Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Cathy Moore

Claimant's Title: Deputy Mayor

Period Covered January 1 to March 31, 2022

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4615	Meals			*Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner		Credit Card	Invoice
01/10/22	Cheque signing				52.00	24.00				-	-	-
01/21/22	Cheque signing				52.00	24.00				-	-	-
02/03/22	Cheque signing				52.00	24.00				-	-	-
02/22/22	Council Meeting				52.00	24.00				-	-	-
03/01/22	Finance meeting				52.00	24.00				-	-	-
03/09/22	Internal Transportation Committee meeting				52.00	24.00				-	-	-
03/11/22	Cheque signing				52.00	24.00				-	-	-
03/21/22	Remo meeting				52.00	24.00				-	-	-
03/22/22	Council meeting				52.00	24.00				-	-	-
03/23/22	Mahone Bay Centre - Mayor-Wardens and De				88.00	40.61				-	-	-
03/29/22	Budget Workshop				52.00	24.00				-	-	-
03/30/22	MJSB Committee				52.00	24.00				-	-	-
										-	-	-
										-	-	-
01/16/22	Bell Mobility - Cell (Jan)									40.74	-	40.74
01/16/22	Bell Mobility - Modem (Jan)									5.75	-	5.75
02/16/22	Bell Mobility - Cell (Feb)									40.72	-	40.72
02/16/22	Bell Mobility - Modem (Feb)									5.75	-	5.75
03/16/22	Bell Mobility - Cell (Mar)									40.74	-	40.74
03/16/22	Bell Mobility - Modem (Mar)									5.75	-	5.75
										-	-	-
										-	-	-
										-	-	-
										-	-	-
		-	-	-		304.59	-	-	-	139.45	-	139.45

Total Expenses: **444.04**

Less amount paid directly by municipality: **139.45**

304.59

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**