



Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: **Carolyn Bolivar-Getson**
 Claimant's Title: **Mayor**
 Period Covered: **April 1 to June 30, 2021**

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4615	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
04/06/2021	Finance/Wayfinding Workshop MODL				34.00	15.69				-	-	-	
04/07/2021	Mtg CAO/MICA MODL				34.00	15.69				-	-	-	
04/08/2021	Budget Workshop/Agenda review MODL				34.00	15.69				-	-	-	
04/08/2021	Sustainability Mtg/MODL				34.00	15.69				-	-	-	
04/09/2021	Sign cheques/MODL				34.00	15.69				-	-	-	
04/13/2021	Public Hearing/Council/Mtg				34.00	15.69				-	-	-	
04/30/2021	Sign cheques/MODL				34.00	15.69				-	-	-	
05/07/2021	Sign cheques/Mtg/MODL				34.00	15.69				-	-	-	
05/14/2021	Sign cheques/Mtg/MODL				34.00	15.69				-	-	-	
05/21/2021	Sign documents/cheques MODL				34.00	15.69				-	-	-	
05/28/2021	Sign documents/cheques MODL				34.00	15.69				-	-	-	
05/31/2021	Agenda review/sign documents MODL				34.00	15.69				-	-	-	
06/02/2021	Mtg staff/sign document MODL				34.00	15.69				-	-	-	
06/03/2021	IT Meeting /MODL				34.00	15.69				-	-	-	
06/04/2021	Sign cheques/ MODL				34.00	15.69				-	-	-	
06/08/2021	Mtgs MODL				34.00	15.69				-	-	-	
06/10/2021	Mtg staff/sign document MODL				34.00	15.69				-	-	-	
06/11/2021	Sign cheques/ MODL				34.00	15.69				-	-	-	
06/14/2021	Record videos/MODL				34.00	15.69				-	-	-	
06/16/2021	Workshop/meeting with resident				34.00	15.69				-	-	-	
06/18/2021	Sign cheques/ MODL				34.00	15.69				-	-	-	
06/21/2021	Calendar/Agenda review MODL				34.00	15.69				-	-	-	
06/22/2021	Mtg Modl/Meet with staff				34.00	15.69				-	-	-	
06/23/2021	Mtg MODL with resident and staff				34.00	15.69				-	-	-	
06/25/2021	Sign cheques/ MODL				34.00	15.69				-	-	-	
										-	-	-	
05/31/2021	FCM Conference Registration	678.00									678.00	-	
06/01/2021	Cell Phone								2,030.90		2,030.90	-	
											-	-	
04/16/21	Bell - Cell Phone (Apr)								40.74		-	40.74	
04/16/21	Bell - Modem (Apr)								5.75		-	5.75	
05/16/21	Bell - Cell Phone (May)								40.25		-	40.25	
05/16/21	Bell - Modem (May)								5.75		-	5.75	
06/16/21	Bell - Cell Phone (June)								40.64		-	40.64	
06/16/21	Bell - Modem (June)								5.75		-	5.75	
											-	-	
		678.00	-	-		392.28	-	-	-	2,169.78	2,708.90	138.88	

Total Expenses: 3,240.06
 Less amount paid directly by municipality: **2,847.78**

392.28

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**