

Municipality of the District of Lunenburg

Notes of a Meeting of the REMO Advisory Committee

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.

Monday, January 16, 2023 – 1:30 p.m.

Attendance:

Town of Bridgewater

Mayor David Mitchell, Chair

Councillor Wayne Thorburne, Vice-Chair

Tammy Crowder, Chief Administrative Officer (Via Teams)

Patrick Hirtle, AEC (Via Teams)

Municipality of the District of Chester

Warden Allen Webber (Via Teams)

Deputy Warden Floyd Shatford (Via Teams)

Tara Maguire, Deputy Chief Administrative Officer (Via Teams)

Bruce Blackwood, AEC (Via Teams)

Municipality of the District of Lunenburg

Deputy Mayor Pam Hubley

Tom MacEwan, Chief Administrative Officer

Alex Dumaresq, Deputy Chief Administrative Officer (Via Teams)

Bruce Parks, AEC

Angela Corkum, AEC Backup

Town of Lunenburg

Mayor Matt Risser

Deputy Mayor Peter Mosher (Via Teams)

Jamie Doyle, Chief Administrative Officer

Kayla Byrne, Assistant Municipal Clerk (Via Teams)

Town of Mahone Bay

Mayor David DeVenne (Via Teams)

Councillor Richard Nowe

Councillor Penny Carver (Via Teams)

Dylan Heide, Chief Administrative Officer (Via Teams)

Brenda Mosher, AEC

NS EMO Andrew Mitton Emergency Management Preparedness Officer (Via Teams)

Staff Angela Henhoeffler, REMO Coordinator

Regrets

Mayor Carolyn Bolivar-Getson

Councillor Michelle Greek, Municipality of the District of Lunenburg

Chris Kennedy, Fire Services Coordinator

Dan McDougall, Chief Administrative Officer, Municipality of the District of Chester
Deputy Mayor Andrew Tanner, Town of Bridgewater
Councillor Susan Sanford, Town of Lunenburg

1. CALL TO ORDER

Mayor David Mitchell called the meeting to order at 1:32 p.m.

2. Approval of Agenda – Added Items

Moved by Mayor Risser, seconded by Councillor Thorburne that Agenda be approved as circulated. Carried unanimously.

3. Approval of Minutes – November 21, 2022

Moved by Mayor Risser, seconded by Deputy Mayor Hubley that the Minutes of November 21, 2022, REMO Advisory Committee meeting be approved as circulated. Carried unanimously.

4. Business Arising from Minutes - Nil

4.1 Emergency Management Bylaws

Ms. Henhoeffter reported that the five municipal units have completed their bylaws and are currently awaiting approval from the Department of Municipal Affairs & Housing.

4.2 NS Community Culture & Heritage Generator Grant Program for Comfort Centres

Ms. Henhoeffter reported that the NS Community Culture & Heritage awarded Generator Grants for Comfort Centres to:

- Western Shore Volunteer Fire Department
- Michelin Social & Athletic Club
- New Germany Legion
- Chester Baptist Church – replacement
- Petite Riviere Volunteer Fire Department
- Hebb's Cross Volunteer Fire Department

4.3 Mutual Aid Agreements

Ms. Henhoeffter advised that Queens County and Kings County REMO have returned the Mutual Aid Agreements.

5. New Business

5.1 REMO Hurricane Dorian Recommendations Status

Ms. Henhoeffler presented the status of the Hurricane Dorian Recommendations and the outstanding items which will be rolled into the regular workplan, making this the last status report for REMO Advisory.

Moved by Councillor Thorburne, seconded by Councillor Nowe that the REMO Advisory Committee accept the final report of the Hurricane Dorian After-Action Workplan and report dated January 16, 2023, as presented. Carried unanimously.

5.2 REMO 2023/24 Budget

Ms. Henhoeffler reviewed the proposed 2023/24 REMO budget.

Moved by Mayor Risser, seconded by Councillor Thorburne that the Regional Emergency Management Advisory Committee recommends a total 2023/24 budget of \$171,800 to partner Municipal Units for approval. Carried unanimously.

6. NS EMO Updates - Nil

7. REMO Coordinator Updates

Ms. Henhoeffler reported the following:

- Work continues on the Hazard Risk Vulnerability Assessment (HRVA), and next week she will be visiting the units to get input from staff.
- Working with CAOs on email responses to NS EMO regarding evaluation and training plans.
- She will be scheduling a session with organizations that support vulnerable sector to provide an emergency preparedness presentation, and the intent to expand the network of county supports and how they can help prepare their clients.
- Continuing work with training & exercises.
- Had initial discussions with an organization to assist with pet evacuations.
- Will be working with CAOs to update the Inter-Municipal Services Agreement. Once updated, it will come to Advisory later in the year.
- A training session will be held for elected officials on the State of Local Emergency (SOLE) to feel more prepared should a SOLE need to be declared.

8. Added Items - Nil

9. Next Meeting – Monday, March 20, 2023 - 1:30 p.m.

10. Adjournment

There being no further business at 2:02 p.m. the meeting adjourned.