Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Errol Knickle

Claimant's Title: Councillor

Period Covered April 1,2018 to May 31,2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	kms driven	Mileage calculated @ 0.4400	Meals			*Other Expenses	Paid by Municipality		Notes
						Breakfast	Lunch	Dinner		Credit Card	Invoice	
04-03-18	9am Finance Committee			52.00	22.88				-			
04-04-18	1pm Capital Budget Committee			52.00	22.88				-			
04-10-18	9am Council			52.00	22.88				-			
04-12-18	9am Internet Workshop								-			
	7pm PAC meeting			52.00	22.88				-			
04-17-18	9pm Finance Committee			52.00	22.88				-			
04-24-18	9am Council			52.00	22.88				-			
04-25-18	6:30 pm MJSB			52.00	22.88				-			
04-26-18	2pm Lyme session with Sarah K								-			
04-26-18	7pm PAC meeting			52.00	22.88				-			
05-01-18	9am Finance Committee			52.00	22.88				-			
05-08-18	9am Council								-			
05-08-18	6pm Budget 2018/2019			52.00	22.88				-			
05-09-18	9am Econ Dev Workshop			52.00	22.88				-			
05-15-18	9am Policy and Strategy			52.00	22.88				-			
05-22-18	9am Council			52.00	22.88				-			
05-23-18	6:30pm MJSB			52.00	22.88				-			
05-24-18	7pm PAC meeting			52.00	22.88				-			
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		-	-		343.20	-	-	-	-	-	-	

Total Expenses: 343.20

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**