Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Cathy Moore

Claimant's Title: Councillor

Period Covered April 1 - June 30, 2021

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4615	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
April 1/21	Finance Agenda briefing				52.00	24.00				-	-	-	-
April 6/21	Finance meeting				52.00	24.00				-	-	-	-
April 8/21	Budget meeting				52.00	24.00				-	-	-	-
April 13/21	Council meeting				52.00	24.00				-	-	-	-
April 20/21	Policy and Strategy meeting				52.00	24.00				-	-	-	-
April 27/21	Council meeting				52.00	24.00				-	-	-	-
	Staples ink cartridges									183.99	-	-	-
											-	-	-
April 16/21	Bell - Cell Phone (April)									40.74	-	40.74	-
April 16/21	Bell - Internet (April)									5.75	-	5.75	-
May 16/21	Bell - Cell Phone (May)									40.74	-	40.74	-
May 16/21	Bell - Internet (May)									5.75	-	5.75	-
June 16/21	Bell - Cell Phone (June)									40.75	-	40.75	-
June 16/21	Bell - Internet (June)									5.75	-	5.75	-
										-	-	-	-
										-	-	-	-
										-	-	-	-
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										-	-	-	-
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										-	-	-	-
										-	-	-	-
										-	-	-	-
		-	-	-		143.99	-	-	-	323.47	-	139.48	

Total Expenses: **467.46**

Less amount paid directly by municipality: **139.48**

327.98

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**