

# Sawpit Wharf Advisory Committee

## Meeting Notes

Wednesday, September 20, 2023 – 6:30pm  
St. John's Anglican Church Hall, Lunenburg

**In Attendance:** William (Bill), Doug, Ian, Richard, David, Chasidy, Trudy, Kristy

**Regrets:** Sandra

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- **Approval of Agenda**

Motion by Bill; seconded by Richard. Motion carried.

- **Approval of May 17, 2023 Minutes**

Change Douglas's name to David on page 3, under the Dock spot- assigning spots.

Motion by Doug; seconded by Ian. Motion carried.

- **Business Arising from the Minutes**

**Floating Dock- new section installed.**

The new section was installed. It was brought to Trudy's attention that it was just a bare dock. There is no aluminum frame or bumpers around the dock and no security, and we will need one more mount (we were only given 2 we need 3) and there were no anchor parts.

The Municipality will have to buy a block, 2 chains and more numbers.

More people are using zodiac's, which is a tight fit and was mentioned to space them out more.

The point of the new addition to the dock system was to give us more spots, so if we spaced them out more, we would be losing that. The hope of the new addition was to give us 28 spots.

It was suggested that in the application we ask for the length and width, the width can't be more than 5ft. The committee would like to put in the budget for another section.

**Cleats on slipway- installed.**

The cleats were installed and work great.

**Boat Ramp Pressure-washed & painted.**

This has been completed and was asked if this could be a yearly service. When the new park inspection forms are done, we will look into adding this to the inspection report.

**Campers in Park – Enforcement- signs have been posted.**

Since the signs have been posted in the upper and lower level, they noticed it has helped the camping situation. We will monitor it next year. Council has not made a decision concerning enforcement.

## Minutes

All are posted on the website. Advised folder for 2015 is empty, Sandra would investigate.

- **Action** – Sandra to look for missing year's minutes.

**Jersey Barrier** – Trudy advised that Maria would like to meet on site to determine what the best solution would be for the Jersey Barrier in front of the small boat slipway. It was mentioned that perhaps a bollard could be used as opposed to a jersey barrier and place it where the old electrical pole was. This prompted the suggestion to remove the jersey barriers in front of the wharf and install bollards and space them out enough a car can't get through but would be accessible for a wheelchair. You could use the bollards for the two places that were suggested for Jersey barriers. Trudy mentioned that getting the bollards may take some time as MODL is looking at installing bollards at other parks and we want to make them all the same with MODL colors and logo. It is the intent to install bollards at the front entrance of all parks in which a chain could be run across to close a park if necessary. This has become more evident with the weather events we have been having and demonstrated the need to be able to more effectively close parks and trails. Signs stating park closed can be erected on the chain.

- **Other Business**

### Wharf Assessment

Trudy advised that she should have the report in her hand this week or the beginning of next week. Council wanted to wait for the assessment before we move forward with the Community plan. The RFP will be out and posted for four weeks, we are looking to award it on October 24<sup>th</sup> or November 2<sup>nd</sup>.

### Rock wall remediation- Completed.

The land in front of the porta potty is leveled and will be added as annual maintenance. Maria is looking into getting a second porta potty, because the one has been used a lot. There was also discussion that 60% of the usage was from the campers so they would like to hold off on the second porta potty.

- **New Business**

### **Accessibility**

Chasidy wanted to speak about accessibility which tied into the conversation about the jersey barrier and using the bollards. Bollards would make it more accessible for someone in a wheelchair to go onto the wharf.

### **Garbage**

The committee members brought up that they are starting to see garbage bags pile up in the park again.

- **Action-** Trudy will check with Maria.

### **Meetings**

Trudy advised the Committee that the meetings will be posted as public meetings. They will be like Council and only have 15 minutes allotted for public input. If someone comes to the meeting and wishes to speak, they will have to state their name and address.

### **Applying for dock space**

Chasidy has had a few comments sent her way that people think if they live in the Town of Lunenburg they aren't allowed on the wharf. This is completely untrue as it is a public facility. Sawpit dock space has become very popular, so we had to create a system that MODL residents come first for applications. We couldn't accommodate everyone but hoping with the new addition we will be able to accommodate more people.

### **By-law Review**

The committee discussed the by-law. It was brought up about adding Campers, tents & RVs in the definition. Trudy will work with legal on wording. If we have signs posted no camping would help us and our lawyer could defend us. The committee would like to add this to the By-law and add to the penalty section- Trudy will draft up something, take it for legal advice then back to the committee before going to Council with it.

They would also like to add in the whereas part to change it to say the wharf is for recreational use only. They would like this wharf to stay for recreational use not commercial use.

### **Terms of Reference –**

Trudy advised we did two calls for applications, we received 5 applications, 1 new and 4 have been on the Committee before. They would like to change the number of members to 7 from 9 and remove the sentence "the terms to begin in January of each year". Trudy will do up a motion to send to Council for the changes. The reason it was set to 9 members was when the Committee first started, we had 9 members that wanted to join, and we didn't want to turn anyone away.

### **Committee Applications –**

We received 5 application and hoping for 2 more from the current committee members.

**Community Plan update –**

Trudy touched based about the Community plan and with the wharf assessment being completed, she is hoping the consultation work will be done in February/March which is close to budget time. The intent of the community plan for the public to tell us what their vision is for the park. We will keep accessibility at the forefront when doing the concept plan for the park.

It was asked if cameras had been looked into for the park. At this point no but it is the plans to look at options for cameras.

Trudy confirmed with the Committee that the floating dock system was removed due to Hurricane Lee and because we are in hurricane season the decision was made not to re-install them for the remainder of the season.

- **Next Meeting – TBD**

- **Adjournment**

Meeting was adjourned at 7:51 p.m.

Motion by Ian; seconded by Bill. Motion carried.