

Municipality of the District of Lunenburg

Minutes of a Meeting of Policy & Strategy Committee

Via Microsoft Teams and In-Person at 10 Allée Champlain Drive, Cookville
Tuesday, November 17, 2020 – 9:00 a.m.

Attendance:

Mayor Carolyn Bolivar-Getson
Councillor Leitha Haysom, District 1
Deputy Mayor Martin Bell, District 2, Chair
Councillor Wendy Oickle, District 3
Councillor Pam Hubley, District 4
Councillor Cathy Moore, District 5
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8, Vice-Chair
Councillor Reid Whynot, District 9
Councillor Chasidy Veinotte, District 10

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy Chief Administrative Officer
Sherry Conrad, Municipal Clerk
Sarah Kucharski, Communications Officer
Joanne Powers, Executive Assistant

1. CALL TO ORDER

Deputy Mayor Bell called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. NOMINATION & ELECTION BY BALLOT – VICE-CHAIR [MODL-002 – Committee Policy, Section 3.5]

Deputy Mayor Bell provided a brief overview of the purpose of the Policy & Strategy Committee.

Deputy Mayor Bell called for nominations, by ballot, for the position of Vice-Chair. Those nominated were: Councillors Hubley, Statton, Moore, Whynot, DeLong, Veinotte, and Greek. Councillors Whynot, Greek, Hubley and Statton declined their nominations, leaving Councillors DeLong, Moore, and Veinotte.

On the second ballot Councillor Moore removed her name from the race.

On the third ballot **Councillor DeLong** was elected as Vice Chair.

Moved by Councillor Moore, seconded by Mayor Bolivar-Getson that the ballots be destroyed. Carried unanimously.

3. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION

Mayor Bolivar-Getson reminded the Council members that a photographer would be taking a group and individual photos on Tuesday, November 24, 2020, beginning at 8:00 a.m.

4. APPROVAL OF AGENDA

Moved by Councillor Veinotte, seconded by Councillor Greek that the Agenda be approved as circulated. Carried unanimously.

5. APPROVAL OF MINUTES of September 15, 2020

Moved by Mayor Bolivar-Getson, seconded by Councillor Statton that the Minutes of the September 15, 2020 Policy & Strategy Committee meeting be approved as circulated. Carried unanimously.

6. BUSINESS ARISING FROM MINUTES - NIL

7. PRESENTATIONS - NIL

8. REFERRAL FROM COUNCIL - NIL

9. STAFF REPORTS

Jeff Merrill, Director of Planning & Development Services; Byung Jun Kang, Planner; Zachary Thompson, Sustainability Planner; Darren Shupe, Senior Planner; Elana Wentzell, Director of Finance; Angela Veinot, Accounting Manager; Bill Schurman, Director of Recreation Services; Britt Vegsund, Nova Scotia Active Smarter Kids' Project Coordinator; Tissy Bolivar, Program Coordinator; Dave Waters, Director of Business Development, Tourism & Infrastructure; Stephen Pace, Director of Engineering & Public Works; and Angela Henhoeffler, REMO Coordinator; were in attendance at the meeting.

9.1 Planning Department

9.1.1 Petite Riviere Watershed Flood Mitigation Study – Melissa Rutherford, CBCL

Melissa Rutherford, Project Manager/Biologist, and Alex Wilson, Senior Engineer/Technical Lead, from CBCL Ltd., reviewed the presentation entitled, "Petite Riviere Watershed Flood Risk Assessment and Mitigation Study" (attached to the minutes) via Microsoft Teams. The purpose of the presentation was to bring Council up-to-date on the study.

Ms. Rutherford's presentation included:

1. Project Overview

- The project area was the Petite Watershed which included Milipsigate Lake, Hebb Lake, Fancy Lake and downstream to the outlet of the ocean.
- Phase 1 – Flooding Assessment
- Phase 2 – Mitigation Study
- Phase 3 – Design
- Summary of Proposed Approach: Environment, Engineering and Stakeholder and Public Interest

2. Mitigation Options Assessment

- Identification of Regions at Risk
 - Downstream of Hebb Lake Dam
 - Fancy Lake Area
 - Downstream of Fancy Lake
- Potential Mitigation Options
 - Non-structural Measures
 - Land Use Planning
 - Accepting Risk and Building Resilience
 - Structural Measures
 - Relocation and/or Raising of Vulnerable Structures
 - Flow Control Measure
 - Increase of Conveyance Capacity
 - Flood Protection Measures

3. Preliminary Evaluation

- Non-structural Measures
 - Land Use Planning
 - Accepting Risk and Building Resilience
- Structural Measures
 - Flow Control Measure: An Operational Flow Gate
 - Increase of Conveyance Capacity: Widening Channel at the Outlet of Fancy Lake
 - Raising Vulnerable Structures: Elevated Roads and Elevated Bridges

4. Summary and Recommendation

- Mitigation Options for Fancy Lake Area
- Ranking System
- Return of Investment Calculation Summary
- Recommendations:
 1. Land use planning
 2. Accepting risks and building resilience
 3. An operational flow gate at the outlet of Fancy Lake

4. Widen river channel at the outlet of Fancy Lake
5. Elevated roads and bridges

There was discussion regarding the various options and their affects on lake levels as well as levels downstream, the number of homes that would be affected by flooding, a flow gate, channel widening, and the white fish present within the area.

Ms. Rutherford and Mr. Wilson left the meeting.

9.1.2 Sustainability Committee Terms of Reference

Mr. Merrill explained the two motions being put forward regarding the development and implementation of a corporate emission reduction plan and the terms of reference for the Sustainability Committee.

Mr. Merrill provided some background by advising that on October 22, 2019, Council declared a climate emergency and passed a resolution to join the Federation of Canadian Municipalities' Partners for Climate Protection (PCP) Program, and to work through the five milestones at the corporate and community level. He reported that milestone one has been met with an inventory of corporate and community emissions being completed.

Moved by Councillor DeLong, seconded by Councillor Haysom that the Policy & Strategy Committee recommends to Council that Municipal Council assign the Policy & Strategy Committee to provide advice on the development and implementation of a corporate emission reduction plan. Motion carried unanimously.

The draft Terms of Reference for the Sustainability Committee were reviewed.

A discussion was held and it was agreed that the Terms of Reference be changed that the youth representative be "under the age of 25" and one member of the public to be a business representative.

Moved by Councillor Whynot, seconded by Councillor Hubley that the Policy & Strategy Committee recommends to Council that Municipal Council approve the Terms of Reference for the Sustainability Committee as discussed. Carried unanimously.

9.2 Recreation Department

9.2.1 Update on Nova Scotia Active Smarter Kids' Project – Britt Vegsund

Ms. Vegsund reviewed the presentation entitled, "Nova Scotia Active Smarter Kids (ASK)" (included in the agenda package).

Ms. Vegsund explained that ASK uses Physically Active Learning (PAL), which consists of fun and active lessons that combine physical activity with academic content as part of instructional time. ASK began in Nova Scotia's South Shore Regional Centre for Education through a pilot

project led by MODL's Active Living Coordinator. ASK now stretches out to all parts of the province.

Ms. Vegsund provided a hands-on experience for Council members. The group was divided into teams where they participated in an activity that involved gathering letters from the centre of the circle and then creating as many words as possible in an allotted time.

Ms. Vegsund left the meeting.

9.3 Finance Department

9.3.1 MODL Policy 089 – Video Surveillance

Ms. Wentzell reviewed the report, "Establishment of a Video Surveillance MODL Policy 089". She advised that MODL Policy 089 Video Surveillance was initially presented in November 2019, and after making some typographical changes and being sent for legal review, it is back for approval.

The new Municipal Services Building is equipped with video surveillance as a security measure and in order to ensure consistency of corporate surveillance and compliance with the Freedom of Information and Protection of Privacy Act (FOIPOP), the policy was written based on guidelines from the Office of the Information and Privacy Commission of Nova Scotia.

Moved by Councillor Statton, seconded by Councillor Veinotte that the Policy & Strategy Committee recommends to Council that Municipal Council approves the proposed Policy MODL-89 Video Surveillance; and hereby gives seven (7) days' notice of its intention to approve the proposed MODL Policy 089 at the November 24, 2020 Council meeting.

Discussion took place regarding who and how the video could be accessed, as well as whether other municipal properties would have video surveillance installed.

Motion carried unanimously.

10. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS - NIL

11. ADDED ITEMS - NIL

12. IN CAMERA - NIL

13. NEXT MEETING – December 15, 2020 – 9:00 a.m.

14. ADJOURNMENT

There being no further business at 11:53 a.m., it was moved by Councillor Whynot, seconded by Councillor Hubley that the meeting adjourn. Carried.