

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
MUNICIPAL COUNCIL
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, February 13, 2018 – 9:00 a.m.

ATTENDANCE

Mayor Carolyn Bolivar-Getson
Deputy Mayor Martin Bell, District 2
Councillor Eric Hustvedt, District 1
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Cathy Moore, District 5
Councillor Claudette Garland, District 6
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Staff: Kevin Malloy, Chief Administrative Officer
Alex Dumaresq, Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Rachel Eisenhauer, Administrative Assistant

1. CALL TO ORDER

Mayor Bolivar-Getson called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITION:

There were no announcements/acknowledgements or recognitions.

3. PUBLIC INPUT

There was no one in attendance for public input.

4. APPROVAL OF AGENDA

Councillor Moore advised that one section of the Municipal Joint Services Board (MJSB) update will need to be In Camera, as it is a contract negotiation.

Moved by Councillor Moore, seconded by Deputy Mayor Bell that item 13.4 – Contract Negotiations re Municipal Joint Services Board (MJSB) under Section 22(2)(e) of the MGA be added to the In Camera Agenda. Carried unanimously.

Councillor Ernst advised he will be declaring a Conflict of Interest for item 13.1 Land Negotiations re Oakland under Section 22(2)(a) of the MGA.

Moved by Councillor Nauss, seconded by Councillor Moore that the Agenda be approved as amended. Carried unanimously.

5. APPROVAL OF MINUTES – January 9 & 23, 2018

Moved by Councillor Hustvedt, seconded by Councillor Carver that the Minutes of January 9, 2018 Council Meeting be approved as circulated. Carried unanimously.

Councillor Hustvedt noted that in the January 23, 2018 Minutes, on Page 5, bullet 3, the term “Osprey Ridge” should be “Osprey Village”. Also, on Page 6, under item 12.1 Update – Lunenburg County Lifestyle Centre, the section regarding the draft Terms of Reference should state “a new Ad Hoc Committee” for clarification.

Moved by Councillor Hustvedt, seconded by Deputy Mayor Bell, that the Minutes of January 23, 2018 Council Meeting be approved with the following amendments: Page 5, bullet 3 – change “Osprey Ridge” to “Osprey Village” and Page 6, item 12.1 “Update – Lunenburg County Lifestyle Centre”, the draft Terms of Reference should state “for a new Ad Hoc Committee” for clarification. Carried unanimously.

6. BUSINESS ARISING FROM MINUTES – Nil**7. AWARDING OF TENDERS/RFPs – Nil****9. CONSIDERATION OF CORRESPONDENCE****9.1 Fire Services Committee re Business Recognition**

Circulated, for information, was a memo from the Fire and Emergency Services Committee recognizing New Germany Building Supplies for over 35 years of allowing their employees who are firefighters to leave work to respond to emergencies. It was noted that staff are working with Departments and Councillors to determine an appropriate time to present these awards.

8. PRESENTATIONS/SCHEDULED TIMES:**8.1 Elisabeth Bailey re Victorian Order of Nurses (VON)**

Elisabeth Bailey, Program Coordinator, and Kelsey Murphy, Treasurer, Victorian Order of Nurses (VON), were in attendance and gave a presentation regarding the VON and its Transportation Program (circulated with Agenda). The following points were noted:

- The VON runs home care and in-home nursing throughout Nova Scotia and Ontario, with a local office located in Blockhouse. This service allows people to leave the hospital sooner or stay in their homes longer. They also provide exercise and adult day programs.
- The VON has a van, which runs three mornings per week. This service is a lifeline for seniors without a license. They have partnered with South Shore Helping Hands, and now have two dozen volunteers to give drives to people wherever they need to go, including long distance medical appointments in Halifax and the Valley.
- These programs are all dependent on volunteers and the need is much greater than what the VON is able to provide currently.
- Most of the programs provided are fundraised, and the VON is a not-for-profit. They want to continue to provide these services at no or low cost to seniors.
- They are looking to hire a permanent driver to expand their transportation services. This may expand their ability to take people that need mobility assistance. Currently, as the drivers are volunteers and don't have proper training, they are unable to accept seniors who are not independently mobile.

- They are looking for any ideas from Council to help increase awareness, volunteers or advise of anyone who is in need of their support. They want to increase their communications.
- They are looking to expand where possible as they are currently only meeting the needs of a small portion of the population that could utilize them.

Ms. Bailey and Ms. Murphy left the meeting at this time.

10. RECOMMENDATIONS FROM COMMITTEES & BOARDS:

10.1 Audit & Finance Committee

10.1.1 Municipal Expense Claim Form

Moved by Councillor Moore, seconded by Councillor Carver that Municipal Council accept the recommendation of the Audit & Finance Committee and adopt the Model Municipal Expense Claim Form for Council and CAO expenses. Carried unanimously.

10.1.2 2018/19 Region 6 Inter-Municipal Committee Budget

Moved by Councillor Ernst, seconded by Councillor Nauss that Municipal Council accept the recommendation of the Audit & Finance Committee and approve the 2018-19 Region 6 Inter-Municipal Committee Budget in the amount of \$782,160, as presented, with the Municipality of the District of Lunenburg's portion being \$22,587.21.

A question arose regarding whether the Municipality evaluates these types of services, based on their cost share formula, to determine the effectiveness of the cost-sharing. Mr. Dumaresq advised that some cost-share formulas are based on uniform assessment (tax base), while others are based on dwelling units. Each agreement has periodic reviews to determine their effectiveness. It is unknown when the last review of Region 6 occurred.

The motion on the floor was voted on and carried unanimously.

10.1.3 Event Program Grant – Events Lunenburg County – Esso Cup

Moved by Councillor Hustvedt, seconded by Councillor Garland that Municipal Council accept the recommendation of the Audit & Finance Committee and approve an Events Program Grant in the amount of \$5,000 to Events Lunenburg County to be a Gold Sponsor for the 2018 Esso Cup being held at the LCLC from April 22-28, 2018. Carried unanimously.

10.2 Fire & Emergency Services Committee

Chris Kennedy, Fire Services Coordinator/Administrator, was in attendance at this time.

10.2.1 Proposed Amendments to Policy MDL-36 “Fire & Emergency Services”

Moved by Councillor Veinot, seconded by Councillor Nauss that Municipal Council accept the recommendation of the Fire & Emergency Services Committee to approve the proposed amendments to Policy MDL-36 “Fire and Emergency Services” as presented; and, hereby gives seven (7) days’ notice that Council will consider amending the Policy at the February 27, 2018 Council meeting.

A question arose regarding whether the policy changes apply to the annual questionnaire, or if they also apply to new applications for service. Mr. Kennedy advised that this policy covers both new applications, and yearly registration renewals. The form is the same for both, but there are additional requirements for new applicants.

The motion on the floor was voted on and carried unanimously.

10.2.2 Fire Services Request for Annual Grant Increase

Moved by Councillor Whynot, seconded by Deputy Mayor Bell that Municipal Council accept the recommendation of the Fire & Emergency Services Committee and approve an increase of 2% or \$3,223.12 in grants paid to the Fire and Emergency Service Providers for a one-year term as follows:

Matching Grant	\$40,596.00
Municipal Grant	\$61,359.12
Insurance Grant	\$52,020.00
Training Grant	\$10,404.00

Carried unanimously.

10.3 Nominating Committee

10.3.1 Provincial Volunteer

Moved by Councillor Garland, seconded by Councillor Veinot that Municipal Council recognize Devan Naugler as the Provincial Volunteer Representative for the Municipality of the District of Lunenburg who would attend the Provincial Volunteer Ceremony in Halifax on April 9, 2018. Carried unanimously.

10.4 Regional Emergency Management Organization (REMO)

10.4.1 2018/2019 REMO Budget

Moved by Deputy Mayor Bell, seconded by Councillor Moore that Municipal Council accept the recommendation of the REMO Advisory Committee and approve a total 2018/2019 REMO budget in the amount of \$106,000 with the Municipality of the District of Lunenburg's share being \$52,857.12.

Mr. Dumaresq noted that this year's budget has an almost \$10,000 increase, which is driven by the addition of one, 7 hour per week position. This recommendation came from the Provincial Evaluation, which ensures municipal units have systems set up to respond to emergencies. This local REMO organization did very well, however, they wanted some back-up for Heather MacKenzie-Carey's position (Regional Emergency Management Coordinator), as she is heavily relied on during emergencies and there may be times she is not available. This will also provide her time to work on other projects, such as HAZMAT, Hazard Risk Vulnerability Assessments, etc.

The motion on the floor was voted on and carried unanimously.

11. STAFF REPORTS (Nil)**12. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS:****12.1 Update – Municipal Joint Services Board (MJSB) (C. Bolivar-Getson/
C. Moore/E. Knickle)**

The following update was provided:

- Grant Thornton was awarded the Audit Services RFP for a four-year term.
- The Recreation Study Grant needs to be spent by March 31. It will identify recreation assets, quantifications of capacity, utilization of assets, remaining life of assets and infrastructure gaps. Recreation staff will be consulted. This is not to move recreation services to the MJSB.
- Discussion are being held around banning plastic bags. This will be discussed at the upcoming Mayor's/Warden's/CAO's meeting.
- The IT Department gave a presentation to the LCLC.
- Region 6 is a new customer for IT.
- It was suggested, as a way to alleviate illegal dumping, that the MJSB should consider offering a weekend with no tipping fees. It was agreed this item would be forwarded to the MJSB for consideration.

12.2 Update – Deputy Mayor

Deputy Mayor Bell attended the following: a Municipal Modernization meeting with Department of Municipal Affairs, Association of Municipal Administrators Nova Scotia, and Union of Nova Scotia Municipalities; a meeting of the International Association of Fire Chiefs, as an observer; and, the Federation of Canadian Municipalities Sustainable Communities Conference.

12.3 Update – Mayor

Mayor Bolivar-Getson attended the following: Skate for Diabetes; a meeting with Maritime Bus Company re a bus run from Bridgewater to Halifax; a meeting re the Bull Run Trail; various breakfasts and community events; and a meeting with residents re the Subdivision Bylaw Review and Internet. She also noted that Council received an invitation for a meeting regarding the rural Nova Scotia Health Care Crisis for Thursday, February 15, 2018 at the Shelburne Community Center from 10:00 a.m. to 12:00 p.m.

8.2 Phil Bradfield, Eric Whynot & Arleen Stevens re Health Services Foundation

Arleen Stevens, Executive Director, and Alison Clements, Development Officer, with Health Services Foundation were in attendance at this time and gave a presentation (circulated with Agenda) on what Health Services Foundation is, what they do, and some of their accomplishments.

A question arose regarding the possibility of having a MRI machine in Bridgewater so residents do not have to travel to Halifax, Kentville or Yarmouth, and where there are very long wait times. Ms. Stevens advised there is a desire to have a MRI machine and it is being considered with the redevelopment of the ER. South Shore Regional Hospital is number two on the provincial list to receive one. They are looking for space for a machine, if they were to get one.

It was noted that there is a company in Yarmouth that manufactures mobile MRI units, which may alleviate the space concerns. A mobile unit could be shared around based on need.

It was also noted that the Health Services Foundation is very important to the health care system, as they have provided \$13.5 million in funding/equipment over 25 years. Once the equipment is at the hospital, it is owned by the Health Authority.

The Health Services Foundation is waiting to hear from the Health Authority regarding a budget on the ER redevelopment. It is not yet known what fundraising is required from the Health Services Foundation. When the figures are provided, they will go to the community with a feasibility study to determine what the community can fundraise.

13. IN CAMERA

At 10:45 a.m., it was moved by Councillor Moore, seconded by Councillor Carver that Municipal Council go In Camera to discuss the following items:

- 13.1 Land Negotiations re Oakland under Section 22(2)(a) of the MGA**
- 13.2 Contract Negotiations re Sucker Lake under Section 22(2)(e) of the MGA**
- 13.3 Purchase of Property at Tax Sale under Section 22(2)(b) of the MGA**
- 13.4 Contract Negotiations re MJSB under Section 22(2)(e) of the MGA**

Carried.

Municipal Council In Camera in session.

Councillor Ernst declared a Conflict of Interest for item 13.1 Land Negotiations re Oakland under Section 22(2)(a) of the MGA.

At 12:50 p.m., it was moved by Councillor Hustvedt, seconded by Councillor Whynot that Municipal Council rise and report. Carried.

Municipal Council in session.

13.2 Contract Negotiations re Sucker Lake

Moved by Councillor Carver, seconded by Councillor Knickle that Municipal Council enter into the attached Management Agreement with the Lunenburg County Wildlife Association for the maintenance and operation of the Sucker Lake property, PID 60287539, property adjacent Sucker Lake; and, authorize the Mayor and the Clerk to execute same. Carried unanimously.

14. ADJOURNMENT

There being no further business at 12:51 p.m., it was moved by Councillor Moore, seconded by Councillor Whynot that the meeting adjourn. Carried.