTS:
  - 11.1 Planning Department
    - 11.1.1 Rezoning Application Withdrawal – Bridgewater Cold Storage ..... 40
  - 11.2 Recreation Department
    - 11.2.1 Designated Community Project Fund – Lunenburg Yacht Club. .... 41-42
12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS:
  - 12.1 Update – Municipal Joint Services Board (MJSB) (E. Knickle/C. Moore/C. Bolivar-Getson)
  - 12.2 Update – Deputy Mayor
  - 12.3 Update – Mayor
13. IN CAMERA:
  - 13.1 Contract Negotiations re Economic Development under Section 22(2)(e) of the MGA
  - 13.2 Personnel Matter under Section 22(2)(c) of the MGA
14. ADJOURNMENT



# Municipality of the District of Lunenburg

March 7, 2018

To Her Worship, Mayor Bolivar-Getson, and Councillors  
of the Municipality of the District of Lunenburg

Dear Mayor and Councillors:

The Audit & Finance Committee, in session on Tuesday, March 6, 2018, made the following  
recommendations to Council:

1. That Municipal Council approve the Municipal Joint Services Board 2018/19 Capital Budget in the amount of \$290,000 and Operating Budget in the amount of \$4,417,711, with the Municipality of the District of Lunenburg's share being \$1,462,873.

Respectfully submitted,

Chairman and Members  
Audit & Finance Committee

/jp  
Attachments

**Municipal Joint Services Board**  
**Proposed 2018-19 Operating Plan &  
5 year Capital Program**

February 28, 2018

**Highlights from 2017-18**

- "0" Put/Pay penalty
- Completion of Compost Project (cover building and Pad)
- Compliance with all aspect of the NSE requirements  
including Compost Permits and waste per capita
- Improved and expand C&D processing
- Remote HHW and Electronic Waste/collection
- "0" work place incidents WCB reduced from \$2.4 to  
\$1.47/100

### **Continued challenges for 2018-19**

- Volume uncertainty
- Pressure to meet Put/Pay contract
- High cost of diversion initiatives (Recycles)
- Increase costs - long term contractual commitment
- 1.9% CPI and statutory increases
- High Cost of Site Maintenance and Repairs
- Succession Planning for senior staff
- Limited market for specialized services

5

### **Core Business Functions for 2018-19**

- ✓ Landfill & Recycling Transfer,
- ✓ Compost processing
- ✓ Increase C&D diversion
- ✓ E-Waste Depot
- ✓ Septic Treatment
- ✓ HHW, including items containing mercury
- ✓ IT Shared Services ( including voice communication)
  - ✓ Including Non-partners customers

6

## Municipal Joint Services Board 5 Year Capital Projection February 28, 2018

### 5 year Capital Projection

			5 Year Capital Program				
Total			2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Recycling	Building and Site Repairs	\$ 120,000	\$ 50,000	\$ 35,000	\$ 35,000	\$ -	
General	Site Paving	\$ 85,000			\$ 85,000		
Compost	Tractor - Bio Solid Spreader	\$ 70,000	\$ 70,000				
Compost	Cover Building - Old	\$ 450,000	\$ 50,000	\$ 400,000			
Compost	Site Vehicles	\$ 75,000			\$ 25,000	\$ 25,000	\$ 25,000
Landfill Transfer	Heavy Equipment	\$ 760,000			\$ 200,000	\$ 200,000	\$ 360,000
General	Light Equipment (Forklift, Skid Steer)	\$ 155,000		\$ 50,000		\$ 45,000	\$ 60,000
Site Monitoring	Wells Drilling	\$ 120,000	\$ 120,000				
Septic	Mechanical Repairs and Maint.	\$ 80,000				\$ 80,000	
		\$ 1,915,000	\$ 290,000	\$ 485,000	\$ 345,000	\$ 350,000	\$ 445,000
2016-17		\$ 2,413,000					
2017-18		\$ 2,295,000					

### 5 Year Capital Funding Projection

			Proposed Funding		
Total			Operating	Capital Reserve	Other Recovery/Grant
All Buildings	Major Building Maintenance & Repairs	\$ 120,000	\$ 120,000		
General	Site Paving	\$ 85,000	\$ 85,000		
Compost	Tractor - Bio Solid Spreader	\$ 70,000	\$ 70,000		
Compost	Old Compost Cover Building	\$ 450,000	\$ 200,000	\$ 250,000	
Landfill Transfer	Heavy Equipment Replacement	\$ 760,000	\$ 380,000	\$ 240,000	\$ 140,000
Site Monitoring	EMP Update and Wells Drilling	\$ 120,000			\$ 120,000
Recycling	Light Equipment (Skid Steer/Forklift)	\$ 155,000	\$ 155,000		
Site	Site Vehicle (Truck)	\$ 75,000	\$ 75,000		
Septic Treatment	Septic Treatment Facility	\$ 80,000		\$ 80,000	
		<b>\$ 1,915,000</b>	<b>\$ 1,085,000</b>	<b>\$ 570,000</b>	<b>\$ 260,000</b>

### 2018-19 Proposed Capital Expenditure

Capital Budget 2018-19						
Functional Unit	Useful Life	Project	Estimated Capital Cost	Capital Financing		
				Operations	Debt Financing	Capital Reserve Other Recovery
Transfer Station	25	Transfer Building Maintenance	\$ 25,000	\$ 25,000		
Recycling	25	Recycling Building Maintenance	\$ 25,000	\$ 25,000		
Compost	25	Compost Cover Building (old) Study/Repairs	\$ 50,000		\$ 50,000	
Monitoring	15	Tractor (used) to spread bio-solid	\$ 70,000	\$ 70,000		
*Monitoring	1	Env. Mgmt Plan - 12 wells (delay from 2017-1	\$ 120,000			\$ 120,000
Total			\$ 290,000	\$ 120,000	\$ -	\$ 50,000 \$ 120,000

\* Delay from 2017-18 - unsuccessful attempt to purchase the adjacent property

\* To be funded by 4 municipalities

## 2018-19 Capital Program – Continued

Transfer and Recycling Buildings \$50,000

- Public Bin Repair \$10,000
- Repair ditches for the main water way (\$7,000)
- Door replacement (\$14,000)
- Roof and walls repair (still siding and welding \$19,000)

Tractor (used) \$70,000

- To spread bio-solid and mow landfill cells

Well Monitoring \$120,000

- Failed to secure adjacent property, the environment plan will be revised to reduce number of wells required

## Municipal Joint Services Board

Proposed 2018-19 Operating Plan

February 28, 2018

### Tonnage Projection 2018-19

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Recyclables	3,169	2,941	3,828	3,987	3,701	3,630	3,470
Compost	7,866	7,201	7,567	8,232	7,676	7,730	7,670
Landfill	8,427	8,288	7,815	7,894	7,720	7,970	8,395
C&D	2,198	1,934	3,279	5,130	4,595	4,441	4,538
Septic	10,898	10,236	7,464	7,569	8,381	9,286	8,280
	32,558	30,601	29,953	32,812	32,074	33,057	32,353

### 2018-19 Proposed Tipping Fees

Proposed Tipping Fees per mt (2018-19)							
	Old outside Fees	Outside Fees	Partner's 2018-19	2017-18	2014-15	2013-14	2012-13
Recycling	275	275	240	240	240	246	259
Compost (Partners/Chester)	95	90	90	95	105	121	
Compost (ICI)	140	130	90	95	105	121	110
Landfill (Partners)			150	150	140	155	
Landfill (ICI)	175	175	150	150	150	155	155
Woods	135	105	60	60	60	155	155
Shingles	135	125	75	85	85	155	155
Drywall	135	125	95	115	115	155	155
Metals	0	0	0	0	0	155	155
Mixed C&D	165	150	105	105	115	155	155
Septic	44.1	44.1	34.7	34.7	34.7	34.7	34.7

### Revenue from Partners

2018-19 Proposed Total Contribution from Patners						
	Solid Waste		Site Monitor	2018-19 Total	%	2017-18 Total
<b>MODL</b>	1,183,000	167,183	112,690	<b>1,462,873</b>	61%	1,573,546
<b>TOB</b>	585,950	209,943	39,239	<b>835,132</b>	35%	891,629
<b>TOMB</b>	81,850	21,222	6,057	<b>109,129</b>	5%	113,688
	<b>1,850,800</b>	<b>398,348</b>	<b>157,986</b>	<b>2,407,134</b>	<b>100%</b>	<b>2,578,863</b>

Wells Monitoring expenses are cost shared by 4 units

### SW Revenue from other sources

	2018-19 Budget	2017-18 Forecast	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
User Fees - Billable	1,246,926	1,341,356	1,208,951	1,337,848	1,154,364	1,196,889	1,863,961
Outside Billables	352,245	367,032	389,910	352,409	329,204	383,406	250,000
Allocated Diversion Credit	201,000	200,364	225,001	254,488	176,409	182,633	567,000
Sundry and recovery*	246,575	165,357	175,436	137,640	201,622	114,387	70,000
	<b>2,046,746</b>	<b>2,074,109</b>	<b>1,999,298</b>	<b>2,082,385</b>	<b>1,861,599</b>	<b>1,877,315</b>	<b>2,750,961</b>

\* Includes Site Monitoring recovery

### 2018-19 Estimated Operating Revenue

	2018-19	%	2017-18	%
Municipality of the District of Lunenburg	1,350,183	31%	1,394,515	31%
Town of Bridgewater	795,893	18%	829,290	19%
Town of Mahone Bay	103,072	2%	104,066	2%
User Fees - Billable	1,281,926	29%	1,162,910	26%
Outside Billables	352,245	8%	327,616	7%
Allocated Diversion Credit	185,000	4%	185,000	4%
Sundry and recovery	315,575	7%	425,580	10%
Internal Transfer	33,817	1%	37,285	1%
	<b>4,417,711</b>		<b>4,466,262</b>	

### 2018-19 Proposed Operating Expenses

	2018-19	%	2017-18	%
Personnel	1,434,900	32%	1,398,561	31%
Contracted Services	1,418,673	32%	1,359,260	30%
Operational	214,250	5%	205,500	5%
Recapitalization	551,200	12%	546,200	12%
Regulatory	199,075	5%	294,580	7%
Equip & Mtce	265,895	6%	251,031	6%
ITSS	142,762	3%	128,545	3%
Office Expenses	190,956	4%	282,585	6%
	<b>4,417,711</b>		<b>4,466,262</b>	

### ITSS Forecast and Budget

	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Revenue</b>			
Fees - Modl	160,890	170,466	167,183
Fees - TOB	185,391	214,731	209,943
Fees - TOMB	36,069	23,241	21,222
Internal transfer & recovery	39,026	73,715	66,817
<b>Total Revenue</b>	<b>421,376</b>	<b>482,153</b>	<b>465,165</b>
<b>Expenses</b>			
Wages and Benefits	216,835	224,390	235,645
Staff Services	3,647	4,000	4,500
Office Lease and Expenses	20,988	19,920	16,800
ITSS Equipment/Software/Licenses	17,522	9,858	14,258
Direct Costs (recover from units)	162,385	206,478	188,962
Contingency		5,000	5,000
	<b>421,377</b>	<b>469,646</b>	<b>465,165</b>
Overhead Allocation		12,507	-
<b>Total Expense</b>	<b>421,377</b>	<b>482,153</b>	<b>465,165</b>

Thank you

# **Municipal Joint Services Board**

## **5 Year Capital Projection**

**February 26, 2018**

**Finance and Budget Committee**

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**5 year Capital Program Summary**

		5 Year Capital Program				
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
	<b>Total</b>					
Recycling	Building and Site Repairs	\$ 50,000	\$ 35,000	\$ 35,000	\$ -	
General	Site Paving		\$ 85,000			
Compost	Tractor - Bio Solid Spreader	\$ 70,000				
Compost	Cover Building - Old	\$ 50,000	\$ 400,000			
Compost	Site Vehicles		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Landfill Transfer	Heavy Equipment		\$ 200,000	\$ 200,000	\$ 200,000	\$ 360,000
General	Light Equipment (Forklift and Skid Steer)		\$ 50,000	\$ 45,000	\$ 60,000	
Site Monitoring	Wells Drilling	\$ 120,000				
Septic	Mechanical Repairs and Maint.			\$ 80,000		
		\$ 290,000	\$ 485,000	\$ 345,000	\$ 350,000	\$ 445,000

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**5 year Capital Program Summary (2018-2023)**

		Total	Proposed Funding		
			Operating	Capital Reserve	Other Recovery/Grant
All Buildings	Major Building Maintenance & Repairs	\$ 120,000	\$ 120,000		
General	Site Paving	\$ 85,000	\$ 85,000		
Compost	Tractor - Bio Solid Spreader	\$ 70,000	\$ 70,000		
Compost	Old Compost Cover Building	\$ 450,000	\$ 200,000	\$ 250,000	
Landfill Transfer	Heavy Equipment Replacement	\$ 760,000	\$ 380,000	\$ 240,000	\$ 140,000
Site Monitoring	EMP Update and Wells Drilling	\$ 120,000		\$	\$ 120,000
Recycling	Light Equipment (Skid Steer/Forklift)	\$ 155,000	\$ 155,000		
Site	Site Vehicle (Truck)	\$ 75,000	\$ 75,000		
Septic Treatment	Septic Treatment Facility	\$ 80,000		\$ 80,000	
		\$ 1,915,000	\$ 1,085,000	\$ 570,000	\$ 260,000

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**

Capital Budget 2018-19									
Functional Unit	Useful Life	Project	Estimated Capital Cost	Capital Financing					
				Operations	Financing	Debt	Capital Reserve	Other Recovery	
Transfer Station	25	Transfer Building Maintenance	\$ 25,000	\$ 25,000					
Recycling	25	Recycling Building Maintenance	\$ 25,000	\$ 25,000					
Compost	25	Compost Cover Building (old) Repairs & Study	\$ 50,000			\$ 50,000			
Monitoring	15	Tractor (used) to spread bio-solid	\$ 70,000	\$ 70,000					
*Monitoring	1	Env. Mgmt Plan - 12 wells (delay from 2017-18)	\$ 120,000					\$ 120,000	
<b>Total</b>				\$ 290,000	\$ 120,000	\$ -	\$ 50,000	\$ 120,000	

\* To be funded by 4 municipalities  
 Update EMP design to include 12 new wells and reduce the monitoring testing from quarterly to semi annually

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**

		<b>Capital Budget 2019-20</b>					
Functional Unit	Useful Life	Project	Estimated Capital Cost	Operations	Capital Financing		
					Financing	Debt	Capital Reserve Other/Grant
Recycling Transfer	10	Skid Steer	\$ 50,000	\$ 50,000			
Compost	15	Old Cover Building Replacement	\$ 400,000	\$ 150,000	\$ 250,000	\$ 100,000	
Site Maintenance	15	Building Repairs & Site Maintenance	\$ 35,000	\$ 35,000			
<b>Total</b>			<b>\$ 485,000</b>	<b>\$ 235,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 100,000</b>

**Municipal Joint Services Board**

**Lunenburg Regional Community Recycling Centre**

Capital Budget 2020-21									
Functional Unit	Useful Life	Project	Estimated Capital Cost	Operations	Capital Financing Debt	Capital Reserve	Other/Grant		
Transfer Station	8	Wheel Loader 2007	\$ 200,000	\$ 160,000			\$ 40,000		
Compost	15	Site Paving	\$ 85,000		\$ 85,000				
General	5	Site Vehicle - Truck 1	\$ 25,000	\$ 25,000					
General	25	Major Building Repairs & Site Maintenance	\$ 35,000	\$ 35,000					
<b>Total</b>			<b>\$ 345,000</b>	<b>\$ 220,000</b>	<b>\$ 85,000</b>	<b>\$ 40,000</b>			

**Municipal Joint Services Board**

**Lunenburg Regional Community Recycling Centre**

Capital Budget 2021-22									
Functional Unit	Useful Life	Project	Estimated Capital Cost	Operations	Capital Financing Debt	Capital Reserve	Other/Grant		
Transfer Station	8	Excavator (2011)	\$ 200,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000		
Septic Treatment	15	Mechanical & Electrical Replacement	\$ 80,000		\$ 80,000				
Light Equipment	10	Site Vehicle - Truck 2	\$ 25,000	\$ 25,000					
Site	5	Forklift	\$ 45,000	\$ 45,000					
<b>Total</b>			<b>\$ 350,000</b>	<b>\$ 170,000</b>	<b>\$ 130,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>		

## 2018-19 Capital Program – Continued

### Transfer and Recycling Buildings \$50,000

- Public Bin Repair \$10,000
- Repair ditches for the main water way (\$7,000)
- Door replacement (\$14,000)
- Roof and walls repair (still siding and welding \$19,000)

### Tractor (used) \$70,000

- To spread bio-solid and mow landfill cells

### Well Monitoring \$120,000

- Failed to secure adjacent property, the environment plan will be revised to reduce number of wells required

# Municipal Joint Services Board

## Proposed 2018-19 Operating Plan

February 26, 2018

Finance and Budget Committee

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**

<b>Proposed Tipping Fees per mt (2018-19)</b>							
	Old outside Fees	Outside Fees	Partner's	2017-18	2014-15	2013-14	2012-13
Recycling	275	275	240	240	240	246	259
Compost (Partners/Chester)	95	90	90	95	105	121	
Compost (ICI)	140	130	90	95	105	121	110
Landfill (Partners)			150	150	140	155	
Landfill (ICI)	175	175	150	150	150	155	155
Woods	135	105	60	60	60	155	155
Shingles	135	125	75	85	85	155	155
Drywall	135	125	95	115	115	155	155
Metals	0	0	0	0	0	155	155
Mixed C&D	165	150	105	105	115	155	155
Septic	44.1	44.1	34.7	34.7	34.7	34.7	34.7

### Lunenburg Regional Community Recycling Centre

#### Tonnage Trend

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
<b>Recyclables</b>	3,169	2,941	3,828	3,987	3,701	3,630	3,470
<b>Compost</b>	7,866	7,201	7,567	8,232	7,676	7,730	7,670
<b>Landfill</b>	8,427	8,288	7,815	7,894	7,720	7,970	8,395
<b>C&amp;D</b>	2,198	1,934	3,279	5,130	4,595	4,441	4,538
<b>Septic</b>	10,898	10,236	7,464	7,569	8,381	9,286	8,280
	32,558	30,601	29,953	32,812	32,074	33,057	32,353

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Partner Tonnage Table**

	TOB			TOMB			ModL			Partners			Total		
	Actual	Forecast	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget	Forecast	Budget	Budget	Forecast	Budget
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2018-19	2017-18	2018-19	2018-19	2018-19	2018-19
GE Cardboard	445	470	470	145	125	125	251	250	250	845	845	10	855		
Curbside Recyclables	633	570	570	101	105	105	1,497	1,450	1,450	2,125	2,125	75	2,125		
ICI Recyclables	342	385	390	32	35	35	148	130	135	560	560	75	635		
	1,420	1,425	1,430	278	265	265	1,896	1,830	1,835	3,530	3,530	85	3,615		
Curbside Organics	1,121	1,150	1,150	170	165	165	2,448	2,500	2,500	3,815	3,815		3,815		
ICI Organic	813	770	770	88	85	85	327	300	300	1,155	1,155	1,850	3,005		
Bio Solids (ICI Organics)	666	680	680	-	-	-	25	20	20	700	700	150	850		
	2,600	2,600	2,600	258	250	250	2,799	2,820	2,820	5,670	5,670	2,000	7,670		
Curbside Landfill	915	925	925	141	145	140	3,318	3,500	3,500	4,565	4,565		4,565		
Billable Waste (landfill)	1,446	1,600	1,600	208	220	220	1,312	1,750	1,650	3,470	3,470	360	3,830		
	2,361	2,525	2,525	348	365	360	4,630	5,250	5,150	8,035	8,035	360	8,395		
Wood Cleanup (units)	83	85	85	16	15	15	450	450	450	550	550		550		
Scrap Metals	11	20	20	3	3	3	66	70	70	93	93		93		
Drywall	31	33	33	11	7	7	91	85	85	125	125		125		
Wood	252	290	290	54	50	50	584	600	600	940	940	70	1,010		
Shingles	244	200	185	29	30	30	728	770	770	1,035	1,035	25	1,060		
Mixed	514	350	450	93	100	100	912	950	950	1,500	1,500	200	1,700		
	1,136	978	1,063	205	205	205	2,832	2,925	2,925	4,243	4,243	295	4,538		
Septic/Treatment plant	98	80	80	6	6	-	7,339	8,200	7,500	7,580	7,580	700	8,280		
	7,614	7,608	7,698	1,095	1,091	1,080	19,495	21,025	20,230	29,058	29,058	3,440	32,498		

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Center**  
**Summary of the Partners' Cost**

Revenue from Partners Solid Waste									
2018-19 Budget	2017-18		2016-17		2015-16		2014-15		2013-14
	Tonnage	Forecast Amount	Budget Amount	Actual Amount	Actual Amount	Actual Amount	Actual Amount	Actual Amount	Actual
MODL	8,305	1,197,477	1,222,995	1,179,463	1,215,675	1,144,901	1,295,327		
TOB	4,125	592,571	624,250	590,627	640,585	604,650	686,412		
TOMB	585	86,916	82,366	84,682	80,675	78,673	79,536		
	<b>1,850,800</b>	<b>1,876,964</b>	<b>1,929,611</b>	<b>1,854,772</b>	<b>1,936,935</b>	<b>1,828,224</b>	<b>2,061,275</b>		
<b>Tonnage (mt)</b>	<b>13,015</b>	<b>13,150</b>	<b>12,905</b>	<b>12,947</b>	<b>13,425</b>	<b>12,680</b>	<b>12,342</b>		

Revenue Comparison - ITSS						
2018-19 Budget	2017-18		2016-17		2015-16	
	Amount	Forecast Amount	Budget Amount	Actual Amount	Actual Amount	Actual Amount
MODL	167,183	165,707	172,023	160,890	160,890	87,770
TOB	209,943	208,630	205,656	185,391	185,391	88,313
TOMB	21,222	22,692	21,757	36,069	36,069	7,232
MJSB	33,817	38,956	36,109	30,677	30,677	3,211
Non Partners	33,000	33,661	6,000	8,349	8,349	46,812
	<b>465,165</b>	<b>469,646</b>	<b>441,545</b>	<b>421,376</b>	<b>421,376</b>	<b>233,338</b>

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Center**  
 Summary of the Partners' Cost

<b>MODL</b>					
	2018-19 Budget		2017-18 Forecast		2017-18 Budget
	Tonnage	Amount	Tonnage	Amount	Amount
Residual Waste	3,500	525,000	3,239	524,790	495,000
Put/Pay Penalty				-	60,970
Recyclables	1,835	404,200	1,830	404,200	406,800
Compost	2,520	226,800	2,820	243,242	233,225
Wood	450	27,000	450	25,245	27,000
<b>Total</b>	<b>8,305</b>	<b>1,183,000</b>	<b>8,339</b>	<b>1,197,477</b>	<b>1,222,995</b>
<b>TOB</b>					
	2018-19 Budget		2017-18 Forecast		2017-18 Budget
	Tonnage	Amount	Tonnage	Amount	Amount
Residual Waste	925	138,750	925	140,142	135,000
Put/Pay Penalty		-		-	30,820
Recyclables	1,285	277,400	1,425	276,200	282,900
Compost	1,830	164,700	1,800	171,000	170,525
Wood	85	5,100	85	5,229	5,005
<b>Total</b>	<b>4,125</b>	<b>585,950</b>	<b>4,235</b>	<b>592,571</b>	<b>624,250</b>
<b>TOMB</b>					
	2018-19 Budget		2017-18 Forecast		2017-18 Budget
	Tonnage	Amount	Tonnage	Amount	Amount
Residual Waste	140	20,250	129	22,746	18,000
Put/Pay Penalty		-		-	4,221
Recyclables	265	45,400	265	47,943	42,620
Compost	165	15,300	165	15,338	16,625
Wood	15	900	15	889	900
<b>Total</b>	<b>585</b>	<b>81,850</b>	<b>574</b>	<b>86,916</b>	<b>82,366</b>

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Center**  
**Summary of the Partners' Contribution**

2018-19 Proposed Total Contribution from Patners						
	Solid Waste	ITSS Site Monitor	2018-19 Total	%	2017-18 Total	
MODL	1,183,000	167,183	1,462,873	61%	1,573,546	
TOB	585,950	209,943	835,132	35%	891,629	
TOMB	81,850	21,222	109,129	5%	113,688	
	<b>1,850,800</b>	<b>398,348</b>	<b>2,407,134</b>	<b>100%</b>	<b>2,578,863</b>	

**Non-Partner Revenue Comparison  
Solid Waste**

	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>
	<b>Budget</b>	<b>Forecast</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
User Fees - Billable	1,246,926	1,341,356	1,208,951	1,337,848	1,154,364	1,196,889	1,863,961
Outside Billables	352,245	367,032	389,910	352,409	329,204	383,406	250,000
Allocated Diversion Credit	201,000	200,364	225,001	254,488	176,409	182,633	567,000
Sundry and recovery*	246,575	165,357	175,436	137,640	201,622	114,387	70,000
	<b>2,046,746</b>	<b>2,074,109</b>	<b>1,999,298</b>	<b>2,082,385</b>	<b>1,861,599</b>	<b>1,877,315</b>	<b>2,750,961</b>

\* Includes Site Monitoring recovery

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**2018-19 Budget Summary**

	2018-19 Overhead				Proposed 2018-19 Program Budget					2018-19 Budget	2017-18 Budget
	General Admin	Ed & Outreach	Mtcel/Scale	ITSS	Recyclables	Organics	Landfill	C&D	Septic	Total	Total
<b>Revenue</b>											
Municipality of the District of Lunenburg	-	-	-	167,183	404,200	226,800	525,000	27,000	-	1,350,183	1,394,515
Town of Bridgewater	-	-	-	209,943	277,400	164,700	138,750	5,100	-	795,893	829,290
Town of Mahone Bay	-	-	-	21,222	45,400	15,300	20,250	900	-	103,072	104,066
	-	-	-	398,348	727,000	406,800	684,000	33,000	-	2,249,148	2,327,872
User Fees - Billable	-	-	-	-	60,900	103,950	520,500	333,550	263,026	1,281,926	1,162,910
Outside Billables	-	-	-	-	22,750	196,850	63,000	38,775	30,870	352,245	327,616
Allocated Diversion Credit	-	-	-	-	165,000	15,000	5,000	-	-	185,000	185,000
Sundry and recovery	183,575	36,000	3,000	33,000	-	50,000	10,000	-	-	315,575	425,580
Internal Transfer	-	-	-	33,817	-	-	-	-	-	33,817	37,285
	183,575	36,000	3,000	66,817	248,650	365,800	598,500	372,325	293,896	2,168,563	2,138,391
<b>Total Revenue</b>	183,575	36,000	3,000	465,165	975,650	772,600	1,282,500	405,325	293,896	4,417,711	4,466,263
<b>Expenses</b>											
Personnel Costs	283,172	124,957	173,499	235,645	115,187	124,589	199,389	71,079	80,303	1,407,820	1,370,046
Staff Services	22,580	-	-	4,500	-	-	-	-	-	27,080	28,515
Building and Site Maintenance	-	-	28,900	-	37,600	46,000	17,700	-	10,595	140,795	138,985
Power	7,500	-	4,750	-	-	26,000	23,000	-	26,000	87,250	81,500
Insurance	74,000	-	-	-	-	-	-	-	-	74,000	71,000
Office Expenses	75,017	33,300	-	36,058	-	-	-	-	-	144,376	143,585
Other Professional Services	46,580	-	-	-	-	-	-	-	-	46,580	139,000
Contract Services - Trucking	-	-	-	-	115,361	10,000	82,271	22,075	-	229,707	207,802
Contract Services - Tipping Fees	-	-	-	-	353,320	75,530	634,036	126,080	-	1,188,966	1,151,458
Equipment Maintenance & Repairs	-	4,000	121,100	-	-	-	-	-	-	125,100	112,046
Illegal Dumping	-	15,000	-	-	-	-	-	-	-	15,000	15,000
HHW Contract	-	-	6,000	-	-	-	27,500	-	-	27,500	22,000
Scalehouse	-	-	-	-	-	-	-	-	-	6,000	9,000
Lagoon	-	-	-	-	-	-	-	-	32,000	32,000	29,000
Site Monitoring	171,575	-	-	188,962	-	-	-	-	-	171,575	272,580
IT Service Direct Costs	-	-	-	-	25,000	120,000	25,000	-	-	188,962	174,745
Capital Out of Revenue	-	-	-	-	-	-	-	-	-	170,000	230,000
	680,424	177,257	334,249	465,165	646,468	402,119	1,008,896	219,234	148,898	4,082,711	4,196,262
Overhead Contributions	-	496,849	141,257	-	229,182	270,481	173,604	186,091	109,998	-	-
Transfer to Capital Reserve	-	-	-	-	100,000	100,000	100,000	-	35,000	335,000	270,000
<b>Total Expense Surplus (Deficits)</b>	-	-	-	-	975,650	772,600	1,282,500	405,325	293,896	4,417,711	4,466,262

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**General Administration**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Interest & Other Misc Revenue	10,105	22,728	88,000	12,000	Grant for additional SS study as approved by DMA
Recovery	92,180	52,270	272,580	171,575	Includes Site Monitor cost and well drilling
<b>Total Revenue</b>	<b>102,286</b>	<b>74,998</b>	<b>360,580</b>	<b>183,575</b>	
<b>Expenses</b>					
Wages and Benefits	277,835	272,820	302,090	283,172	1.9% Canada CPI
Staff Services	* 20,609	22,633	23,515	22,580	Due and fees, Service awards, Gift Cert, Pension report,
Power	7,385	7,500	8,000	7,500	Admin office power
Insurance	73,080	71,082	71,000	74,000	Coverage D&O, Assets, General Liability
IT Services / Licensing / Network	45,714	37,285	37,285	33,817	Easalink data line, Weigh Tronic, Procom etc
Office Supplies	20,995	23,400	24,100	23,500	Accounting supplies, postage, copies etc
Other Professional Services	48,570	23,648	132,000	46,580	Audit, Legal, Engineering, Pension Consult
Telecommunication	19,710	18,000	20,000	12,200	Land line, cells, radios etc
Advertising and delivery	1,765	5,765	3,500	5,500	Advertising and procurement services
Site Monitoring	92,180	52,270	272,580	171,575	EMP re-design revised
	607,842	534,403	894,070	680,424	
<b>Net Expense</b>	<b>-505,557</b>	<b>-459,405</b>	<b>-533,490</b>	<b>-496,849</b>	

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**ITSS**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Fees - Modl	160,890	170,466	172,023	167,183	
Fees - TOB	185,391	214,731	205,656	209,943	
Fees - TOMB	36,069	23,241	21,757	21,222	
Other Recovery	8,349	33,661	6,000	33,000	
Internal Transfer	30,677	40,054	36,109	33,817	
<b>Total Revenue</b>	<b>421,376</b>	<b>482,153</b>	<b>441,545</b>	<b>465,165</b>	
<b>Expenses</b>					
Wages and Benefits	216,835	224,390	232,300	235,645	1.9% CPI wages and benefits
Staff Services	3,647	4,000	5,000	4,500	Travel and Training
Office Lease and Expenses	20,988	19,920	22,500	16,800	General office expenses
ITSS Equipment/Software/Licenses	17,522	9,858	8,638	14,258	IS, Data Services, Software, Security and licensing 365
LRCRC Direct Costs	15,227	11,941	12,516	12,463	
TOB Direct Costs	68,928	90,535	78,493	91,307	
MODL Direct Costs	54,401	73,303	67,219	74,647	
TOMB Direct Costs	23,258	11,964	9,879	10,545	
Non-Partner Direct Costs	571	18,735			
Contingency		5,000	5,000	5,000	
	421,377	469,646	441,545	465,165	
Overhead Allocation		12,507	-	-	
<b>Total Expense</b>	<b>421,377</b>	<b>482,153</b>	<b>441,545</b>	<b>465,165</b>	

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Education & Communication**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Advertising Assistance	-	0	0	0	Recovery & Advertising Grant
Enforcement Funding	64,030	36,000	40,000	36,000	RRFB enforcement funding
<b>Total Revenue</b>	<b>64,030</b>	<b>36,000</b>	<b>40,000</b>	<b>36,000</b>	
<b>Expenses</b>					
Wages and Benefits	96,150	111,780	117,880	124,957	2 FTE (Edu and Enforcement)
Advertising and delivery	17,680	21,500	23,000	19,000	Includes all waste related adv.
Office Supplies	712	1,335	2,300	2,400	Supplies & postage
Enforcement Vehicle	50	4,000	2,000	4,000	Enforcement inspection
Promotions & Materials	10,147	11,700	10,900	11,900	Public outreach materials
Illegal Dumping	10,840	12,000	15,000	15,000	Residential cleanup program
	135,580	162,315	171,080	177,257	
<b>Net Expense</b>	<b>-71,549</b>	<b>-126,315</b>	<b>-131,080</b>	<b>-141,257</b>	

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Maintenance & Scale House**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Recovery	3,883	4,659	4,000	3,000	Scale used & other Misc. Recovery
<b>Total Revenue</b>	<b>3,883</b>	<b>4,659</b>	<b>4,000</b>	<b>3,000</b>	
<b>Expenses</b>					
Personnel Services	130,049	104,170	123,590	104,625	One lead mechanical one floater covering site mtce
Scale House*	70,108	64,560	68,330	74,874	1.75 FTE scale operator and scale maintenance
Equipment Maintenance	107,000	116,860	110,046	121,100	Heavy/light Equipment mtc, diesel/oil, tires replacement etc.
General Site Maintenance	31,041	31,261	29,000	28,900	Site signage, salt/sand, line marking, general road repairs
Power	4,672	4,727	3,000	4,750	
	<b>342,870</b>	<b>321,578</b>	<b>333,966</b>	<b>334,249</b>	
<b>Total Expense</b>	<b>(338,987)</b>	<b>(316,919)</b>	<b>(329,966)</b>	<b>(331,249)</b>	

	2016-17 Actual	2016-17 forecast	2017-18 Budget	2018-2019 Budget
<b>*Note re scale services</b>				
Personnel Services	60,736	58,760	59,330	68,874
Equipment Maintenance	8,009	4,500	7,100	4,500
Power	1,363	1,300	1,900	1,500
	<b>70,108</b>	<b>64,560</b>	<b>68,330</b>	<b>74,874</b>

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Recyclables**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Municipality of the District of Lunenburg	419,858	404,200	406,800	404,200	\$240/mt
Town of Bridgewater	278,606	276,200	282,900	277,400	\$240/mt
Town of Mahone Bay	46,479	47,943	42,620	45,400	\$240/mt
	<u>744,942</u>	<u>728,343</u>	<u>732,320</u>	<u>727,000</u>	
EPRA	2,649	2,447	3,000	3,000	17mt x \$175
Cardboard Revenue	33,115	50,500	30,000	37,500	300mt x \$125
Loading Fees	21,480	21,645	20,400	20,400	850mt x \$24/mt
Outside Tonnage	24,117	24,000	21,600	22,750	Outside tonnage 83 tons at \$275
Allocated Diversion Credit	155,782	164,364	165,000	165,000	RRFB diversion credit
	<u>237,143</u>	<u>262,956</u>	<u>240,000</u>	<u>248,650</u>	
<b>Total Revenue</b>	<u>982,086</u>	<u>991,299</u>	<u>972,320</u>	<u>975,650</u>	
<b>Expenses</b>					
Personnel Services	95,890	85,750	93,575	115,187	1.9% CPI wages & benefits, OHS, training
Transfer Station Maintenance	36,309	54,356	35,985	37,600	Building mtce including overhead doors
Contract Services - Trucking	99,567	100,000	116,897	115,362	2640mt x \$41.80
Contract Services - Tipping Fees	340,012	345,000	359,296	353,320	2640mt x \$128
Capital From Revenue	20,876	20,000	20,000	25,000	Preventive Maint. Roof and Walls
Transfer to Reserve	90,000	90,000	90,000	100,000	Depreciation
	<u>682,655</u>	<u>695,106</u>	<u>715,753</u>	<u>746,469</u>	
Overhead Allocation	299,431	296,193	256,567	229,181	
	<u>982,086</u>	<u>991,299</u>	<u>972,320</u>	<u>975,650</u>	
<b>Total Expense</b>	<u>982,086</u>	<u>991,299</u>	<u>972,320</u>	<u>975,650</u>	

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Compost**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Municipality of the District of Lunenburg	234,888	243,242	233,225	226,800	\$85/mt
Town of Bridgewater	169,763	171,000	170,525	164,700	\$85/mt
Town of Mahone Bay	16,183	15,338	16,625	15,300	\$85/mt
	420,835	429,580	420,375	406,800	
Billable waste	115,470	109,820	123,975	103,950	\$85/mt
Outside Tonnage	209,799	212,056	199,550	196,850	1600mt @\$95 + \$140/mt outside
Sale and other Revenue	18,154	13,237	15,000	15,000	1000 cu. yd x \$15
Transfer from Reserve	-	340,620	-	50,000	
	343,423	675,733	338,525	365,800	
<b>Total Revenue</b>	764,257	1,105,313	758,900	772,600	
<b>Expenses</b>					
Personnel Services	95,721	103,080	102,900	124,589	1.9% CPI wages & benefits + OHS Training etc
Transfer Station Maintenance	35,833	39,642	22,000	21,000	Building and equip mtce
Contract Services - Trucking	5,202	1,500	-	10,000	Shipment of oversize 1000mt
Contract Services - Tipping Fees	40,497	-	-	75,530	Shipment of 1000mt x \$75.53 to KM
Vector Control	30,050	22,000	25,000	25,000	Increase services due to warm weather
Power	26,081	26,000	25,000	26,000	Compost building power usage
Capital from Revenue	14,150	822,655	210,000	120,000	Compost building repairs and tractor for bio Solid
Transfer to Reserve	380,620	90,000	90,000	100,000	Capital Replacement
	628,154	1,104,877	474,900	502,119	
Overhead Allocation	136,103	436	284,000	270,481	
	764,257	1,105,313	758,900	772,600	
<b>Total Expense</b>					

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Landfill**

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Municipality of the District of Lunenburg	497,702	524,790	555,970	525,000	\$150/mt
Town of Bridgewater	137,253	140,142	165,820	138,750	\$150/mt
Town of Mahone Bay	21,069	22,746	22,221	20,250	\$150/mt
	<u>656,024</u>	<u>687,678</u>	<u>744,011</u>	<u>684,000</u>	
Billable waste	458,450	531,360	424,050	520,500	\$150/mt
Outside Tonnage	66,003	63,800	61,250	63,000	Outside tonnage 200mt at \$175
Other Misc Revenue	32,783	12,133	15,000	10,000	Salvage sales (battery etc)
Allocated Diversion Credit HHW	872	5,000	5,000	5,000	HHW Funding from RRFB
	<u>558,107</u>	<u>612,293</u>	<u>505,300</u>	<u>598,500</u>	
Transfer from Reserve					
<b>Total Revenue</b>	<u>1,214,130</u>	<u>1,299,971</u>	<u>1,249,311</u>	<u>1,282,500</u>	
<b>Expenses</b>					
Personnel Services	212,286	200,460	184,680	199,389	CPI 1.9% Wages & Benefits (OHS, Training etc)
HHW Operations	18,899	38,091	22,000	27,500	HHW contract pick up cost
Transfer Station Maintenance	14,491	10,138	17,000	17,700	Including building and equipment mtce
Contract Services - Trucking	78,024	81,496	75,096	82,271	8395mt @\$9.80/mt
Contract Services - Tipping Fees	601,217	682,548	591,052	634,036	8395mt @\$75.53/mt
Power	21,319	22,000	23,500	23,000	
Put/Pay Contingency	-	-	96,011	-	
Capital out of Revenue	54,205	16,270	-	25,000	Transfer Building Repairs and metal bins
Transfer to Reserve	90,000	90,000	90,000	100,000	Capital replacement reserve
	<u>1,090,440</u>	<u>1,141,004</u>	<u>1,099,339</u>	<u>1,108,896</u>	
Overhead Allocation	123,690	158,967	149,972	173,604	
<b>Total Expense</b>	<u>1,214,130</u>	<u>1,299,971</u>	<u>1,249,311</u>	<u>1,282,500</u>	

# Municipal Joint Services Board

## Lunenburg Regional Community Recycling Centre

### C&D

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
Municipality of the District of Lunenburg	27,016	25,245	27,000	27,000	Wood cleanup 450mt x \$60
Town of Bridgewater	5,005	5,229	5,005	5,100	Wood cleanup 85mt x \$60
Town of Mahone Bay	951	889	900	900	Wood cleanup 15mt x \$60
	<u>32,972</u>	<u>31,363</u>	<u>32,905</u>	<u>33,000</u>	
Wood	53,973	61,457	50,700	56,400	890mt x \$60
Asphalt	85,132	91,988	85,000	77,625	1000mt x \$85
Metals (Sales)	27,956	45,234	-	35,000	Minimum tonnage projected
Mixed C&D	101,117	158,700	158,350	152,650	1000mt x \$105
Other	77,080	14,500	12,390	11,875	
	<u>345,258</u>	<u>371,879</u>	<u>306,440</u>	<u>333,550</u>	
Outside Tonnage	48,591	38,390	27,575	38,775	Average: 3630 mt x \$99
	<u>48,591</u>	<u>38,390</u>	<u>27,575</u>	<u>38,775</u>	
<b>Total Revenue</b>	<u>426,821</u>	<u>441,631</u>	<u>366,920</u>	<u>405,325</u>	
<b>Expenses</b>					
Personnel Services	46,206	65,078	87,160	71,079	1.9% CPI wages, benefits, OHS, PPE and training
Wood Grinding	52,848	61,186	57,406	68,830	3000mt x \$22.90
Asphalt Grinding	29,411	15,375	30,750	32,250	1070mt x \$28.16
Asphalt Trucking	13,334	6,482	12,964	13,900	1070mt x \$12.80
C&D Disposal Fees	13,284	16,943	16,943	25,000	Est C&D disposal fees
C&D Trucking	1,876	6,891	2,846	8,175	Est Trucking residual C&D
Equipment Rental	5,996	-	-	-	
Capital out of Revenue	-	85,590	-	-	
	<u>162,955</u>	<u>257,545</u>	<u>208,069</u>	<u>219,234</u>	
Overhead Allocation	263,866	184,086	158,851	186,091	
	<u>426,821</u>	<u>441,631</u>	<u>366,920</u>	<u>405,325</u>	
<b>Total Expense</b>					

# Municipal Joint Services Board

## Lunenburg Regional Community Recycling Centre

### Septic

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Note
<b>Revenue</b>					
User Fees	258,250	290,640	255,045	263,026	At \$34.70/mt
Outside Tonnage	41,399	32,573	17,641	30,870	1000mt outside tonnage x \$44.10/mt
	<u>299,649</u>	<u>323,213</u>	<u>272,686</u>	<u>293,896</u>	
Reserve Transfer	-	-	-	-	
<b>Total Revenue</b>	<u>299,649</u>	<u>323,213</u>	<u>272,686</u>	<u>293,896</u>	
<b>Expenses</b>					
Personnel Services	70,612	66,400	66,540	80,303	1.9% CPI wages, benefits and OHS PPE
Treatment Plant Maintenance	11,029	7,901	10,000	10,595	Facility mechanical and electrical mtce
Treatment Chemicals	19,609	20,000	25,000	25,000	Lagoon chemicals (polymer)
Power	25,221	17,000	22,000	26,000	CPI increase
Lagoon	4,619	5,003	4,000	7,000	Lagoon pumping
Capital Reserve	-	-	-	35,000	Setup for mechanical repairs
	<u>131,090</u>	<u>116,304</u>	<u>127,540</u>	<u>183,898</u>	
Overhead Allocation	168,559	206,909	145,146	109,998	
<b>Total Expense</b>	<u>299,649</u>	<u>323,213</u>	<u>272,686</u>	<u>293,896</u>	

**Municipal Joint Services Board**  
**Lunenburg Regional Community Recycling Centre**  
**Landfill Closeout Monitoring**

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Budget
Municipality of the District of Lunenburg	47,310	54,712	60,544	34,331	112,690
Town of Bridgewater	16,473	19,051	21,082	11,954	39,239
Town of Lunenburg	5,705	6,597	7,301	4,140	13,589
Town of Mahone Bay	2,543	2,941	3,254	1,845	6,057
	<u>72,031</u>	<u>83,300</u>	<u>92,180</u>	<u>52,270</u>	<u>171,575</u>
Landscaping, mowing, hydroseed	600	4,115	4,065	4,000	3,000
Wells Testing and Monitoring	57,092	79,463	88,115	48,270 *	48,575
Capital out of Revenue	14,339	-	-	*	120,000
	<u>72,031</u>	<u>83,578</u>	<u>92,180</u>	<u>52,270</u>	<u>171,575</u>
		(278)			

*% allocation based on Modl record*

Municipality of the District of Lunenburg	65.68%
Town of Bridgewater	22.87%
Town of Lunenburg	7.92%
Town of Mahone Bay	3.53%

\*\*\* NSE: 12 new wells to be included in the EMP

# Municipal Joint Services Board

## Lunenburg Regional Community Recycling Centre

### Overhead Contribution Summary

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget	Page Ref	Note
<b>Overhead Contributions</b>						
Recyclables	299,431	296,193	256,567	229,181	12	
Compost	136,103	436	284,000	270,481	13	
Landfill	123,690	158,967	149,972	173,604	14	
C&D	263,866	184,086	158,851	186,091	15	
Septic	168,559	206,909	145,146	109,998	16	
	<b>991,649</b>	<b>846,591</b>	<b>994,536</b>	<b>969,356</b>		
<b>General Overhead</b>						
General Administration	505,557	459,405	533,490	496,849	8	
Education & Communication	71,549	126,315	131,080	141,257	10	
Scale & Site/Equip Maintenance	338,987	316,919	329,966	331,250	11	
	<b>916,093</b>	<b>902,639</b>	<b>994,536</b>	<b>969,356</b>		
Surplus/(Deficit)	75,556	(56,048)	0	-		

### Tonnage

	2016-17 Actual	2017-18 Forecast	2017-18 Budget	2018-19 Budget
Landfill	7,720	8,500	7,515	8,395
Recyclables	3,701	3,599	3,630	3,615
Compost	7,676	7,513	7,655	7,670 *
C&D	4,595	4,433	4,329	4,538
Septic	8,381	9,025	7,750	8,280
	<b>32,074</b>	<b>33,070</b>	<b>30,879</b>	<b>32,498</b>
OH per mt	28.6	27.3	32.2	29.8

**MEMO**

**TO: Municipality of the District of Lunenburg Council**  
**FROM: Trudy Payne, Director of Recreation Services**  
**RE: Request for pre-budget approval for two capital projects**  
**DATE: March 13, 2018**

At the January 9, 2018 Council meeting the Strategic priorities for 2018-2019 were approved. Sherbrooke Lake and River Ridge Common were set as open space development priorities for this upcoming fiscal year.

In the 2017-2018 capital budget funds were allocated to have a design developed for the properties the Municipality acquired on Sherbrooke Lake. Council agreed mid point in the year to slow down some projects and Sherbrooke Lake was one of them. As a result, the design for Sherbrooke Lake is being carried forward to the 2018-2019 fiscal year. The Sherbrooke Lake Park Advisory Committee was appointed in the Fall of 2017 and held their first meeting in January 2018. A Request for Proposal document is currently being worked on by the Committee to hire a firm to develop the design. The Committee has developed a work plan with timelines attached to each task. Ideally the Committee would like to issue the RFP by April of 2018. To issue the RFP, pre-budget approval would be required. The amount being requested for the design and perhaps some implementation is \$75,000.

In the 2017-2018 budget \$200,000 was approved to begin phasing in the concept plan for River Ridge Common. This year the erosion control was completed, some trail development started, and aggregate was stockpiled for future use. Tenders were issued to get more work completed but unfortunately MODL did not receive any bids. Staff are of the opinion this was mainly due to the time of year the tenders were issued. To progress in completing the trails and have the natural playground designed and built, staff are recommending pre-budget approval for this phase of the project as well, to help ensure tenders and RFP's are issued at a time better for contractors. The amount being requested to be pre-approved is \$200,000 (\$150,000 from gas tax; \$43,140 already received in donations and \$6,860 anticipated from grants).

Thus, the recommended motion is:

“that Council for the Municipality of the District of Lunenburg provides pre- capital budget approval for the design of Sherbrooke Lake Park in the amount of \$75,000 to come from gas tax; and furthermore, provide pre-capital budget approval for the continued work at River Ridge Common in the amount of \$200,000 with \$150,000 to come from gas tax; \$43,140 from the funds donated for this project and the remaining \$6,860 anticipated to come from grants.”

*Trudy*



# Municipality of the District of Lunenburg

---

## Planning & Development Services

To: Mayor Bolivar-Getson & members of Municipal Council  
From: Douglas Reid, Planner  
Date: February 26th, 2018  
Re: Rezoning Application Withdrawn - Bridgewater Cold Storage (Highway #3, Hebbville)

---

The rezoning application, submitted by Bridgewater Cold Storage Ltd on November 23rd, 2017, proposing the development of a commercial warehousing operation on an undeveloped property located on Highway #3 in the Hebbville Plan Area, has been withdrawn. (PID #60291366)

**In keeping with the Municipality's** policy on public participation, staff carried out an initial public information meeting. This meeting took place in January at the Hebbville Fire Hall. Several citizens who reside on neighbouring properties to the site attended the meeting, as did the proponent, as did two members of the local Area Advisory Committee.

Prior to a meeting of the Hebbville Area Advisory Committee where this particular application would be reviewed, staff was informed via e-mail by the applicant of their intent to not continue. It is understood that Bridgewater Cold Storage is now considering other sites.

Where this matter did not proceed to a Public Hearing, the application's advertising deposit will be reimbursed. This file is then considered closed.

- *NO MOTION by Council is required -*
- *Council motion (November 28th, 2017) which directed the application to the Hebbville AAC, will be closed off as DNP -*



## MUNICIPALITY OF THE DISTRICT OF LUNENBURG

**REPORT TO:** Municipality of the District of Lunenburg Council

**SUBMITTED BY:** Trudy Payne, Director of Recreation Services

**DATE:** March 13, 2018

**ORIGIN** **Designated Community Fund Policy**

---

### RECOMMENDED MOTION

That the Municipality of the District of Lunenburg grant the Lunenburg Yacht Club \$7,480 as per the criteria outlined in the Designated Community Project Fund Policy – MDL-48.

### BACKGROUND

At the February 21, 2017 Council Meeting Council approved an application submitted by the Lunenburg Yacht Club under the Designated Community Project Fund, Policy MDL-48 to assist them in raising \$450,000 in capital funds for capital projects for the Club.

The Club recently submitted funds raised totaling \$7,500. The amount of \$7,480 is being recommended to be approved as \$20.00 will be retained by MODL for administrative charges as per Policy MDL-48.

### BUDGET IMPLICATIONS

There would be no implications to the budget.

### ALTERNATIVES

The alternative would not to issue the Lunenburg Yacht Club this grant, money in which they have raised on behalf of capital projects to be undertaken to the Club.

### CONCLUSION

The Designated Community Project Fund was developed and approved by MODL to aid non-profit groups in raising capital funds for projects. In fact, it was a capital project of the Lunenburg Yacht Club originally that was that motivator for MODL to consider the possibility of establishing such a policy.

Department: Recreation \_\_\_\_\_

Report Prepared By: \_Trudy Payne \_\_\_\_\_ Date: \_February 28, 2018 \_\_\_\_\_

Report Approved By: \_\_\_\_\_ Date \_\_\_\_\_

Reviewed By CAO: \_\_\_\_\_ Date \_\_\_\_\_