Municipality of the District of Lunenburg Municipal Expense Claim

Claimant's Name: Tom MacEwan

Claimant's Title: CAO

Period Covered April - June 2023

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Amount	Travel Expense Amount	Tips on Meals	kms driven	Mileage calculated @ 0.5770	Meals			*Other Expenses	Paid by Municipality		Notes
							Breakfast	Lunch	Dinner		Credit Card	Invoice	
										-	-	-	-
04/01/23	CAP CAMA Fees 2023-2024	833.75									-	833.75	-
04/03/23	Association of Mun. Administrators	379.50									-	379.50	-
04/21/23	FCM Conference Registration	1,125.48									-	-	-
											-	-	-
05/16/23	NSBS Practising Fees	4,894.40									-	4,894.40	-
											-	-	-
05/23/23	Travel to Halifax Airport				115.00	66.36					-	-	-
05/23/23	FCM		70.00								-	-	-
05/23/23	FCM			4.50				29.93			-	-	-
05/24/23	FCM			9.00				33.32	31.92		-	-	-
05/25/23	FCM			9.40				18.59	48.59		-	-	-
05/26/23	FCM			7.33				23.56	31.64		-	-	-
05/27/23	FCM			10.00			23.16		50.68		-	-	-
05/28/23	FCM			8.75			28.22	30.08	75.00		-	-	-
05/29/23	FCM		77.56								-	-	-
05/29/23	FCM		125.00								-	-	-
05/29/23	Travel from Halifax Airport				115.00	66.36					-	-	-
	Accomodations FCM (May 24 to 29)		1,906.35								-	-	-
05/23/23	Flight, Fees, Baggage Charges, Protection Plans		593.88								-	-	-
05/29/23	Flight, Fees, Charges		358.02								-	-	-
											-	-	-
											-	-	-
										-	-	-	-
										-	-	-	-
04/16/23	Bell Mobility (April 2023)									46.47	-	46.47	-
05/16/23	Bell Mobility (May 2023)									57.98	-	57.98	-
06/16/23	Bell Mobility (June 2023)									46.52	-	46.52	-
										-	-	-	-
										-	-	-	-
		7,233.13	3,130.81	48.98		132.71	51.38	135.48	237.83	150.97	-	6,258.62	

Total Expenses: **11,121.29**

Less amount paid directly by municipality: **6,258.62**

4,862.67

Notes:

Travel expenses include, but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

***Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.**