# Municipality of the District of Lunenburg Municipal Expense Claim

**Claimant's Name:** Lee Nauss

**Claimant's Title:** Councillor

**Period Covered** April to June 2018

| Date Expense Incurred | Business Purpose of Expense: must include (if applicable): date of travel & destination | Professional Development Expense Amount | Travel Expense Amount | kms driven | Mileage calculated @ 0.4400 | Meals | | | *Other Expenses | Paid by Municipality | | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Breakfast | Lunch | Dinner | | Credit Card | Invoice | |
| 05/28/18 | Rodd Grand-NSFM Spring Workshop | | | | | | | | - | 317.56 | | |
| 06-06-18 | NSFM Spring Workshop Dues | | | | | | | | - | | 338.50 | |
| 06/27/18 | Residence Inn-FCM | | | | | | | | - | 995.32 | | |
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**Total Expenses:** 1,651.38

**Notes:**

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**