



Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: **Alison Smith**
 Claimant's Title: **Councillor**
 Period Covered: **October 1 - December 31 2024**

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5838	Meals			*Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner		Credit Card	Invoice
11-16-2024	Bell Mobility - Cell (November)									40.17	-	40.17
12-16-2024	Bell Mobility - Cell (December)									40.72	-	40.72
										-	-	-
10-23-2024	Apple iPhone 15									893.64	893.64	-
11-13-2024	Lunenburg Queens Business Collective	110.18								-	110.18	-
12-05-2024	The Westin (Travel)		757.27							-	757.27	-
12-11-2024	NSFM Conference	862.50								-	862.50	-
12-11-2024	NSFM Conference carbon offset fee	5.00								-	5.00	-
12-11-2024	AMANS Registration	402.50								-	402.50	-
										-	-	-
11-04-2024	Provincial New Councillor Orientation - HFX				228.00	133.11				-	-	-
11-06-2024	Nominating Committee Meeting				43.00	25.10				-	-	-
11-19-2024	Policy & Strategy Meeting				43.00	25.10				-	-	-
11-26-2024	Council Meeting				21.50	12.55				-	-	-
11-29-2024	Municipal Bldg-Home (carpool NSFM conf)				21.50	12.55				-	-	-
12-03-2024	Finance Meeting				43.00	25.10				-	-	-
12-10-2024	Council Meeting				43.00	25.10				-	-	-
12-17-2024	Council Orientation				43.00	25.10				-	-	-
										-	-	-
		1,380.18	757.27	-		283.73	-	-	-	974.53	3,031.09	80.89

Total Expenses: 3,395.71
 Less amount paid directly by municipality: **3,111.98**

283.73

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**