Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Cathy Moore

Claimant's Title: Councillor

Period Covered April to June 2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	kms driven	Mileage calculated @ 0.4400	Meals			*Other Expenses	Paid by Municipality		Notes
						Breakfast	Lunch	Dinner		Credit Card	Invoice	
04-03-18	Mileage - Finance Committee			52.00	22.88				-			
04-04-18	Mileage - South Shore Housing			52.00	22.88				-			
04-10-18	Mileage - Council			52.00	22.88				-			
04-12-18	Mileage - REN Workshop			52.00	22.88				-			
04-16-18	Mileage - PSC			52.00	22.88				-			
04-17-18	Mileage - Council			52.00	22.88				-			
04-25-18	Mileage - MJSB			52.00	22.88				-			
04/24/18	Bell Mobility - Internet (April)								-		5.75	
05-01-18	Mileage - Finance Committee			52.00	22.88				-			
05-02-18	Mileage - South Shore Housing			52.00	22.88				-			
05-08-18	Mileage - Council			52.00	22.88				-			
05-09-18	Mileage - REN Workshop			52.00	22.88				-			
05-15-18	Mileage - PSC			52.00	22.88				-			
05-22-18	Mileage - Council			52.00	22.88				-			
05-23-18	Mileage - MJSB			52.00	22.88				-			
05-31-18	Mileage - Home to FCM to Home (HFX)			236.00	103.84				-			
05-31-18	Dinner - Baton Rouge (FCM)							34.26	-			
06-02-18	Lunch - Maxwell Plum						15.74		-			
06-05-18	Mileage - Finance Committee			52.00	22.88				-			
06-12-18	Mileage - Council			52.00	22.88				-			
06-19-18	Mileage - PSC			52.00	22.88				-			
06-26-18	Mileage - Council			52.00	22.88				-			
06-27-18	Mileage - Workshops			52.00	22.88				-			
06-26-18	Bell Mobility - Internet (May)								-		5.75	
06-26-18	Bell Mobility - Internet (June)								-		5.75	
06-27-18	Residence Inn - FCM								-		995.32	
									-			
									-			
									-			
									-			
		-	-		538.56	-	15.74	34.26	-	-	1,012.57	

Total Expenses: **1,601.13**

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**