Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Carolyn Bolivar-Getson

Claimant's Title: Mayor

Period Covered April 1, 2020 to June 30, 2020

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4670	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
04-01-20	Deliver cheque to New Germany Foodbank				64.00	29.89				-	-	-	-
04-02-20	Deliver cheque to Bridgewater Foodbank				32.00	14.94				-	-	-	-
04-03-20	Deliver cheque to Lunenburg Foodbank				76.00	35.49				-	-	-	-
04-06-20	Deliver cheque to Mahone Bay Foodbank				60.00	28.02				-	-	-	-
04-14-20	MODL Sign Cheques				32.00	14.94				-	-	-	-
04-27-20	MODL Sign Cheques				32.00	14.94				-	-	-	-
										-	-	-	-
11-20-05	MODL Sign Cheques				32.00	14.94				-	-	-	-
05-25-20	MODL Sign Cheques				32.00	14.94				-	-	-	-
02-20-06	MODL Sign Documents				32.00	14.94				-	-	-	-
10-20-06	MODL Sign Cheques				32.00	14.94				-	-	-	-
12-20-06	MODL Sign Documents				32.00	14.94				-	-	-	-
06-22-20	MODL Sign Cheques/documents				32.00	14.94				-	-	-	-
										-	-	-	-
04/16/20	Bell - Cell (Apr)									40.71	40.71	-	-
04/16/20	Bell - Modem (Apr)									7.82	7.82	-	-
05/16/20	Bell - Cell (May)									40.74	40.74	-	-
05/16/20	Bell - Modem (May)									5.75	5.75	-	-
06/16/20	Bell - Cell (June)									40.65	40.65	-	-
06/16/20	Bell - Modem (June)									5.75	5.75	-	-
										-	-	-	-
										-	-	-	-
										-	-	-	-
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										-	-	-	-
										-	-	-	-
		-	-	-		227.89	-	-	-	141.42	141.42	-	

Total Expenses: **369.31**

Less amount paid directly by municipality: **141.42**

227.89

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**