

**Sawpit Wharf Advisory Committee**  
**Meeting Notes**  
**Wednesday, May 28<sup>th</sup>, 2025**  
**Municipal Offices**

**In Attendance:** Hal, Ian, Doug, David, William (Bill), Richard, Cowen, Trudy, Kristy

**Regrets:** Councilor Veinotte

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### Approval of Agenda

The agenda was approved as presented.

### Welcome

The committee went around the table to introduce themselves to welcome a new committee member.

### Dock spaces

There are 5 spots remaining. When Gerhart's installed the dock system, they did not secure the chains. Trudy will have park staff check this out and contact Gerhart's if necessary.

### Picnic tables at the park

Additional picnic tables will be placed in the park.

### Engineering Plans

An RFP will be issued for an engineering firm to develop the concept plan. It is anticipated that a firm will be hired within a few weeks. The RFP calls for four meetings be held with the Advisory Committee to help them stay updated on the progress with the engineering firm.

### Issues at the park

It was noted that a gentleman is using the wharf as a home base. MODL is looking at solutions to resolve this issue.

### Sawpit Wharf By-law –

Trudy will be presenting to Council on the third Tuesday in June at Policy and Strategy, with the intent to hold first reading on June 24th, and the second reading on July 8th.

The committee reviewed and discussed proposed changes to the by-law. Please see the discussion below for the details of the changes the committee would like to implement.

Changes:

- Take out whereas referring to Federal Department of Fisheries.
- 2.4 add DFO to definition
- 2.8 add liveboards & house boats.

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- 2.10 take out Vessels can be unaccompanied during day use. After 9:00pm all vessels that are unaccompanied must have a permit.
- 2.13 replace wharf with the word dock.
- 4.1 Agreeing on Change to 3 hours in 24-hour period is easier to monitor
- 4.3 add at the end with all due regards to safety.
- 4.6 remove.
- 4.7 add all maintenance will be determined by MODL. It can be noted on the permit if the activity is strictly for maintenance purposes. When individuals call in, clarification is needed on whether the purpose is for overnight stay or for maintenance. (If this passes front counter will have to be notified).
- 4.8 remove.
- 4.9 remove.
- 4.12 take out and cooking appliances.
- 4.13 add contaminated before the word bilges.
- 6.2 take out the word parked.
- 6.3 above 6.3 Trudy wants to put a new heading- replace the lower and upper parking lots, including all to the word any, take out the examples as well.
- 7.1 change the word wharf to park.
- 9.1 change the word wharf to park.
- 10.1 take out the extra wharf word.
- Penalties- should have a section with the abandoned boat.

### Discussions:

- When individuals receive permits, a copy of the relevant by-laws (including signage requirements) will be attached to ensure clarity and compliance. (if this is approved, we will have to let front counter staff know)
- It was noted that some individuals arrive on weekends, stay without a permit, and then obtain one on Monday. This occurs because there is no one available to issue permits on weekends. The committee may need to explore solutions to address this gap.
- No vessel to be tied unless you have proper black water holding tanks. (pollution issue).
- Permit will not be issued for liveboards.

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- \*\*A sign will be posted stating that anyone tied up to the wharf must follow the applicable by-laws. The sign will include a QR code (possibly QR code is not finalized) linking to the by-laws and the permit application. By accepting the permit, individuals agree to comply with all by-laws. A permit will not be issued unless the applicant accepts these terms.
- \*\* A paper notice or sticker will be placed under the windshield wipers of vehicles in violation of the by-law stating that, when attached to a trailer, the vehicle must be parked in the upper parking lot. The notice will include the vehicle's license plate number to help reduce littering. Failure to comply may result in a penalty. (If we go this route front counter will have to be notified, just in case we get phone calls)
- \*\* As part of our own maintenance policy, we must ensure that individuals are welding or using any devices with open flames safely and in accordance with regulations.
- There was discussion about implementing a time limit for vehicle parking. Further consideration and details are to be determined. Parking time limits were clarified as follows:
  - Lower parking lot: 72-hour maximum (weekly period)
  - Upper parking lot: Up to one week

This allows for enforcement within a defined weekly period.

**Moved by William (Bill) Towndrow, seconded by David Silver to request the CAO to consider allowing cameras to be installed to monitor activity at the park that would be considered bylaw infractions.**

### Next Meeting

- TBD