Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Eric Hustvedt

Claimant's Title: Deputy Mayor

Period Covered July 1 to September 30, 2020

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.4670	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
07-22-20	CAO Evaluation conference with Mayor, CAO				58.00	27.09				-	-	-	-
08-05-20	Review and sign MoDL cheques as Dep. Mayor				58.00	27.09				-	-	-	-
08-11-20	Tour of new Administration Building				58.00	27.09				-	-	-	-
08-19-20	Meeting with local business person hosted by				58.00	27.09				-	-	-	-
	Mayor and CAO.									-	-	-	-
09-02-20	Review and sign MoDL cheques as Dep. Mayor				58.00	27.09				-	-	-	-
09-14-20	Flight costs to cancelled FCM conference, in June in Toronto (see attached).	458.83								-	-	-	Airline credit will expire
09-26-20	Citizens for Public Transit AGM @ LCLC				58.00	27.09				-	-	-	-
										-	-	-	-
										-	-	-	-
07-16-20	Bell - Cell Phone (July)									9.94	9.94	-	-
07-16-20	Bell - Internet (July)									5.75	5.75	-	-
08-16-20	Bell - Cell Phone (Aug)									12.13	12.13	-	-
08-16-20	Bell - Internet (Aug)									5.75	5.75	-	-
09-16-20	Bell - Cell Phone (Sept)									10.55	10.55	-	-
09-16-20	Bell - Internet (Sept)									5.75	5.75	-	-
										-	-	-	-
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										-	-	-	-
		458.83	-	-		162.52	-	-	-	49.87	49.87	-	

Total Expenses: **671.22**

Less amount paid directly by municipality: **49.87**

621.35

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**