



Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: **Pam Hubley**
 Claimant's Title: **Councillor**
 Period Covered: **October 1 - December 31 2024**

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5838	Meals			*Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner		Credit Card	Invoice
10-16-2024	Bell Mobility - Cell (October)									31.18	-	31.18
11-16-2024	Bell Mobility - Cell (November)									63.73	-	63.73
12-16-2024	Bell Mobility - Cell (December)									40.72	-	40.72
										-	-	-
10-23-2024	Apple iPhone 15									893.64	893.64	-
11-04-2024	Sutton Place (Travel)		299.71							-	299.71	-
11-13-2024	Lunenburg Queens Business Collective	114.98								-	114.98	-
										-	-	-
10-08-2024	Council Meeting				47.00	27.44				-	-	-
12-11-2024	Chamber of Commerce @ MODL				47.00	27.44				-	-	-
10-16-2024	Business Mixer @ Osprey Nest				85.50	49.91				-	-	-
10-29-2024	Council Orientation				47.00	27.44				-	-	-
										-	-	-
11-04-2024	Provincial Orientation - travel to HFX				120.00	70.06				-	-	-
11-05-2024	Provincial Orientation - travel from HFX				120.00	70.06				-	-	-
11-04-2024	Meal at Orientation									-	-	-
11-08-2024	Chamber of Commerce @ TOB				42.00	24.52				-	-	-
11-12-2024	Special Council swearing in				47.00	27.44				-	-	-
11-13-2024	Emergency Management @ Oakhill				93.80	54.76				-	-	-
11-19-2024	Policy & Strategy and orientation				47.00	27.44				-	-	-
										-	-	-
12-12-2024	Strategic Planning				41.40	24.17				-	-	-
12-13-2024	Strategic Planning				41.40	24.17				-	-	-
12-17-2024	Policy & Strategy				47.00	27.44				-	-	-
										-	-	-
		114.98	299.71	-		482.28	-	-	40.25	1,029.27	1,308.33	135.63

Total Expenses: **1,966.49**
 Less amount paid directly by municipality: **1,443.96**

522.53

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**