Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Tom MacEwan

Claimant's Title: CAO

Period Covered January 1 - March 31 2025

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5838	Meals			*Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner		Credit Card	Invoice
01-16-2025	Bell Mobility - Cell (January)									123.20		123.20
01-16-2025	Bell Mobility - iPad (January)									5.75		5.75
02-16-2025	Bell Mobility - Cell (February)									35.82		35.82
02-16-2025	Bell Mobility - iPad (February)									5.75		5.75
03-16-2025	Bell Mobility - Cell (March)									40.76		40.76
03-16-2025	Bell Mobility - iPad (March)									42.91		42.91
01-24-2025	Apple iPad									2,333.35		2,333.35
03-11-2025	Staples									275.93		275.93
03-20-2025	PayPal (BW Area Chamber of Commerce)									15.00	15.00	
03-31-2024	BLOOM Centre Ethics Essentials: Principles, Stakeholders, Decisions & Policy	256.50									256.50	
03-31-2024	BLOOM Centre Ethics Essentials: Internal Stakeholders & Organizational Culture	256.50									256.50	
		513.00	-	-		-	-	-	-	2,878.47	528.00	2,863.47

Total Expenses: **3,391.47**

Less amount paid directly by municipality: **3,391.47**

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Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**