Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Errol Knickle

Claimant's Title: Councillor

Period Covered

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	kms driven	Mileage calculated @ 0.4400	Meals			*Other Expenses	Paid by Municipality		Notes
						Breakfast	Lunch	Dinner		Credit Card	Invoice	
10-02-18	9 a m Finance meeting								-			
	12 noon Special Council			52.00	22.88				-			
10-09-18	9 am Council			52.00	22.88				-			
10-16-18	9am Policy and Strategy			52.00	22.88				-			
10-23-18	9am Council								-			
10-23-18	12 noon internet Workshop			52.00	22.96				-			
10-24-18	6;30 pm MJSB			52.00	22.96				-			
10-31-18	9am Council Workshop5			52.00	22.96				-			
11-06-18	9am Finance meeet			52.00	22.96				-			
11-13-18	9am Council			52.00	22.96				-			
11-15-18	3:30pm nominating committee			52.00	22.96				-			
11-27-18	9am Council/1pmnew building drawings			52.00	22.96				-			
12-04-18	9am Finance /staff dinner			52.00	22.96				-			
12-11-18	1:30pmNewGermany/7pmCouncil			100.00	44.15				-			
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		-	-		296.45	-	-	-	-	-	-	

Total Expenses: **296.45**

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**