

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
POLICY & STRATEGY COMMITTEE
Held in Council Chambers, 210 Aberdeen Road, Bridgewater, NS
Tuesday, March 19, 2019 – 9:00 a.m.

ATTENDANCE

Deputy Mayor Cathy Moore, Chair, District 5
Councillor Michael Ernst, Vice-Chair, District 8
Councillor Eric Hustvedt, District 1
Councillor Martin Bell, District 2
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Claudette Garland, District 6 (arrived at 9:05 a.m.)
Councillor Wade Carver, District 7
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Regrets: Mayor Carolyn Bolivar-Getson

Staff: Kevin Malloy, Chief Administrative Officer
Alex Dumaresq, Deputy Chief Administrative Officer
Sarah Kucharski, Communications Officer
Joanne Powers, Executive Assistant

1. CALL TO ORDER

Deputy Mayor Moore called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION

Councillor Hustvedt made the following statement:

“I would like to voice support for Muslims in our Municipality and beyond in light of the mosque shootings which killed 50 people last Friday in New Zealand. As elected officials, we can pledge to foster a climate of tolerance that helps prevent the seeds of terrorism from taking root. This event affects us here in Lunenburg County as we have become home for new neighbours from Syria and other predominantly Muslim countries”.

Councillor Nauss thanked Councillor Hustvedt and Deputy Mayor Moore called for a moment of silence.

3. PUBLIC INPUT – NIL

There were no members of the public in attendance to address the Committee.

4. APPROVAL OF AGENDA

Moved by Councillor Bell, seconded by Councillor Whynot that the Agenda be approved as circulated. Motion carried.

5. APPROVAL OF MINUTES

Moved by Councillor Hustvedt, seconded by Councillor Nauss that the Minutes of the February 19, 2019 Policy & Strategy Committee meeting be approved as circulated. Motion carried.

6. BUSINESS ARISING FROM MINUTES

Councillor Hustvedt provided an update on library funding that was requested at the previous meeting. He spoke to the Chief Librarian and the Board Chair and was informed that the increased funding for the library boards is in response to increased costs and greater demand for services across the province. The old funding formulas have been especially hard on communities with population decline. He advised that any councillor interested in reviewing the new plan is invited to contact either the Chief Librarian or the Board Chair.

7. PRESENTATIONS

7.1 Active Living Citizen Survey Report – Paul DesBarss

Paul DesBarss, Nova Insights Inc.; Britt Vegsund, Active Living Coordinator; and Trudy Payne, Director of Recreation; were present at the meeting.

Councillor Garland arrived at 9:05 a.m.

Mr. DesBarss reviewed the presentation entitled, “Physical Activity Community Survey Among Adults” (included in the agenda package).

Mr. DesBarss’ review included the following topics:

- Objectives
- Method
- Activities
- Challenges
- Opportunities
- Active Transportation
- Key Findings
- Conclusions

Mr. DesBarss left the meeting at 9:40 a.m.

8. STAFF REPORTS

8.1 Administration Department

8.1.1 Update on Lyme Disease Project

Ms. Kucharski provided an update on the Lyme Disease Project and reviewed what work has been accomplished on each of the three motions of Council that were passed in 2017 (as detailed in the report included in the agenda package).

Ms. Kucharski noted that Dr. Jennifer Cramm, the Medical Officer of Health for Nova Scotia, will be presenting to Council at a future meeting about what is happening in the medical field.

Mr. Dumaresq advised that the 2019/20 draft budget includes Year 2 of the Lyme Disease Project.

Ms. Vegsund left the meeting at 9:47 a.m.

8.1.2 Public Participation Strategy

Ms. Kucharski reviewed the Public Engagement Strategy and Citizens Guide to Public Engagement (included in the agenda package). She was seeking the Committee's approval in order to submit to Council for approval followed by public roll out and staff training.

The topics covered under Ms. Kucharski's review included:

- What is Public Engagement?
- Vision
- Guiding Principles
- Public Engagement Process
- Roles
- Summary

Moved by Councillor Nauss, seconded by Councillor Hustvedt that the Policy & Strategy Committee recommend to Council that Municipal Council approve the Public Participation Strategy as presented. Carried unanimously.

8.1.3 Agenda Items for South Shore/HRM Regional Meeting

Halifax Regional Municipality (HRM) will be hosting the next South Shore/HRM Area Regional Meeting on April 18, 2019, at the St. Margaret's Centre in Upper Tantallon.

Deputy Mayor Moore asked if there were any items to be added to the agenda, none were received.

The following Councillors confirmed their attendance: Councillors Nauss, Whynot, Bell, Hustvedt, Garland and Deputy Mayor Moore.

Councillor Ernst advised that he provided an agenda item directly to HRM. He recommended that it might be useful to have a score card of Nova Scotia Federation of Municipalities (NSFM) resolutions that were successful as the Province is now required to advise Municipalities if there is anything in the Provincial budget that may affect Municipal budgets.

8.2 Recreation Department

Tissy Bolivar, Program Coordinator, was present at the meeting.

8.2.1 Sponsorship Ad Request – Burg Classic Charity Hockey Tournament

Ms. Bolivar reviewed the Sponsorship Ad Request received from the 7th Annual Burg Classic Hockey Tournament being held in Lunenburg on March 28 to 31, 2019. She also provided background information on prior tournaments.

Ms. Bolivar recommended a Bronze Sponsorship of \$250 which would see the municipal logo displayed in various locations.

Moved by Councillor Knickle, seconded by Councillor Bell that the Policy and Strategy Committee recommends to Council that Municipal Council approves a Sponsorship Ad request from the 7th Annual Burg Classic in the amount of \$250.00, for the bronze level sponsorship, and also donate a Silent Auction item for their community fundraising event taking place March 28 to 31, 2019. Carried unanimously.

Ms. Bolivar left the meeting at 10:28 a.m.

9. RECOMMENDATIONS FROM COMMITTEES & BOARDS

9.1 LCMPPC Board Strategic Priorities

Mr. Dumaresq advised that the Lunenburg County Multi-purpose Centre Corporation (LCMPCC) Board finalized their Strategic Priorities for 2019/20 and made a motion to refer them to the respective Councils for review and feedback.

Mr. Dumaresq presented a PowerPoint presentation, "LCLC Strategic Planning" (attached to the original minutes). The presentation included the following:

- Process
- Vision Statement
- Short and Long-Term Success
- Keys to Success: Affordability, Programming, Welcoming, Efficiency, Innovation, Maximization
- Action Items: Transition Plan, Events, Promotion, Partnerships, Community Engagement, Strategies
- Strategic Plan Conclusions

As part of the Strategic Priorities discussion, Mr. Dumaresq explained that a Transition Coordinator is required to look after interim operations until a long-term management plan is developed.

Moved by Councillor Ernst, seconded by Councillor Hustvedt that the Policy & Strategy Committee recommends to Council that Municipal Council endorse the Lunenburg County Lifestyle Centre Strategic Priorities. Carried unanimously.

9.2 RFP re LCLC Transition Coordinator

Moved by Councillor Hustvedt, seconded by Councillor Nauss that the Policy & Strategy Committee recommends to Council that Municipal Council accepts the recommendation of the Board and approves the release of the Lunenburg County Multi-purpose Centre Corporation Board's Request for Proposal to secure a Transition Coordinator, Organization Review & Interim Operations Service. Carried unanimously.

Councillor Nauss requested that staff research and report back to the Committee how protocol should be changed to require Committee Members to stand in order to move motions at Finance and Policy & Strategy Committees.

10. MAYOR'S/DEPUTY MAYOR'S/COUNCILLORS' MATTERS - NIL

11. ADDED ITEMS - NIL

12. IN CAMERA

Dave Waters, Director of Business Development, Tourism and Infrastructure; JC Reddy, Municipal Solicitor; and David Muise, Director of Information Technology, were in attendance.

At 10:54 a.m., it was moved by Councillor Hustvedt, seconded by Councillor Carver that the Policy & Strategy Committee go In Camera to discuss the following item:

12.1 Fixed Wireless Internet Contract Negotiations under Section 22(2)(e) of the MGA

Carried unanimously.

Policy & Strategy Committee In Camera in session.

At 11:53 a.m., it was moved by Councillor Hustvedt, seconded by Councillor Bell that the Policy & Strategy Committee come out of In Camera and return to open session. Carried unanimously.

Policy & Strategy Committee in session.

13. NEXT MEETING – March 19, 2019 – 9:00 a.m.

14. ADJOURNMENT

There being no further business at 11:54 a.m., it was moved by Councillor Hustvedt, seconded by Councillor Whynot that the meeting adjourn. Carried.