Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Sandra Staton

Claimant's Title: Councillor

Period Covered July 1 to September 30, 2022

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5113	Meals			*Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner		Credit Card	Invoice
07/05/2022	Finance Committee Meeting				24.00	12.27				-	-	-
07/12/2022	Council Meeting				24.00	12.27				-	-	-
07/13/2022	MJSB Meeting				24.00	12.27				-	-	-
										-	-	-
August - meeting in Distric										-	-	-
										-	-	-
09/13/2022	Council Meeting				24.00	12.27				-	-	-
09/16/2022	Council Meeting				24.00	12.27				-	-	-
09/20/2022	Audit, Policy and Strategy				24.00	12.27				-	-	-
09/21/2022	MJSB Finance				24.00	12.27				-	-	-
09/22/2022	PAC				24.00	12.27				-	-	-
09/27/2022	Council Meeting				24.00	12.27				-	-	-
09/28/2022	MJSB Finance				24.00	12.27				-	-	-
09/29/2022	CAB Meeting - Harold Whynot Road				24.00	12.27				-	-	-
										-	-	-
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07/16/2022	Bell Mobility - Cell (July)									38.59	-	38.59
08/16/2022	Bell Mobility - Cell (Aug)									20.19	-	20.19
09/16/2022	Bell Mobility - Cell (Sept)									20.75	-	20.75
										-	-	-
		-	-	-		134.98	-	-	-	79.53	-	79.53

Total Expenses: **214.51**

Less amount paid directly by municipality: **79.53**

134.98

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**